(b)(3):10 USC §130b,(b)(6)

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 1

1. CONTRACT/PURCH. ORDER AGREEMENT NO.: 0600C0000000042
2. DELIVERY ORDER/CALL NO.: FA8021-11-F-0005
3. DATE OF ORDER/CALL: 06 Sep 11
4. REQ. PURCH. REQUEST NO.:
5. PRIORITY:

6. ISSUED BY: CODE FA8021
HQ AFSCC/PKE
[redacted]
401 COLT AVE
HURLBURT FIELD FL 32544-5402

7. ADMINISTERED BY (If other than 6): CODE FA8021
HQ AFSCC/PKE
[redacted]
[redacted] STE 226
401 COLT AVE
HURLBURT FIELD FL 32544-5401

8. DELIVERY FOB: [X] DESTINATION [ ] OTHER

9. CONTRACTOR: CODE 48238 FACILITY
(b)(6) NAME AND ADDRESS: MACAULAY BROWN INC
[redacted]
4031 EXECUTIVE DR
DAYTON OH 45430-1662

10. DISCOUNT TERMS: NET 30 DAYS
SEE SCHEDULE
[redacted]

11. MARK FOR: [ ] OWNER [ ] SMALL [ ] SMALL DISADVANTAGED [ ] WOMEN-OWNED

12. MAIL INVOICES TO THE ADDRESS IN BLOCK
H Clause H-19 WAWF

13. SHIP TO: CODE 53022
(b)(3):10 USC §130b,(b)(6)

14. PAYMENT WILL BE MADE BY: CODE HQ0337
DFAS CO ASO
ACCTS DISB STA NR 8070
27 ARKANSAS RD
UNIONTOWN PA 15401-8326

15. MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.

16. TYPE OF ORDER: DELIVERY/CALL [ ] PURCHASE [X]
[illegible]
Reference your quote dated
Furnish the following on terms specified herein: SEE

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY BE PREVIOUSLY SUBJECT TO OR MODIFIED HEREIN, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

MacAulay-Brown, Inc. (b)(6) (b)(6) 9/6/11
NAME OF CONTRACTOR — SIGNATURE — TYPED NAME AND TITLE — DATE SIGNED (YYYYMMDD)

[ ] If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				

(b)(6)

24. TOTAL $0.00
25. TOTAL CONTRACT PRICE

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.

26. QUANTITY IN COLUMN 20 HAS BEEN: [ ] INSPECTED [ ] RECEIVED [ ] ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED

27. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE — 28. DATE — 29. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

30. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE — 31. STOP NO. — 32. DCI VOUCHER NO. — 33. INITIALS

34. TELEPHONE NUMBER — 35. E-MAIL ADDRESS — [ ] PARTIAL [ ] FINAL — 36. PAID BY — 37. AMOUNT VERIFIED CORRECT FOR

38. I certify this account is correct and proper for payment. — 39. PAYMENT: [ ] EXEMPT FROM PARTIAL [ ] PARTIAL [ ] FINAL — 40. CHECK NUMBER

41. DATE (YYYYMMDD) — 42. SIGNATURE AND TITLE OF CERTIFYING OFFICER — 43. BILL OF LADING NO.

44. RECEIVED AT — 45. RECEIVED BY — 46. DATE RECEIVED (YYYYMMDD) — 47. TOTAL CONTAINERS — 48. GOV BILL OF LADING NO. — 49. SHIPPER NO.

DD Form 1155, DEC 2001 — PREVIOUS EDITION IS OBSOLETE

Section B - Supplies or Services and Prices

INSTRUCTIONS
$0.00 ARE OBLIGATED IN THIS CONTRACT ACTION. CLINS 0001-0005, ARE AWARDED SUBJECT TO THE AVAILABILITY OF FUNDS CLAUSE FAR 52.232-18. IN ACCORDANCE WITH THIS CLAUSE YOU WILL BE NOTIFIED WHEN FUNDS ARE AVAILABLE. IT IS ANTICIPATED FUNDS MAY BE AVAILABLE AFTER THE NEW FISCAL YEAR BEGINS 1 OCT 11. IF FUNDS ARE MADE AVAILABLE, A MODIFICATION WILL BE COMPLETED TO ADD APPROPRIATE CLIN FUNDING.

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001		1	Lump Sum	$19,964,227.60	$19,964,227.60

Labor
ITP
Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 19,964,227.60 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2011 - 15 Oct 2012. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: one partial payment of $831,842.82 for the period 16 Oct - 31 Oct 2011, eleven equal payments of $1,663,685.63, and one partial payment of $831,842.82 for the period 1 Oct - 15 Oct 2012.
Reference G-0004(d)(1) & H-0005.
FOB: Destination
SIGNAL CODE: A

MAX NET AMT	$19,964,227.60

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002		UNDEFINED	Lump Sum	UNDEFINED	$1,600,000.00

OCONUS Reimbursable Expenses

COST

OCONUS reimbursable expenses particular to the TO include but are not limited to deployment expenses such as hazardous duty pay and hardship differential pay. Travel costs related to deployments shall be billed to the Travel CLIN. The government will reimburse all allowable cost as determined by the DSSR. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice.

FOB: Destination

SIGNAL CODE: A

MAX COST $1,600,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003		UNDEFINED	Lump Sum	UNDEFINED	$380,000.00

Travel Costs

COST

CONUS and OCONUS travel are required and will be reimbursed at cost as limited by FAR 31.205-46(a). All travel shall be government directed and shall be approved on a Letter of identification (LOI) no less than 5 days prior to travel, or as soon as possible after a short notification of required travel. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice. This CLIN is a Not to Exceed amount.

FOB: Destination

SIGNAL CODE: A

MAX COST $380,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004		UNDEFINED	Lump Sum	UNDEFINED	$4,000,000.00

Expanded Work Week

COST

The contractor shall invoice this CLIN for hours worked in excess of a 40 hour work week. The contractor shall seek approval for expanded work week from the COR and CO as identified in the PWS. The government expects this rate to be lower than the hourly fully burdened labor rate due to savings on Fringe and O/H expenses. The following rate 90% will apply.

FOB: Destination

SIGNAL CODE: A

MAX COST $4,000,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005		UNDEFINED	Lump Sum	UNDEFINED	$25,000.00

New Mexico Gross Receipts Tax

COST

No fee, O/H, or G&A shall be applied to the NMGRT reimbursement request for work performed at Cannon AFB, NM. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice. The contractor is encouraged to determine if any exemptions exist for this service as it applies to the NMGRT.

FOB: Destination

SIGNAL CODE: A

MAX COST $25,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1001		1	Lump Sum	$19,975,394.80	$19,975,394.80

OPTION

Labor
FFP
Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 19,975,394.80 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2012 – 15 Oct 2013. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: (determined at time of option) payment shall be made monthly 16 Oct - 31 Oct 2012, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Oct - 15 Oct 2013. Reference G-0004(d)(1) & H-0005.
FOB: Destination
SIGNAL CODE: A

MAX NET AMT	$19,975,394.80

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1002		UNDEFINED	Lump Sum	UNDEFINED	$1,600,000.00

OPTION OCONUS Reimbursable Expenses

COST

OCONUS reimbursable expenses particular to the TO include but are not limited to deployment expenses such as hazardous duty pay and hardship differential pay. Travel costs related to deployments shall be billed to the Travel CLIN. The government will reimburse all allowable cost as determined by the DSSR. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice.

FOB: Destination

SIGNAL CODE: A

MAX COST $1,600,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1003		UNDEFINED	Lump Sum	UNDEFINED	$380,000.00

OPTION Travel Costs

COST

CONUS and OCONUS travel are required and will be reimbursed at cost as limited by FAR 31.205-46(a). All travel shall be government directed and shall be approved on a Letter of identification (LOI) no less than 5 days prior to travel, or as soon as possible after a short notification of required travel. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice. This CLIN is a Not to Exceed amount.

FOB: Destination

SIGNAL CODE: A

MAX COST $380,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1004		UNDEFINED	Lump Sum	UNDEFINED	$4,000,000.00

OPTION Expanded Work Week

COST

The contractor shall invoice this CLIN for hours worked in excess of a 40 hour work week. The contractor shall seek approval for expanded work week from the COR and CO as identified in the PWS. The government expects this rate to be lower than the hourly fully burdened labor rate due to savings on Fringe and O/H expenses. The following rate 90% will apply.

FOB: Destination

SIGNAL CODE: A

MAX COST $4,000,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1005		UNDEFINED	Lump Sum	UNDEFINED	$25,000.00

OPTION New Mexico Gross Receipts Tax

COST

No fee, O/H, or G&A shall be applied to the NMGRT reimbursement request for work performed at Cannon AFB, NM. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice. The contractor is encouraged to determine if any exemptions exist for this service as it applies to the NMGRT.

FOB: Destination

SIGNAL CODE: A

MAX COST $25,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2001		1	Lump Sum	$20,026,173.60	$20,026,173.60
OPTION	Labor FFP Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 20,026,173.60 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2013 – 15 Oct 2014. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: (determined at time of option) payment shall be made monthly 16 Oct - 31 Oct 2013, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Oct - 15 Oct 2014. Reference G-0004(d)(1) & H-0005. FOB: Destination SIGNAL CODE: A				
			MAX NET AMT		$20,026,173.60

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2002		UNDEFINED	Lump Sum	UNDEFINED	$1,600,000.00

OPTION OCONUS Reimbursable Expenses

COST

OCONUS reimbursable expenses particular to the TO include but are not limited to deployment expenses such as hazardous duty pay and hardship differential pay. Travel costs related to deployments shall be billed to the Travel CLIN. The government will reimburse all allowable cost as determined by the DSSR. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice.

FOB: Destination

SIGNAL CODE: A

MAX COST $1,600,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2003		UNDEFINED	Lump Sum	UNDEFINED	$380,000.00

OPTION Travel Costs

COST

CONUS and OCONUS travel are required and will be reimbursed at cost as limited by FAR 31.205-46(a). All travel shall be government directed and shall be approved on a Letter of identification (LOI) no less than 5 days prior to travel, or as soon as possible after a short notification of required travel. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice. This CLIN is a Not to Exceed amount.

FOB: Destination

SIGNAL CODE: A

MAX COST $380,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2004		UNDEFINED	Lump Sum	UNDEFINED	$4,000,000.00

OPTION: Expanded Work Week

COST

The contractor shall invoice this CLIN for hours worked in excess of a 40 hour work week. The contractor shall seek approval for expanded work week from the COR and CO as identified in the PWS. The government expects this rate to be lower than the hourly fully burdened labor rate due to savings on Fringe and O/H expenses. The following rate 90% will apply.

FOB: Destination

SIGNAL CODE: A

MAX COST $4,000,000.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2005		UNDEFINED	Lump Sum	UNDEFINED	$25,000.00

OPTION: New Mexico Gross Receipts Tax

COST

No fee, O/H, or G&A shall be applied to the NMGRT reimbursement request for work performed at Cannon AFB, NM. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge NTE 3% for each invoice. The contractor is encouraged to determine if any exemptions exist for this service as it applies to the NMGRT.

FOB: Destination

SIGNAL CODE: A

MAX COST $25,000.00

Section E - Inspection and Acceptance

SECTION E LOCAL CLAUSES

E – 0001 DATA APPROVAL

When Government approval is required, and a suspense time is not provided in the data item or elsewhere in the contract or Task Order, the Government shall approve and/or furnish written comments to the Contractor within thirty (30) calendar days after receipt of each data item. Upon written communication, this suspense time may be extended by mutual agreement between the parties. In the event resolution cannot be reached and approval furnished and the Contractor is impacted by this lack of approval, the Contractor shall proceed on the basis of Government comments. Data will be approved at Hurlburt Field, FL, or as specified in the Task Order Performance Work Statement.

E – 0002 DD FORM 1423 DATA INSPECTION AND ACCEPTANCE

The Inspection and Acceptance for Data items are as shown on DD Form 1423 attached hereto, or as specified in each TO PWS.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
1005	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
2005	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 16-OCT-2011 TO 15-OCT-2012	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21
0002	POP 16-OCT-2011 TO 15-OCT-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
0003	POP 16-OCT-2011 TO 15-OCT-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
0004	POP 16-OCT-2011 TO 15-OCT-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
0005	POP 16-OCT-2011 TO 15-OCT-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
1001	POP 16-OCT-2012 TO 15-OCT-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
1002	POP 16-OCT-2012 TO 15-OCT-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
1003	POP 16-OCT-2012 TO 15-OCT-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
1004	POP 16-OCT-2012 TO 15-OCT-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
1005	POP 16-OCT-2012 TO 15-OCT-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
2001	POP 16-OCT-2013 TO 15-OCT-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
2002	POP 16-OCT-2013 TO 15-OCT-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21

2003	POP 16-OCT-2013 TO 15-OCT-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
2004	POP 16-OCT-2013 TO 15-OCT-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21
2005	POP 16-OCT-2013 TO 15-OCT-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	F2FF21

Section G - Contract Administration Data

SECTION G LOCAL CLUSES

G - 0001 ACCOUNTING AND APPROPRIATION DATA

Accounting and appropriation data will be added via modification prior to start of period of performance, 16 Oct 11.

G - 0002 PATENT RIGHTS ADMINISTRATION

All documents and information required to be submitted by the contractor pursuant to the Patent Rights Clause shall be forwarded to the Contracting Officer (CO).

G – 0003 GOVERNMENT POINTS OF CONTACT

The CO (Ordering Contracting Officer for this Task Order) is the point of contact for this acquisition. The CO alone, without delegation, is authorized to take actions on behalf of the Government to amend, modify or deviate from the contract terms, conditions, and requirements. The CO may delegate certain other responsibilities to his/her authorized representatives or Contracting Officer Representatives (CORs). If at any time during the performance of this TO, administrative problems should arise which will have an adverse impact on timely performance by the contractor or affect the contract costs or funding, the contractor is required to immediately notify the CO. Address any questions or concerns you may have to the CO. Written requests for clarification may be sent to the CO at the address indicated below:

Contracting Officer (Ordering Contracting Officer for this Task Order)

(b)(3):10 USC §130b,(b)(6)

TO Administrator

(b)(3):10 USC §130b,(b)(6)

G – 0004 ADDITIONAL INVOICING INSTRUCTIONS

(a) There shall be no five percent (5%) withhold made for labor as outlined in FAR Clause 52.232-7(a)(7), Payments under Time-and-Materials and Labor-Hour Contracts.

(b) The contractor shall submit all invoices into the Wide-Area-Workflow (WAWF) invoicing system no more than thirty (30) days after invoiced costs are incurred, and not more than once monthly. Two exceptions apply: (1) labor line items may be invoiced separately from other direct cost line items; and (2) the final invoice may be submitted up to sixty (60) days after invoiced costs are incurred to allow for submission of any unbilled travel or other direct costs. The invoice line item description shall specify the period of performance being invoiced for. Payment will be made electronically by the office designated in Block 15 on DD Form 1155, or paying office otherwise designated. Guidance is provided in Special Contract Requirement clause in section H for use of WAWF.

(c) The contractor shall segregate and bill separately for work performed under each CLIN of the TO. Costs of performing work set forth in one CLIN shall not be chargeable or payable under any other CLIN.

(d) Back-up documentation is required to support some labor charges and other direct costs (ODCs). When submitting an invoice for these charges in WAWF, the contractor shall attach to the invoice a summary recapping what charges are being billed at the time of invoice submission in WAWF. An electronic copy of the required backup documentation shall identify the WAWF invoice number and shall be delivered to both the CO AND COR prior to inputting the invoice in WAWF. Backup documentation includes, but is not limited to:

1. For fixed-price labor, when contractor personnel vacancies occur (over and above normal vacancies for vacation or sick leave, etc.), monthly payments shall be reduced commensurate with reduction in personnel as awarded. See clause H-0005 entitled "Vacancy Credit".

2. For any travel during the invoiced period, the required information in Section H, Allowable Travel Costs, shall be submitted along with an expense voucher outlining all travel and charges. Include a summary in the WAWF CLIN description segregated by trip/Letter of Identification (LOI). Travel handling costs shall not be reimbursed unless actually charged to the contractor. Short duration trips shall be invoiced only after completion, and invoicing shall be for the complete trip. Longer duration trips, i.e., 90-day deployments, may be invoiced on a monthly basis and shall be for all expenses incurred for the period invoiced.

3. When OCONUS allowances are invoiced for deployed contract personnel, include a spreadsheet showing, for each deployed employee, specific times of arrival at and departure from each deployed location. Include a worksheet showing days/hours worked by all contractor employees signed by the employee. The worksheet shall include documentation showing the unburdened labor rate for each employee on those TOs that will invoice for reimbursement of Defense Base Act insurance and allowances. Deployment allowances will be invoiced against CLIN 0002.

4. Other costs that require substantiation.

(e) The COR will perform a thorough review of the invoice and if they do not concur with the invoiced cost, shall notify the CO. The contractor shall be required to resolve the billing discrepancy with the CO and resubmit a separate invoice as required covering the disputed portion. Number the resubmitted invoice the same as the disputed invoice, but add a discriminator after the number to denote re-submission. Example: Invoice 185 is disputed; resubmitted invoice is 185a.

(f) The contractor shall submit the invoices into WAWF according to CLIN and subCLINs established in the TO. The contractor shall track the available funds by subCLINs, and invoice against the subCLINs where the appropriate funding is located.

G - 0005 FINAL TASK ORDER INVOICING PROCEDURES

a. The contractor shall submit a final invoice within 60 days of completion of TO performance period in accordance with G-0004. The final invoice in WAWF shall be coded as "Final." This will provide notice to the CO that the services are complete and all deliverables have been provided to the Government. Upon receipt of the "Final" WAWF invoice, the CO will unilaterally modify the TO to de-obligate remaining funds. At the end of each option year, do not code the invoice "Final" in WAWF but include a statement in the item description that the invoice is the final for that base or option period as appropriate.

b. The final invoice, including at the end of each option period, shall include a breakdown by CLIN showing totals expended for each CLIN, and shall show the final amounts expended for the prime contractor and all subcontractors.

G - 0006 IDENTIFICATION OF QUALITY ASSURANCE PERSONNEL

(a) Quality assurance personnel as defined by AFI 63-124 are designated as CORs and are responsible for technical oversight of the TO. CORs will be designated and will monitor delivery and performance. The COR will advise the CO in all matters related to the TOs.

(b) In accordance with DFARS 252.201-7000, the CO may appoint one or more Government employees as COR.

(c) COR appointments will be in writing, signed by the CO, and set forth the authority granted to and the limitations of the COR. The contractor shall acknowledge receipt of appointment letters in writing and forward one signed copy back to the CO.

(d) The CO will notify the Contractor in writing of COR appointment changes or revocations.

G - 0007 CONTRACT HOLIDAYS

a. The prices/costs in Section B (or attachments) of the contract include holiday observances; accordingly, the Government will not be billed for such holidays, except when services are required by the Government and are actually performed on a holiday. The contractor and all subcontractors shall be included in the observance of all Executive Orders releasing Government personnel from their duties. These additional holidays shall be billed in the same manner as the standard holidays; i.e., no adjustments will be made to firm-fixed-price TOs.

The following days are the standard contract holidays:

New Year's Day
Martin Luther King Birthday
President's Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

G - 0008 Invoicing Instructions for Reimbursement of New Mexico Gross Receipts Tax (NMGRT)

a. The State of New Mexico assesses a Gross Receipts tax for firms conducting business within the state. This tax is imposed on the basis of revenue derived from business operations within the state without regard to the location of the business entity. The rate of the NMGRT may be obtained from the New Mexico Taxation and Revenue Office in Clovis, New Mexico, by calling (505) 763-5515.

b. NMGRT for services performed in New Mexico will be invoiced against CLIN/subCLINs 0005.

c. To identify taxable receipts that comprise the total amount invoiced, provide the following information on an Excel worksheet when submitting the information for NMGRT:

(1) Row TO receipts are recorded on the CRS-1 Form;
(2) Tax Period;
(3) Labor Receipts, excluding tax;
(4) Travel Receipts, excluding tax – Identify Letter of Identification (LOI) number(s) and receipts reported for each;
(5) Material Receipts, excluding tax – Identify material(s) and receipts reported for each;
(6) Other receipts, if any, excluding tax – Identify other receipts and amount reported for each;
(7) Total Deductions;
(8) Taxable Gross Receipts;
(9) Tax Rate;
(10) Gross Receipts Tax (GRT);
(11) Compensating Tax, if any;
(12) Withholding Tax, if any; and

(13) Total Tax Due.

Description Example: (a) CSR-1 - Row 4; (b) Tax Period 1 – 31 Mar 10 (identify monthly, quarterly or semi-annual tax period); (b) Labor Receipts - $100,000.00; (b) Travel Receipts - LOI-001 - $1,000.00 and LOI-002 - $2,000.00, Total $3,000.00; (d) Material Receipts - Uniforms Unlimited $300.00 and Boot Tech $200.00, Total $500.00; (e) Other Receipts – Overtime Pay to Jones, Total $500.00; (f) Total Deductions - $200.00 (g) Taxable Gross Receipts $103,800.00; (h) Tax Rate 5.25%; (i) GRT - $5,449.50; (j) Compensating Tax – None; (k) Withholding Tax – None; (l) Total Tax Due $5,449.50.

Description Example: CSR-1 - Row 4; for Tax Period 1 – 31 Mar 10. Reference attached CRS-1 Form and NMGRT worksheet.

d. The Government shall not reimburse penalty or interest charges incurred due to contractor negligence in preparing the CRS-1 Form, or delinquent or insufficient payment of NMGRT.

e. Any payments that result in an overpayment and a subsequent refund shall return such refund to the Government.

f. The government will pay nominal processing fee identified at CLIN 0005.

g. The contractor is encouraged to determine if any exemptions exist for the NMGRT.

Section H - Special Contract Requirements

SECTION H CLAUSES

H – 0001 KEY PERSONNEL REQUIREMENTS

a. Certain skilled experienced professional and/or technical personnel are essential for successful contractor accomplishment of the work to be performed under this TO. These are defined as "key personnel", customarily the Program Manager, Project Management, contracting rep, etc, or whomever the contractor determines are key to successful performance. The contractor agrees that such personnel so identified as "key" shall not be removed from the TO work or replaced without compliance with the following:

(1) If one or more of the key personnel for whatever reason becomes, or is expected to become, unavailable for work under this TO for a continuous period exceeding 30 workdays, or is expected to devote substantially less effort to the work than indicated in the proposal or initially anticipated, the contractor shall, subject to the concurrence of the CO or his authorized representative, promptly replace such personnel with personnel of at least substantially equal ability and qualifications.

(2) All requests for approval of substitutions hereunder must be in writing and provide a detailed explanation of the circumstances necessitating the proposed substitutions along with the resume of the substitute. The CO or his authorized representative will evaluate such requests and promptly notify the contractor of his approval or disapproval thereof in writing.

H – 0002 LIABILITY

The Government shall not be held responsible for damages to property or for injuries or death to persons which might occur without fault on the part of the Government as a result of, or incident to, performance of the contractor.

H – 0003 CONTRACTOR IDENTIFICATION

a. Contractor employees shall wear a **conspicuously displayed corporate identification badge and any government-issued identification badge above the waist** for easy identification as contractor or subcontractor employees while in Government facilities. The corporate identification badges shall be worn at all times when contractor employees are collocated on a Government installation or when on temporary duty (TDY) working with other Government personnel. Subcontractor employees' identification badges shall identify their respective prime contractor.

b. All contractor and subcontractor employees shall clearly identify themselves as a contractor at all times, including during meetings, telephone conversations, in electronic messages, or correspondence related to this TO.

c. Contractor-occupied facilities (on Hurlburt Field or other government installations) such as offices, separate rooms, or cubicles must be clearly identified with contractor supplied signs, name plates or other identification, showing that these are work areas for contractor or subcontractor personnel.

d. Government-issued badges, identification cards, passes, vehicle registration media, and admittance controls are accountable and, as such, are U.S. Government property to be accounted for, protected and returned to the Government. When a contractor employee leaves the company or moves to a different directorate for support under this TO, the employee shall clear all computer systems to which they have access, turn in all keys or other admittance hardware, and perform ***"outprocessing"*** procedures with their Contracting Officer Representative

(COR). A statement certifying that all appropriate "outprocessing" has been completed shall be included in the monthly report upon departure of any contractor personnel or at the end of TO performance period, to include the turn-in of the Common Access Card (CAC) as required by AFFARS 5352.242-9001. This responsibility extends to any subcontractors.

H – 0004 PERSONNEL SUBSTITUTIONS

a. If personnel substitutions are required during the TO period of performance, the contractor shall provide written justification for the change and resume(s) for new personnel. The contractor shall ensure that personnel substitutions meet or exceed the stated qualifications and clearance level of the individuals originally proposed for the task.

b. If the personnel substitution is "employee-generated," the contractor shall provide a notice to the CO at least 10 workdays prior to the proposed replacement. If the substitution is "contractor-generated," the contractor shall provide 30 calendar days' advance notice. The notice shall state the date and time the position will be vacant, the reason for vacating the task, the anticipated replacement date of personnel, and what management corrective action will be taken to ensure task mission completion. All personnel substitutions shall be subject to CO approval. If the Government expends additional effort to orient new personnel and/or performance requirements are delayed or missed, the Government may recoup reasonable consideration.

c. The Contractor shall retain the right to substitute personnel provided the substitution does not cause a break or lapse in services currently provided to the Government.

d. Removal of Personnel at Government Request: The CO may require the removal (permanent or temporary) of personnel on a TO for violations/concerns with the following: work ethic, job performance, business ethics, security, safety, health or upon discovery of fraudulent resume documentation. Upon receipt of notification from the CO, the prime contractor has 10 workdays to submit a replacement candidate in accordance with paragraph b. above. A credit will be issued for vacancies in accordance with verbiage at H-0005.

e. Selected Reserve Duty Vacancies: Personnel substitutions are not required while a Contractor employee performs their scheduled 2-week annual reserve duty unless the TO requires coverage during that time. If the position requires coverage while the assigned employee performs the 2-week reserve duty, the Contractor shall submit the resume of a qualified candidate to perform the requirement while the assigned employee performs the 2-week reserve duty. If reserve duty extends beyond the annual 2-week requirement, the Contractor shall fill the position with a qualified candidate approved by the CO. A "no-cost" Letter of Identification (LOI) shall be submitted to the COR and CO for approval **30 calendar days** prior to departure of the employee to perform scheduled reserve duty.

f. Monthly fixed-priced labor payments will not be reduced while an employee performs their annual 2-week reserve duty unless the Contractor withholds or reduces the employee's regular salary during the 2-week period. If the Contractor withholds or reduces the employee's regular salary while performing the 2-week reserve duty, a credit shall be provided to the Government in the amount withheld from the employee's salary. For reserve duty extending beyond the annual 2-week requirement, a vacancy credit (as described below in H-0005) shall be provided to the Government until the vacancy is filled with a qualified candidate approved by the CO.

H – 0005 VACANCY CREDITS

When Task Order vacancies occur, monthly payments shall be reduced commensurate with reduction in Contractor Manpower Equivalent (CME) as awarded. Provide standard formula for calculating payment reductions to the CO for review and approval prior to invoicing reduced payments. Approved formula for calculating reductions shall be consistently applied when CME vacancies exist. Provide calculations used to reduce the monthly payment via e-mail to the CO/CA administering the contract prior to invoicing, and document reduction in the WAWF invoice

description by including verbiage "Monthly payment is reduced due to (Labor Category) vacancy from (dd - dd mm yy)," i.e., (Network Analyst) (1 - 10 Dec 11). Reduced monthly payments shall continue until the vacancy is filled with an equal or more qualified contractor employee approved by the CO; or other appropriate action is taken by the CO. Upon submission of potential new employee resume, the CO will approve/disapprove within 2 business days of receipt. This TO may also contain CMEs that have a potential for conversion to government positions at sometime during the base or option years. If any CMEs are converted, these positions will also become vacancy credits.

H – 0006 GOVERNMENT CONTRACTOR RELATIONSHIPS

The Government and the contractor understand and agree that the services to be delivered under this TO by the contractor to the Government are non-personal services. The parties recognize and agree that no employer - employee relationships exist or will exist under the TO between the Government and contractor and/or between the Government and the contractor's employees. It is, therefore, in the best interest of the Government to afford the parties a full and complete understanding of their respective obligations.

Contractor personnel under this TO shall not be:

- placed in a position where they are appointed or employed by a Federal Officer, or are under the supervision, direction, or evaluation of a Federal Officer, Military or Civilian.
- placed in a staff or policy-making position.
- placed in a position of command, supervision, administration of control over Military or Civilian Personnel, or personnel of other contractors, or become a part of the Government organization.
- used for the purpose of avoiding manpower ceilings or other personnel rules and regulations or the Civil Service Commission.
- used in administration or supervision of military procurement activities.

The services to be performed under this TO do not require the contractor or its employees to exercise personal judgment and discretion on behalf of the Government, but rather the contractor's employees will act and exercise personal judgment and discretion on behalf of the contractor.

Rules, regulations, directions and requirements which are issued by command authorities under their responsibility for good order, administration, and security are applicable to all personnel who enter the installation, or who travel on Government transportation. This is not to be construed or interpreted to establish any degree of Government control, which is inconsistent with a non-personal service contract.

In no case shall signs of recognition or appreciation for exceptional performance nor any other statement or action of the Government serve as endorsement of that contractor or its employees, nor shall these actions constitute Government acceptance of the contractor's performance unless made in writing by the CO. Contractors shall not represent themselves as endorsed by the Government in any manner, including in any marketing or promotional materials.

H – 0007 ALLOWABLE TRAVEL COSTS

a. The contractor may be required to travel within the contiguous United States and overseas. The contractor shall not perform any travel without direction and approval in advance by the Government. Reimbursement for travel occurring at the direction of the Government performed in conjunction with a specific authorized trip will be under the Travel CLIN in Section B of the TO. AFSOC policy for rental cars is that only compact car size shall be utilized unless justification is provided in advance. Conference fees shall be reimbursed under the Travel CLIN, with no G&A allowed. Reasonable and allowable contractor travel expenses will be reimbursed limited to those expenses specifically authorized at FAR 31.205-46. Billable travel costs are transportation, lodging, and per diem expenses.

and receipts are required for lodging and transportation at a minimum. The contractor shall be responsible for making all travel arrangements and obtaining any passports and/or visas. The contractor may be required to travel by Government-provided transportation. When commercial air travel is authorized, the contractor shall utilize coach, tourist, or similar accommodations. Government quarters shall be utilized, when available, to the greatest extent possible.

b. Pursuant to Public Law 99-234, reasonable and allowable contractor costs for transportation associated with the performance of this TO may be reimbursed based upon mileage, rates, actual costs, or a combination thereof. Lodging, meals, and incidental expenses may be based upon per diem, actual expenses, or a combination thereof, provided the method used results in a reasonable charge.

c. The contractor shall be reimbursed for travel and per diem expenses in accordance with the regulations cited above, not to exceed amounts allowable under the Joint Travel Regulation (JTR), excluding overhead, profit, fee and G&A. The government shall pay the contractor a nominal processing charge (see Travel CLIN) for the administrative burden of conducting travel. Payment shall be made directly to the contractor on a cost-reimbursable basis upon submission of proper invoices and supporting documentation as stated in Section G-0004.

d. The Government will be responsible for obtaining travel clearances and issuance of any required special orders. Subject to availability, the Government may provide travel to and from overseas work sites via Air Mobility Command (AMC) flights. Use of AMC transportation shall be approved in advance by the CO or designee. Letters of Authorization as outlined in the Synchronized Predeployment and Operational Tracker (SPOT) program shall specify the Customer Identification Code (CIC) specific for the line of accounting on the TO. The CIC and line of accounting shall be annotated on all letters that the contractor presents to the deployment processing center when traveling. This will allow direct billing to the Government of AMC flights. If the Contractor does not have the CIC number, the Letter of Authorization (LOA) in SPOT will state "special account handling: billing for military transportation will be forwarded to the contractor's address *(insert Contractor's address)*."

e. Cited Federal Regulations are not incorporated in their entirety. It is the contractor's responsibility to adhere to all provisions of cited regulations.

H – 0008 RIGHTS OF THE GOVERNMENT TO PERFORM FUNCTIONS WITH ITS OWN PERSONNEL

The government reserves the right to perform or supplement performance of TO functions with Government personnel during periods of disaster, war, emergencies, police action, or acts of God.

H – 0009 GOVERNMENT DOWN TIME
(Applicable to Contractor Performance on Government Installations)

a. Base Closures Due to Emergencies:

The Wing Commander may direct a base closure of all or part of the base in response to an unforeseen emergency such as, but not limited to, adverse weather, Act of God such as tornado or hurricane, or a base disaster such as a natural gas leak or fire. When the directive is issued, contractor personnel may be officially dismissed. Upon dismissal, contractor personnel shall promptly and appropriately secure all Government-furnished property and evacuate in an expedient but safe manner. Once evacuated, contractor personnel shall follow the directions in paragraph b of this clause.

Payment Terms: Firm-Fixed Price TOs - the Contractor shall be reimbursed at the awarded amount unless negotiations change that amount. If necessary, a time extension may be granted for each order delayed by the

closure equal to the time of the closure, subject to the availability of funds. As a "mission essential" Task Order this Task Order may require such personnel to work despite the base being closed.

b. Base Closure Notification Procedures:

After an official notification of a base closure at Hurlburt Field (or any other performance location specified in a TO) by the Wing Commander, the contractor is directed to listen or watch a local news programs for notification of the re-opening of the base as no other form of notification of a base re-opening will be issued by the Government. The contractor is responsible for notifying their employees of the base re-opening. If the decision to close all or part of the base is made during the duty day, the contractor shall follow the Wing Commander's instructions as transmitted through official notification channels.

c. Base or AFSOC Closure Due to Non-Emergencies:

The HQ AFSOC Commander or Wing Commander may elect to close all or part of the base for non-emergency reasons such as base open house, etc. In the event of a non-emergency Base or Headquarters closure, the COR and the contractor shall jointly choose a course of action within the following options:

(1) If there is a need for the service during the Base or Headquarters closure and a Government employee will be present, the contractor may continue to work on-site. Billing for meaningful work shall be at the labor rates awarded in the TO.

(2) If there is a requirement for work during the base or Headquarters closure but either a Government employee will not be present or access to the work area is not available, the contractor may work off-site provided meaningful work is accomplished. The contractor shall certify to the Government by letter within five (5) business days of returning to work the nature and scope of the work completed off-site. Billing for labor in performing meaningful work under Labor-Hour TOs shall be submitted for payment. Billing for Firm Fixed Price TOs will be paid at awarded rates.

(3) If there is not a requirement for the service during the scheduled Base or Headquarters closure, the contractor shall not work on the Government site or at an off-site location. The Government may grant a time extension for each order equal to the amount of time of the closure. Billing for labor under Labor-Hour TOs shall not be submitted for payment. Billing for Firm Fixed Price TOs will be paid at awarded rates.

(4) If a Federally mandated holiday other than those listed in Section G, Para G-0007, is granted to Federal employees, contractor employees shall observe the holiday. Billing for labor under Labor-Hour TOs shall not be submitted for payment. Billing for Firm Fixed Price TOs will be paid at awarded rates.

H - 0010 SUCCESSOR CONTRACTOR

a. This TO represents a continuing need of the Government, and as such, it is anticipated that, upon completion or termination of this TO, another contract or TO for substantially the same effort will be executed. In the event that another contractor is selected as the "successor" contractor, it is mutually agreed and understood that the Government interests in such a case may be best served through employment by the successor contractor of contractor employees who may be acceptable to the successor contractor and who otherwise elect to accept employment with the successor contractor.

b. The contractor agrees to preserve and make available to the CO, upon request, copies of all records and other documentation, developed or acquired under this TO or preceding contracts for this effort, regarding performance of the work required by this TO.

c. The contractor agrees to cooperate fully with the Government and any successor contractor to ensure an orderly transition at the end of this TO. The contractor shall:

1. Make available to the CO, upon request, the names, job titles, and duties of all employees who have worked under this TO;

2. Permit current employees to be interviewed for possible employment by a successor contractor;

3. Provide, as requested, an orientation for a maximum of 10 successor contractor employees during the final sixty (60) days of this TO;

4. Establish agreements with its employees to do one or more of the following: (1) equitably reimburse them for unused vacation time and sick leave at the end of the TO; or (2) negotiate with the successor contractor and pay to that contractor compensation for vacation time and/or sick leave balance obligations assumed by the successor contractor/employer of employees with outstanding balances; or (3) if sick leave balance entitlements have not vested, negotiate with the successor contractor and pay to that contractor compensation for vacation time balance obligations assumed by the successor contractor and transfer, without monetary consideration, employee sick leave balances, not to exceed successor contractor's sick leave limitations.

H – 0011 TELEPHONE COMMUNICATIONS SECURITY MONITORING

All communications with DoD organizations are subject to communications security (COMSEC) review. Contractor personnel will be aware that telecommunications networks are continually subject to intercept by unfriendly intelligence organizations. The DoD has authorized the military departments to conduct COMSEC monitoring and recording of telephone calls originating from, or terminating at, DoD organizations. Therefore, civilian contractor personnel are advised that any time they place a call to, or receive a call from, a military organization, they are subject to COMSEC procedures. The contractor will assume the responsibility for ensuring wide and frequent dissemination of the above information to all employees dealing with DoD information.

H – 0012 BASE SUPPORT AT HURLBURT FIELD OR AS SPECIFIED IN THE PWS

The Government will provide base support to the contractor in accordance with the provisions of this clause. Failure by the contractor to comply with the provisions of this clause will release the Government, without prejudice, from its obligation to provide base support by the date(s) required. If warranted, and if the contractor has complied with the provisions of this clause, an equitable adjustment will be made if the Government fails to provide base support by the date(s) required.

(a) Base support includes Government-controlled working space, material, equipment, services (including automated data processing), or other support (excluding use of the defense switched network), which the Government determines can be made available at, or through, any Air Force installation where this TO will be performed. All Government property in the possession of the contractor, provided through the base support clause, will be used and managed in accordance with the Government property clause.

(b) Support will be provided on a no-fee basis and the value will be part of the Government's TO consideration.

(c) The contractor agrees to immediately report to the CO (with a copy to the COR) inadequacies, defective Government-Furnished Property (GFP), or non-availability of support stipulated together with a recommended plan for obtaining the required support. The Government will determine (within 10 workdays) the validity and extent of the involved requirement and the method by which it will be fulfilled (e.g., purchase, rental, lease, GFP, etc.). Facilities will not be purchased under this clause. Additionally, the contractor (or authorized representative) will not purchase, or otherwise furnish any base support requirement provided by the clause (or authorize others to do so)

without prior written approval of the CO regarding the price, terms, and conditions of the proposed purchase, or approval of other arrangements.

(d) The Government support to be furnished under this TO:

(1) Adequate office floor space, including electricity, water, sewage, trash removal services, and HVAC.

(2) Appropriate level of telephone service.

(3) Access to technical library service.

(4) PC terminals necessary for task accomplishment. Because of the nature and location(s) of the work performed, the value of such equipment is indeterminable.

(e) The contractor shall not incur any cost resulting from nonsupport prior to CO concurrence in accordance with the Base Support clause.

(f) The contractor agrees that in the performance of this TO or any major subcontract no direct or indirect costs for property will be incurred if the Government determines that the property is available at, or through, any Air Force or military installation where this TO will/may be performed. Only the prior written approval of the CO can relieve the contractor from this restriction.

H – 0013 TRAINING OF CONTRACTOR EMPLOYEES

The contractor shall not bill for labor hours or travel costs associated with contractor employee training unless specifically required and authorized; however, with the CO's approval, contractor employees may be allowed to attend Government-sponsored training at the contractor's expense. If travel is involved, a no-cost LOI shall be completed.

H - 0014 DISCLOSURE OR RELEASE OF INFORMATION

a. In order to comply with DFARS 252.204-7000, *Disclosure of Information*, copies of the information to be released are required to be mailed to the CO at least 45 days prior to the desired information release date.

b. The contractor shall not hold any discussions or release any information relating to this TO without the written consent of the CO.

c. This restriction applies to all news releases of information to the public, industry, or Government agencies, except as follows:

(1) Information for actual or potential subcontractors or vendors, necessary for the contractor's performance of this TO.

(2) Information to be supplied to a duly authorized representative of the CO.

H - 0015 OCONUS LOGISTICS SUPPORT PRIVILEGES

a. Logistics Support privileges may be authorized for contractor personnel in overseas locations and will be outlined in the Letter of Authorization in the Synchronized Predeployment and Operational Tracker Program. Certain of the privileges listed below apply only to mission essential services in overseas areas during military crisis situations in accordance with Special TO Requirement H-0016, OCONUS Mission Essential Contractor Services Salary

Allowances/Differential/Danger Pay. Authorized logistics support privileges will be within the discretion of the CO but in no event will such support exceed that permitted under the applicable Status of Forces Agreement (SOFA), or other controlling regulations. Such support to provide adequate logistical/personal benefit coverage may include but not be limited to the following:

(1) Commissary (includes rationed items)
(2) AAFES Facility (Military Exchange) (includes rationed items)
(3) Military Banking Facility
(4) Military Postal Services - APO (Personal Mail Only)
(5) Petroleum and Oil Products
(6) Officer's or Enlisted Club
(7) Armed Forces Recreation Facilities
(8) Class VI (alcoholic beverages, includes rationed items)
(9) Customs Exemption
(10) Legal Assistance (assistance with making wills and any necessary powers of attorney as permissible under Military Department regulations)
(11) Local government transportation for official government business (non-tactical vehicle)
(12) Local Morale/Welfare Recreation Services
(13) Mortuary Services
(14) Transient Billets
(15) POV (privately-owned vehicle) license/registration
(16) Immunizations (e.g., Anthrax, Smallpox, Typhoid, Hepatitis A) in support of OCONUS (contractors are immunized with the same immunizations as the military commensurate with the requirements of the OCONUS location)
(17) Geneva Convention Identification Cards (DD Form 489), visas and country clearances and/or "Dog Tags" for identification purposes
(18) Medical Care. In accordance with DODI 3020.37, Continuation of Essential DoD Contractor Services During Crises, "contractors in a theater of operations are entitled to the same medical care as military personnel" to include but not be limited to DNA samples, AIDS testing, and medical/dental/psychological examinations prior to deployment. Contractor employees may receive cost-free military physical examinations upon return from deployment. Contractor shall comply with requirements in USOMDGI 48-13 for AFSOC deployments *(currently being established)*.
(19) Training. Contractors subject to deployment are to be trained to include but not be limited to Standards of Conduct, Prisoner of War Skills, adequate force protection training and the use of Chemical /Biological Defensive Personal Protective Gear.
(20) OCONUS support requirements reference contract PWS paragraphs 4.5 and 4.6 and other OCONUS support requirements subject to CO discretion

b. Contractor employee dress. Numerous considerations (Air Force policy, non-combatant status under the Geneva Conventions, exposure to risk of hostile activities, effect on camouflage integrity, etc.) influence the decisions of the in-theater commander regarding the appropriate attire of contractor employees. The contractor shall comply with decisions of the commander based on those considerations.

c. If required, the Government shall provide to the contractor all military unique organizational clothing and individual equipment with prior approval of the in-theatre commander. (Types of organizational clothing and individual equipment may include Chemical, Biological, Radiological or Nuclear (CBRN) and Chemical Defensive Equipment (CDE) and/or heavy winter clothing.)

d. The contractor/contractor personnel shall be responsible for the return of all logistics support items (i.e., ID cards, ration cards, POV tags and registration, POV and GOV operator's licenses, etc.) prior to the departure from an overseas area of operation.

H – 0016 OCONUS MISSION ESSENTIAL CONTRACTOR SERVICES SALARY ALLOWANCES/ DIFFERENTIAL/ DANGER PAY

a. During crisis situations, some technical and acquisition management support under this contract will be necessary to sustain mission essential services reference PWS para 4.5. As compensation for various adverse conditions which may be associated with the performance of such essential services in areas in/near declared hostile military action or areas with a high potential for terrorist activity, various pay allowances and differentials may be authorized and reimbursed under this contract. These allowances and differentials will be negotiated by analogy to federal civilian employee entitlements under 5 U.S.C. 5925 - Post Differentials (hereinafter referred to as Differential Rates); and U.S.C. 5928 - Danger Pay Allowance (hereinafter referred to as Danger Pay); and other statutes and implementing regulations as appropriate. Some allowances may apply to other than mission essential personnel for certain OCONUS locations. Definitions of the potential allowances and differentials are set forth in paragraph c. below.

b. The determination of the amount of Differential Rates and Danger Pay authorized shall be based on the following:

(1) The CO will utilize the United States Department of State Standardized Regulations (DSSR) Payment Tables for Differential Rates and Danger Pay as a guideline to determine the applicable Differential Rates and Danger Pay to be authorized. The CO will utilize the DSSR Payment Tables in effect at time of deployment, subject to changes thereafter as determined by the urgency of the deployment, the length of the deployment and the facts and circumstances pertinent to application of the tables.

(2) The Differential Rates and Danger Pay shall be applied to the normal compensation of the contractor employee and not to any premium pay.

(3) There is an annual salary ceiling for the Differential Rate [5925(a)] as set forth in paragraph c.(1)(a) below. Annual salary ceilings do not apply to Danger Pay.

(4) Any Differential Rates and Danger Pay amounts shall be concurred with by the appropriate COR or designated government representative for the TO. The contractor shall ensure the appropriate CLIN has sufficient funds available to cover anticipated allowances.

c. Pay premiums which may be negotiated for contractor employees deployed to OCONUS locations are analogous to the following federal employee entitlements:

(1) Differential Rates. Under Title 5 U.S.C. 5925, Differential Rates fall into two categories as follows:

(a) 5925(a) - Additional compensation of up to 35 percent of the rate of basic pay for service at places in foreign areas where conditions of environment differ substantially from conditions of environment in the United States. If shown in the DSSR Payment Table, a federal employee is entitled to this differential rate after being deployed to one or more hardship posts after the 42nd day of such detail. As an exception to this rule, if shown in the DSSR Payment Table, a federal employee who serves for a period of 42 consecutive days or more on detail in specified countries may be granted the post differential at the prescribed rate for the number of days served, beginning with the first day of detail. Notwithstanding the rate of differential prescribed for the differential post, the per annum post differential rate at which payment is made shall be reduced, if necessary, so that the combined per annum post differential and basic compensation or post differential and salary authorized for the employee does not exceed the per annum salary authorized at Executive Schedule Level II.

(b) 5925(b). This category of Differential Rate does not apply to this contract.

(2) Danger Pay Allowance. Under Title 5 U.S.C. 5928, a federal employee serving in a foreign area may be granted a danger pay allowance on the basis of civil insurrection, civil war, terrorism, or wartime conditions, which threaten physical harm or imminent danger to the health or well-being of the employee. If Danger Pay allowance is granted it will be reimbursed up to the limits stated in the DSSR Payment Tables in effect at the time of performance at the applicable location.

d. The following allowances are provided here for informational purposes only. These allowances apply only to employees on permanent assignment (at the official station of the employee) and are therefore not applicable to contractor employees on detail in OCONUS locations. The CO will utilize the United States Department of State Standardized Regulations (DSSR) Payment Tables in effect at time of the permanent assignment for negotiating the allowances.

(1) Living Quarters Allowance (LQA). Under Title 5 U.S.C. 5923, QA is intended to provide suitable, adequate, living quarters for the employee. The LQA is not available when government-owned or leased quarters are provided without charge.

(2) Cost of Living Allowance (COLA). COLA is a cost-of-living allowance under Title 5 U.S.C. 5924 granted to an employee officially stationed at a post in a foreign area where the cost of living, exclusive of quarters costs, is substantially higher than in Washington, D.C., and will be paid in accordance with the DSSR tables applicable to the location. There is no annual salary ceiling applied to COLA.

e. Nothing herein shall be interpreted to obligate the Government to negotiate a pay premium in excess of statutory limitations applied to federal employees' pay in like circumstances. Likewise, any pay premium negotiated hereunder which is subsequently determined to be in excess of a statutory limitation applied to federal employees in like circumstances may be declared to have been null and void, subject to disallowance as a reimbursable cost under this contract, and recouped by the Government upon demand by the CO.

H – 0017 COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS.

This TO is subject to all relevant statutes, ordinances, laws and regulations of the United States (including Executive Orders of the President) and state (or other public authority). The contractor shall observe and comply with all applicable state and federal requirements as to Social Security, Workmen's Compensation and employment, and any other matter concerning employment applicable to TO performance. The contractor shall also abide by and comply with such rules and regulations, directions, or orders, not inconsistent herewith, as may from time to time be issued by the Government.

The contractor shall comply with, and shall ensure that its personnel and its subcontractors and subcontractor personnel at all tiers obey, all existing and future U.S. and Host Nation laws, Federal or DoD regulations, and Central Command orders and directives applicable to personnel in Iraq and Afghanistan, including but not limited to USCENTCOM, Multi-National Force and Multi-National Corps fragmentary orders, instructions and directives.

Contractor employees performing in the USCENTCOM Area of Operations are under the jurisdiction of the Uniform Code of Military Justice (UCMJ). Under the UCMJ, U.S. commanders may discipline contractor employees for criminal offenses. Contractors shall advise the CO if they suspect an employee has committed an offense. Contractors shall not permit an employee suspected of a serious offense or violating the rules for the use of force to depart Iraq or Afghanistan without approval from the senior U.S. commander in the country.

Rules and regulations of Hurlburt Field or any other government location shall apply to all contractors and their employees. Regulations include, but are not limited to, presenting valid picture identification for base entrance, obeying all posted directives, and strictly adhering to security police direction where security police have been dispatched to a particular location.

II – 0018 HURRICANE SEASON

Hurricane season for the state of Florida is normally the period from 1 June through 30 November. During an actual hurricane condition, you may be contacted by this office and requested to secure equipment and clean up your work area. In accordance with contract clauses FAR 52.237-2 (Protection of Government Buildings, Equipment and Vegetation (Apr 1984)), you are required to maintain your work area free of debris and in a safe and secure condition at the completion of each work day, with particular care during the hurricane season.

II – 0019 WIDE AREA WORKFLOW STATEMENT

In order to receive awards from the Government Contracting activities at Hurlburt Field, Florida, you must now use an E-Invoicing system called Wide Area Work Flow (WAWF).

WAWF is a web-based tool for the processing of invoices/receiving reports. This will bring about major changes in the amount of time it takes to process these documents making payment much faster. The web site for this system is https://wawf.eb.mil. There are no charges to use WAWF. All questions relating to system setup and vendor training can be directed to the help desk at Ogden at phone number 1-866-618-5988.

THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR INVOICES AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.

CAGE CODE:	*4R389*		
ISSUE DODAAC:	FA0021	*(FA0021 Identifies HQ AFSOC/A7KQ)*	
ADMIN DODAAC:	FA0021	*(FA0021 Identifies HQ AFSOC/A7KQ)*	
INSPECT BY DODAAC:	FA0021	**PLUS SIX DIGIT EXT:**	F7LGCQ
SERVICE ACCECPTOR:	FA0021		
"SHIP TO" CODE:	*F2FF21*		
PAY DODAAC:	F67100		

SERVICE ACCEPTOR:	
CONTRACT ADMINISTRATOR:	(b)(3):10 USC §130b,(b)(6)
CONTRACTING OFFICER:	(b)(3):10 USC §130b,(b)(6)
ADDITIONAL CONTACTS	

The paying office DODAAC and mailing address can be located on front of your award. You can easily track your payment information on the web at https://myinvoice.csd.disa.mil//index.html. Vendor registration is required, and your purchase order/contract number or invoice number will be required to inquire status of your payment. Most of the TOs awarded by Hurlburt Field will be paid by the Defense Finance Accounting Services (DFAS) Limestone; questions concerning payment should be directed to (207) 328-1682. Please have your order number and invoice number ready when calling about payment status. If your paying office is other than Limestone, contact your contract administrator for the customer services phone/fax numbers.

II – 0020 BASE RECYCLE PROGRAM

The contractor shall support and comply with all requirements of the Hurlburt Field and Cannon AFB Qualified Recycling Program (QRP). The procedures for the collection and handling of applicable recyclable materials are outlined in Hurlburt Field Instruction (HFI) 32-7002, 1 September 2007.

H - 0021 ACCESS TO SAFETY PRIVILEGE DATA

Contractors may have a legitimate requirement for access to data that is protected by safety privilege, as specified by AFI 91-204, Safety Investigations and Reports, to advance the interest of Air Force safety. To ensure all personnel covered by this TO are adequately educated to these restrictions and to document acceptance of this responsibility, the following measures will be taken:

- As determined necessary by AFSOC/SE, contractor personnel will receive initial and annual training on requirements of safety privilege using approved courseware. This training must be documented and access to safety privilege data will be granted after execution of a Non-disclosure Agreement.
- HQ AFSOC/SE will grant contractor access to privilege safety data when a validated requirement is documented. HQ AFSOC/SE will determine what data will be released to the contractor.
- All products developed by contractors using safety privilege data will be reviewed by HQ AFSOC/SE to determine if the product is a privilege document. Contractors should attempt to only produce non-safety privilege documents; if the product produced is determined to contain safety privilege information, it will be protected in accordance with the restrictions in AFI 91-204.
- All safety privilege data provided to contractors must be returned to HQ AFSOC/SE when the requirement for access is no longer needed.

Section I - Contract Clauses

SECTION I FILL-INS
FAR 52.217-8 Option to Extend Services " within 15 days notice"
FAR 52.217-9 Option to Extend the Term of the Contract
"within 30 days"
"42 months"
FAR 52.246-20 Warranty of Services "within 30 days of identified defect or non-compliance"
DFARS 252.211-7003 "None"

CLAUSES INCORPORATED BY REFERENCE

52.217-8	Option To Extend Services	NOV 1999
52.217-9	Option To Extend The Term Of The Contract	MAR 2000
52.223-18	Contractor Policy to Ban Text Messaging While Driving	SEP 2010
52.232-18	Availability Of Funds	APR 1984
52.246-20	Warranty Of Services	MAY 2001
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	JAN 2009
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2008
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7002	Payment For Subline Items Not Separately Priced	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	Central Contractor Registration (52.204-7) Alternate A	SEP 2007
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7006	Billing Instructions	OCT 2005
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Terrorist Country	DEC 2006
252.211-7003	Item Identification and Valuation	AUG 2008
252.211-7007	Reporting of Government-Furnished Equipment in the DoD Item Unique Identification (IUID) Registry	NOV 2008
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	APR 1993
252.225-7001	Buy American Act And Balance Of Payments Program	JAN 2009
252.225-7002	Qualifying Country Sources As Subcontractors	APR 2003
252.225-7004	Report of Intended Performance Outside the United States and Canada--Submission after Award	OCT 2010
252.225-7006	Quarterly Reporting of Actual Contract Performance Outside the United States	OCT 2010
252.225-7012	Preference For Certain Domestic Commodities	JUN 2010
252.225-7041	Correspondence in English	JUN 1997
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.227-7000	Non-estoppel	OCT 1966

252.227-7013	Rights in Technical Data--Noncommercial Items	MAR 2011
252.227-7014	Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation	MAR 2011
252.227-7015	Technical Data--Commercial Items	MAR 2011
252.227-7016	Rights in Bid or Proposal Information	JAN 2011
252.227-7019	Validation of Asserted Restrictions--Computer Software	JUN 1995
252.227-7020	Rights In Data--Special Works	JUN 1995
252.227-7025	Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends	MAR 2011
252.227-7026	Deferred Delivery Of Technical Data Or Computer Software	APR 1988
252.227-7027	Deferred Ordering Of Technical Data Or Computer Software	APR 1988
252.227-7030	Technical Data--Withholding Of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 1999
252.231-7000	Supplemental Cost Principles	DEC 1991
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008
252.232-7010	Levies on Contract Payments	DEC 2006
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.239-7000	Protection Against Compromising Emanations	JUN 2004
252.239-7001	Information Assurance Contractor Training and Certification	JAN 2008
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.244-7000	Subcontracts for Commercial Items and Commercial Components (DoD Contracts)	NOV 2010
252.246-7001	Warranty Of Data	DEC 1991
252.247-7023	Transportation of Supplies by Sea	MAY 2002
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

CLAUSES INCORPORATED BY FULL TEXT

52.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (MAR 2006)

(a) Definition. United States, as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall--

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is--

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from the appropriate Antiterrorism Force Protection Office at HQ AFSOC.

(End of clause)

252.232-7007 LIMITATION OF GOVERNMENT'S OBLIGATION (MAY 2006)

(a) Contract line item(s) 0002 through 0005are incrementally funded. For these item(s), the sum of $0.00 of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For items(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least 30 days days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause, or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT".

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds.

The provisions of paragraph (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "DEFAULT." The provisions of this clause are limited to work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract if fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) or (e) of this clause.

(h) Nothing in this clause affects the right of the Government to this contract pursuant to the clause of this contract entitled "TERMINATION FOR CONVENIENCE OF THE GOVERNMENT."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On modification of contract to add available funds, cost reimbursable line items 0002-0005 shall be funded for the estimated full performance period.

(End of clause)

252.237-7019 TRAINING FOR CONTRACTOR PERSONNEL INTERACTING WITH DETAINEES (SEP 2006)

(a) Definitions. As used in this clause--

Combatant Commander means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

Detainee means a person in the custody or under the physical control of the Department of Defense on behalf of the United States Government as a result of armed conflict or other military operation by United States armed forces.

Personnel interacting with detainees means personnel who, in the course of their duties, are expected to interact with detainees.

(b) Training requirement. This clause implements Section 1092 of the National Defense Authorization Act for Fiscal Year 2005 (Pub. L. 108-375).

(1) The Combatant Commander responsible for the area where a detention or interrogation facility is located will arrange for training to be provided to contractor personnel interacting with detainees. The training will address the international obligations and laws of the United States applicable to the detention of personnel, including the Geneva Conventions. The Combatant Commander will arrange for a training receipt document to be provided to personnel who have completed the training.

(2)(i) The Contractor shall arrange for its personnel interacting with detainees to--

(A) Receive the training specified in paragraph (b)(1) of this clause--

(1) Prior to interacting with detainees, or as soon as possible if, for compelling reasons, the Contracting Officer authorizes interaction with detainees prior to receipt of such training; and

(2) Annually thereafter; and

(B) Provide a copy of the training receipt document specified in paragraph (b)(1) of this clause to the Contractor for retention.

(ii) To make these arrangements, the following points of contact apply:

(Contracting Officer to insert applicable point of contact information cited in PGI 237.171-3(b).)

(3) The Contractor shall retain a copy of the training receipt document(s) provided in accordance with paragraphs (b)(1) and (2) of this clause until the contract is closed, or 3 years after all work required by the contract has been completed and accepted by the Government, whichever is sooner.

(c) Subcontracts. The Contractor shall include the substance of this clause, including this paragraph (c), in all subcontracts that may require subcontractor personnel to interact with detainees in the course of their duties.

(End of clause)

5352.204-9000 NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY AND VISITOR GROUP SECURITY AGREEMENTS (APR 2003)

This contract contains a DD Form 254, DOD Contract Security Classification Specification, and requires performance at a government location in the U.S. or overseas. Prior to beginning operations involving classified information on an installation identified on the DD Form 254, the contractor shall take the following actions:

(a) At least thirty days prior to beginning operations, notify the security police activity shown in the distribution block of the DD Form 254 as to:

(1) The name, address, and telephone number of this contract company's representative and designated alternate in the U.S. or overseas area, as appropriate;

(2) The contract number and military contracting command;

(3) The highest classification category of defense information to which contractor employees will have access;

(4) The Air Force installations in the U.S. (in overseas areas, identify only the APO number(s)) where the contract work will be performed;

(5) The date contractor operations will begin on base in the U.S. or in the overseas area;

(6) The estimated completion date of operations on base in the U.S. or in the overseas area; and;

(7) Any changes to information previously provided under this clause.

This requirement is in addition to visit request procedures contained in DOD 5220.22-M, National Industrial Security Program Operating Manual.

(b) Prior to beginning operations involving classified information on an installation identified on the DD Form 254 where the contractor is not required to have a facility security clearance, the contractor shall enter into a Visitor Group Security Agreement (or understanding) with the installation commander to ensure that the contractor's security procedures are properly integrated with those of the installation. As a minimum, the agreement shall identify the security actions that will be performed:

(1) By the installation for the contractor, such as providing storage and classified reproduction facilities, guard services, security forms, security inspections under DOD 5220.22-M, classified mail services, security badges, visitor control, and investigating security incidents; and

(2) Jointly by the contractor and the installation, such as packaging and addressing classified transmittals, security checks, internal security controls, and implementing emergency procedures to protect classified material.

(End of clause)

5352.223-9000 ELIMINATION OF USE OF CLASS I OZONE DEPLETING SUBSTANCES (ODSs) (APR 2003)

(a) Unless the requiring activity has obtained prior Senior Acquisition Official (SAO) approval, contractors may not:
(1) Provide any service or product with any specification, standard, drawing, or other document that requires the use of a Class I ODS in the test, operation, or maintenance of any system, subsystem, item, component, or process; or
(2) Provide any specification, standard, drawing, or other document that establishes a test, operation, or maintenance requirement that can only be met by use of a Class I ODS.
[Note: This prohibition does not apply to manufacturing.]
(b) For the purposes of Air Force policy, the following products that are pure (i.e., they meet the relevant product specification identified in AFI 32-7086) are Class I ODSs:
(1) Halons: 1011, 1202, 1211, 1301, and 2402;

(2) Chlorofluorocarbons (CFCs): CFC-11, CFC-12, CFC-13, CFC-111, CFC-112, CFC-113, CFC-114, CFC-115, CFC-211, CFC-212, CFC-213, CFC-214, CFC-215, CFC-216, and CFC-217, and the blends R-500, R-501, R-502, and R-503; and
(3) Carbon Tetrachloride, Methyl Chloroform, and Methyl Bromide.
[NOTE: Material that uses one or more of these Class I ODSs as minor constituents do not meet the Air Force definition of a Class I ODS.]
(c) The requiring activity has obtained SAO approval to permit the contractor to use the following Class I ODS(s):
Class I ODS/ Application or Use/Quantity (lbs.) per contract period of performance
None
(d) The offeror/contractor is required to notify the contracting officer if any Class I ODS that is not specifically listed above is required in the test, operation, or maintenance of any system, subsystem, item, component, or process.

(End of clause)

5352.223-9001 HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS (JUN 1997)

(a) In performing work under this contract on a Government installation, the contractor shall:

(1) Comply with the specific health and safety requirements established by this contract;

(2) Comply with the health and safety rules of the Government installation that concern related activities not directly addressed in this contract;

(3) Take all reasonable steps and precautions to prevent accidents and preserve the health and safety of contractor and Government personnel performing or in any way coming in contact with the performance of this contract; and

(4) Take such additional immediate precautions as the contracting officer may reasonably require for health and safety purposes.

(b) The contracting officer may, by written order, direct Air Force Occupational Safety and Health (AFOSH) Standards and/or health/safety standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the Changes clause of this contract.

(c) Any violation of these health and safety rules and requirements, unless promptly corrected as directed by the contracting officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract.

(End of clause)

5352.242-9000 Contractor access to Air Force installations.
CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS (AUGUST 2007)

(a) The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.
(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or security police for processing.
(c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.
(d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with (See DD254 security manager) citing the appropriate paragraphs as applicable.
(e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.
(f) Failure to comply with these requirements may result in withholding of final payment.

(End of clause)

5352.242-9001 COMMON ACCESS CARDS (CACs) FOR CONTRACTOR PERSONNEL (AUG 2004)

(a) For installation(s)/location(s) cited in the contract, contractors shall ensure Common Access Cards (CACs) are obtained by all contract or subcontract personnel who meet one or both of the following criteria:

(1) Require logical access to Department of Defense computer networks and systems in either:

(i) the unclassified environment; or

(ii) the classified environment where authorized by governing security directives.

(2) Perform work, which requires the use of a CAC for installation entry control or physical access to facilities and buildings.

(b) Contractors and their personnel shall use the following procedures to obtain CACs:

(1) Contractors shall provide a listing of personnel authorized a CAC to the contracting officer. The contracting officer will provide a copy of the listing to the government representative in the local organization designated to authorize issuance of contractor CACs (i.e., "authorizing official").

(2) Contractor personnel on the listing shall each complete and submit a DD Form 1172-2 or other authorized DoD electronic form to the authorizing official. The authorizing official will verify the applicant's name against the contractor's listing and return the DD Form 1172-2 to the contractor personnel.

(3) Contractor personnel will proceed to the nearest CAC issuance workstation (usually the local Military Personnel Flight (MPF) with the DD Form 1172-2 and appropriate documentation to support their identification and/or citizenship. The CAC issuance workstation will then issue the CAC.

(c) While visiting or performing work on installation(s)/location(s), contractor personnel shall wear or prominently display the CAC as required by the governing local policy.

(d) During the performance period of the contract, the contractor shall:

(1) Within 7 working days of any changes to the listing of the contract personnel authorized a CAC, provide an updated listing to the contracting officer who will provide the updated listing to the authorizing official;

(2) Return CACs in accordance with local policy/directives within 7 working days of a change in status for contractor personnel who no longer require logical or physical access;

(3) Return CACs in accordance with local policy/directives within 7 working days following a CACs expiration date; and

(4) Report lost or stolen CACs in accordance with local policy/directives.

(e) Within 7 working days following completion/termination of the contract, the contractor shall return all CACs issued to their personnel to the issuing office or the location specified by local policy/directives.

(f) Failure to comply with these requirements may result in withholding of final payment.

(End of clause)

OCONUS DEPLOYMENT CLAUSES

252.225-7040 – CONTRACTOR PERSONNEL AUTHORIZED TO ACCOMPANY ARMED FORCES DEPLOYED OUTSIDE THE UNITED STATES (JUN 2011)

(a) *Definitions.* As used in this clause—

"Combatant Commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

"Designated operational area" means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

"Law of war" means that part of international law that regulates the conduct of armed hostilities. The law of war encompasses all international law for the conduct of hostilities binding on the United States or its individual citizens, including treaties and international agreements to which the United States is a party, and applicable customary international law.

"Subordinate joint force commander" means a sub-unified commander or joint task force commander.

(b) *General.*

(1) This clause applies when Contractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in —

(i) Contingency operations;

(ii) Humanitarian or peacekeeping operations; or

(iii) Other military operations or military exercises, when designated by the Combatant Commander.

(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians accompanying the U.S. Armed Forces.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, Contractor personnel are only authorized to use deadly force in self-defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in their contract or with their job description and terms of employment.

(iii) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(4) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) *Support.*

(1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because—

(A) The Contractor cannot obtain effective security services;

(B) Effective security services are unavailable at a reasonable cost; or

(C) Threat conditions necessitate security through military means.

(ii) The Contracting Officer shall include in the contract the level of protection to be provided to Contractor personnel.

(iii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, all Contractor personnel authorized to accompany the U.S. Armed Forces in the designated operational area are authorized to receive resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(4) Contractor personnel must have a Synchronized Predeployment and Operational Tracker (SPOT)-generated letter of authorization signed by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract.

(d) *Compliance with laws and regulations.*

(1) The Contractor shall comply with, and shall ensure that its personnel authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

(i) United States, host country, and third country national laws;
(ii) Provisions of the law of war, as well as any other applicable treaties and international agreements;
(iii) United States regulations, directives, instructions, policies, and procedures; and
(iv) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals.

(2) The Contractor shall institute and implement an effective program to prevent violations of the law of war by its employees and subcontractors, including law of war training in accordance with paragraph (e)(1)(vii) of this clause.

(3) The Contractor shall ensure that contractor employees accompanying U.S. Armed Forces are aware—
(i) Of the DoD definition of "sexual assault" in DoDD 6495.01, Sexual Assault Prevention and Response Program;
(ii) That many of the offenses addressed by the definition are covered under the Uniform Code of Military Justice (see paragraph (e)(2)(iv) of this clause); and
(iii) That the offenses not covered by the Uniform Code of Military Justice may nevertheless have consequences to the contractor employees (see paragraph (h)(1) of this clause).

(e) *Pre-deployment requirements.*

(1) The Contractor shall ensure that the following requirements are met prior to deploying personnel authorized to accompany U.S. Armed Forces. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.
(i) All required security and background checks are complete and acceptable.
(ii) All deploying personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. The Government will provide, at no cost to the Contractor, any theater-specific immunizations and/or medications not available to the general public.
(iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center. Any Common Access Card issued to deploying personnel shall contain the access permissions allowed by the letter of authorization issued in accordance with paragraph (c)(4) of this clause.
(iv) Special area, country, and theater clearance is obtained for personnel. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. Contractor personnel are considered non-DoD personnel traveling under DoD sponsorship.
(v) All personnel have received personal security training. At a minimum, the training shall—
(A) Cover safety and security issues facing employees overseas;
(B) Identify safety and security contingency planning activities; and
(C) Identify ways to utilize safety and security personnel and other resources appropriately.
(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.
(vii) Personnel have received law of war training as follows:
(A) Basic training is required for all Contractor personnel authorized to accompany U.S. Armed Forces deployed outside the United States. The basic training will be provided through—
(1) A military-run training center; or
(2) A web-based source, if specified in the contract or approved by the Contracting Officer.
(B) Advanced training, commensurate with their duties and responsibilities, may be required for some Contractor personnel as specified in the contract.

(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that—
(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United

States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, *et seq.*);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, Contractor personnel authorized to accompany U.S. Armed Forces in the field are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(f) *Processing and departure points.* Deployed Contractor personnel shall—

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) *Personnel data.*

(1) The Contractor shall enter before deployment and maintain data for all Contractor personnel that are authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause. The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system, at http://www.dod.mil/bta/products/spot.html, to enter and maintain the data.

(2) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive this data card.

(h) *Contractor personnel.*

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer upon request. The plan shall—

(i) Identify all personnel who are subject to military mobilization;

(ii) Detail how the position would be filled if the individual were mobilized; and

(iii) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(3) Contractor personnel shall report to the Combatant Commander or a designee, or through other channels such as the military police, a judge advocate, or an inspector general, any suspected or alleged conduct for which there is credible information that such conduct—

(i) Constitutes violation of the law of war; or

(ii) Occurred during any other military operations and would constitute a violation of the law of war if it occurred during an armed conflict.

(i) *Military clothing and protective equipment.*

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must—

(i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and

(ii) Carry the written authorization with them at all times.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.

(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) *Weapons.*

(1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons, the request shall be made through the Contracting Officer to the Combatant Commander, in accordance with DoD Instruction 3020.41, paragraph 6.3.4.1 or, if the contract is for security services, paragraph 6.3.5.3. The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.

(2) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons—

(i) The Contracting Officer may authorize the Contractor to issue Contractor-owned weapons and ammunition to specified employees; or

(ii) The *[Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer]* may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.

(3) The Contractor shall ensure that its personnel who are authorized to carry weapons—

(i) Are adequately trained to carry and use them—

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) *Vehicle or equipment licenses.* Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.

(l) *Purchase of scarce goods and services.* If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.

(m) *Evacuation.*

(1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.

(2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(n) *Next of kin notification and personnel recovery.*

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.

(2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 3002.01E, Personnel Recovery in the Department of Defense.

(o) *Mortuary affairs.* Mortuary affairs for Contractor personnel who die while accompanying the U.S. Armed Forces will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) *Changes.* In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) *Subcontracts.* The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

(1) Contingency operations;

(2) Humanitarian or peacekeeping operations; or

(3) Other military operations or military exercises, when designated by the Combatant Commander.

252.225-7997 ADDITIONAL REQUIREMENTS AND RESPONSIBILITIES RELATING TO ALLEGED CRIMES BY OR AGAINST CONTRACTOR PERSONNEL IN IRAQ AND AFGHANISTAN (DEVIATION 2010-O0014)(AUGUST 2010)

(a) The Contractor shall report to the appropriate investigative authorities, identified in paragraph (c) below, any alleged offenses under—

(1) The Uniform Code of Military Justice (chapter 47 of title 10, United States code) (applicable to contractors serving with or accompanying an armed force in the field during a declared war or a contingency operation); or

(2) The Military Extraterritorial Jurisdiction Act (chapter 212 of title 18, United States Code).

(b) The Contractor shall provide to all contractor personnel who will perform work on a contract in Iraq or Afghanistan, before beginning such work, information on the following:

(1) How and where to report an alleged crime described in paragraph (a) of this clause.

(2) Where to seek victim and witness protection and assistance available to contractor personnel in connection with an alleged offense described in paragraph (a) of this clause.

(c) The appropriate investigative authorities to which suspected crimes shall be reported include the following officials--

(i) US Army Criminal Investigative Division at http://www.cid.army.mil/reportacrime.html;

(ii) Air Force Office of Special Investigations at http://www.osi.andrews.af.mil/library/factsheets/factsheet.asp?id=14522;

(iii) Navy Criminal Investigative Service at http://www.ncis.navy.mil/Pages/publicdefault.aspx; or

(iv) To the command of any supported military element or the command of any base.

(d) Personnel seeking whistleblower protection from reprisals for reporting criminal acts shall seek guidance through the DoD Inspector General hotline at (800) 424-9098 or www.dodig.mil/HOTLINE/index.html. Personnel seeking other forms of victim or witness protections should contact the nearest military law enforcement office.

(End of clause)

952.222-0001 – PROHIBITION AGAINST HUMAN TRAFFICKING, INHUMANE LIVING CONDITIONS, AND WITHHOLDING OF EMPLOYEE PASSPORTS (AUG 2011)

(a) All contractors ("contractors" refers to both prime contractors and all subcontractors at all tiers) are reminded of the prohibition contained in Title 18, United States Code, Section 1592, against knowingly destroying, concealing, removing, confiscating, or possessing any actual or purported passport or other immigration document, or any other actual or purported government identification document, of another person, to prevent or restrict or to attempt to prevent or restrict, without lawful authority, the person's liberty to move or travel, in order to maintain the labor or services of that person.

(b) Contractors are also required to comply with the following provisions:

(1) Contractors shall only hold employee passports and other identification documents discussed above for the shortest period of time reasonable for administrative processing purposes.
(2) Contractors shall provide all employees with a signed copy of their employment contract, in English as well as the employee's native language, that defines the terms of their employment/compensation.
(3) Contractors shall not utilize unlicensed recruiting firms or firms that charge illegal recruiting fees.
(4) Contractors shall be required to provide adequate living conditions (sanitation, health, safety, living space) for their employees. Fifty square feet is the minimum acceptable square footage of personal living space per employee. Upon contractor's written request, Contracting Officers may grant a waiver in writing in cases where the existing square footage is within 20% of the minimum, and the overall conditions are determined by the Contracting Officer to be acceptable. A copy of the waiver approval shall be maintained at the respective life support area.
(5) Contractors shall incorporate checks of life support areas to ensure compliance with the requirements of this Trafficking in Persons Prohibition into their Quality Control program, which will be reviewed within the Government's Quality Assurance process.
(6) Contractors shall comply with International and Host Nation laws regarding transit/exit/entry procedures and the requirements for visas and work permits.

(c) Contractors have an affirmative duty to advise the Contracting Officer if they learn of their employees violating the human trafficking and inhumane living conditions provisions contained herein. Contractors are advised that Contracting Officers and/or their representatives will conduct random checks to ensure contractors and subcontractors at all tiers are adhering to the law on human trafficking, humane living conditions and withholding of passports.

(d) The contractor agrees to incorporate the substance of this clause, including this paragraph, in all subcontracts under his contract.

(End of Clause)

952.223-0001 – REPORTING KIDNAPPINGS, SERIOUS INJURIES AND DEATHS (JUL 2010)

Contractors shall notify the Contracting Officer, as soon as practicable, whenever employee kidnappings, serious injuries or deaths occur.

Report the following information:
Contract Number
Contract Description & Location
Company Name
Reporting party:

Name
Phone number
e-mail address
Victim:
Name
Gender (Male/Female)
Age
Nationality
Country of permanent residence
Incident:
Description
Location
Date and time
Other Pertinent Information

(End of Clause)

952.225-0003 FITNESS FOR DUTY AND MEDICAL/DENTAL CARE LIMITATIONS (AUG 2011)

(a) The contractor shall perform the requirements of this contract notwithstanding the fitness for duty of deployed employees, the provisions for care offered under this section, and redeployment of individuals determined to be unfit. Contractor personnel who deploy for multiple tours, for more than 12 months total must be re-evaluated for fitness to deploy. An examination will remain valid for 15 months from the date of the physical. The contractor bears the responsibility for ensuring all employees are aware of the conditions and medical treatment available at the performance location. The contractor shall include this information and requirement in all subcontracts with performance in the theater of operations.

(b) The contractor shall not deploy an individual with any of the following conditions unless approved by the appropriate CENTCOM Service Component (i.e. ARCENT, AFCENT, etc.) Surgeon: Conditions which prevent the wear of personal protective equipment, including protective mask, ballistic helmet, body armor, and chemical/biological protective garments; conditions which prohibit required theater immunizations or medications; conditions or current medical treatment or medications that contraindicate or preclude the use of chemical and biological protective's and antidotes; diabetes mellitus, Type I or II, on pharmacological therapy; symptomatic coronary artery disease, or with myocardial infarction within one year prior to deployment, or within six months of coronary artery bypass graft, coronary artery angioplasty, or stenting; morbid obesity (BMI >/= 40%); dysrhythmias or arrhythmias, either symptomatic or requiring medical or electrophysiological control; uncontrolled hypertension, current heart failure, or automatic implantable defibrillator; therapeutic anticoagulation; malignancy, newly diagnosed or under current treatment, or recently diagnosed/treated and requiring frequent subspecialist surveillance, examination, and/or laboratory testing; dental or oral conditions requiring or likely to require urgent dental care within six months' time, active orthodontic care, conditions requiring prosthodontic care, conditions with immediate restorative dentistry needs, conditions with a current requirement for oral-maxillofacial surgery; new onset (< 1 year) seizure disorder, or seizure within one year prior to deployment; history of heat stroke; Meniere's Disease or other vertiginous/motion sickness disorder, unless well controlled on medications available in theater; recurrent syncope, ataxias, new diagnosis (< 1 year) of mood disorder, thought disorder, anxiety, somatoform, or dissociative disorder, or personality disorder with mood or thought manifestations; unrepaired hernia; tracheostomy or aphonia; renalithiasis, current; active tuberculosis; pregnancy; unclosed surgical defect, such as external fixeter placement; requirement for medical devices using AC power; HIV antibody positivity; psychotic and bipolar disorders. (Reference: Mod 10 to USCENTCOM Individual Protection and Individual/Unit Deployment Policy, Tab A: Amplification of the Minimal Standards of Fitness for Deployment to the CENTCOM AOR).

(c) In accordance with military directives (DoDI 3020.41, DoDI 6000.11, CFC FRAGO 09-1038, DoD Federal Acquisition Regulation Supplement (DFARS) PGI 225.74), resuscitative care, stabilization, hospitalization at Level III (emergency) military treatment facilities and assistance with patient movement in emergencies where loss of life, limb or eyesight could occur will be provided. Hospitalization will be limited to emergency stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system. Subject to availability at the time of need, a medical treatment facility may provide reimbursable treatment for emergency medical or dental care such as broken bones, lacerations, broken teeth or lost fillings.

(d) Routine and primary medical care is not authorized. Pharmaceutical services are not authorized for routine or known, routine prescription drug needs of the individual. Routine dental care, examinations and cleanings are not authorized.

(e) Notwithstanding any other provision of the contract, the contractor shall be liable for any and all medically-related services or transportation rendered. To view reimbursement rates that will be charged for services at all DoD deployed medical facilities please got to the following website: http://comptroller.defense.gov/rates/fy2011.html (change fiscal year as applicable).

(End of Clause)

952.225-0004 – COMPLIANCE WITH LAWS AND REGULATIONS (JUL 2010)

(a) The Contractor shall comply with, and shall ensure that its employees and its subcontractors and their employees, at all tiers, are aware of and obey all U.S. and Host Nation laws, Federal or DoD regulations, and Central Command orders and directives applicable to personnel in Iraq and Afghanistan, including but not limited to USCENTCOM, Multi-National Force and Multi-National Corps operations and fragmentary orders, instructions, policies and directives.

(b) Contractor employees shall particularly note all laws, regulations, policies, and orders restricting authority to carry firearms, rules for the use of force, and prohibiting sexual or aggravated assault. Contractor employees are subject to General Orders Number 1, as modified from time to time, including without limitation, their prohibition on privately owned firearms, alcohol, drugs, war souvenirs, pornography and photographing detainees, human casualties or military security measures.

(c) Contractor employees may be ordered removed from secure military installations or the theater of operations by order of the senior military commander of the battle space for acts that disrupt good order and discipline or violate applicable laws, regulations, orders, instructions, policies, or directives. Contractors shall immediately comply with any such order to remove its contractor employee.

(d) Contractor employees performing in the USCENTCOM Area of Responsibility (AOR) may be subject to the jurisdiction of overlapping criminal codes, including, but not limited to, the Military Extraterritorial Jurisdiction Act (18 U.S.C. Sec. 3261, et al) (MEJA), the Uniform Code of Military Justice (10 U.S.C. Sec. 801, et al)(UCMJ), and the laws of the Host Nation. Non-US citizens may also be subject to the laws of their home country while performing in the USCENTCOM AOR. Contractor employee status in these overlapping criminal jurisdictions may be modified from time to time by the United States, the Host Nation, or by applicable status of forces agreements.

(e) Under MEJA, a person who engages in felony misconduct outside the United States while employed by or accompanying the Armed Forces is subject to arrest, removal and prosecution in United States federal courts. Under the UCMJ, a person serving with or accompanying the Armed Forces in the field during a declared war or contingency operation may be disciplined for a criminal offense, including by referral of charges to a General Court

Martial. Contractor employees may be ordered into confinement or placed under conditions that restrict movement within the AOR or administratively attached to a military command pending resolution of a criminal investigation.

(f) Contractors shall immediately notify military law enforcement and the Contracting Officer if they suspect an employee has committed an offense. Contractors shall take any and all reasonable and necessary measures to secure the presence of an employee suspected of a serious felony offense. Contractors shall not knowingly facilitate the departure of an employee suspected of a serious felony offense or violating the Rules for the Use of Force to depart Iraq or Afghanistan without approval from the senior U.S. commander in the country.

(End of Clause)

952.225-0005 MONTHLY CONTRACTOR CENSUS REPORTING (AUG 2011)

Contractor shall provide monthly employee census information to the Contracting Officer, by province, for this contract. Information shall be submitted either electronically or by hard-copy. Information shall be current as of the 25th day of each month and received by the Contracting Officer no later than the first day of the following month. The following information shall be provided for each province in which work was performed:

(1) The total number (prime and subcontractors at all tiers) employees.
(2) The total number (prime and subcontractors at all tiers) of U.S. citizens.
(3) The total number (prime and subcontractors at all tiers) of local nationals (LN).
(4) The total number (prime and subcontractors at all tiers) of third-country nationals (TCN).
(5) Name of province in which the work was performed.
(6) The names of all company employees who enter and update employee data in the Synchronized Pre-deployment & Operational Tracker (SPOT) IAW DFARS 252.225-7040 or DFARS DOD class deviation 2011-O0004.

(End of Clause)

952.225-0009 MEDICAL SCREENING AND VACCINATION REQUIREMENTS FOR CONTRACTOR EMPLOYEES OPERATING IN THE CENTCOM AREA OF RESPONSIBILITY (AOR) (AUG 2011)

(a) Contractors and subcontractors at any tier shall ensure and provide satisfactory evidence that all locally hired employees, including Local National (LN), Third Country National (TCN), and U.S. employees, working on bases have been screened for and do not currently have active tuberculosis (TB).

(1) Contractors may initially utilize a testing method of either a chest x-ray or TB skin test (TST), depending on the originating country of a contracted employee.

(i) Chest x-rays (CXR's), symptom survey, and Body Mass Index (BMI) shall be taken, and TSTs administered within 12 months prior to the start of deployment/employment. Contractors are required to bring in a physical copy of the pre-employment CXR film as it is the only way to verify interval changes should an active case of TB occur.

(A) Third Country Nationals (TCNs) and Local Nationals (LNs) cannot be screened with the TST. They need the pre-employment screening with a quality CXR, BMI and symptom survey.

(B) Small-Risk Nationals (SRNs), those with less than 25 TB cases per 100,000 persons annually (mostly expats from Europe and US), can be screened via the TST.

(ii) Annual re-screening for TCNs, and LNs will be performed with a CXR conducted by the Contractor's medical provider or local economy provider who will look for interval changes from prior CXR's and review any changes in the symptom survey.

(iii) SRN's do not require annual TB re-screening. However, for a TB contact investigation, a TST or Interferon Gamma Release Assay (IGRA) is required.

(iv) For a contact investigation, all personnel with a positive TST or IGRA will be evaluated for potential active TB with a symptom screen, exposure history, BMI, and CXR. All cases of suspected or confirmed active TB must be reported to the theater Preventive Medicine (PM) physician and/or TB Consultant as soon as possible. TB reporting is required within 24 hours to the PM POC. Contact tracing, and medical coding have specific requirements. All Small-Risk National (SRN) contract personnel are required to be MEDEVAC'd out of theater, at the contractor's expense, for treatment of active TB, after consultation with the Theater PM or TB Consultant. For SRN personnel, the contractor is responsible for management and compliance with all prescribed public health actions.

(v) Screening may be performed either by a licensed medical provider from the local economy or by the contractors' licensed medical staffs. Contractors shall maintain medical screening documentation and make it available to the Contracting Officer upon request.

(2) TB screening and documentation is a requirement prior to receiving badges to work in the CENTCOM Area of Operations. A copy of the TB screening documentation shall be provided to the responsible Base Operations Center prior to issuance of base access badges.

(b) Contractor employees, including subcontractors at any tier, who work in food service positions and/or water and ice production facilities, shall have current Typhoid and Hepatitis "A" (full series) immunizations in accordance with the Centers for Disease Control and Prevention guidelines (e.g. typhoid vaccination booster is required every 2 years), in addition to the required TB tests. The contractor medical provider must complete a pre-placement examination to include a stool sample test for ova and parasites, and annual medical screening form or equivalent for food service, ice and water production workers.

(c) Proof of individual employee vaccinations shall be provided to the Contracting Officer and COR showing that their employees and their subcontractor employees at any tier have received the above vaccinations. The contractor shall maintain their employees' vaccination records for examination by the Contracting Officer. The contractor shall ensure that their subcontractors at any tier maintain their respective employees' vaccination records for examination by the Contracting Officer.

(d) The contractor is responsible for management and compliance with all prescribed public health actions regarding TB in the contracted personnel. The contractor also bears the responsibility of ensuring that adequate health management for TB (screening/diagnosis/treatment/isolation) is available at the contractor's chosen health care provider for their contracted and subcontracted personnel.

NOTE: Contractors are reminded of the requirement to comply with their contract and all regulatory guidance (DoD Instructions/Regulations, Federal Acquisition Regulation as Supplemented, and FRAGO's) as applicable regarding Medical Screening and Vaccination Requirements.

(End of Clause)

952.225-0011 GOVERNMENT FURNISHED CONTRACTOR SUPPORT (AUG 2011)

The following is a summary of the type of support the Government will provide the contractor, on an "as-available" basis. In the event of any discrepancy between this summary and the description of services in the Statement of Work, this clause will take precedence.

* CAAF means Contractors Authorized to Accompany Forces.

U.S. Citizens Accompanying the Force

☒ APO/FPO/MPO/Postal Services	☒ DFACs	☒ Mil Issue Equip
☐ Authorized Weapon	☒ Excess Baggage	☒ MILAIR
☒ Billeting	☐ Fuel Authorized	☒ MWR
☒ CAAF*	☒ Govt Furnished Meals	☒ Resuscitative Care
X Controlled Access Card (CAC)	☒ Military Banking	☒ Transportation
☒ Badge	☐ Military Clothing	☐ All
☒ Commissary	☒ Military Exchange	☐ None
☐ Dependents Authorized		

Third-Country National (TCN) Employees

☐ APO/FPO/MPO/Postal Services	☐ DFACs	☐ Mil Issue Equip
☐ Authorized Weapon	☐ Excess Baggage	☐ MILAIR
☐ Billeting	☐ Fuel Authorized	☐ MWR
☐ CAAF*	☐ Govt Furnished Meals	☐ Resuscitative Care
☐ Controlled Access Card (CAC)	☐ Military Banking	☐ Transportation
☐ Badge	☐ Military Clothing	☐ All
☐ Commissary	☐ Military Exchange	☒ None
☐ Dependents Authorized		

Local National (LN) Employees

☐ APO/FPO/MPO/Postal Services	☐ DFACs	☐ Mil Issue Equip
☐ Authorized Weapon	☐ Excess Baggage	☐ MILAIR
☐ Billeting	☐ Fuel Authorized	☐ MWR
☐ CAAF*	☐ Govt Furnished Meals	☐ Resuscitative Care
☐ Controlled Access Card (CAC)	☐ Military Banking	☐ Transportation
☐ Badge	☐ Military Clothing	☐ All
☐ Commissary	☐ Military Exchange	☒ None
☐ Dependents Authorized		

(End of Clause)

952.225-0013 CONTRACTOR HEALTH AND SAFETY (AUG 2011)

(a) Contractors shall comply with all National Electrical Code (NEC 2008), Specifications as outlined, and MIL Standards and Regulations. All infrastructure to include, but not limited to, living quarters, showers, and restrooms shall be installed and maintained in compliance with these standards and must be properly supported and staffed to ensure perpetual Code compliance, prevent hazards and to quickly correct any hazards to maximize safety of those who use or work at the infrastructure. The government has the authority to enter and inspect contractor employee living quarters at any time to ensure the prime contractor is complying with safety compliance standards outlined in the 2008 National Electric Code (NEC).

(b) The contractor shall correct all deficiencies within a reasonable amount of time of contractor becoming aware of the deficiency either by notice from the government or a third party, or discovery by the

contractor. Further guidance on mandatory compliance with NFPA 70: NEC 2008 can be found on the following link http://www.nfpa.org.

(End of Clause)

952.225-0016 CONTRACTOR DEMOBILIZATION (AFGHANISTAN) (AUG 2011)

(a) Full demobilization of contractors and subcontractor(s) in the Afghanistan Combined Joint Operations Area (CJOA) is critical to responsible drawdown. The prime contractor is required to submit a demobilization plan to the Contracting Officer a minimum of 120 days prior to the end of the contract performance period or when requested by the Contracting Officer. The demobilization plan shall address, as a minimum, the following procedures detailed below. The procedures outline specific guidance to ensure a timely and responsible exit from theater. Prime contractors are responsible and accountable to ensure their subcontractor(s) at all tiers comply with responsible and timely exit from theater immediately following contract performance completion or termination.

(1) Exit from Afghanistan: The prime contractor is responsible to remain cognizant of Afghan laws regarding exit from Afghanistan. Currently, all foreigners traveling out of Afghanistan airports via commercial air transportation must have exit visas. Department of Defense, U.S. Forces-Afghanistan, Letters of Authorization (LOAs), and/or Embassy Badges are not accepted means of exiting Afghanistan. All U.S. citizens and foreign national contractors exiting via commercial means must obtain an Afghanistan exit sticker before departing the country. The exit sticker may be obtained from Ministry of Interior (MOI) office. It is the prime contractor's responsibility to ensure that the most recent exit procedures are followed and to ensure that subcontractor(s) at all tiers are in compliance with exit procedures. It is to the responsibility of the contractor to work with the Embassy of Afghanistan or Afghanistan MOI as required.

(2) Letter of Authorization (LOA): The prime contractor is responsible for demobilizing its workforce, including subcontractor employees at all tiers, and all contractor owned and subcontractor owned equipment out of theater as part of the prime contractor's exit strategy. This exit strategy must include reasonable timeframes starting with the end of the contract performance period and not exceeding 30 days. The Contracting Officer has the authority to extend selected LOAs up to, but not exceeding 30 calendar days after the contract completion date to allow the prime contractor to complete demobilization of its workforce and contractor owned equipment, as well as subcontractor(s) workforce and owned equipment, out of the Afghanistan CJOA. The prime contractor shall notify the Contracting Officer a minimum of 30 days prior to the end of the contract period to request up to a 30-day extension of selected LOAs beyond the contract completion date to complete demobilization. The request shall include at a minimum:
(i) the name of each individual requiring a new LOA;
(ii) the number of days for the LOA (no more than 30 calendar days); and
(iii) justification for the request (e.g., what function the individual(s) will be performing during the demobilization period).
The Contracting Officer may request additional information for an LOA extension. Any LOA extension granted beyond the contract completion date shall not exceed 30 days and the contractor is not entitled to additional compensation for this period. If approved by the Contracting Officer, this is a no cost extension of an employee's LOA due to demobilization and in no way is an extension of the contract performance period.

(3) Badging: The prime contractor is responsible to ensure all employee badges, including subcontractor employees at all tiers, are returned to the local Access Control Badging Office for de-activation and destruction. The prime contractor shall submit a Badge Termination Report to ensure each record is flagged and the badge is revoked. If a prime and/or subcontractor employee's badge is not returned, the prime contractor shall submit a Lost, Stolen or Unrecovered Badge Report to the appropriate Access Control Badging Office. Contractor employees in possession of a Common Access Card (CAC) shall be responsible for turning in the CAC upon re-deployment through a CONUS Replacement Center in the U.S. Failure to return employee badges in a timely manner may result in delay of final payment.

(4) Contractor Controlled Facility Space: If the prime contractor has entered into a Memorandum of Understanding with the Installation Mayor or Garrison for site space, buildings, facilities, and/or Containerized Housing Units (CHU) to house prime and/or subcontractor employees (at all tiers), the prime contractor is responsible to notify the Installation Mayor or Garrison Commander of intent to vacate at least 90 calendar days prior to the end of the contract performance period. All United States Government (USG) provided property in the prime contractor's possession must be returned to the USG in satisfactory condition. The prime contractor is responsible and liable for any and all damages to USG property caused by prime and/or subcontractor employees, and shall be further liable for all cleanup, clearing, and/or environmental remediation expenses incurred by the USG in returning prime contractor and/or subcontractor facilities including surrounding site to a satisfactory condition, including expenses incurred in physically moving property, trash, and refuse from such premises, removing/remediating hazardous wastes on the premises, and repairing structures, buildings, and facilities used by the prime contractor and/or subcontractor. The prime contractor shall provide notification to the Installation Mayor or Garrison Commander to perform an inspection of all facilities as soon as practicable, but no more than 30 days, after the end of the contract period. If damages are discovered, the prime contractor shall make the necessary repairs. The prime contractor shall notify the Installation Mayor or Garrison Commander for re-inspection of the facilities upon completion of the repairs. If the Installation Mayor or Garrison Commander inspects the property, site space, buildings, facilities, and/or CHUs and finds they have not been properly cleaned, cleared, and/or environmentally remediated, or if the prime contractor fails to repair any damages within 30 calendar days after the end of the contract performance period, the final contract payment shall be reduced by the amount of the specified damages/repairs or the expenses incurred by the USG to properly clean, clear, and/or environmentally remediate the premises.

(5) Government Furnished Equipment/Materials: The prime contractor is responsible to return all USG furnished equipment, as defined in Federal Acquisition Regulation (FAR) Part 45, clauses 52.245-1, if included in the contract. Prime contractors who are not in compliance with the FAR, Defense Federal Acquisition Regulation Supplement, Department of Defense Directives and Instructions, policies, or procedures will be responsible and liable for damages to the government property. The prime contractor may apply for a "relief of responsibility" from the Contracting Officer anytime during the contract performance period. A joint inventory shall be conducted of the equipment by the prime contractor, USG representative, and the Contracting Officer or their representative, within 10 calendar days after the end of the contract performance period. The prime contractor shall report lost, damaged or destroyed property immediately to the Contracting Officer, but no later than the joint inventory at the end of the contract period. If the prime contractor fails to report lost, damaged or destroyed equipment or materials during the contract performance period, the prime contractor shall be responsible for the replacement and/or repair of the equipment or materials. The replaced equipment shall be new, of the same quality, and shall perform at the same functional level as the missing piece of equipment. If the prime contractor fails to repair and/or replace damaged or missing equipment, the final payment shall be reduced by the appropriate amount of the specified damages or cost to replace missing equipment with new.

(6) Contractor Personal Property: The contractor is advised that all personal property left on the respective installation after the date of departure of said premises, shall be sold or otherwise disposed of in accordance with 10 U.S.C. § 2575.

(i) A request for the return of the property will be honored, if feasible, and if received before the expiration of the period of time allowed to vacate the installation.

(ii) If abandoned property is left on the respective installation, contractual remedies may be enforced against the contractor, (See paragraph (b) of this clause for potential contractual remedies). Additionally, even if the contractor waives its interest to all abandoned personal property, the contractor may still be liable for all costs incurred by the USG to remove or dispose of the abandoned property.

(iii) The contractor hereby authorizes the USG authority to dispose of any and all abandoned personal property in any manner the USG may deem suitable and hereby releases and discharges the USG and its agents from any and all claims and demands whatsoever that could otherwise be asserted because of the disposition of said abandoned personal property.

(7) Synchronized Predeployment Operational Tracker (SPOT): The prime contractor is responsible to close out the deployment of personnel, including subcontractor employees at all tiers, at the end of the contract completion

period and to release the personnel from the prime contractor's company in the SPOT database. The release of employee information must be accomplished no more than 30 calendar days after the end of the contract completion date.

(8) Accountability of Prime and Subcontractor Personnel: Whether specifically written into the contract or not, it is the expectation of the USG that for any persons brought into the Afghanistan CJOA for the sole purposes of performing work on USG contracts, contract employers will return employees to their point of origin/home country once the contract is completed or their employment is terminated for any reason. If the prime contractor fails to re-deploy an employee, or subcontractor employee at any tier, the USG shall notify the applicable U.S. Embassy to take appropriate action. Failure by the prime contractor to re-deploy its personnel, including subcontractor personnel at any tier, at the end of the contract completion date, could result in the contractor being placed on the Excluded Parties List System (EPLS) and not be allowed to propose on future U.S. contracts anywhere in the world.

(9) Personnel Recovery: Any DoD contractor with unaccounted for employees shall follow the instructions in the "Contractor Accountability and Personnel Recovery" Clause 952.225-20. The contractor may use the Contracting Fusion Cell as a resource to track or research employees last known location and/or to view LOA's.

(b) CENTCOM - Joint Theater Support Contracting Command (C-JTSCC) and external agencies will utilize all available contracting remedies to guarantee compliance with demobilization requirements. Such actions include, but are not limited to withholding payment, issuing a cure notice, issuing a negative Contractor Performance Assessment Reporting System (CPARS) evaluation, reduction of award fee, debarment, reimbursement of U.S. Government expenses, and/or any other legal remedy available to a contracting officer. The USG reserves the right to withhold payment from the prime contractor not in compliance with the above procedures included herein. Additionally, the Contracting Officer shall document all unresolved contractor compliance issues in CPARS, which shall have an adverse past performance affect on future contracts with the USG, anywhere in the world.

(End of Clause)

952.225-0017 CONTRACTOR DEMOBILIZATION (IRAQ) (AUG 2011)

(a) Full demobilization of contractors and subcontractor(s) in the Iraq Combined Joint Operations Area (CJOA) is critical to Responsible Drawdown. The prime contractor is required to submit a demobilization plan to the Contracting Officer a minimum of 120 days prior to the end of the contract performance period or when requested by the Contracting Officer. The demobilization plan shall address, as a minimum, the following procedures detailed below. The procedures outline specific guidance to ensure a timely and responsible exit from theater. Prime contractors are responsible and accountable to ensure their subcontractor(s) at all tiers comply with responsible and timely exit from theater immediately following contract performance completion or termination.

(1) Exit from Iraq: The prime contractor shall follow the exit guidance issued by the United States (U.S.) Embassy Baghdad and shall ensure subcontractor(s) at all tiers also follow the exit procedures. The prime contractor is responsible to remain cognizant of Iraqi laws regarding exit from Iraq. Currently, all foreigners traveling out of Iraqi airports via commercial air transportation must have exit visas. Department of Defense, U.S. Forces-Iraq, Letters of Authorization (LOAs), and/or Embassy Badges are no longer the accepted means of exiting Iraq. All U.S. citizens and foreign national contractors must obtain an Iraqi exit sticker before departing the country. The exit sticker may be obtained from selected police stations or Ministry of Interior (MOI) offices. It is the prime contractor's responsibility to ensure that the most recent exit procedures are followed and to ensure that subcontractor(s) at all tiers are in compliance with exit procedures. Assistance for this procedure may be obtained by e-mailing baghdadregmgt@state.gov or phone 240-553-0581, ext 2782 or ext 2092.

(2) Letter of Authorization (LOA): The prime contractor is responsible for demobilizing its workforce, including subcontractor employees at all tiers, and all contractor owned and subcontractor owned equipment out of theater as part of the prime contractor's exit strategy. This exit strategy must include reasonable timeframes starting with the end of the contract performance period and not exceeding 30 days. The Contracting Officer has the authority to extend selected LOAs up to, but not exceeding 30 calendar days after the contract completion date to

allow the prime contractor to complete demobilization of its workforce and contractor owned equipment, as well as subcontractor(s) workforce and owned equipment, out of the Iraq CJOA. The prime contractor shall notify the Contracting Officer a minimum of 30 days prior to the end of the contract period to request up to a 30-day extension of selected LOAs beyond the contract completion date to complete demobilization. The request shall include at a minimum:

(i) the name of each individual requiring a new LOA;
(ii) the number of days for the LOA (no more than 30 calendar days); and
(iii) justification for the request (e.g., what function the individual(s) will be performing during the demobilization period).

The Contracting Officer may request additional information for an LOA extension. Any LOA extension granted beyond the contract completion date shall not exceed 30 days and the contractor is not entitled to additional compensation for this period. If approved by the contracting officer, this is a no cost extension of an employee's LOA due to demobilization and in no way is an extension of the contract performance period.

(3) Badging: The prime contractor is responsible to ensure all employee badges, including subcontractor employees at all tiers, are returned to the local Access Control Badging Office for de-activation and destruction. The prime contractor shall submit a Badge Termination Report to ensure each record is flagged and the badge is revoked. If a prime and/or subcontractor employee's badge is not returned, the prime contractor shall submit a Lost, Stolen or Unrecovered Badge Report to the appropriate Access Control Badging Office. Contractor employees in possession of a Common Access Card (CAC) shall be responsible for turning in the CAC upon re-deployment through a CONUS Replacement Center in the U.S. Failure to return employee badges in a timely manner may result in delay of final payment.

(4) Contractor Controlled Facility Space: If the prime contractor has entered into a Memorandum of Understanding with the Installation Mayor or Garrison for site space, buildings, facilities, and/or Containerized Housing Units (CHU) to house prime and/or subcontractor employees (at all tiers), the prime contractor is responsible to notify the Installation Mayor or Garrison Commander of intent to vacate at least 90 calendar days prior to the end of the contract performance period. All United States Government (USG) provided property to the prime contractor's possession must be returned to the USG in satisfactory condition. The prime contractor is responsible and liable for any and all damages to USG property caused by prime and/or subcontractor employees, and shall be further liable for all cleanup, clearing, and/or environmental remediation expenses incurred by the USG in returning prime contractor and/or subcontractor facilities including surrounding site to a satisfactory condition, including expenses incurred in physically moving property, trash, and refuse from such premises, removing/remediating hazardous wastes on the premises, and repairing structures, buildings, and facilities used by the prime contractor and/or subcontractor. The prime contractor shall provide notification to the Installation Mayor or Garrison Commander to perform an inspection of all facilities as soon as practicable, but no more than 30 days, after the end of the contract period. If damages are discovered, the prime contractor shall make the necessary repairs. The prime contractor shall notify the Installation Mayor or Garrison Commander for re-inspection of the facilities upon completion of the repairs. If the Installation Mayor or Garrison Commander inspects the property, site space, buildings, facilities, and/or CHUs and finds they have not been properly cleaned, cleared, and/or environmentally remediated, or if the prime contractor fails to repair any damages within 30 calendar days after the end of the contract performance period, the final contract payment shall be reduced by the amount of the specified damages/repairs or the expenses incurred by the USG to properly clean, clear, and/or environmentally remediate the premises.

(5) Government Furnished Equipment/Materials: The prime contractor is responsible to return all USG furnished equipment, as defined in Federal Acquisition Regulation (FAR) Part if included in the contract. Prime contractors who are not in compliance with the FAR, Defense Federal Acquisition Regulation Supplement, Department of Defense Directives and Instructions, United States Forces-Iraq (USF-I) FRAGOs, policies, or

procedures will be responsible and liable for damages to the government property. The prime contractor may apply for a "relief of responsibility" from the Contracting Officer anytime during the contract performance period. A joint inventory shall be conducted of the equipment by the prime contractor, USG representative, and the Contracting Officer or their representative, within 10 calendar days after the end of the contract performance period. The prime contractor shall report lost, damaged or destroyed property immediately to the Contracting Officer, but no later than the joint inventory at the end of the contract period. If the prime contractor fails to report lost, damaged or destroyed equipment or materials during the contract performance period, the prime contractor shall be responsible for the replacement and/or repair of the equipment or materials. The replaced equipment shall be new, of the same quality, and shall perform at the same functional level as the missing piece of equipment. If the prime contractor fails to repair and/or replace damaged or missing equipment, the final payment shall be reduced by the appropriate amount of the specified damages or cost to replace missing equipment with new.

(6) Contractor Personal Property: The contractor is advised that all personal property left on the respective installation after the date of departure of said premises, shall be sold or otherwise disposed of in accordance with 10 U.S.C. § 2575.

(i) A request for the return of the property will be honored, if feasible, and if received before the expiration of the period of time allowed to vacate the installation.

(ii) If abandoned property is left on the respective installation, contractual remedies may be enforced against the contractor, (See paragraph (b) of this clause for potential contractual remedies). Additionally, even if the contractor waives its interest to all abandoned personal property, the contractor may still be liable for all costs incurred by the USG to remove or dispose of the abandoned property.

(iii) The contractor hereby authorizes the USG authority to dispose of any and all abandoned personal property in any manner the USG may deem suitable and hereby releases and discharges the USG and its agents from any and all claims and demands whatsoever that could otherwise be asserted because of the disposition of said abandoned personal property.

(7) Synchronized Pre-deployment Operational Tracker (SPOT): The prime contractor is responsible to close out the deployment of personnel, including subcontractor employees at all tiers, at the end of the person's employment or at the end of the contract completion period and to release the personnel from the prime contractor's company information as loaded in the SPOT database. The release of employee information must be accomplished no more than 30 calendar days after the termination of their employment or the end of the contract completion date, whichever occurs sooner.

(8) Accountability of Prime and Subcontractor Personnel: Whether specifically written into the contract or not, it is the expectation of the USG that for any persons brought into the Iraq CJOA for the sole purposes of performing work on USG contracts, contract employers will return employees to their point of origin/home country once the contract is completed or their employment is terminated for any reason. On a case-by-case basis, contracting officers may approve a contract employee's request to transfer from an existing contract (as a USG prime or working as a subcontractor on an USG contract) to another USG prime contractor a USG subcontractor. In the instance of an employee leaving their current contract to be employed under another USG contract (either as a prime or subcontractor employee), the contractor losing the employee must terminate the LOA immediately, confiscate all badging, and notify MOI of the change in visa status within 24 hours of the employees termination. The receiving contractor is fully responsible for ensuring the employee has the appropriate passport and visas, badging, DD Form 93 Record of Emergency Data, and LOA in place in order for the new employee to begin work. If the prime contractor fails to re-deploy an employee (or subcontractor employee) at any tier, or fails to confiscate badging, terminate an LOA, or visa after an employee departs to another employer, the USG shall notify the applicable U.S. Embassy to take appropriate action. If the employee has sought employment under another contract, the gaining employer will be responsible for repatriation upon termination. Failure by the prime contractor to re-deploy its' personnel, including subcontractor personnel at any tier, at the end of the contract completion date, could

result in the contractor being placed on the Excluded Parties List System (EPLS) and not be allowed to propose on future USG contracts anywhere in the world.

(9) Personnel Recovery: Any DoD contractor with unaccounted for employees shall follow the instructions in the "Contractor Accountability and Personnel Recovery" Clause 952.225-18. The contractor may use the Contracting Fusion Cell as a resource to track or research employees last known location and/or to view LOA's.

(b) CENTCOM - Joint Theater Support Contracting Command (C-JTSCC) and external agencies will utilize all available contracting remedies to guarantee compliance with demobilization requirements. Such actions include, but are not limited to withholding payment, issuing a cure notice, issuing a negative Contractor Performance Assessment Reporting System (CPARS) evaluation, reduction of award fee, debarment, reimbursement of USG expenses, and/or any other legal remedy available to a contracting officer. The USG reserves the right to **withhold payment** from the prime contractor not in compliance with the above procedures included herein. Additionally, the Contracting Officer shall document all unresolved contractor compliance issues in CPARS, which shall have an adverse past performance affect on future contracts with the USG, anywhere in the world.

(End of Clause)

952.225-0018 CONTRACTOR ACCOUNTABILITY AND PERSONNEL RECOVERY (IRAQ) (AUG 2011)

(a) Contract performance may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the contractor accepts the risks associated with required contract performance in such operations.

(1) Unaccounted Personnel: It is the expectation of the USG that any contractor brought into Iraq for the sole purposes of performance of work on a USG contract must be accounted for at all times by their respective employers. Additionally, contractors who maintain living quarters on a USG base shall verify the location of each of its employees' living quarters a minimum of once a month. If a DoD contracted employee becomes missing and evidence does not indicate foul play, a Personnel Recovery (PR) event is NOT automatically triggered. Such an event will be treated as an accountability battle drill by the employer's chain of command or civilian equivalent.

(2) Contractor Responsibilities: The contractor is responsible to take all necessary steps to locate and investigate the unaccounted for employee(s) whereabouts to the maximum extent practicable. To assist in this process, contractors may use the Contracting Fusion Cell as a resource to track or research employee's last known location and/or to view LOA's. All missing personnel will be immediately reported to the installation division Personnel Recovery Officer (PRO), Mayor's cell, Military Police Station and/or the Criminal Investigative Division, and the Base Defense Operations Center (BDOC).

(3) Contractor Provided Information: If it is determined that a potential criminal act has occurred, the USD PRO (or USF-I Personnel Recovery Division (PRD) with prior coordination) will attempt to validate the missing person's identity through the employer. The contractor shall provide the information to PRD within 12 hours of request. The required information the contractor should keep on file includes but is not limited to: copy of the individuals Letter of Authorization generated by the Synchronized Pre-deployment and Operational Tracker System (SPOT), copy of passport and visas, housing information of where the individual resides such as room number and location, DD Form 93, Record of Emergency Data, copy of badging, and contact information for known friends or associates.

(b) If USF-I PRD determines through investigation that the unaccounted personnel have voluntarily left the installation either seeking employment with another contractor or other non-mission related reasons, PRD will notify the contractor. The contractor shall ensure that all government-related documents such as LOA's, visas, etc. are terminated/reconciled appropriately within 24 hours of notification by PRD in accordance with subparagraph (a)(8) of C-JTSCC Clause 952.225-0017 entitled "Contractor Demobilization (Iraq)". Contractors who fail to account for

their personnel or whose employees create PR events will be held in breach of their contract and face all remedies available to the contracting officer.

(End of Clause)

952.225-0020 CONTRACTOR ACCOUNTABILITY AND PERSONNEL RECOVERY (AFGHANISTAN) (AUG 2011)

(a) Contract performance may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the contractor accepts the risks associated with required contract performance in such operations.

(1) Unaccounted Personnel: It is the expectation of the USG that any contractor brought into Afghanistan for the sole purposes of performance of work on a USG contract must be accounted for at all times by their respective employers. Additionally, contractors who maintain living quarters on a USG base shall verify the location of each of its employees' living quarters a minimum of once a month. If a DoD contracted employee becomes missing and evidence does not indicate foul play, a Personnel Recovery (PR) event is NOT automatically triggered. Such an event will be treated as an accountability battle drill by the employer's chain of command or civilian equivalent.

(2) Contractor Responsibilities: The contractor is responsible to take all necessary steps to locate and investigate the unaccounted for employee(s) whereabouts to the maximum extent practicable. To assist in this process, contractors may use the Contracting Fusion Cell as a resource to track or research employee's last known location and/or to view LOA's. All missing personnel will be immediately reported to the installation division Personnel Recovery Officer (PRO), Mayor's cell, Military Police Station and/or the Criminal Investigative Division, and the Base Defense Operations Center (BDOC).

(3) Contractor Provided Information: If it is determined that a potential criminal act has occurred, the USD PRO (or USFOR-A Personnel Recovery Division (PRD) with prior coordination) will attempt to validate the missing person's identity through the employer. The contractor shall provide the information to PRD within 12 hours of request. The required information the contractor should keep on file includes but is not limited to: copy of the individuals Letter of Authorization generated by the Synchronized Pre-deployment and Operational Tracker System (SPOT), copy of passport and visas, housing information of where the individual resides such as room number and location, DD Form 93, Record of Emergency Data, copy of badging, and contact information for known friends or associates.

(b) If USFOR-A PRD determines through investigation that the unaccounted personnel have voluntarily left the installation either seeking employment with another contractor or other non-mission related reasons, PRD will notify the contractor. The contractor shall ensure that all government-related documents such as LOA's, visas, etc. are terminated/reconciled appropriately within 24 hours of notification by PRD in accordance with subparagraph (a)(8) of C-JTSCC Clause 952.225-0016 entitled "Contractor Demobilization (Afghanistan)". Contractors who fail to account for their personnel or whose employees create PR events will be held in breach of their contract and face all remedies available to the Contracting Officer.

(End of Clause)

Section J - List of Documents, Exhibits and Other Attachments

LIST OF ATTACHMENTS

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment 1	Performance Work Statement	22	20/07/2011
PWS Appendix A	Letter of Identification (LOI) – Official Travel of Government Contractors	2	undated
PWS Appendix B	DD Form 1423-2 Contract Data Requirements Lists	22 A001-11	undated
Attachment 2	DD Form 254 – DoD Contract Security Classification Specification (W/ADD)	22	undated

PERFORMANCE WORK STATEMENT

FOR

INTELLIGENCE, SURVEILLANCE AND RECONNAISSANCE SERVICES

INTELLIGENCE PROCESSING EXPLOITATION AND DISSEMINATION SUPPORT SERVICES
(UAS/RPA -- DGS-SOF -- PED SUPPORT)

TO

AIR FORCE SPECIAL OPERATIONS COMMAND
INTELLIGENCE OPERATIONS

Prepared by

Contracting Officer's Representative
AFSOC/A2
100 Bartley St. Suite 212S
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Date:20 July 2011

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1.0 DESCRIPTION OF SERVICES

1.1 AIR FORCE SPECIAL OPERATIONS COMMAND INTELLIGENCE FOCUS:

Air Force Special Operations Command (AFSOC) is responsible for fielding and executing Intelligence, Surveillance, and Reconnaissance (ISR), Processing, Exploitation, and Dissemination (PED) capabilities. This provides intelligence information to support the mission objectives of United States Special Operations Command (USSOCOM) forces. These responsibilities are vast and encompass an overall intelligence effort in exploiting intelligence information collected primarily by airborne ISR platforms, specifically unmanned aerial systems-remotely piloted aircraft (UAS-RPA). Although, the predominant intelligence mission is to UAS-RPA operations, AFSOC collections efforts are not defined solely to UAS-RPA and includes equally in importance, support to manned platforms, surface/ground and satellite collections/operations. Analyzing the total collection effort and providing actionable intelligence to joint-forces conducting the full range of military operations to include support to US Special Operations Forces (SOF) engaged in combat operations is critical to AFSOC overall intelligence focus.

1.2 GENERAL TASK DESCRIPTION:

The contractor shall support planning and integration of new and existing intelligence collection, exploitation, reporting, dissemination, and evaluation capabilities into AFSOC Distributed Ground Station (DGS)/intelligence units and shall provide implementation of these warfighting capabilities through direct support to AFSOC. This includes integration of data from intelligence collection, fusion, correlation, and dissemination systems related to UAS-RPA, manned, satellite systems, and surface/ground collection platforms, conducting ISR operations. The contractor shall provide support for programmatic/unit functions that support intelligence operations, standards and evaluation, unit support functions, and systems security & sustainment activities. The contractor shall be responsible for data collection, reduction, first level analysis, design, plus engineering and integration of simulations and modeling to support evaluation of potential threats, doctrine and requirements, technologies, and defense system interface architectures. The spectrum of conflict in the simulations may range from peacetime readiness to full-scale warfare, and the scenarios may range from conflict in Central Europe to any number of Third World countries. The contractor shall integrate mission-critical computer resources and representative hardware elements of existing and emerging technologies, cyberspace, weapon systems, aircraft, missiles, national and theater sensor, planning/fusion capabilities, command, control, and communications and the associated doctrine, both U.S. and foreign. The contractor shall support targeting, information operations, deliberate and crisis action planning, and 24/7/365 operations. Duty location and number of contractor personnel at each location shall be determined by AFSOC/A2

1.3 Estimated Level Of Effort

This is a performance based requirement. The government estimates 187 full time equivalent (FTE) for this requirement made up of the following subspecialties: 65 All Source Analysts, 90 IMINT Analysts, 10 IT/Network & Systems Analysts, 4 HUMINT Analysts, 4 SIGINT/ELINT/NTI Analysts, 4 Knowledge Managers, and 10 HQ Staff members made up of selected program managers, subject matter experts and training/instructors as reflected in this PWS Note: This is an estimated level of effort for this requirement and does not imply any sort of recommendation. This PWS is performance based and the contractor must independently determine in their proposal the labor categories and number of personnel the contractor feels it will take to meet the PWS and provide the best value to the government.

The continuance of current 24/7/365 day operations is vital to the success of the AFSOC mission. There are approximately 139 of the 187 estimated FTE's providing PED support services. To provide continuous operations the contractor shall provide a minimum 125 of 139 (90%) contractors that are

certified mission ready to sit in an operational PED crew position upon start date. Mission ready is a contractor that is Sensitive Compartmented Information (SCI) cleared and has completed IQT, MQT and is evaluated as position line qualified. Prior to contract start date contractor shall provide resumes and applicable training certificates that meet the requirements described in the PWS.

This effort contains multiple Intelligence disciplines as described individually in PWS paragraphs 1.3.1 - 1.3.12. While this requirement is performance based and the contractor must independently determine the makeup of experience, the government desires a mix of experience of junior, journeyman, and senior level support. The FACT team as described in PWS paragraph 1.3.4 is a specialized function and requires a mix of journeyman to senior qualified personnel with more senior than journeyman intelligence capability.

1.3.1 ISR Collection Management

The contractor shall provide experienced ISR Collection Operations Support to assist the government in optimizing ISR collection asset employment to UAS-RPA platforms, manned platforms, satellite systems, and surface/ground collection platforms, conducting ISR operations. The contractor shall provide support in the development of tactics, techniques, procedures, operational implementation and collection optimization plans. The contractor shall provide research and analytical support on real-world and exercise/wargames events to assist the government in focusing and prioritizing ISR collection asset employment. The contractor shall coordinate with AFSOC/A2, AF Distributed Common Ground System (DCGS) and USSOCOM collection/operations managers, Joint Reconnaissance Center (JRC), and any other appropriate-organizations as required to support ISR collection asset employment.

1.3.2 ISR Geospatial Intelligence Support

The contractor shall provide experienced Geospatial Intelligence analyst functions to AFSOC to support the full range of intelligence operations and USSOCOM unit requirements. Specifically, the contractor shall provide direct functional analysis to support customers. Contractor shall process, exploit, collaborate and disseminate full-motion video (FMV) feeds, as well as nationally and tactically derived information.

1.3.3 ISR Mission Planning Support

The contractor shall provide experienced ISR mission planners to assist the government in AFSOC PED operations and assist in defining and executing host unit Weapons and Tactics activities. The contractor shall provide advice in support of mission planning, mission management and exploitation management (EM) activities to military operational personnel. The contractor shall assist the government to develop ISR collection tracks and sensor optimization plans; assist in exploitation requirements assignment and prioritization and production criteria definition; liaison between intelligence units and other USSOCOM theater and external organizations and customers on collection and exploitation requirements; develop processes and structures for conducting EM activities; assist in task allocation/deconfliction, workflow and production capabilities management. The contractor shall assist in developing and documenting a federated, EM process supporting efficient operations support and assured receipt of relevant, timely products to the customer. The contractor shall assist the government in operational mission execution activities to include pre-mission preparation, in-progress mission activities and post-mission wrap-up procedures. The contractor shall coordinate with HQ AFSOC/A2 operations personnel to support appropriate intelligence mission activity focus and prioritization. The government retains responsibility for official release of all mission-related data resulting from contractor efforts provided in support of operational activities defined in this paragraph.

1.3.4 ISR Fusion, Analysis and Correlation Team (FACT)

The contractor shall provide experienced ISR analysts to fill crew positions for a Special Operations Forces (SOF) focused analytical element that provides direct support to the Theater Special Operations Commands deployed/deploying units. The contractor shall provide FACT members with prior SOF operational experience (desired) and include positions to support: open source intelligence (OSINT), geospatial intelligence (GEOINT)/ imagery intelligence (IMINT), human intelligence (HUMINT), signals intelligence (SIGINT), electronic intelligence (ELINT), measurement and signals intelligence (MASINT), information operations (IO), all source intelligence (ASI), and all source knowledge management (KM).

1.3.5 ISR All Source Intelligence (ASI) Knowledge Manager (KM)

The contractor shall provide experienced ASI KM that conducts all aspects of knowledge management with primary emphasis on multi-source data repositories, leading edge analytical processes and techniques, and intelligence production and application capabilities. The contractor shall provide a KM capable of integrating National Intelligence Community's collection, reporting, and analysis capabilities into AFSOC planning, threat analysis, targeting, and assessment processes in support of joint SOF and coalition operations. The KM plans, guides and conducts knowledge management support activities to synchronize plans, policies, standards, and procedures pertaining to AFSOC all-source analytical activities.

1.3.6 ISR Geospatial Intelligence (GEOINT)/Imagery Intelligence (IMINT) Support

The contractor shall provide experienced imagery analysis support for full motion video (FMV), electro-optical (EO), Synthetic Aperture RADAR (SAR), infrared (IR) imagery and any future imagery sensors which may be employed in support of AFSOC PED operations. The contractor shall support AFSOC PED activities and be experienced in national technical means (NTM) and US military ISR airborne imagery analysis. The contractor shall be knowledgeable of various commercial satellite imagery (CSI) formats and sensors. The contractor shall be able to create products using various imager standards such as: NITF, TIFF, SID, VPF, RPF, DTED, SHP, DRW, and LPT. The contractor shall conduct imagery exploitation and shall generate voice and textual reports IAW mission reporting requirements. The contractor shall populate military intelligence databases, as required. The contractor shall produce and disseminate tailored, imagery-based products (e.g. stills, 360 analytical products, vehicle/personnel follows, video clips) in response to mission requirement and provide these products to the government. Responsibility for validating and releasing imagery based products resides with the government. The contractor is required to be trained-in and able to utilize Geospatial imagery tools/software (e.g. ERDAS Imagine, ArcGIS, Falconview, RemoteView, SOCET GXP, Google Earth, Datamaster, and Photoshop).

1.3.7 ISR Signals Intelligence (SIGINT)/Electronic Intelligence (ELINT)/National Tactical Integration (NTI) Support

The contractor shall provide experienced SIGINT advisory, training, process definition and documentation support, as well as operational support for AFSOC PED SIGINT analysis. The contractor shall integrates National Intelligence Community's collection, reporting, and analysis capabilities into the planning, threat analysis, targeting, and assessment processes in support of joint SOF and coalition operations. The contractor shall facilitate cross-queuing of multiple national-level assets within the Intelligence Community. The contractor shall assist the government to define, document, and formalize SIGINT analysis and reporting processes within the AFSOC operational environment. Documentation assistance shall include, but not be limited to, the development of CONOPs, Tactics, Techniques, and Procedures (TTPs), United States Signal Intelligence Directives (USSID) and Standard Operating Procedures (SOP). The contractor shall operate current and future AFSOC PED SIGINT/ELINT tools

(e.g. IBS, NSANet, GALE, IMOM, ASSET, and tactical terminals) and train government personnel. The contractor shall liaise with internal and external SIGINT organizations to plan, execute, and coordinate issues related to AFSOC SIGINT PED.

1.3.8 Other ISR Intelligence Support

The contractor shall provide experienced analysis and expertise in the areas of MASINT, HUMINT, OSINT, IO, the intelligence exploitation processes, and associated TTPs. The contractor shall conduct ASI analysis on issues supporting current and future areas of responsibility. The contractor shall work directly with customers and team members to research, evaluate, analyze, fuse, and interpret reporting from multiple sources to produce current and finished intelligence products. The contractor shall provide all source advisory, training, process definition and documentation support, as well as operational support for AFSOC PED execution. The contractor is required to be trained-in and able to utilize multiple all source and SOF unique tools/software (e.g. Defense Connect on-line, MirC, Jabber, JWICS, SOCRATES, DNET-6, DNET 10 and Microsoft Office applications for reports, briefings, and spreadsheets).

1.3.9 AFSOC/A2 ISR Subject Matter Expert (SME) Support

The contractor shall provide SMEs to the AFSOC/A2 staff to provide daily support to AFSOC/A2, AFSOC/A5, and other AFSOC Directorates and divisions. The contractor shall provide a Senior DCGS Integration Specialist whose support will focus on identifying, optimizing, integrating and operating DCGS in special operations use. The contractor shall provide a Communications Systems and Network Architect that will focus on developing a seamless NetCentric communications systems architecture to support the AFSOC PED and SOF Information Enterprise environments. The contractor shall provide a Unit Level Standardization/Evaluation (STAN/EVAL) SME that is knowledgeable of PED operations and will be responsible for executing the STAN/EVAL program for AFSOC. The contractor shall provide Unit Level STAN/EVAL SME knowledge of SOF operations at the unit level. The SME shall be responsible for executing the STAN/EVAL program for the MAJCOM and duties will include but are not limited to: developing checklists, conducting certification training and standardizing the unit programs within the MAJCOM. The contractor shall provide an Intelligence Programs and Systems Planner to assist in the development of PED, flying units, Intelligence Formal Training Unit (IFTU), Continuity of Operations Plan/Data Recovery (COOP/DR) training programs, and operational Plans/TTP for advanced bed-down liaison teams and any other related AFSOC/A2 requirements. The contractor shall provide a Senior ISR Operations Specialist whose support will focus on current intelligence collection and weapon systems to include programmed capabilities, quick-reaction capabilities, interim solutions or initiatives, and National ISR collection. The contractor shall provide a SME to provide intelligence systems analysis and engineering support to AFSOC/A2. The SME shall provide technical engineering expertise in design, analysis, development, implementation and evaluation to support the administration and management of current AFSOC Automated Information Systems (AIS) hardware, software and applications. SME's are critical to the AFSOC/A2 and shall serve as advisors to the AFSOC/A2 staff. SME's will have SOF experience and superior ability to accomplish the SME tasks.

1.3.10 Data Management Support

The contractor shall provide data management support. This shall include development and maintenance of data archives and establishment of automated tools to aid in the daily tracking of squadron and higher headquarters activities. The contractor shall design, implement and ensure compliance with procedures governing development, review, distribution and control of documentation and annual procurement actions.

1.3.11 SYSTEMS SUSTAINMENT SUPPORT

The contractor shall provide network operations, administration and maintenance support for AFSOC internal systems, networks, connections and applications. This shall include coordination and collaboration with military and other contactor support pertaining to connectivity and problem resolution issues for AFSOC. The contractor shall install, configure, integrate, administer and troubleshoot network routers, switches, transceivers and circuit connections for AFSOC DGS and ISR systems to include the General Dynamics Multi-INT Analysis and Archive System™ (MAAS®). The contractor shall perform changes, upgrades and new installations of network management software and equipment for the AFSOC DGS/ISR system architecture, including coordination with military and other contractors pertaining to network security and Configuration Management (CM) issues. Contractor shall not reconfigure, relocate, install, add applications, load software, or purchase intelligence systems without approval from AFSOC/A2X. The systems support Contractor shall provide system, technical and permissions training to the government as required. Systems support contractors report directly to AFSOC/A2X.

1.3.12 SYSTEM SECURITY

The contractor shall assist the government in ensuring AFSOC intelligence systems are operated, maintained and disposed of in accordance with (IAW) applicable security policies and practices. The contractor shall participate in the AFSOC intelligence systems configuration management (CM) process by maintaining and documenting relevant security software, hardware and firmware IAW the AFSOC CM Plan. The contractor shall manage and track system security requirements during all phases of the systems life cycle. The contractor shall prepare, coordinate, and maintain relevant site security documentation. Additional requirements are contained in AFSOC SCI Addendum.

1.3.13 SITE SURVEYS

The contractor shall review and inspect existing or new sites for deployment and/or beddown of intelligence systems. Specifically, they shall examine all aspects of facility security (e.g. physical, communications, procedural, administrative) and assist external support agencies and relevant program offices with Site Surveys.

1.3.14 TECHNICAL REVIEWS AND MEETINGS

The contractor shall attend meetings, conferences and working groups related to theater airborne/national PED and ISR issues IAW government policy and guidance. The contractor shall support AFSOC participation in theater and component level exercises.

1.3.15 Program Management and Documentation

The contractor shall provide program management support for planning, scheduling, costing, customer coordination, and technical performance. The contractor shall integrate security considerations in accordance with the contract applicable DD254 into all contract activities. The contractor shall provide multi-media presentation aids and related database, written, photographic and/or video documentation for task reviews, exercises and demonstrations as required by the COR.. Documentation shall include correspondence and memoranda, as well as technical reports and documentation up to the Top Secret/Sensitive Compartmented Information (TS/SCI) security classification level.

1.4 DELIVERABLES.

CDRL	TITLE	DATE of 1st Submission	As of Date	Date of Subsequent Submission	DIST	Copies
A001	*Monthly Status Report*	*30 days after award*	*End of ea Month*	*10th of Each Month*	*QA,A2X, A7KQ*	*1 each*
A002	*Funds & Man-hour Expenditure Report*	*45 days after award*	*End of Each Month*	*5th of Each Month*	*QA, A2X, A7KQ*	*1 each*
A003	*Trip Reports*	*10 days after trip*	*Last day of trip*	*A/R*	*QA, A2X*	*1 each*
A004	*Conference Agenda*	*A/R*	*A/R*	*A/R*	*QA, A2X*	*1 copy*
A005	*Conference Minutes*	*10 days after trip*	*Last day of trip*	*A/R*	*QA, A2X*	*1 copy*
A006	*Staffing Note*	*A/R*	*A/R*	*A/R*	*QA, A2X*	*1 copy*
A007	*Technical Note*	*A/R*	*A/R*	*A/R*	*QA, A2X*	*1 copy*
A008	*Concept Document*	*A/R*	*A/R*	*A/R*	*QA, A2X*	*1 copy*
A009	*Quality Assurance Plan*	*60 days after award*	*A/R*	*N/A*	*QA, A2X A7KQ*	*1 copy*
A010	*Semi-Annual Program Management Report (PMR)*	*Bi-Annual*	*A/R*	*N/A*	*QA, A2X A7KQ*	*1 copy*
A011	*Contractor's Safety and Health Plan*	*45 days after award*	*A/R*	*N/A*	*QA, A2X A7KQ*	*1 copy*

1.4.1 CDRL A001 –Monthly Status Report – will be on contractor letterhead and will list previous month's accomplishments, identified problems/solutions, planned TDY or vacation, vacancies, etc. Report is used to keep all informed and can also be used to further clarify CDRL A002. The MSR is due by the 10th of each month.

1.4.2 CDRL A002 – Funds & Man-hour Expenditure Report – Format and delivery will be agreed upon and endorse by the AFSOC/A2 and the contractor Project Manager. Delivery will be via electronic spreadsheet. Adjustment/Discrepancies from the previous month shall be highlighted and justification/clarification will be annotated. The Funds & Man-hour Expenditure Report is due by the 5th of each month.

1.4.3 CDRL A003 – Trip Reports – Standard trip report format will be provided by AFSOC/A2X to the contractor program manager. Trip reports are due within 10 days of return from trip.

1.4.4 CDRL A005 – Conference Minutes – Unless the contractor is the host, electronic forward of the contract minutes to A2X is appropriate. If the conference is hosted by the contractor, then coordination between the contractor and the government is appropriate and minutes will be prepared via collaboration.

1.4.5 CDRL A006 – Staffing Notes – The notes notes that reflect contract procedures, processes and business should be referred to the COR and CO unless notes are specific to internal contractor operations which when released do not have an impact on the contract.

1.4.6 CDRL A007 – Technical Notes – The notes that reflect contract procedures, processes and business should be referred to the COR and CO unless notes are specific to internal contractor operations which when released do not have an impact on the contract.

1.4.7 CDRL A008 – Concept Development – The documents in terms of the contract, reflect those areas where improvements to the contract procedures, processes and business can be implemented and these documents must be provided to the Requiring Office for further consideration.

1.4.8 CDRL A009 – Quality Assurance Plan - The plan shall identify how management will monitor performance to ensure quality service is provided to the Government in accomplishing contract requirements and shall address Voluntary Protection Plan requirements. The plan shall be updated as needed to ensure quality service is maintained throughout the contract performance period. CO review and approval is required for all revisions. The contractor's QAP shall be applicable to all subcontractors and members of the contractor's team.

1.4.9 CDRL A010 – Semi-Annual Program Management Report - The report will include a brief description of the task, current status, expenditures to date, manpower information, total contract value, accomplishments, innovations, performance initiative and problem issues affecting performance. The report shall be provided in hard copy and PowerPoint slides for presentation to HQ AFSOC/A7KQ. First submittal shall be on 15 Apr 12.

1.4.10 CDRL A011 – Contractor Safety and Health Plan - The safety office will assist the contracting officer to ensure that the contractor's safety and health plan includes all required elements identified in the Performance Work Statement (PWS). The contractor's plan shall include appropriate measures to ensure the contractor reacts promptly to investigate, correct and track alleged safety & health violations and/or uncontrolled hazards in contractor work areas. Only required submittal shall be on 01 Dec 11.

1.4.11 The COR with confirmation from the CO shall approve extension/changes to the delivery timeline based on magnitude and complexity of the requirement.

2.0 SERVICE DELIVERY SUMMARY (SDS)

2.1 <u>SERVICE REQUIREMENTS:</u> *Service requirements for this Contract are summarized into performance outcomes that relate directly to mission essential items. The performance thresholds describe the minimum acceptable levels of service. These thresholds are critical to mission success and acceptable (satisfactory) performance.*

SDS #	Performance Objective	PWS Para #	Performance Threshold (to receive Satisfactory Rating)
SDS 1	Contractor performance met specifications of the Contract.	4.3.5	Contractor received no more than two (2) written customer complaints for year for basic contractor or per each period of performance. Customer complaints were successfully resolved within five (5) workdays of notification, 100% of the time.

SDS 2	Complied with all Security Requirements.	4.7	100% of employee clearances are submitted to COR and CO prior to performance start date. All security requirements must be met and maintained 100% of the time. Zero security violations identified during performance.
SDS 3	Contractor met required delivery schedule. This element applies to contract performance including timely submission of all deliverables identified in the PWS and contract.	1.4	No more than one late deliverable semi-annually and no more than five days late. No more than one set of corrections/edits for accuracy or agreed to format quarterly; with all corrections accomplished within two working days.
SDS 4	Contract employee(s) were clearly identified as such while in Government facilities or when representing the contractor during performance of duties outside Government facilities. Check-out procedures were followed.	4.7.4	100% compliance.
SDS 5	Contract employee is customer-oriented and displays a professional and cooperative attitude while performing service for the Government.	4.3.6	100% of the time.
SDS 6	Costs for reimbursable items were accurately estimated and managed.	1.4	Costs were managed in a cost-effective manner. Costs incurred were consistent with estimated costs. Cost documentation was adequate and easy to track.
SDS 7	Invoicing is timely and accurate to include submission of supporting documentation required for certification.	1.4	Invoices were rejected no more than three times in period of performance for non-compliance with submission of invoice backup requirements.
SDS 8	The Contractor maintains a stable workforce without disruption of service in order to maintain continuity of services and reduce the need for the Government to expend time/money/effort to retrain and re-orient new Contractor personnel. The Contractor effectively retains personnel with the appropriate levels of education, experience and expertise to accomplish the range of requirements described in the PWS/Contract.	4.7.4	No more than 2 customer complaints within period of performance.
SDS 9	Perform Mishap Reporting	4.3.9.4	100% compliance

GOVERNMENT FURNISHED PROPERTY

3.1 GOVERNMENT PROVIDED EQUIPMENT/OFFICE

.The government shall provide the facilities, equipment and training necessary to perform the tasks stipulated in this PWS. Work shall be conducted in a secure/classified facility with office space and office equipment/supplies provided by the government. Equipment includes classified and unclassified computers, printers, networks, copy machines, destruction equipment, Defense Switch Network (DSN) and Voice over Internet Protocol (VoIP) telephones and facsimile machines. The contractor shall maintain and account for all Government furnished equipment (GFE) under this contract. Upon Government direction, the contractor shall take steps required to transfer GFE as designated by the Government. The contractor has no authority to incur material costs while performing this effort. All work conducted at Cannon AFB is in support of AFSOC and USSOCOM operations and all products, services, and information developed at Cannon are distributed and evaluated at AFSOC, USSOCOM, and other organizations outside of New Mexico.

3.1.1 Hardware

Pursuant to FAR 52.245-1, all hardware designed, developed, or acquired under this contract shall become property of the Government and shall be delivered to the Government as required by the Contracting Officer. Hardware shall not be designed, developed, or acquired except that which is incidental to effort authorized under this PWS.

3.1.2 Software

As directed by the government, software developed incidental to the performance of this effort shall be delivered to the Government as both source and executable code and shall be considered a "Special Work" pursuant to DFARs 252.227-7020, Rights in Special Works.

4.0 GENERAL INFORMATION

4.1 SCHEDULE.

Basic Period: 16 Oct 11 – 15 Oct 12
Option Period 16 Oct 12 – 15 Oct 13
Option Period 16 Oct 13 – 15 Oct 14

4.2 DATA. The Government has unlimited rights to all deliverables of this Contract. Specific contract efforts and accomplishments under this Task Order shall be included in the applicable CDRL(s) listed above.

4.3 MANAGEMENT AND ADMINISTRATION

4.3.1 Functional Commander / Functional Director (FC/FD). The FC/FD for this Contract is [redacted] (b)(3):10 USC §130b,(b)(6)
(b)(3):10 USC §130b,(b)(6)
(b)(3):10 USC §130b,(b)(6)

4.3.2 Contracting Officer Representatives (CORs). The following individuals shall perform Primary and Alternate COR duties as assigned by the FD. The contractor's Program Manager shall take reasonable steps to allow CORs unrestricted and unhampered access to contractor employees accomplishing duties associated with this Task Order.

4.3.2.1 Primary COR: (b)(3):10 USC §130b,(b)(6)
(b)(3):10 USC §130b,(b)(6)

4.3.2.2 Alternate COR: (b)(3):10 USC §130b,(b)(6)
(b)(3):10 USC §130b,(b)(6)

4.3.3 Quality Assurance Evaluator (QAE). The following individuals shall perform QAE duties at 11 IS, Hurlburt Field, FL and 56 IS, Cannon AFB, NM. QAEs are appointed by the FD (AFSOC/A2) and report directly to the CORs. The contractor's Program Manager shall take reasonable steps to allow QAEs unrestricted and unhampered access to contractor employees accomplishing duties associated with this contract.

4.3.3.1 Primary 11 IS QAE : (b)(3):10 USC §130b,(b)(6)
(b)(3):10 USC §130b,(b)(6)

4.3.3.2 Primary 56 IS QAE: (b)(3):10 USC §130b,(b)(6)
(b)(3):10 USC §130b,(b)(6)

4.3.4 General. The contractor shall employ a program management structure to ensure the efficient execution of all taskings and the capability to report on the status of work performed. The contractor shall use a single Program Manager with the authority to administer all project activities and serve as the principle point of contact (POC) for all matters regarding project administration and reporting. To ensure efficient on-site management and administration of all contract matters, the contractor shall identify a POC and an alternate who shall provide the direct, recurring interface between the contractor, the QA personnel, and the applicable directorate staff. The contractor shall promptly notify the CO of any issues or problems requiring a Government response.

4.3.5 Personnel Management. The contractor shall maintain a stable workforce in order to provide continuity of services and reduce or minimize the need for the Government to expend time/money/effort to retrain and re-orient new Contractor personnel. Also, the contractor shall employ and retain an appropriate number of key personnel who have the necessary skills, education, or SOF expertise to effectively perform contract management and accomplish the range of requirements required. Additionally, contractor shall maintain an active training, recruitment and retention program to ensure qualified and clearable personnel are available to meet or exceed contract requirements.

4.3.6 Business Relations. The contractor shall be proactive in identifying problem areas and providing corrective action. The contractor and contractor employees shall be customer oriented and display a professional and cooperative attitude when performing service for the Government. The contractor is responsible for providing timely notification to the Government of any acquisition or mergers involving the prime contractor to include the potential impact on this contract.

4.3.7 Ethics. The contractor will be highly visible to the entire AFSOC community as a result of providing services to the Government. Consequently, the contractor is expected to present an unblemished appearance in regards to ethics, discretion, and protection of information, including the guidelines for use of government computer electronic messaging listed in AFI 33-119 and Internet use in AFI 33-129

4.3.8 Subcontract Management. The contractor shall be responsible for any subcontract management necessary to integrate work performed on this contract and shall be responsible for subcontractor performance on each task. The contractor shall provide a list of all subcontractors with their initial proposal for approval at time of contract award. Any time the contractor desires to add or delete a subcontractor, prior approval of the CO is required. Requests must be submitted in writing within 15 calendar days of desired change. Under no circumstances will a change be requested or approved within the first 6 months of contract award unless the Contracting Officer signs a written exception.

4.3.9 Voluntary Protection Program (VPP).

4.3.9.1 Definitions:

4.3.9.1.1 Applicable Contractors. These requirements apply only to contractors whose employees work more than 1000 hours per quarter on a government installation.

4.3.9.1.2 Days Away, Restricted, and/or Transfer Case Incidence Rate (DART). Number of recordable injuries and illness cases per 100 full-time employees resulting in days away from work, restricted work activity, and/or job transfer that a site has experienced in a given time frame.

4.3.9.1.3 Total Case Incidence Rate (TCIR). Total number of recordable injuries and illness cases per 100 full-time employees that a site has experienced in a given time.

4.3.9.1.4 Installation-specific Safety and Health Standards. Hurlburt Field and Cannon AFB have been recognized under the Occupational Safety and Health Administration (OSHA) Voluntary Protection Program (VPP). VPP impacts all "applicable contractors" operating on Air Force Installations. It is the applicable contractor's sole responsibility to ensure its employees and managers have a comprehensive understanding of VPP as well as full compliance with OSHA requirements (Public Law 91-596). Detailed information on VPP is available on the OSHA website at http://www.osha.gov/dcsp/vpp/index.html. Contractors, whether regularly involved in routine site operations or engaged in temporary projects such as construction or repair, must follow the safety and health rules of the installation or VPP site.

4.3.9.2 Applicable Contractor's Safety and Health Plan. Each applicable contractor must submit its safety and health plan and corresponding site safety checklist to the contracting officer 45 days after contract award. The safety office will assist the contracting officer to ensure that the contractor's safety and health plan includes all required elements identified in the Performance Work Statement (PWS). The contractor's plan shall include appropriate measures to ensure the contractor reacts promptly to investigate, correct and track alleged safety & health violations and/or uncontrolled hazards in contractor work areas. The plan shall:

4.3.9.2.1 Demonstrate a management commitment to employee safety and health and identify the roles and responsibilities of Management, Supervisors, Employees, and Safety Coordinator;

4.3.9.2.2 Identify applicable safety rules and regulations and identify the application of the safety and health plan to subcontractors;

4.3.9.2.3 Include a worksite hazard analysis to include base-line hazard identification and required control measures;

4.3.9.2.4 Include a job site analysis to include hazards of tasks required to control measures;

4.3.9.2.5 Identify employee safety and health training requirements and the documentation process;

4.3.9.2.6 Include a workspace inspection frequency, to include identifying the individual conducting the inspections;

4.3.9.2.7 Include employee hazard reporting procedures;

4.3.9.2.8 Identify individual(s) responsible for corrective action hazards;

4.3.9.2.9 Identify first aid procedures and procedures for accident investigation and reporting;

4.3.9.2.10 Identify emergency response procedures; and the process for tracking controlled hazards in contractor work areas.

4.3.9.3 Annual Reporting Requirements. Applicable contractors are required to provide their OSHA 300A information and TCIR/DART rates annually by 15 January to the CO for consolidation and submission as part of the installation's annual VPP Safety and Health Management Report. This information shall be included in the January monthly report at the management level

4.3.9.4 Mishap Reporting. An applicable contractor shall ensure its employees and subcontractors promptly report pertinent facts regarding mishaps involving reportable damage or injury to the AFSOC VPP Office and cooperate (IAW AFI 91-204) in any Air Force safety investigation. Cooperation will include toxicology testing. To ensure 100% compliance, this requirement will be added to the PWS as a Services Summary (SS).

4.3.9.5 An applicable contractor is responsible for establishing these requirements for all subcontractors who qualify as applicable contractors under the resulting contract.

4.3.10 Professional Employees. Professional employees are defined by FAR 22.1102 as: "members of those professions having a recognized status based upon acquiring professional knowledge through prolonged study. Examples of these professions include accountancy, actuarial computation, architecture,

dentistry, engineering, law, medicine, nursing, pharmacy, and the sciences (such as biology, chemistry, and physics and teaching). To be a professional employee, a person must not only be a professional but must be involved essentially in discharging professional duties."

4.3.11 Quality Assurance Plan (QAP) - The contractor shall submit a QAP within 60 calendar days of contract award for review and approval by the CO. The plan shall identify how management will monitor performance to ensure quality service is provided to the Government in accomplishing contract requirements and shall address Voluntary Protection Plan requirements. The plan shall be updated as needed to ensure quality service is maintained throughout the contract performance period. CO review and approval is required for all revisions. The contractor's QAP shall be applicable to all subcontractors and members of the contractor's team.

4.3.12 Semi-Annual Program Management Report (PMR). The contractor shall prepare and present a Semi-Annual Program Management Report that provides a brief description of the task, current status, expenditures to date, manpower information, total contract value, accomplishment, innovations, performance initiatives, and problem issues, if any, affecting performance. The report shall be provided in hard copy and PowerPoint slides for presentation to HQ AFSOC/A7KQ.

4.4 Travel Requirements. The contractor shall be required to travel predominantly using commercial air or other conventional modes to both Continental United States (CONUS) and Outside CONUS (OCONUS) locations. In rare circumstances, the contractor may be required to travel using Government air. Total travel costs shall not exceed allocated funding on the Travel CLIN. Air travel selections shall take into consideration economy and convenience for the Government. Contractors shall consider the potential savings by traveling via the Pensacola Airport instead of the Northwest Florida Regional Airport when near Hurlburt Field and the use of refundable versus non-refundable tickets when efficiency and mission requirements allow. The Contractor shall prepare Letters of Identification (LOI) for its employees to travel on contract requirements and the COR training/travel worksheet. LOIs shall be authorized by the COR and submitted for approval to the CO or CA at least 5 workdays prior to departure. Travel shall be reimbursed in accordance with the requirements of Special Contract Requirement H-0012, Allowable Travel Cost. Trip reports shall be provided as required in paragraph 1.4, Deliverables.

4.4.5 OCONUS Travel.

4.4.5.1 Cost of passports for overseas travel is the responsibility of the contractor.

4.4.5.2 Overseas travel shall be required in regions of conflict, combat or contingency operations where the contractor may be susceptible to capture and/or detention by the enemy as a prisoner of war. If such travel is required, the contractor shall comply with the requirements of Paragraph 4.6 of this PWS. Other Direct Costs associated with overseas travel other than normal travel costs (such as Defense Base Act insurance, special payments, etc.) shall be invoiced separately.

4.4.5.3 Cost of Military Transport. In those instances where travel is via military air or Air Mobility Command (AMC) flights, ensure that the billing for the military air travel is done directly to the Government instead of through the contractor. The contractor must ensure the contract/task order number, Customer Identification Code (CIC) and contract line of accounting is included on all documentation that the contractor employee will present to the deployment processing center when traveling. Letters of Authorization (LOA) in the Synchronized Predeployment and Operational Tracker (SPOT) Program authorizing military transport shall specify the Customer Identification Code (CIC) specific for the line of accounting on the contract. If the Contractor does not have the CIC number, the

LOA will state "special account handling: billing for military transportation will be forwarded to the contractor's address *(insert Contractor's address)*."

4.5 Performance of Services during Crisis Declared by the President, Secretary of Defense, or Overseas Combatant Commander. IAW Department of Defense Instruction (DoDI) 3020.37, "Continuation of Essential DOD Contractor Services during Crises," this contract is designated as mission essential. The contractor and the Government shall comply with the requirements and responsibilities of DoDI 3020.37 and other requirements and responsibilities as follows:

4.5.1 Contractor Performance Requirements.

4.5.1.1 The contractor shall develop contractor contingency staffing plans for those tasks that have been identified as mission essential to provide reasonable assurance of continuation during crisis conditions.

4.5.1.2 The contractor shall identify the employees supporting mission essential services that have military mobilization recall commitments and maintain adequate plans for replacing those employees in the event of mobilization.

4.5.1.3 The contractor shall ensure information on contractor-employee benefits due to war exigencies (under 42 U.S.C. 1651, "Defense Base Act") is fully developed and provided in writing to all affected contractor employees.

4.5.1.4 The contractor shall submit to the CO, for comment, formal company policies and procedures that effectively address its obligations pursuant to DoDI 3020.37 and documentation that all employees potentially affected thereby are sufficiently apprised of how those specific policies, procedures, and obligations may affect them.

4.5.1.5 The contractor shall obtain written agreement from those employees (primary and as many backups as prudent planning requires) upon whom the contractor will depend to perform mission-essential services under this contract that such employee agrees to the obligations entailed in that mission essential performance.

4.5.1.6 The contractor shall provide copies of any/all employee agreements pursuant to paragraph 4.5.1.5 to the Government upon request.

4.5.1.7 In the event that continuation of mission essential support hereunder is required beyond the established completion date of this contract, the contractor shall cooperate with the Government to ensure continuation of that support through whatever contractual vehicle is determined to be legally available.

4.5.1.8 Subject to the availability of space, contractor employees may be authorized to utilize military aircraft services at normal user rates in effect.

4.5.1.9 When mission essential support requires deployment of contractor employees, the employees shall perform under policies established by the Theater Commander. See Para 4.6 for deployment requirements.

4.5.1.10 Reserved

4.5.1.11 The contractor shall brief employees regarding the potential danger, stress, physical hardships, and field living conditions that are possible if the employee deploys in support of military operations.

4.5.1.12 The contractor, with COR or designated Government representative direction, may rotate contractor employees into and out of the theater, provided there is no impact to the mission. The contractor shall coordinate personnel changes with the COR or designated Government representative and the CO.

4.5.1.13 At the request of the COR or designated Government representative, the contractor shall report its employees, including third country nationals, entering and/or leaving the area of operations by name, citizenship, location, Social Security Account Number (SSAN), or other official identity document number. These reports shall be furnished to the COR or designated Government representative at both the departing location and the receiving location.

4.5.1.14 All deployed contractor employees shall comply with pertinent Service and DoD directives, policies, and procedures. The contractor shall also ensure compliance with federal statutes, judicial interpretations, and international agreements (e.g., Status of Forces Agreements (SOFAs), Host Nation Support Agreements) applicable to US Armed Forces or US citizens in the area of operations. Host Nation laws and existing SOFAs may take precedence over contract requirements.

4.5.1.15. The contractor shall ensure that contractor employees possess the necessary and appropriate personal clothing and safety equipment to execute contract performance in the theater of operations in accordance with applicable directives for each location.

4.5.1.16 Deployed contractor employees shall conform to uniform requirements set by the combatant commander or Commander Air Force Forces per AFI 21-101, Paragraph 17.2.2.6.7. The contractor employee shall sign for all issued organizational clothing and individual equipment, thus acknowledging receipt and acceptance of responsibility for the proper maintenance and accountability of issued organizational clothing and individual equipment. Upon completion of the deployment, the contractor shall ensure that all Government-issued clothing and equipment provided to contractor employees is returned to the Government issuing office.

4.5.1.17 The contractor shall ensure that health and life insurance benefits provided to its deploying employees are in effect in the theater of operations and allow traveling in military vehicles.

4.5.1.18 The contractor shall ensure that deploying employees are encouraged to make family care plans for any dependents.

4.5.1.19 Before deployment, the contractor shall ensure that each contractor employee completes a DD Form 93, Record of Emergency Data, and returns the completed form to the COR or designated Government representative.

4.5.1.20 The contractor shall provide employees who are medically fit and capable of enduring the rigors of deployment in the designated theater of operations. Contractor employees shall be required to undergo medical screening prior to deployment, which may include deoxyribo nucleic acid (DNA) sampling and panoramic x-rays taken for identification purposes. Dental x-rays may be substituted when the ability to take panoramic x-rays or DNA samples is not available.

4.5.1.21 Deploying contractor employees shall carry with them a minimum of a 180-day supply of any medication they require.

4.5.1.22 Contractor employees assigned to a crisis or danger area are expected to perform assigned duties under this contract or any extension thereof. Upon notification from the COR or designated

Government representative, the CO may direct the contractor, at the contractor's expense, to remove or replace any contractor employee failing to adhere to instructions and general orders issued by the Commander for the applicable location. If a contractor employee departs an area of operations without permission, the contractor shall ensure continued performance in accordance with the terms and conditions of the contract. Costs of retrieving contractor employees and obtaining replacement employees, if the contractor departs without COR or designated Government representative direction or permission shall be the responsibility of the contractor and the replacement must be in place in accordance with Special Contract Requirements.

4.5.2 The Government is responsible for providing information for all requirements involving deployment. The following responsibilities are in addition to those listed in 4.5.1 above as accomplished in conjunction with the contractor. The COR or designated Government representative will:

4.5.2.1 Provide the contractor with the anticipated work schedule. The COR or designated Government representative may alter the work schedule to ensure the Government's ability to continue to execute its mission. The COR or designated Government representative will provide the contractor with the anticipated duration of the deployment.

4.5.2.2 Inform the contractor of all Chemical, Biological, Radiological and Nuclear (CBRN) equipment and Chemical Defensive Equipment (CDE) training requirements and standards.

4.5.2.3 Provide the contractor employees with CDE familiarization training for the performance of mission essential tasks in designated high threat countries. This training shall be commensurate with the training provided to DoD civilian employees.

4.5.2.4 Identify to the contractor all identification cards and tags required for deployment and will inform the contractor where the identification cards and tags are to be issued.

4.5.2.5 Include provisions in operations or contingency plans to assume or supplement contractor-supplied essential services during crisis situations at the earliest opportunity, when members of the U.S. Armed Forces, DoD civilians, or host-nation resources can be identified to perform the essential DoD-contracted services. The Government shall ensure the contractor is aware of such replacement and transitioning plans.

4.5.2.6 Provide the contractor employees with appropriate cultural awareness training for the theater if it is being provided to military personnel.

4.5.2.7 Ensure that contractor employees are issued any required security clearances expeditiously. Security clearances are to be issued on a "need-to-know" basis.

4.5.2.8 Set up procedures for contractor casualty notification and assistance that parallels those for military personnel as far as is legally permissible.

4.6 DEPLOYMENTS:

Contractors will fulfill all government required deployments with employees that have the prerequisite abilities, knowledge, skills and certifications as determined by the deployment manager. All contractor personnel authorized to accompany U.S. Armed Forces deployed outside the United States must be accounted for in the Synchronized Predeployment and Operational Tracker (SPOT) Program located at

https://spot.altess.army.mil/. Contract performance at the deployed locations is subject to DoDI 3020.41, Contractor Personnel Authorized to Accompany the U.S. Armed Forces.
Historical requirements data reveals a continuous contractor deployment cycle. At any given time, contractor deployments have numbered 15-30 personnel up to 4-6 month deployments. Future real world contingencies will dictate the actual number of required personnel/deployment period. Contractor shall deploy in support of all OCONUS deployment requirements. Contractor shall maintain a qualified pool of contract employees to meet deployment requirements.

4.7 SECURITY INSTRUCTIONS.

4.7.1 The contractor shall possess a TS/SCI clearance with the appropriate caveats and special accesses as required by the government to support operations in garrison and deployed. The contractor shall provide clearance verifications to the government at the following address:

AFSOC A2S, 100 Bartley Street, Suite 212S, Hurlburt Field, FL 32544
Phone: 850-884-4240
Fax: 850-884-6581

4.7.2. The contractor shall not divulge any information regarding intelligence methods, systems, files, data, processing activities/functions, user ID's, passwords, or other knowledge that may be gained, to anyone who is not authorized to have access to such information. Contractor personnel shall not release or remove system information/documentation, data, or reports generated by or through use of government systems without government permission. Contractor access to any sensitive information that could or may be used in any source selection or future acquisition must first be coordinated to avoid conflict of interest.

4.7.3 Security Administration. The nature of the contract requires contractor personnel to possess a high degree of security awareness. The contractor shall develop a sound industrial security program to provide for the protection of classified defense information. Further, Government-furnished equipment/property must be reasonably protected from loss, theft, or unauthorized use. The contractor shall be responsible for understanding security obligations for the formulation of adequate regulatory procedures in the safeguarding of classified defense and other protected information. Contract security requirements and contractor access to classified information shall be in accordance with the "National Industrial Security Program Operating Manual (NISPOM) and as specified in the contract DD Form 254 (Contract Security Classification Specification).

4.7.4 Contractor Identification.

4.7.4.1 Identification Badges. The contractor shall furnish corporate identification badges to all contractor and subcontractor personnel authorized to work at Hurlburt Field facilities (or other Government installations). Costs for providing the corporate identification badge is the sole responsibility of the Contractor. While in Government facilities, all contractor employees shall conspicuously display their corporate identification badge and any government-issued identification badge above the waist at all times to allow for easy identification as a contractor employee or authorized subcontractor performing work for the contractor. Badges shall be worn at all times when contractor employees are collocated on a Government installation or when on temporary duty (TDY) working with other Government personnel. Subcontractor employees' identification badges shall identify their respective prime contractor.

4.7.4.2 Contractor personnel and their subcontractors must identify themselves as contractors or subcontractors during all meetings, telephone conversations, in electronic messages, or correspondence related to this contract.

4.7.4.3 Contractor-occupied facilities (on Hurlburt Field or other government installations) such as offices, separate rooms, or cubicles must be clearly identified with contractor supplied signs, name plates or other identification, showing that these are work areas for contractor or subcontractor personnel.

4.7.4.4 Out processing Procedures. Government-issued badges, identification cards, passes, vehicle registration media, and admittance controls are accountable and, as such, are US Government property to be accounted for, protected and returned to the Government. When a contractor employee leaves the company or moves to a different directorate for support under this contract, the employee shall clear all computer systems to which they have access, turn in all keys or other admittance hardware, and perform *"out processing"* procedures with their Contracting Officer Representative (COR). A statement certifying that all appropriate "out processing" has been completed shall be included in the monthly report upon departure of any contractor personnel or at the end of TO performance period, to include the turn-in of the Common Access Card (CAC) as required by AFFARS 5352.242-9001. This responsibility extends to any subcontractors.

4.7.5 Visitor Group Security Agreement. With the assistance of Industrial Security Office, 1SOW/IPC, the contractor shall enter into a Visitor Group Security Agreement. [reference AF Federal Acquisition Regulation Supplement (AFFARS) Clause 5352.204-9000, Notification of Government Security Activity and Visitor Group Security Agreements].

4.7.6 Additional Security Requirements. The contractor shall be responsible for complying with program office Security Classification Guides (SCGs) and shall be responsible for marking and protecting information in accordance with these same SCGs and the Information Security oversight Office's Directive for this task. Additionally, the contractor is responsible for passing down to all subcontractors and team members the security requirements as stated in the contract. All contractor employees shall observe and otherwise be subject to such security regulations as are in effect for the particular premises involved. When directed by the Contracting Officer, the contractor shall remove any employee who endangers national security. Removal shall be at no cost to the Government

4.7.7 Industrial Security Office. All contractor performance on Hurlburt Field involving collateral classified will be under the security oversight of the Industrial Security Office, 1SOW/IPC, which will provide overall base security guidance and required security inspections of on-base contractor activities. All contractor performance involving collateral classified off Hurlburt Field that is not inspected by the "local" customer's security agency will be under the security oversight of the DSS.

4.7.8 Antiterrorism Training. Per DoDI 2000.16, "DoD Antiterrorism (AT) Standards," all contractor personnel are required to complete Level I AT Training. This training shall be completed 30 days after award of contract. The contractor must comply with DFARS 252.225-7043, Antiterrorism/Force Protection Policy for Defense Contractors outside the United States

4.7.9 Security Training. Contractor employees shall be required to attend an equivalent level of security education and training as currently required by applicable Government agencies. For task orders, this includes but may not be limited to: information and computer security training, force protection briefings/training, and refreshers as required. Prime contractors are responsible for ensuring that their team members/subcontractors obtain this required training.

4.7.10 Additional Security requirements. See DD 254 for more security guidance and information.

4.8 DUTY INFORMATION. The contractor's place of performance:

Historical data reveals nearly all of the estimated 187 FTE's are located at Hurlburt Field. There are 5 FTE's located at the 56 IS at Cannon AFB, NM. This is only an estimate by the government and may change with future requirements.

4.8.1 11 IS, 214 Terry Ave, Hurlburt Field, FL 32544.

4.8.2 56 IS 112 E. Trident Ave, Cannon AFB, NM 88103.

4.8.3 A2 100 Bartley St. Hurlburt Field, FL 32544

4.9 ESSENTIAL SERVICES.

4.9.1 Contract services shall be provided 24 hours a day, 7 days a week, and 365 days a year. All contractor positions are designated as mission essential by the government. Mission essential positions are identified as those positions considered critical to operations that cannot be suspended or interrupted. Contractor personnel performing in mission essential positions are required to report for work during an emergency.

4.9.2 The Period of Performance shall be based on a standard 40-hour work week. Overtime is not permitted in support of this requirement, however the contractor may work an expanded work week at normal labor rates when requested and approved by the COR and CO. The contractor shall be required to work non-standard duty hours and on weekends. The contractor shall be required to work on the following US Federal Holidays: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day. The standard pay period will not exceed 100 hours in a non-deployed status and will not exceed 182 hours in a deployed status.

4.9.3 The contractor shall support shift work IAW AFSOC crew rest criteria. The contractor shall be fully integrated into the standard AFSOC PED crew rotation and support missions based on the published shift schedule. Under national crisis conditions or other continuity of operations situations (natural disasters), the contractor may be required to remain on site to support mission requirements ("war clause") and work extended hours due to mission exigencies. In these circumstances, extended work week compensation shall be considered. Authorization for extended work week shall be coordinated with and approved by the AFSOC/A2 and Contracting Officer on case-by-case basis.

4.10 TRAINING AND CERTIFICATION. The contractor shall be familiar with and capable of being trained and certified in AFSOC-DGS unique mission systems, associated mission equipment, related TTP's and CONOPs. Upon completion of training, the contractor shall be AFSOC-DGS mission crew certified and versed in AFSOC PED processes and procedures. Training includes all required orientation, certification, and familiarization training on tools and processes employed by AFSOC intelligence units. The contractor has no authority to incur material costs while performing this effort. The Government shall provide AFSOC PED certification training to applicable contract personnel for those operations requiring certification IAW AFSOC training schedules and requirements. The government shall provide sponsored and funded formal mission certification process training and Area of Responsibility (AOR) orientation and familiarization training to the contractor before the contractor can be considered mission capable. The contractor shall be trained, certified and fully qualified and obtain all qualifications and certificates required to accomplish the AFSOC mission. Other types of training development not specific to the AFSOC-DGS unique mission will be coordinated with the COR to ensure no mission loss

and to determine ownership for training. Training that is contractor unique, to include professional development and career progression, will be the responsibility of the contractor.

4.11SAFETY. The contractor shall identify, control, and document the hazards associated with this effort and the control methods necessary to eliminate or control the hazards. Significant items shall be addressed in status meetings, monthly report and Quality Control Plan.

4.12 RELEASE AUTHORITY. Release of reports, data, materials, or other information obtained or generated under this contract is not authorized unless written approval from the CO is provided.

ALLIANT TASK ORDER REQUEST FOR PROPOSAL (RFP)

RFP: FA0021-11-R-0007

RFP Title: INTELLIGENCE PROCESS, EXPLOITATION & DISSEMINATION SUPPORT

ISSUE DATE: 06/23/2011

CLOSING DATE/TIME: 08/03/2011, 1:00 PM Central Time

ISSUING OFFICE:

HQ AFSOC/A7KQ
427 Cody Ave
Hurlburt Field, Fl 32544
POC: Contracting Officers: (b)(3):10 USC §130b,(b)(6)

Notice to All ALLIANT Contractors: This is a notice that Headquarters Air Force Special Operations Command (HQ AFSOC) at Hurlburt Field, FL is releasing a Request for Proposal (RFP) under Solicitation Number FA0021-11-R-0007 against the Alliant Government Wide Acquisition Contract (GWAC). The title for this solicitation is Intelligence Processing Exploitation and Dissemination Support for HQ AFSOC/A2 Intelligence Directorate.

Subject: INTELLIGENCE PROCESS, EXPLOITATION AND DISSEMINATION SUPPORT

Project Scope: HQ AFSOC has a continuing requirement for Intelligence Processing, Exploitation, and Dissemination Support in CONUS and OCONUS locations. The bulk of the requirements will be performed at Hurlburt Field, FL, with additional work being performed at Cannon AFB, NM and deployed OCONUS locations.

General Contractor Work: The contractor shall support planning and integration of new and existing intelligence collection, exploitation, reporting, dissemination, and evaluation capabilities into AFSOC Distributed Ground Station (DGS)/intelligence units and shall provide implementation of these warfighting capabilities through direct support to AFSOC. This includes integration of data from intelligence collection, fusion, correlation, and dissemination systems related to UAS-RPA, manned, satellite systems, and surface/ground collection platforms, conducting ISR operations. The contractor shall provide support for programmatic/unit functions that support intelligence operations, standards and evaluation, unit support functions, and systems security & sustainment activities. The contractor shall be responsible for data collection, reduction, first level analysis, design, plus engineering and integration of simulations and modeling to support evaluation of potential threats, doctrine and requirements, technologies, and defense system interface architectures. The spectrum of conflict in the simulations may range from peacetime readiness to full-scale warfare, and the scenarios may range from conflict in Central Europe to any number of Third World countries. The contractor shall integrate mission-critical computer resources and representative hardware elements of existing and emerging technologies, cyberspace, weapon systems, aircraft, missiles, national and theater sensor, planning/fusion capabilities, command, control, and communications and the associated doctrine, both U.S. and foreign. The contractor shall support targeting, information operations, deliberate and crisis action planning, and 24/7/365 operations.

The following are pertinent facts regarding this request for proposal:

Contract Type: Fixed Price with Cost Reimbursable line items for Travel and other ODC's.

NAICS Code: 518210

Performance Period: Base period, 16 Oct 2011, 0001 hrs through 15 Oct 2012, 2400hrs, w/two, one year Options.

Location of Performance: Hurlburt Field, FL, Cannon AFB, NM & OCONUS Locations.

Security Requirements: TS/SCI. All Contractor employees supporting this effort at any of the performance locations require Top Secret (TS) access and TS/Sensitive Compartmented Information (SCI) access. Employees working TS/SCI tasks shall be capable of being cleared for applicable Special Access Program (SAP) in-briefs in limited time. The successful contractor shall submit a visit request to the using organization's security manager via the Joint Personnel Adjudication System (JPAS) system prior to start of the Task Order.

Contractual History: Support for this effort began in 2007 with the award of a Task order issued to Science Application International Corporation (SAIC) by the US Army Space and Missile Defense Command (SMDC) Contract DASG60-02-D-0006 with ongoing support through 31 Mar 2011. On 1 April 2011 a sole source Bridge contract FA0021-11-C-0002, was written by HQ AFSOC/A7K Specialized Contracting with the current contractor, SAIC for the period 1 Apr 2011 through 15 Oct 2011 to continue needed mission support and to also allow sufficient acquisition lead time to compete a contract for long term services.

Questions on Request for Proposal (RFP):

Any contractual and/or non price questions **must be submitted in writing** via email to (b)(3):10 USC §130b,(b)(6) no later than 07/15/2011, 4:00 PM Central Time. Questions submitted after this date will not be responded to.

Proposal Submittal Instructions:

Due Date: 1:00 PM, Central Time, 08/03/2011.
Submit to: HQ AFSOC/A7KQ
427 Cody Ave
Hurlburt Field, Fl 32544
POC: Contracting Officers: (b)(3):10 USC §130b,(b)(6)

Instructions to Offerors:

1. General: This acquisition is being conducted under FAR 16.505; therefore, the contracting techniques under FAR part 15.3 do not apply. As such, the government is not obligated to determine a competitive range, conduct discussions with all contractors, or solicit final revised proposals. Offerors will be required to provide a cost/price and technical proposal in accordance with the instructions herein.

Proposal Organization / Preparation

2.1 Specifications:

2.1.1 Binder Organization - Volumes shall be contained in standard three-ring, loose-leaf binders permitting the binders to lay flat when completely opened and allow for easy removal and replacement of pages. Staples shall not be used. Binder contents, page limitation, and number of copies are identified in Table Para 2.1.3 of this section. Each binder cover and spine shall clearly identify the Company Name, Point of Contact, Address, Volume Number, Volume Title, "Original" or "Copy," RFP Number, and RFP Title. Copies shall be numbered (e.g., 1 of 3, 2 of 3, 3 of 3, etc.). Apply all appropriate markings including those prescribed in accordance with FAR 52.215-1, paragraph (e), Restriction on Disclosure and Use of Data, and FAR 3.104-4, Disclosure, Protection, and Marking of Contractor Bid or Proposal Information and Source Selection Information.

2.1.2 Clarity of Proposal - The proposal shall be clear, concise, and include sufficient detail for effective evaluation and for substantiating the validity of stated claims. The proposal should not simply

rephrase or **restate** the Government's requirements, but rather provide convincing rationale to address how the offeror intends to meet these requirements. Offerors shall assume that the Government has no prior knowledge of the offeror's facilities and experience, and will base its evaluation on the information presented in the offeror's proposal.

2.1.3 Proposal Organization / Volume Titles / No of Pages / Page Limitation

Binder	VOLUME	VOLUME TITLE	NUMBER OF COPIES *	PAGE LIMITATION**
# 1	I	Technical Capability & Management Approach	Paper: Original + 3	50
# 2	II	Past Performance	Paper: Original + 3	30
# 3	III	Cost / Price Proposal	Paper: Original + 3	Per Cost Proposal Workbook, Atch 5

* Submit virus-free CD-ROM(s) containing the entire proposal in a sleeve(s) placed in the front of the "Original" binder #1.

**Excluded from Page Limitation: Blank Pages, Dividers, Cover Pages, Title Pages, Tabs, Indexes, Table of Contents, Glossaries, Cross-Reference Matrix, Consent Letters, Present and Past Performance Recipient List, Resumes (2-page limit per resume), and Organization Charts.

VOLUME I –Technical Capability and Management Approach: Offeror shall follow the structure of the PWS in explaining their proposal.

The offeror shall demonstrate a clear understanding of the requirements and an ability to successfully perform them. This shall include a description of their understanding of the performance requirements, a discussion of their approach for delivering the services and deliverables, and an explanation of any planned subcontracting arrangements (company relationships and a clear identification of the portion of effort to be performed by each contractor)

The offeror shall describe their approach for managing this project. This shall include a description of their vision and organizational structure for the project, internal and external communications strategies, a transition plan, and plan for monitoring their performance. Address key personnel and provide resumes (2 page limit per resume).

Ensure the Technical Capability & Management Approach volume is specific and complete. Explain your plan for obtaining and retaining an appropriate number of personnel with the proper clearances and training, including the proper mix of journeyman/senior personnel. This volume will be the primary basis for evaluating your proposed approach to meeting or exceeding the minimum performance or capability requirements of the PWS.

VOLUME II - Past Performance: Offerors shall submit past performance information of three (3) "recent and relevant" contracts/task orders with requirements comparable to the solicited task. Recent past performance is defined as contract performance occurring within the last three (3) years. Relevant past performance for this task order is defined as complex Information Technology (IT), and Intelligence Processing Exploitation & Dissemination Support Services of the same or similar scope and magnitude. Past Performance information submitted by the offeror for more than three contracts/task orders will not be rated. Documentation must include a point of contact (name, organization, phone number, and email address), contract number, contract type, dollar value, date of award, performance period, and a brief narrative describing the nature and complexity of the work. The offeror shall also describe their role in the project and its relevance to the solicited task. Offerors shall provide the separately attached Past Performance Questionnaire to the points of contact for the submitted contracts/task orders. The questionnaire must come directly from the point of contact. Offerors shall be solely responsible for contacting the point of contact to submit a completed questionnaire.

If an offeror has no relevant experience for similar services, the offeror must provide the point of contact information for current contracts that reflect the offeror's normal business endeavors within the last three (3) years.

Past performance will be evaluated as a measure of the Government's confidence in the offeror's ability to successfully perform this project based on demonstrated relevant and recent performance. In conducting the past performance evaluation, the Government may use data provided by the offeror and data obtained from other sources that it considers recent and relevant. Greater weight shall be given to information received from past performance references, than the written information furnished by the offeror in their quote.

In evaluating past performance, the Government will review how well the offeror has performed on other recent and relevant comparable projects. In making this determination, the Government will review the following elements:

- Quality of Services - compliance with contract requirements, technical excellence, accuracy of reports.
- Management Controls - responsiveness, staffing, project management.
- Cost Control - management of the contract/task budget and cost control.
- Customer Satisfaction - reasonable and cooperative behavior and commitment to customer service.

VOLUME III - Cost/Price: Contractors are required to provide a cost/price proposal utilizing the attached Cost Proposal Workbook at Attachment 3. Contractor shall fill in all blanks contained in the workbook. Please follow workbook instructions carefully. Schedule B of the proposal also contains some fill-ins for CLINs 0002 – 0005 and Option years. The remainder of Schedule B will be completed with the successful award. Proposals should address the Offeror's technical approach, skill mix and hours, hourly rates, estimated travel, Other Direct Costs (ODCs), and total price as requested in the Workbook attachment. This cost documentation is required to facilitate the Government's determination of cost reasonableness and realism. Since this is a competitive acquisition, with adequate price competition anticipated, the cost documentation is considered other than cost or pricing data and shall not be certified in accordance with FAR Part 15.406-2. Should adequate price competition not exist after receipt of proposals, the provisions of FAR Part 15.403-4 shall apply, and the offeror will be asked to provide certification of cost or pricing data. Any updates, amendments, or modifications to the "Cost Proposal Workbooks" *(Ref RFP Atch 5)* originally submitted should be in the same media format, and include, or be accompanied by, a clear, concise explanation of such changes significant to the negotiation process and to the proposal.

Evaluation & Basis for Award:

1. General. After issuing the RFP, the Contracting Officer (CO) will develop a Task Order Evaluation Team. Upon receipt, proposals will be evaluated by this team and ensure a "best value" award.

The Government will select the best overall offer, based upon an integrated assessment of Technical Capability & Management Approach, Past Performance, and Cost/Price. Task Order may be awarded to the offeror who is deemed responsible in accordance with the FAR, as supplemented, whose proposal conforms to the solicitation's requirements (to include all stated terms, conditions, representations, certifications, and all other information required by Instructions to Offerors of this solicitation) and is judged, based on the evaluation factors to represent the best value to the Government. The Government seeks to award to the offeror who gives the Air Force the greatest confidence that it will best meet, or exceed, the requirements. This may result in an award to a higher rated, higher priced offeror, where the decision is consistent with the evaluation factors, and the Contracting Officer (CO) reasonably determines that the technical superiority and/or overall management approach and/or superior past performance of the higher price offeror outweighs the cost difference. The CO will base the award decision on an integrated assessment of proposals against all evaluation criteria in the solicitation (described below). The assessment of price will consider the overall price (base period and all options). Evaluation of options does not obligate the government to exercise the options. While the Government task order evaluation team and the CO will strive for maximum objectivity, the evaluation process, by its nature, is subjective; and therefore, professional judgment is implicit throughout the entire process.

2. TO Evaluation Team. Upon receipt of proposals, the CO will assign them to the TO Evaluation Team for evaluation.

3. TO Evaluation Process.

Table 3.1. Upon receipt of TO proposal, the following will occur:

STEP	ACTION	RESPONSIBILITY
1	Appoint TO Evaluation Team.	Contracting Officer
2	Evaluate and rate proposals in accordance with these instructions and this evaluation process.	TO Evaluation Team
3	Document and submit ratings and recommendations to the CO.	TO Evaluation Team
4	Ensure evaluations are completed IAW with these instructions and award is based on "best value" to the Government.	Contracting Officer

4. Evaluation Factors. It is Air Force policy to establish the absolute minimum number of factors necessary for evaluation of TOs. Evaluation factors are the basis for assessing each Offeror's ability to meet the Government's need. They are the uniform baseline against which each Offeror's proposal is evaluated to determine the degree of confidence the Government has that the Offeror will perform work proposed. Evaluation factors establish the level an Offeror's proposal must meet to be judged acceptable. Factors selected should be real discriminators and serve to identify the "best value" solution.

Factor 1: Technical Capability and Management Approach
Factor 2: Past Performance
Factor 3: Cost/Price

Relative Order of Importance of Evaluation Factors:

The relative order of importance of evaluation factors:

(1) **Factor 1**, Technical Capability and Management Approach, is more important than Factor 2 and Factor 3.

(2) **Factor 2**, Past Performance is less important than Factor 1 and more important than Factor 3.

(3) **Factor 3**, Cost/Price - All evaluation factors, other than cost or price, when combined, are significantly more important than cost or price. **Exception:** As competing Offerors' ratings for Technical Capability and Management Approach (Factor 1); and Past Performance (Factor 2) become more equal, cost may become more important in relation to the combined importance of the other factors.

Summary Order of Importance:
(1) Factor 1 ">" Both Factor 2 & Factor 3
(2) Factor 2 "<" Factor 1 & ">" Factor 3
(3) Factor 3 "<" Factors 1 & 2

4.1.1. **Factor 1–Technical Capabilities and Managerial Approach.** In performing the Technical Capabilities and Managerial Approach evaluation, the TO Evaluation Team will focus on strengths, inadequacies, or deficiencies identified in the Offeror's proposal. Technical Capabilities and Managerial Approach shall be assigned a rating as listed below. If an Offeror's proposal demonstrates either numerous inadequacies or a material failure to meet the Government requirement, this is a deficiency in the Offeror's proposal resulting in an Unacceptable rating and the proposal is not awardable.

Table 4.1. Ratings. Technical Capabilities and Management Approach

RATING	DEFINITION
Exceptional	**Exceeds specified minimum performance** or capability requirements in a way beneficial to the Government: proposal must have one or more strengths and no deficiencies to receive an Exceptional.
Acceptable	**Meets specified minimum performance** or capability requirements delineated in the Request for Proposal (RFP): proposal rated Acceptable must have no deficiencies but may have one or more strengths.
Marginal	**Does not clearly meet some specified minimum performance** or capability requirements delineated in the RFP, but any such uncertainty is correctable.
Unacceptable	**Fails to meet** specified minimum performance or capability requirements; proposal has one or more deficiencies. Proposals with an unacceptable rating are not awardable.

4.1.2. The TO Evaluation Team will evaluate and assign a confidence rating for each Citation(s) submitted by the Offeror and located by the TO evaluation team. The confidence ratings for each Citation(s), corresponding questionnaire, and any other recent and relevant past performance identified by the TO evaluation team will be combined to assign one overall Performance Confidence Assessment Rating. The Performance Confidence Assessment Ratings are as follows:

Table 4.2. Performance Confidence Assessment Ratings.

RATING	DEFINITION
High Confidence	Based on the Offeror's performance record, the Government has high confidence the Offeror will successfully perform the required effort.
Significant Confidence	Based on the Offeror's performance record, the Government has significant confidence the Offeror will successfully perform the required effort.
Satisfactory Confidence	Based on the Offeror's performance record, the Government has confidence the Offeror will successfully perform the required effort. Normal Contractor emphasis should preclude any problems.
Little Confidence	Based on the Offeror's performance record, substantial doubt exists that the Offeror will successfully perform the required effort.
No Confidence	Based on the Offeror's performance record, extreme doubt exists that the Offeror will successfully perform the required effort.
Unknown Confidence	No performance record identifiable.

4.1.2.1. The TO Evaluation Team will perform a review and evaluation of all past performance data submitted with the proposal to determine how closely the work performed under these efforts relates to the proposed effort. The TO Evaluation Team may also use past performance information obtained from other sources that are determined recent and relevant. The TO Evaluation Team will conduct a performance evaluation based upon the past performance information provided by the Offeror, or obtained by the TO Evaluation Team, as it relates to the probability of successfully performing the Performance Work Statement (PWS) requirements. The TO Evaluation Team will, as deemed necessary, confirm past performance data provided by Offerors. The past performance evaluation is accomplished by reviewing aspects of an Offeror's past performance, focusing on and targeting performance which is relevant to the Technical Capability and Management Approach and Cost/Price, and includes assessments of recency, relevancy, and quality. Although the past performance evaluation focuses on performance that is relevant to the Technical Capability and Management Approach, all aspects of past performance that relate to this TO may be considered. The resulting Past Performance Assessment Rating is assigned using the following definitions:

4.1.2.1.1. Recency. For purpose of TO evaluation, "Recency" of Citation(s) submitted by the Offeror and other performance information obtained by the Government is defined as work completed or

ongoing within three (3) years from the TO proposal due date. The rating is Pass/Fail. If a Citation fails the initial "Recency" evaluation, neither "Relevancy" nor "Quality" of the Citation(s) will be rated.

4.1.2.1.2. Relevancy. For purposes of this evaluation, "Relevancy" of a Citation submitted by the Offeror and other performance information gathered by the Government is defined below. If a Past Performance Citation provided by the Offeror is rated "Not Relevant," the "Quality" of that Citation will not be rated.

Table 4.3. Rating. Relevancy Rating

RATING	DEFINITION
Highly Relevant (HR)	The scope/type of work involved a magnitude of effort and complexity is **essentially the same** as the requirements of this PWS.
Relevant (R)	The scope/type of work involved **less magnitude of effort** and complexity as the requirements of this PWS.
Somewhat Relevant (SR)	The scope/type of work involved **much less magnitude** of effort and complexity as the requirements of this PWS.
Not Relevant (NR)	Past performance **did not involve any significant** aspects of above.

4.1.2.1.2.1. The Government is not bound by the Offeror's opinion of "Relevancy" and "Quality" and will perform an independent assessment. Each Offeror will receive a single, integrated rating for the Past Performance factor. Past Performance information should relate to either the Prime or Subcontractor that will be performing the TO.

4.1.2.1.3. **Quality.** "Quality" of Citation(s) submitted by the Offeror and other performance information gathered by the TO Evaluation Team is defined as follows:

Table 4.4. Rating. Past Performance Confidence Assessment

RATING	DEFINITION
Exceptional	Performance meets contractual requirements and **exceeds many**, to the Government's (or customer's) benefit. The contractual performance was accomplished with few minor problems for which corrective actions taken by the Contractor were highly effective.
Very Good	Performance meets contractual requirements and **exceeds some**, to the Government's (or customer's) benefit. The contractual performance was accomplished with some minor problems for which corrective actions taken by the Contractor were effective.
Satisfactory	Performance **meets** contractual requirements. The contractual performance contains some minor problems for which corrective actions taken by the Contractor were satisfactory.
Marginal	Performance **does not meet some** contractual requirements. The contractual performance reflects a serious problem for which the Contractor has not yet identified corrective actions. The Contractor's proposed actions appear only marginally effective or were not fully implemented.
Unsatisfactory	Performance **does not meet most** contractual requirements, and recovery is not likely in a timely manner. The contractual performance contains a problem(s) for which the Contractor's corrective actions appear or were ineffective.
Neutral / Unknown Confidence	The question does not apply. No performance record identifiable within the area of evaluation.

4.1.2.1.3.1. **Considerations.** In evaluating the extent to which the Offeror's past performance meets mission requirements, the Government will consider areas such as technical quality of performance, the Offeror's history of estimating and controlling costs, adhering to schedules (including the administrative aspects of performance), reasonable and cooperative behavior, ability to manage subcontractors, commitment to customer satisfaction, and responsiveness. More recent and more relevant performance will have a greater impact on the confidence assessment than less recent or less relevant efforts and may receive a higher confidence rating and be considered more favorably than a less recent or relevant record of favorable performance.

4.1.2.1.3.2. **Ratings.** In determining the Offeror's overall Past Performance Confidence Assessment Rating as referenced in the table above, the Government will perform an integrated analysis of risks and strengths identified in the ratings assigned to "Recency", "Relevancy", and "Quality" as identified above.

4.1.2.1.3.3. **Performance Problems and Adverse Past Performance.** If Adverse Past Performance or performance problems are revealed in information obtained from other sources, the Government will consider the number and severity of the problems and the appropriateness and effectiveness of any corrective actions taken (not just planned or promised). Adverse past performance is defined as past performance information that supports a less than satisfactory rating on any evaluation element or any unfavorable comments received from sources without a formal rating system. All Offerors will be given an opportunity to respond to any adverse past performance information that they have not had an opportunity to respond to.

4.1.2.1.3.4. **No Record of Past Performance.** For purposes of TO evaluation, there should be no instances of No Record of Past Performance.

4.1.3. **Factor –Cost / Price.** The offeror's Cost/Price proposal will be evaluated for award purposes, based upon the total price proposed for basic requirements (base year) and all options.
The Offeror's cost/price proposal will not be rated or scored. It will be evaluated for reasonableness and realism, which are of equal importance.

4.1.3.1. Reasonableness–A determination of reasonable will be given to Offerors whose cost proposals reflect sound business judgment.

4.1.3.2. Realism–Realism of the cost proposal will be evaluated by assessing:

4.1.3.2.1. Whether the proposed cost is realistic for the work to be performed, reflects a clear understanding of requirements, and is consistent with the unique methods of performance described in the Offeror's proposal;

4.1.3.2.2. A comparison of proposed cost with proposal scope and effort;

4.1.3.2.3. Whether the cost estimate reflects a clear understanding of the requirements; and

4.1.3.2.4. The risk associated with any proposed use of uncompensated overtime as it relates to the potential degradation of the level of technical expertise, potential for causing unrealistically low labor rates, unbalance distribution of such uncompensated overtime among skill levels and its use in key technical positions.

5. Summary of Factor Ratings–Factor 1, Technical Capability and Management Approach, will receive a rating depicting how well the Offeror's proposal meets the Technical Capability and Management Approach requirements. Factor 2, Past Performance, will receive an overall Performance Confidence Assessment Rating. Factor 3, Cost / Price, a determination of realism and reasonableness will be made based on the information presented in the Offeror's proposal.

6. Rejection of Unrealistic Offers. The Government may reject any proposal that is considered to be unrealistic in terms of program commitments such that the proposal is deemed to reflect an inherent lack of competence, failure to comprehend the complexity and risks of the program, or failure to respond to TO RFP direction and guidance. Unrealistic program commitments include contract terms and conditions, unrealistically high or low costs/prices when compared to Government estimates, or information gleaned from the proposal itself. Any aspect of the proposal judged to be unacceptable may render the entire proposal unacceptable.

The offeror is strongly encouraged to offer discount rates below their GSA GWAC loaded hourly labor rates.

List of Attachments

Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment 1	Schedule B, DoD, USAF and Local Clauses	39	23/06/2011
Attachment 2	Performance Work Statement	22	09/06/2011
PWS Appendix A	Letter of Identification (LOI) – Official Travel of Government Contractors	2	undated
PWS Appendix B	DD Form 1423-2 Contract Data Requirements Lists	22 A001-11	undated
Attachment 3	DD Form 254 – DoD Contract Security Classification Specification (W/ADD)	22	undated
Attachment 4 *To be removed after award*	Past Performance Citation/Questionnaire	2	undated
Attachment 5 *To be removed after award*	Cost Proposal Workbook	WB	undated

Attachment - 1

Schedule B - DoD, USAF, and Local Clauses

Schedule B – Bid Schedule

SECTION B – BID SCHEDULE

***Note to Alliant Contractors:* CLIN's 0002 – 0005 and corresponding option year CLINs shall be funded by the government as determined by the Contracting Officer. Offerors shall not propose on these CLINs in the Cost Proposal Workbook. The contractor shall however insert a rate in the blanks provided for CLIN's 0002 – 0005 and corresponding Option Year CLIN's.**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	Lump Sum	$	$

Labor

FFP

Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of **$ to be filled in upon award** for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2011 – 15 Oct 2012. Contractor's proposal, **dated to be filled in upon award** is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made monthly. Reference G-D004(d)(1) & H-0005.

FOB: Destination

SIGNAL CODE: A

NET AMT **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002			Lump Sum		**$ to be filled in upon award**

OCONUS Reimbursable Expenses

COST

OCONUS reimbursable expenses particular to the TO include but are not limited to deployment expenses such as hazardous duty pay and hardship differential pay. Travel costs related to deployments shall be billed to the Travel CLIN. The government will reimburse all allowable cost as determined by the DSSR. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge _____NTE 3% for each invoice.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003			Lump Sum		**$ to be filled in upon award**

Travel Costs

COST

CONUS and OCONUS travel are required and will be reimbursed at cost as limited by FAR 31.205-46(a). All travel shall be government directed and shall be approved on a Letter of identification (LOI) no less than 5 days prior to travel. or as soon as possible after a short notification of required travel. The government will allow a nominal processing charge _____NTE 3%. This CLIN is a Not to Exceed amount.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004			Lump Sum		**$ to be filled in upon award**

Expanded Work Week

The contractor shall invoice this CLIN for hours worked in excess of a 40 hour work week. The contractor shall seek approval for expanded work week from the COR and CO as identified in the PWS. The government expects this rate to be lower than the hourly fully burdened labor rate due to savings on Fringe and O/H expenses. The following rate _____% will apply.

We are looking for %. For Example: If your FBLR is $100.00 per hour for a Network Analyst the Expanded Work Week rate will be 90% or $90.00 per hour. The rate you insert will apply to any/all hours that exceed the standard 40 hour work week. The 90% used in this example is for explanatory purposes.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005			Lump Sum		**$ to be filled in upon award**

New Mexico Gross Receipts Tax

No fee, O/H, or G&A shall be applied to the NMGRT reimbursement request for work performed at Cannon AFB, NM. The government will pay a nominal processing charge _____NTE 3%. The contractor is encouraged to determine if any exemptions exist for this service as it applies to the NMGRT.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		1	Lump Sum	$	$

Labor

FFP

Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of **$ to be filled in upon award** for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2011 – 15 Oct 2012. Contractor's proposal, **dated to be filled in upon award** is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made monthly. Reference G-0004(d)(1) & H-0005.

FOB: Destination

SIGNAL CODE: A

NET AMT **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002			Lump Sum		**$ to be filled in upon award**

OCONUS Reimbursable Expenses

COST

OCONUS reimbursable expenses particular to the TO include but are not limited to deployment expenses such as hazardous duty pay and hardship differential pay. Travel costs related to deployments shall be billed to the Travel CLIN. The government will reimburse all allowable cost as determined by the DSSR. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge _____NTE 3% for each invoice.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003			Lump Sum		**$ to be filled in upon award**

Travel Costs

COST

CONUS and OCONUS travel are required and will be reimbursed at cost as limited by FAR 31.205-46(a). All travel shall be government directed and shall be approved on a Letter of identification (LOI) no less than 5 days prior to travel. or as soon as possible after a short notification of required travel. The government will allow a nominal processing charge _____NTE 3%. This CLIN is a Not to Exceed amount.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004			Lump Sum		**$ to be filled in upon award**

Expanded Work Week
The contractor shall invoice this CLIN for hours worked in excess of a 40 hour work week. The contractor shall seek approval for expanded work week from the COR and CO as identified in the PWS. The government expects this rate to be lower than the hourly fully burdened labor rate due to savings on Fringe and O/H expenses. The following rate _____% will apply.

We are looking for %. For Example: If your FBLR is $100.00 per hour for a Network Analyst the Expanded Work Week rate will be 90% or $90.00 per hour. The rate you insert will apply to any/all hours that exceed the standard 40 hour work week. The 90% used in this example is for explanatory purposes.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005			Lump Sum		**$ to be filled in upon award**

New Mexico Gross Receipts Tax

No fee, O/H, or G&A shall be applied to the NMGRT reimbursement request for work performed at Cannon AFB, NM. The government will pay a nominal processing charge _____NTE 3%. The contractor is encouraged to determine if any exemptions exist for this service as it applies to the NMGRT.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST **$ to be filled in upon award**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		1	Lump Sum	$ to be filled in upon award	$ to be filled in upon award
OPTION	Labor				
	FFP				
	Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of **$ to be filled in upon award** for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2011 – 15 Oct 2012. Contractor's proposal, **dated to be filled in upon award** is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made monthly. Reference G-0004(d)(1) & H-0005.				
	Destination				
	SIGNAL CODE: A				
				NET AMT	$ to be filled in upon award

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002			Lump Sum		$ to be filled in upon award
OPTION	OCONUS Reimbursable expenses COST OCONUS reimbursable expenses particular to the TO include but are not limited to deployment expenses such as hazardous duty pay and hardship differential pay. Travel costs related to deployments shall be billed to the Travel CLIN. The government will reimburse all allowable cost as determined by the DSSR. The government shall not pay O/H, fringe, fee, profit, or G&A, however the government shall pay a nominal processing charge _____NTE 3% for each invoice. FOB: Destination SIGNAL CODE: A				
				ESTIMATED COST	$ to be filled in upon award

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003			Lump Sum		$ to be filled in upon award

OPTION Travel Costs

COST

CONUS and OCONUS travel are required and will be reimbursed at cost as limited by FAR 31.205-46(a). All travel shall be government directed and shall be approved on a Letter of identification (LOI) no less than 5 days prior to travel, or as soon as possible after a short notification of required travel. The government will allow a nominal processing charge _____NTE 3%. This CLIN is a Not to Exceed amount.

FOB: Destination

SIGNAL CODE: A

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004			Lump Sum		**$ to be filled in upon award**

Expanded Work Week
The contractor shall invoice this CLIN for hours worked in excess of a 40 hour work week. The contractor shall seek approval for expanded work week from the COR and CO as identified in the PWS. The government expects this rate to be lower than the hourly fully burdened labor rate due to savings on Fringe and O/H expenses. The following rate _____% will apply.

We are looking for %. For Example: If your FBLR is $100.00 per hour for a Network Analyst the Expanded Work Week rate will be 90% or $90.00 per hour. The rate you insert will apply to any/all hours that exceed the standard 40 hour work week. The 90% used in this example is for explanatory purposes.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005			Lump Sum		**$ to be filled in upon award**

New Mexico Gross Receipts Tax

No fee, O/H, or G&A shall be applied to the NMGRT reimbursement request for work performed at Cannon AFB, NM. The government will pay a nominal processing charge _____NTE 3%. The contractor is encouraged to determine if any exemptions exist for this service as it applies to the NMGRT.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST **$ to be filled in upon award**

Total **$ to be filled in upon award**

Section E - Inspection and Acceptance

SECTION E - LOCAL CLAUSES

E – 0001 DATA APPROVAL

When Government approval is required, and a suspense time is not provided in the data item or elsewhere in the contract or Task Order, the Government shall approve and/or furnish written comments to the Contractor within thirty (30) calendar days after receipt of each data item. Upon written communication, this suspense time may be extended by mutual agreement between the parties. In the event resolution cannot be reached and approval furnished and the Contractor is impacted by this lack of approval, the Contractor shall proceed on the basis of Government comments. Data will be approved at Hurlburt Field, FL, or as specified in the Task Order Performance Work Statement.

E – 0002 DD FORM 1423 DATA INSPECTION AND ACCEPTANCE

The Inspection and Acceptance for Data items are as shown on DD Form 1423 attached hereto, or as specified in each TO PWS.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
ALL	Destination	Government	Destination	Government

Section G - Contract Administration Data

SECTION G - LOCAL CLAUSES

G - 0001 ACCOUNTING AND APPROPRIATION DATA

Accounting and appropriation data will be stated on award document.

G - 0002 PATENT RIGHTS ADMINISTRATION

All documents and information required to be submitted by the contractor pursuant to the Patent Rights Clause shall be forwarded to the Contracting Officer (CO).

G – 0003 GOVERNMENT POINTS OF CONTACT

The CO (Ordering Contracting Officer for this Task Order) is the point of contact for this acquisition. The CO alone, without delegation, is authorized to take actions on behalf of the Government to amend, modify or deviate

from the contract terms, conditions, and requirements. The CO may delegate certain other responsibilities to his/her authorized representatives or Contracting Officer Representatives (CORs). If at any time during the performance of this TO, administrative problems should arise which will have an adverse impact on timely performance by the contractor or affect the contract costs or funding, the contractor is required to immediately notify the CO. Address any questions or concerns you may have to the CO. Written requests for clarification may be sent to the CO at the address indicated below:

Contracting Officer (Ordering Contracting Officer for this Task Order)

(b)(3):10 USC §130b,(b)(6)

TO Administrator

(b)(3):10 USC §130b,(b)(6)

G – 0004 ADDITIONAL INVOICING INSTRUCTIONS

(a) There shall be no five percent (5%) withhold made for labor as outlined in FAR Clause 52.232-7(a)(7), Payments under Time-and-Materials and Labor-Hour Contracts.

(b) The contractor shall submit all invoices into the Wide-Area-Workflow (WAWF) invoicing system no more than thirty (30) days after invoiced costs are incurred, and not more than once monthly. Two exceptions apply: (1) labor line items may be invoiced separately from other direct cost line items; and (2) the final invoice may be submitted up to sixty (60) days after invoiced costs are incurred to allow for submission of any unbilled travel or other direct costs. The invoice line item description shall specify the period of performance being invoiced for. Payment will be made electronically by the office designated in Block 15 on DD Form 1155, or paying office otherwise designated. Guidance is provided in Special Contract Requirement clause in section H for use of WAWF.

(c) The contractor shall segregate and bill separately for work performed under each CLIN of the TO. Costs of performing work set forth in one CLIN shall not be chargeable or payable under any other CLIN.

(d) Back-up documentation is required to support some labor charges and other direct costs (ODCs). When submitting an invoice for these charges in WAWF, the contractor shall attach to the invoice a summary recapping what charges are being billed at the time of invoice submission in WAWF. An electronic copy of the required backup documentation shall identify the WAWF invoice number and shall be delivered to both the CO AND COR prior to inputting the invoice in WAWF. Backup documentation includes, but is not limited to:

1. For fixed-price labor, when contractor personnel vacancies occur (over and above normal vacancies for vacation or sick leave, etc.), monthly payments shall be reduced commensurate with reduction in personnel as awarded. See clause H-0005 entitled "Vacancy Credit".

2. For any travel during the invoiced period, the required information in Section H, Allowable Travel Costs, shall be submitted along with an expense voucher outlining all travel and charges. Include a summary in the WAWF CLIN description segregated by trip/Letter of Identification (LOI). Travel handling costs shall not be reimbursed unless actually charged to the contractor. Short duration trips shall be invoiced only after completion, and invoicing shall be for the complete trip. Longer duration trips, i.e., 90-day deployments, may be invoiced on a monthly basis and shall be for all expenses incurred for the period invoiced.

3. When OCONUS allowances are invoiced for deployed contract personnel, include a spreadsheet showing, for each deployed employee, specific times of arrival at and departure from each deployed location. Include a worksheet showing days/hours worked by all contractor employees signed by the employee. The worksheet shall include documentation showing the unburdened labor rate for each employee on those TOs that will invoice for

reimbursement of Defense Base Act insurance and allowances. Deployment allowances will be invoiced against CLIN 0002.

4. Other costs that require substantiation.

(e) The COR will perform a thorough review of the invoice and if they do not concur with the invoiced cost, shall notify the CO. The contractor shall be required to resolve the billing discrepancy with the CO and resubmit a separate invoice as required covering the disputed portion. Number the resubmitted invoice the same as the disputed invoice, but add a discriminator after the number to denote re-submission. Example: Invoice 185 is disputed, resubmitted invoice is 185a.

(f) The contractor shall submit the invoices into WAWF according to CLIN and subCLINs established in the TO. The contractor shall track the available funds by subCLINs, and invoice against the subCLINs where the appropriate funding is located.

G - 0005 FINAL TASK ORDER INVOICING PROCEDURES

a. The contractor shall submit a final invoice within 60 days of completion of TO performance period in accordance with G-0004. The final invoice in WAWF shall be coded as "Final." This will provide notice to the CO that the services are complete and all deliverables have been provided to the Government. Upon receipt of the "Final" WAWF invoice, the CO will unilaterally modify the TO to de-obligate remaining funds. At the end of each option year, do not code the invoice "Final" in WAWF but include a statement in the item description that the invoice is the final for that base or option period as appropriate.

b. The final invoice, including at the end of each option period, shall include a breakdown by CLIN showing totals expended for each CLIN, and shall show the final amounts expended for the prime contractor and all subcontractors.

G - 0006 IDENTIFICATION OF QUALITY ASSURANCE PERSONNEL

(a) Quality assurance personnel as defined by AFI 63-124 are designated as CORs and are responsible for technical oversight of the TO. CORs will be designated and will monitor delivery and performance. The COR will advise the CO in all matters related to the TOs.

(b) In accordance with DFARS 252.201-7000, the CO may appoint one or more Government employees as COR.

(c) COR appointments will be in writing, signed by the CO, and set forth the authority granted to and the limitations of the COR. The contractor shall acknowledge receipt of appointment letters in writing and forward one signed copy back to the CO.

(d) The CO will notify the Contractor in writing of COR appointment changes or revocations.

G - 0007 CONTRACT HOLIDAYS

a. The prices/costs in Section B (or attachments) of the contract include holiday observances; accordingly, the Government will not be billed for such holidays, except when services are required by the Government and are actually performed on a holiday. The contractor and all subcontractors shall be included in the observance of all Executive Orders releasing Government personnel from their duties. These additional holidays shall be billed in the same manner as the standard holidays; i.e., no adjustments will be made to firm-fixed-price TOs.

The following days are the standard contract holidays:

New Year's Day
Martin Luther King Birthday
President's Day
Memorial Day
Independence Day

Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

G - 0008 Invoicing Instructions for Reimbursement of New Mexico Gross Receipts Tax (NMGRT)

a. The State of New Mexico assesses a Gross Receipts tax for firms conducting business within the state. This tax is imposed on the basis of revenue derived from business operations within the state without regard to the location of the business entity. The rate of the NMGRT may be obtained from the New Mexico Taxation and Revenue Office in Clovis, New Mexico, by calling (505) 763-5515.

b. "NMGRT for services performed in New Mexico will be invoiced against CLIN/subCLINs 0005".

c. To identify taxable receipts that comprise the total amount invoiced, provide the following information on an Excel worksheet when submitting the information for NMGRT:

(1) Row TO receipts are recorded on the CRS-1 Form;
(2) Tax Period;
(3) Labor Receipts, excluding tax;
(4) Travel Receipts, excluding tax – Identify Letter of Identification (LOI) number(s) and receipts reported for each;
(5) Material Receipts, excluding tax – Identify material(s) and receipts reported for each;
(6) Other receipts, if any, excluding tax – Identify other receipts and amount reported for each;
(7) Total Deductions;
(8) Taxable Gross Receipts;
(9) Tax Rate;
(10) Gross Receipts Tax (GRT);
(11) Compensating Tax, if any;
(12) Withholding Tax, if any; and
(13) Total Tax Due.

Description Example: (a) CSR-1 - Row 4; (b) Tax Period 1 – 31 Mar 10 (identify monthly, quarterly or semi-annual tax period); (b) Labor Receipts - $100,000.00; (b) Travel Receipts - LOI-001 - $1,000.00 and LOI-002 - $2,000.00, Total $3,000.00; (d) Material Receipts - Uniforms Unlimited $300.00 and Boot Tech $200.00, Total $500.00; (e) Other Receipts – Overtime Pay to Jones, Total $500.00; (f) Total Deductions - $200.00 (g) Taxable Gross Receipts $103,800.00; (h) Tax Rate 5.25%; (i) GRT - $5,449.50; (j) Compensating Tax – None; (k) Withholding Tax – None; (l) Total Tax Due $5,449.50.

Description Example: CSR-1 - Row 4; for Tax Period 1 – 31 Mar 10. Reference attached CRS-1 Form and NMGRT worksheet.

d. The Government shall not reimburse penalty or interest charges incurred due to contractor negligence in preparing the CRS-1 Form, or delinquent or insufficient payment of NMGRT.

e. Any payments that result in an overpayment and a subsequent refund shall return such refund to the Government.

f. The government will pay nominal processing fee identified at CLIN 0005.

g. The contractor is encouraged to determine if any exemptions exist for the NMGRT.

Section H - Special Contract Requirements

SECTION H - LOCAL CLAUSES

H – 0001 KEY PERSONNEL REQUIREMENTS

a. Certain skilled experienced professional and/or technical personnel are essential for successful contractor accomplishment of the work to be performed under this TO. These are defined as "key personnel", customarily the Program Manager, Project Management, contracting rep, etc, or whomever the contractor determines are key to successful performance. The contractor agrees that such personnel so identified as "key" shall not be removed from the TO work or replaced without compliance with the following:

(1) If one or more of the key personnel for whatever reason becomes, or is expected to become, unavailable for work under this TO for a continuous period exceeding 30 workdays, or is expected to devote substantially less effort to the work than indicated in the proposal or initially anticipated, the contractor shall, subject to the concurrence of the CO or his authorized representative, promptly replace such personnel with personnel of at least substantially equal ability and qualifications.

(2) All requests for approval of substitutions hereunder must be in writing and provide a detailed explanation of the circumstances necessitating the proposed substitutions along with the resume of the substitute. The CO or his authorized representative will evaluate such requests and promptly notify the contractor of his approval or disapproval thereof in writing.

H – 0002 LIABILITY.

The Government shall not be held responsible for damages to property or for injuries or death to persons which might occur without fault on the part of the Government as a result of, or incident to, performance of the contractor.

H – 0003 CONTRACTOR IDENTIFICATION

a. Contractor employees shall wear a **conspicuously displayed corporate identification badge and any government-issued identification badge above the waist** for easy identification as contractor or subcontractor employees while in Government facilities. The corporate identification badges shall be worn at all times when contractor employees are collocated on a Government installation or when on temporary duty (TDY) working with other Government personnel. Subcontractor employees' identification badges shall identify their respective prime contractor.

b. All contractor and subcontractor employees shall clearly identify themselves as a contractor at all times, including during meetings, telephone conversations, in electronic messages, or correspondence related to this TO.

c. Contractor-occupied facilities (on Hurlburt Field or other government installations) such as offices, separate rooms, or cubicles must be clearly identified with contractor supplied signs, name plates or other identification, showing that these are work areas for contractor or subcontractor personnel.

d. Government-issued badges, identification cards, passes, vehicle registration media, and admittance controls are accountable and, as such, are U.S. Government property to be accounted for, protected and returned to the Government. When a contractor employee leaves the company or moves to a different directorate for support under this TO, the employee shall clear all computer systems to which they have access, turn in all keys or other admittance hardware, and perform ***"outprocessing"*** procedures with their Contracting Officer Representative (COR). A statement certifying that all appropriate "outprocessing" has been completed shall be included in the monthly report upon departure of any contractor personnel or at the end of TO performance period, to include the

turn-in of the Common Access Card (CAC) as required by AFFARS 5352.242-9001. This responsibility extends to any subcontractors.

H – 0004 PERSONNEL SUBSTITUTIONS

a. If personnel substitutions are required during the TO period of performance, the contractor shall provide written justification for the change and resume(s) for new personnel. The contractor shall ensure that personnel substitutions meet or exceed the stated qualifications and clearance level of the individuals originally proposed for the task.

b. If the personnel substitution is "employee-generated," the contractor shall provide a notice to the CO at least 10 workdays prior to the proposed replacement. If the substitution is "contractor-generated," the contractor shall provide 30 calendar days' advance notice. The notice shall state the date and time the position will be vacant, the reason for vacating the task, the anticipated replacement date of personnel, and what management corrective action will be taken to ensure task mission completion. All personnel substitutions shall be subject to CO approval. If the Government expends additional effort to orient new personnel and/or performance requirements are delayed or missed, the Government may recoup reasonable consideration.

c. The Contractor shall retain the right to substitute personnel provided the substitution does not cause a break or lapse in services currently provided to the Government.

d. Removal of Personnel at Government Request: The CO may require the removal (permanent or temporary) of personnel on a TO for violations/concerns with the following: work ethic, job performance, business ethics, security, safety, health or upon discovery of fraudulent resume documentation. Upon receipt of notification from the CO, the prime contractor has 10 workdays to submit a replacement candidate in accordance with paragraph b. above. A credit will be issued for vacancies in accordance with verbiage at H-0005.

e. Selected Reserve Duty Vacancies: Personnel substitutions are not required while a Contractor employee performs their scheduled 2-week annual reserve duty unless the TO requires coverage during that time. If the position requires coverage while the assigned employee performs the 2-week reserve duty, the Contractor shall submit the resume of a qualified candidate to perform the requirement while the assigned employee performs the 2-week reserve duty. If reserve duty extends beyond the annual 2-week requirement, the Contractor shall fill the position with a qualified candidate approved by the CO. A "no-cost" Letter of Identification (LOI) shall be submitted to the COR and CO for approval **30 calendar days** prior to departure of the employee to perform scheduled reserve duty.

f. Monthly fixed-priced labor payments will not be reduced while an employee performs their annual 2-week reserve duty unless the Contractor withholds or reduces the employee's regular salary during the 2-week period. If the Contractor withholds or reduces the employee's regular salary while performing the 2-week reserve duty, a credit shall be provided to the Government in the amount withheld from the employee's salary. For reserve duty extending beyond the annual 2-week requirement, a vacancy credit (as described below in H-0005) shall be provided to the Government until the vacancy is filled with a qualified candidate approved by the CO.

H – 0005 VACANCY CREDITS

When Task Order vacancies occur, monthly payments shall be reduced commensurate with reduction in Contractor Manpower Equivalent (CME) as awarded. Provide standard formula for calculating payment reductions to the CO for review and approval prior to invoicing reduced payments. Approved formula for calculating reductions shall be consistently applied when CME vacancies exist. Provide calculations used to reduce the monthly payment via e-mail to the CO/CA administering the contract prior to invoicing, and document reduction in the WAWF invoice description by including verbiage "Monthly payment is reduced due to (Labor Category) vacancy from (dd - dd mm yy)," i.e., (Network Analyst) (1 - 10 Dec 11). Reduced monthly payments shall continue until the vacancy is filled with an equal or more qualified contractor employee approved by the CO; or other appropriate action is taken by the CO. Upon submission of potential new employee resume, the CO will approve/disapprove within 3 business days of receipt. This TO may also contain CMEs that have a potential for conversion to government positions at sometime during the base or option years. If any CMEs are converted, these positions will also become vacancy credits.

H – 0006 GOVERNMENT CONTRACTOR RELATIONSHIPS

The Government and the contractor understand and agree that the services to be delivered under this TO by the contractor to the Government are non-personal services. The parties recognize and agree that no employer - employee relationships exist or will exist under the TO between the Government and contractor and/or between the Government and the contractor's employees. It is, therefore, in the best interest of the Government to afford the parties a full and complete understanding of their respective obligations.

Contractor personnel under this TO shall not be:

- placed in a position where they are appointed or employed by a Federal Officer, or are under the supervision, direction, or evaluation of a Federal Officer, Military or Civilian.
- placed in a staff or policy-making position.
- placed in a position of command, supervision, administration of control over Military or Civilian Personnel, or personnel of other contractors, or become a part of the Government organization.
- used for the purpose of avoiding manpower ceilings or other personnel rules and regulations or the Civil Service Commission.
- used in administration or supervision of military procurement activities.

The services to be performed under this TO do not require the contractor or its employees to exercise personal judgment and discretion on behalf of the Government, but rather the contractor's employees will act and exercise personal judgment and discretion on behalf of the contractor.

Rules, regulations, directions and requirements which are issued by command authorities under their responsibility for good order, administration, and security are applicable to all personnel who enter the installation, or who travel on Government transportation. This is not to be construed or interpreted to establish any degree of Government control, which is inconsistent with a non-personal service contract.

In no case shall signs of recognition or appreciation for exceptional performance nor any other statement or action of the Government serve as endorsement of that contractor or its employees, nor shall these actions constitute Government acceptance of the contractor's performance unless made in writing by the CO. Contractors shall not represent themselves as endorsed by the Government in any manner, including in any marketing or promotional materials.

H – 0007 ALLOWABLE TRAVEL COSTS

a. The contractor may be required to travel within the contiguous United States and overseas. The contractor shall not perform any travel without direction and approval in advance by the Government. Reimbursement for travel occurring at the direction of the Government performed in conjunction with a specific authorized trip will be under the Travel CLIN in Section B of the TO. AFSOC policy for rental cars is that only compact car size shall be utilized unless justification is provided in advance. Conference fees shall be reimbursed under the Travel CLIN, with no G&A allowed. Reasonable and allowable contractor travel expenses will be reimbursed limited to those expenses specifically authorized at FAR 31.205-46. Billable travel costs are transportation, lodging, and per diem expenses, and receipts are required for lodging and transportation at a minimum. The contractor shall be responsible for making all travel arrangements and obtaining any passports and/or visas. The contractor may be required to travel by Government-provided transportation. When commercial air travel is authorized, the contractor shall utilize coach, tourist, or similar accommodations. Government quarters shall be utilized, when available, to the greatest extent possible.

b. Pursuant to Public Law 99-234, reasonable and allowable contractor costs for transportation associated with the performance of this TO may be reimbursed based upon mileage, rates, actual costs, or a combination thereof. Lodging, meals, and incidental expenses may be based upon per diem, actual expenses, or a combination thereof, provided the method used results in a reasonable charge.

c. The contractor shall be reimbursed for travel and per diem expenses in accordance with the regulations cited above, not to exceed amounts allowable under the Joint Travel Regulation (JTR), excluding overhead, profit, fee and G&A. The government shall pay the contractor a nominal processing charge (see Travel CLIN) for the administrative burden of conducting travel. Payment shall be made directly to the contractor on a cost-reimbursable basis upon submission of proper invoices and supporting documentation as stated in Section G-0004.

d. The Government will be responsible for obtaining travel clearances and issuance of any required special orders. Subject to availability, the Government may provide travel to and from overseas work sites via Air Mobility Command (AMC) flights. Use of AMC transportation shall be approved in advance by the CO or designee. Letters of Authorization as outlined in the Synchronized Predeployment and Operational Tracker (SPOT) program shall specify the Customer Identification Code (CIC) specific for the line of accounting on the TO. The CIC and line of accounting shall be annotated on all letters that the contractor presents to the deployment processing center when traveling. This will allow direct billing to the Government of AMC flights. If the Contractor does not have the CIC number, the Letter of Authorization (LOA) in SPOT will state "special account handling: billing for military transportation will be forwarded to the contractor's address *(insert Contractor's address)*."

e. Cited Federal Regulations are not incorporated in their entirety. It is the contractor's responsibility to adhere to all provisions of cited regulations.

H – 0008 RIGHTS OF THE GOVERNMENT TO PERFORM FUNCTIONS WITH ITS OWN PERSONNEL

The government reserves the right to perform or supplement performance of TO functions with Government personnel during periods of disaster, war, emergencies, police action, or acts of God.

H – 0009 GOVERNMENT DOWN TIME
(Applicable to Contractor Performance on Government Installations)

a. Base Closures Due to Emergencies:

The Wing Commander may direct a base closure of all or part of the base in response to an unforeseen emergency such as, but not limited to, adverse weather, Act of God such as tornado or hurricane, or a base disaster such as a natural gas leak or fire. When the directive is issued, contractor personnel may be officially dismissed. Upon dismissal, contractor personnel shall promptly and appropriately secure all Government-furnished property and evacuate in an expedient but safe manner. Once evacuated, contractor personnel shall follow the directions in paragraph b of this clause.

Payment Terms: Firm-Fixed Price TOs - the Contractor shall be reimbursed at the awarded amount unless negotiations change that amount. If necessary, a time extension may be granted for each order delayed by the closure equal to the time of the closure, subject to the availability of funds. As a "mission essential" Task Order this Task Order may require such personnel to work despite the base being closed.

b. Base Closure Notification Procedures:

After an official notification of a base closure at Hurlburt Field (or any other performance location specified in a TO) by the Wing Commander, the contractor is directed to listen or watch a local news programs for notification of the re-opening of the base as no other form of notification of a base re-opening will be issued by the Government. The contractor is responsible for notifying their employees of the base re-opening. If the decision to close all or part of the base is made during the duty day, the contractor shall follow the Wing Commander's instructions as transmitted through official notification channels.

c. Base or AFSOC Closure Due to Non-Emergencies:

The HQ AFSOC Commander or Wing Commander may elect to close all or part of the base for non-emergency reasons such as base open house, etc. In the event of a non-emergency Base or Headquarters closure, the COR and the contractor shall jointly choose a course of action within the following options:

(1) If there is a need for the service during the Base or Headquarters closure and a Government employee will be present, the contractor may continue to work on-site. Billing for meaningful work shall be at the labor rates awarded in the TO.

(2) If there is a requirement for work during the base or Headquarters closure but either a Government employee will not be present or access to the work area is not available, the contractor may work off-site provided meaningful work is accomplished. The contractor shall certify to the Government by letter within five (5) business days of returning to work the nature and scope of the work completed off-site. Billing for labor in performing meaningful work under Labor-Hour TOs shall be submitted for payment. Billing for Firm Fixed Price TOs will be paid at awarded rates.

(3) If there is not a requirement for the service during the scheduled Base or Headquarters closure, the contractor shall not work on the Government site or at an off-site location. The Government may grant a time extension for each order equal to the amount of time of the closure. Billing for labor under Labor-Hour TOs shall not be submitted for payment. Billing for Firm Fixed Price TOs will be paid at awarded rates.

(4) If a Federally mandated holiday other than those listed in Section G, Para G-0007, is granted to Federal employees, contractor employees shall observe the holiday. Billing for labor under Labor-Hour TOs shall not be submitted for payment. Billing for Firm Fixed Price TOs will be paid at awarded rates.

H – 0010 SUCCESSOR CONTRACTOR

a. This TO represents a continuing need of the Government, and as such, it is anticipated that, upon completion or termination of this TO, another contract or TO for substantially the same effort will be executed. In the event that another contractor is selected as the "successor" contractor, it is mutually agreed and understood that the Government interests in such a case may be best served through employment by the successor contractor of contractor employees who may be acceptable to the successor contractor and who otherwise elect to accept employment with the successor contractor.

b. The contractor agrees to preserve and make available to the CO, upon request, copies of all records and other documentation, developed or acquired under this TO or preceding contracts for this effort, regarding performance of the work required by this TO.

c. The contractor agrees to cooperate fully with the Government and any successor contractor to ensure an orderly transition at the end of this TO. The contractor shall:

1. Make available to the CO, upon request, the names, job titles, and duties of all employees who have worked under this TO;

2. Permit current employees to be interviewed for possible employment by a successor contractor;

3. Provide, as requested, an orientation for a maximum of 10 successor contractor employees during the final sixty (60) days of this TO;

4. Establish agreements with its employees to do one or more of the following: (1) equitably reimburse them for unused vacation time and sick leave at the end of the TO; or (2) negotiate with the successor contractor and pay to that contractor compensation for vacation time and/or sick leave balance obligations assumed by the successor contractor/employer of employees with outstanding balances; or (3) if sick leave balance entitlements have not vested, negotiate with the successor contractor and pay to that contractor compensation for vacation time balance obligations assumed by the successor contractor and transfer, without monetary consideration, employee sick leave balances, not to exceed successor contractor's sick leave limitations.

H – 0011 TELEPHONE COMMUNICATIONS SECURITY MONITORING

All communications with DoD organizations are subject to communications security (COMSEC) review. Contractor personnel will be aware that telecommunications networks are continually subject to intercept by unfriendly intelligence organizations. The DoD has authorized the military departments to conduct COMSEC monitoring and recording of telephone calls originating from, or terminating at, DoD organizations. Therefore, civilian contractor personnel are advised that any time they place a call to, or receive a call from, a military organization, they are subject to COMSEC procedures. The contractor will assume the responsibility for ensuring wide and frequent dissemination of the above information to all employees dealing with DoD information.

H – 0012 BASE SUPPORT AT HURLBURT FIELD OR AS SPECIFIED IN THE PWS

The Government will provide base support to the contractor in accordance with the provisions of this clause. Failure by the contractor to comply with the provisions of this clause will release the Government, without prejudice, from its obligation to provide base support by the date(s) required. If warranted, and if the contractor has complied with the provisions of this clause, an equitable adjustment will be made if the Government fails to provide base support by the date(s) required.

(a) Base support includes Government-controlled working space, material, equipment, services (including automated data processing), or other support (excluding use of the defense switched network), which the Government determines can be made available at, or through, any Air Force installation where this TO will be performed. All Government property in the possession of the contractor, provided through the base support clause, will be used and managed in accordance with the Government property clause.

(b) Support will be provided on a no-fee basis and the value will be part of the Government's TO consideration.

(c) The contractor agrees to immediately report to the CO (with a copy to the COR) inadequacies, defective Government-Furnished Property (GFP), or non-availability of support stipulated together with a recommended plan for obtaining the required support. The Government will determine (within 10 workdays) the validity and extent of the involved requirement and the method by which it will be fulfilled (e.g., purchase, rental, lease, GFP, etc.). Facilities will not be purchased under this clause. Additionally, the contractor (or authorized representative) will not purchase, or otherwise furnish any base support requirement provided by the clause (or authorize others to do so) without prior written approval of the CO regarding the price, terms, and conditions of the proposed purchase, or approval of other arrangements.

(d) The Government support to be furnished under this TO:

(1) Adequate office floor space, including electricity, water, sewage, trash removal services, and HVAC.

(2) Appropriate level of telephone service.

(3) Access to technical library service.

(4) PC terminals necessary for task accomplishment. Because of the nature and location(s) of the work performed, the value of such equipment is indeterminable.

(e) The contractor shall not incur any cost resulting from nonsupport prior to CO concurrence in accordance with the Base Support clause.

(f) The contractor agrees that in the performance of this TO or any major subcontract no direct or indirect costs for property will be incurred if the Government determines that the property is available at, or through, any Air Force or military installation where this TO will/may be performed. Only the prior written approval of the CO can relieve the contractor from this restriction.

H – 0013 TRAINING OF CONTRACTOR EMPLOYEES

The contractor shall not bill for labor hours or travel costs associated with contractor employee training unless specifically required and authorized; however, with the CO's approval, contractor employees may be allowed to

attend Government-sponsored training at the contractor's expense. If travel is involved, a no-cost LOI shall be completed.

H - 0014 DISCLOSURE OR RELEASE OF INFORMATION

a. In order to comply with DFARS 252.204-7000, *Disclosure of Information*, copies of the information to be released are required to be mailed to the CO at least 45 days prior to the desired information release date.

b. The contractor shall not hold any discussions or release any information relating to this TO without the written consent of the CO.

c. This restriction applies to all news releases of information to the public, industry, or Government agencies, except as follows:

(1) Information for actual or potential subcontractors or vendors, necessary for the contractor's performance of this TO.

(2) Information to be supplied to a duly authorized representative of the CO.

H – 0015 OCONUS LOGISTICS SUPPORT PRIVILEGES

a. Logistics Support privileges may be authorized for contractor personnel in overseas locations and will be outlined in the Letter of Authorization in the Synchronized Predeployment and Operational Tracker Program. Certain of the privileges listed below apply only to mission essential services in overseas areas during military crisis situations in accordance with Special TO Requirement H-0016, OCONUS Mission Essential Contractor Services Salary Allowances/Differential/Danger Pay. Authorized logistics support privileges will be within the discretion of the CO but in no event will such support exceed that permitted under the applicable Status of Forces Agreement (SOFA), or other controlling regulations. Such support to provide adequate logistical/personal benefit coverage may include but not be limited to the following:

(1) Commissary (includes rationed items)
(2) AAFES Facility (Military Exchange) (includes rationed items)
(3) Military Banking Facility
(4) Military Postal Services - APO (Personal Mail Only)
(5) Petroleum and Oil Products
(6) Officer's or Enlisted Club
(7) Armed Forces Recreation Facilities
(8) Class VI (alcoholic beverages, includes rationed items)
(9) Customs Exemption
(10) Legal Assistance (assistance with making wills and any necessary powers of attorney as permissible under Military Department regulations)
(11) Local government transportation for official government business (non-tactical vehicle)
(12) Local Morale/Welfare Recreation Services
(13) Mortuary Services
(14) Transient Billets
(15) POV (privately-owned vehicle) license/registration
(16) Immunizations (e.g., Anthrax, Smallpox, Typhoid, Hepatitis A) in support of OCONUS (contractors are immunized with the same immunizations as the military commensurate with the requirements of the OCONUS location)
(17) Geneva Convention Identification Cards (DD Form 489), visas and country clearances and/or "Dog Tags" for identification purposes
(18) Medical Care. In accordance with DODI 3020.37, Continuation of Essential DoD Contractor Services During Crises, "contractors in a theater of operations are entitled to the same medical care as military personnel" to include but not be limited to DNA samples, AIDS testing, and medical/dental/psychological examinations prior to deployment. Contractor employees may receive cost-free military physical examinations upon return from

deployment. Contractor shall comply with requirements in 1 SOMDGI 48-13 for AFSOC deployments *(currently being established)*.
(19) Training. Contractors subject to deployment are to be trained to include but not be limited to Standards of Conduct, Prisoner of War Skills, adequate force protection training and the use of Chemical /Biological Defensive Personal Protective Gear.
(20) OCONUS support requirements reference contract PWS paragraphs 4.5 and 4.6 and other OCONUS support requirements subject to CO discretion

b. Contractor employee dress. Numerous considerations (Air Force policy, non-combatant status under the Geneva Conventions, exposure to risk of hostile activities, effect on camouflage integrity, etc.) influence the decisions of the in-theater commander regarding the appropriate attire of contractor employees. The contractor shall comply with decisions of the commander based on those considerations.

c. If required, the Government shall provide to the contractor all military unique organizational clothing and individual equipment with prior approval of the in-theatre commander. (Types of organizational clothing and individual equipment may include Chemical, Biological, Radiological or Nuclear (CBRN) and Chemical Defensive Equipment (CDE) and/or heavy winter clothing.)

d. The contractor/contractor personnel shall be responsible for the return of all logistics support items (i.e., ID cards, ration cards, POV tags and registration, POV and GOV operator's licenses, etc.) prior to the departure from an overseas area of operation.

H – 0016 OCONUS MISSION ESSENTIAL CONTRACTOR SERVICES SALARY ALLOWANCES/ DIFFERENTIAL/ DANGER PAY

a. During crisis situations, some technical and acquisition management support under this contract will be necessary to sustain mission essential services reference PWS para 4.5. As compensation for various adverse conditions which may be associated with the performance of such essential services in areas in/near declared hostile military action or areas with a high potential for terrorist activity, various pay allowances and differentials may be authorized and reimbursed under this contract. These allowances and differentials will be negotiated by analogy to federal civilian employee entitlements under 5 U.S.C. 5925 - Post Differentials (hereinafter referred to as Differential Rates); and U.S.C. 5928 - Danger Pay Allowance (hereinafter referred to as Danger Pay); and other statutes and implementing regulations as appropriate. Some allowances may apply to other than mission essential personnel for certain OCONUS locations. Definitions of the potential allowances and differentials are set forth in paragraph c. below.

b. The determination of the amount of Differential Rates and Danger Pay authorized shall be based on the following:

(1) The CO will utilize the United States Department of State Standardized Regulations (DSSR) Payment Tables for Differential Rates and Danger Pay as a guideline to determine the applicable Differential Rates and Danger Pay to be authorized. The CO will utilize the DSSR Payment Tables in effect at time of deployment; subject to changes thereafter as determined by the urgency of the deployment, the length of the deployment and the facts and circumstances pertinent to application of the tables.

(2) The Differential Rates and Danger Pay shall be applied to the normal compensation of the contractor employee and not to any premium pay.

(3) There is an annual salary ceiling for the Differential Rate [5925(a)] as set forth in paragraph c.(1)(a) below. Annual salary ceilings do not apply to Danger Pay.

(4) Any Differential Rates and Danger Pay amounts shall be concurred with by the appropriate COR or designated government representative for the TO. The contractor shall ensure the appropriate CLIN has sufficient funds available to cover anticipated allowances.

c. Pay premiums which may be negotiated for contractor employees deployed to OCONUS locations are analogous to the following federal employee entitlements:

(1) Differential Rates. Under Title 5 U.S.C. 5925, Differential Rates fall into two categories as follows:

(a) 5925(a) - Additional compensation of up to 35 percent of the rate of basic pay for service at places in foreign areas where conditions of environment differ substantially from conditions of environment in the United States. If shown in the DSSR Payment Table, a federal employee is entitled to this differential rate after being deployed to one or more hardship posts after the 42nd day of such detail. As an exception to this rule, if shown in the DSSR Payment Table, a federal employee who serves for a period of 42 consecutive days or more on detail in specified countries may be granted the post differential at the prescribed rate for the number of days served, beginning with the first day of detail. Notwithstanding the rate of differential prescribed for the differential post, the per annum post differential rate at which payment is made shall be reduced, if necessary, so that the combined per annum post differential and basic compensation or post differential and salary authorized for the employee does not exceed the per annum salary authorized at Executive Schedule Level II.

(b) 5925(b). This category of Differential Rate does not apply to this contract.

(2) Danger Pay Allowance. Under Title 5 U.S.C. 5928, a federal employee serving in a foreign area may be granted a danger pay allowance on the basis of civil insurrection, civil war, terrorism, or wartime conditions, which threaten physical harm or imminent danger to the health or well-being of the employee. If Danger Pay allowance is granted it will be reimbursed up to the limits stated in the DSSR Payment Tables in effect at the time of performance at the applicable location.

d. The following allowances are provided here for informational purposes only. These allowances apply only to employees on permanent assignment (at the official station of the employee) and are therefore not applicable to contractor employees on detail in OCONUS locations. The CO will utilize the United States Department of State Standardized Regulations (DSSR) Payment Tables in effect at time of the permanent assignment for negotiating the allowances.

(1) Living Quarters Allowance (LQA). Under Title 5 U.S.C. 5923, QA is intended to provide suitable, adequate, living quarters for the employee. The LQA is not available when government-owned or leased quarters are provided without charge.

(2) Cost of Living Allowance (COLA). COLA is a cost-of-living allowance under Title 5 U.S.C. 5924 granted to an employee officially stationed at a post in a foreign area where the cost of living, exclusive of quarters costs, is substantially higher than in Washington, D.C., and will be paid in accordance with the DSSR tables applicable to the location. There is no annual salary ceiling applied to COLA.

e. Nothing herein shall be interpreted to obligate the Government to negotiate a pay premium in excess of statutory limitations applied to federal employees' pay in like circumstances. Likewise, any pay premium negotiated hereunder which is subsequently determined to be in excess of a statutory limitation applied to federal employees in like circumstances may be declared to have been null and void, subject to disallowance as a reimbursable cost under this contract, and recouped by the Government upon demand by the CO.

H – 0017 COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS.

This TO is subject to all relevant statutes, ordinances, laws and regulations of the United States (including Executive Orders of the President) and state (or other public authority). The contractor shall observe and comply with all applicable state and federal requirements as to Social Security, Workmen's Compensation and employment, and any other matter concerning employment applicable to TO performance. The contractor shall also abide by and comply with such rules and regulations, directions, or orders, not inconsistent herewith, as may from time to time be issued by the Government.

The contractor shall comply with, and shall ensure that its personnel and its subcontractors and subcontractor personnel at all tiers obey, all existing and future U.S. and Host Nation laws, Federal or DoD regulations, and Central Command orders and directives applicable to personnel in Iraq and Afghanistan, including but not limited to USCENTCOM, Multi-National Force and Multi-National Corps fragmentary orders, instructions and directives.

Contractor employees performing in the USCENTCOM Area of Operations are under the jurisdiction of the Uniform Code of Military Justice (UCMJ). Under the UCMJ, U.S. commanders may discipline contractor employees for criminal offenses. Contractors shall advise the CO if they suspect an employee has committed an offense. Contractors shall not permit an employee suspected of a serious offense or violating the rules for the use of force to depart Iraq or Afghanistan without approval from the senior U.S. commander in the country.

Rules and regulations of Hurlburt Field or any other government location shall apply to all contractors and their employees. Regulations include, but are not limited to, presenting valid picture identification for base entrance, obeying all posted directives, and strictly adhering to security police direction where security police have been dispatched to a particular location.

H – 0018 HURRICANE SEASON

Hurricane season for the state of Florida is normally the period from 1 June through 30 November. During an actual hurricane condition, you may be contacted by this office and requested to secure equipment and clean up your work area. In accordance with contract clauses FAR 52.237-2 (Protection of Government Buildings, Equipment and Vegetation (Apr 1984)), you are required to maintain your work area free of debris and in a safe and secure condition at the completion of each work day, with particular care during the hurricane season.

H – 0019 WIDE AREA WORKFLOW STATEMENT

In order to receive awards from the Government Contracting activities at Hurlburt Field, Florida, you must now use an E-Invoicing system called Wide Area Work Flow (WAWF).

WAWF is a web-based tool for the processing of invoices/receiving reports. This will bring about major changes in the amount of time it takes to process these documents making payment much faster. The web site for this system is https://wawf.eb.mil. There are no charges to use WAWF. All questions relating to system setup and vendor training can be directed to the help desk at Ogden at phone number 1-866-618-5988.

THE FOLLOWING CODES WILL BE REQUIRED TO ROUTE YOUR INVOICES AND ADDITIONAL E-MAILS CORRECTLY THROUGH WAWF.

CAGE CODE:	*Your company's CAGE Code*		
ISSUE DODAAC:	FA0021	*(FA0021 Identifies HQ AFSOC/A7KQ)*	
ADMIN DODAAC:	FA0021	*(FA0021 Identifies HQ AFSOC/A7KQ)*	
INSPECT BY DODAAC:	FA0021	**PLUS SIX DIGIT EXT:**	F7LGCQ
SERVICE ACCECPTOR:	FA0021		
"SHIP TO" CODE:	*F2FF21*		
PAY DODAAC:	F67100		

SERVICE ACCEPTOR:	*TBD*	
CONTRACT ADMINISTRATOR:	(b)(3):10 USC §130b,(b)(6)	
CONTRACTING OFFICER:	(b)(3):10 USC §130b,(b)(6)	
ADDITIONAL CONTACTS		

The paying office DODAAC and mailing address can be located on front of your award. You can easily track your payment information on the web at https://myinvoice.csd.disa.mil//index.html. Vendor registration is required, and your purchase order/contract number or invoice number will be required to inquire status of your payment.

Most of the TOs awarded by Hurlburt Field will be paid by the Defense Finance Accounting Services (DFAS) Limestone; questions concerning payment should be directed to (207) 328-1682. Please have your order number and invoice number ready when calling about payment status. If your paying office is other than Limestone, contact your contract administrator for the customer services phone/fax numbers.

H – 0020 BASE RECYCLE PROGRAM

The contractor shall support and comply with all requirements of the Hurlburt Field and Cannon AFB Qualified Recycling Program (QRP). The procedures for the collection and handling of applicable recyclable materials are outlined in Hurlburt Field Instruction (HFI) 32-7002, 1 September 2007.

H - 0021 ACCESS TO SAFETY PRIVILEGE DATA

Contractors may have a legitimate requirement for access to data that is protected by safety privilege, as specified by AFI 91-204, Safety Investigations and Reports, to advance the interest of Air Force safety. To ensure all personnel covered by this TO are adequately educated to these restrictions and to document acceptance of this responsibility, the following measures will be taken:

- As determined necessary by AFSOC/SE, contractor personnel will receive initial and annual training on requirements of safety privilege using approved courseware. This training must be documented and access to safety privilege data will be granted after execution of a Non-disclosure Agreement.

- HQ AFSOC/SE will grant contractor access to privilege safety data when a validated requirement is documented. HQ AFSOC/SE will determine what data will be released to the contractor.

- All products developed by contractors using safety privilege data will be reviewed by HQ AFSOC/SE to determine if the product is a privilege document. Contractors should attempt to only produce non-safety privilege documents; if the product produced is determined to contain safety privilege information, it will be protected in accordance with the restrictions in AFI 91-204.

- All safety privilege data provided to contractors must be returned to HQ AFSOC/SE when the requirement for access is no longer needed.

Section I - Contract Clauses

252.225-7040 CONTRACTOR PERSONNEL AUTHORIZED TO ACCOMPANY U.S. ARMED FORCES DEPLOYED OUTSIDE THE UNITED STATES (JAN 2009)

(a) Definitions. As used in this clause--Combatant Commander means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

Designated operational area means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

Law of war means that part of international law that regulates the conduct of armed hostilities. The law of war encompasses all international law for the conduct of hostilities binding on the United States or its individual citizens, including treaties and international agreements to which the United States is a party, and applicable customary international law.

Subordinate joint force commander means a sub-unified commander or joint task force commander.

(b) General.

(1) This clause applies when Contractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in--

(i) Contingency operations;

(ii) Humanitarian or peacekeeping operations; or

(iii) Other military operations or military exercises, when designated by the Combatant Commander.

(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians accompanying the U.S. Armed Forces.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, Contractor personnel are only authorized to use deadly force in self-defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in their contract or with their job description and terms of employment.

(iii) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(4) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) Support. (1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because--

(A) The Contractor cannot obtain effective security services;

(B) Effective security services are unavailable at a reasonable cost; or

(C) Threat conditions necessitate security through military means.

(ii) The Contracting Officer shall include in the contract the level of protection to be provided to Contractor personnel.

(iii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, all Contractor personnel authorized to accompany the U.S. Armed Forces in the designated operational area are authorized to receive resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(4) Contractor personnel must have a letter of authorization issued by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract.

(d) Compliance with laws and regulations. (1) The Contractor shall comply with, and shall ensure that its personnel authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable--

(i) United States, host country, and third country national laws;

(ii) Provisions of the law of war, as well as any other applicable treaties and international agreements;

(iii) United States regulations, directives, instructions, policies, and procedures; and

(iv) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals.

(2) The Contractor shall institute and implement an effective program to prevent violations of the law of war by its employees and subcontractors, including law of war training in accordance with paragraph (e)(1)(vii) of this clause.

(e) Pre-deployment requirements.

(1) The Contractor shall ensure that the following requirements are met prior to deploying personnel authorized to accompany U.S. Armed Forces. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.

(i) All required security and background checks are complete and acceptable.

(ii) All deploying personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. The Government will provide, at no cost to the Contractor, any theater-specific immunizations and/or medications not available to the general public.

(iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center. Any Common Access Card issued to deploying personnel shall contain the access permissions allowed by the letter of authorization issued in accordance with paragraph (c)(4) of this clause.

(iv) Special area, country, and theater clearance is obtained for personnel. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. Contractor personnel are considered non-DoD personnel traveling under DoD sponsorship.

(v) All personnel have received personal security training. At a minimum, the training shall--

(A) Cover safety and security issues facing employees overseas;

(B) Identify safety and security contingency planning activities; and

(C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.

(vii) Personnel have received law of war training as follows:

(A) Basic training is required for all Contractor personnel authorized to accompany U.S. Armed Forces deployed outside the United States. The basic training will be provided through--

(1) A military-run training center; or

(2) A Web-based source, if specified in the contract or approved by the Contracting Officer.

(B) Advanced training, commensurate with their duties and responsibilities, may be required for some Contractor personnel as specified in the contract.

(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that--

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, et seq.);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, Contractor personnel authorized to accompany U.S. Armed Forces in the field are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(f) Processing and departure points. Deployed Contractor personnel shall--

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) Personnel data.

(1) The Contractor shall enter before deployment and maintain data for all Contractor personnel that are authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause. The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system, at http://www.dod.mil/bta/products/spot.html, to enter and maintain the data.

(2) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive this data card.

(h) Contractor personnel.

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer upon request. The plan shall--

(i) Identify all personnel who are subject to military mobilization;

(ii) Detail how the position would be filled if the individual were mobilized; and

(iii) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(3) Contractor personnel shall report to the Combatant Commander or a designee, or through other channels such as the military police, a judge advocate, or an inspector general, any suspected or alleged conduct for which there is credible information that such conduct--

(i) Constitutes violation of the law of war; or

(ii) Occurred during any other military operations and would constitute a violation of the law of war if it occurred during an armed conflict.

(i) Military clothing and protective equipment.

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must--

(i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and

(ii) Carry the written authorization with them at all times.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.

(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) Weapons.

(1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons, the request shall be made through the Contracting Officer to the Combatant Commander, in accordance with DoD Instruction 3020.41, paragraph 6.3.4.1 or, if the contract is for security services, paragraph 6.3.5.3. The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.

(2) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons--

(i) The Contracting Officer may authorize the Contractor to issue Contractor-owned weapons and ammunition to specified employees; or

(ii) The (Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer) may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.

(3) The Contractor shall ensure that its personnel who are authorized to carry weapons--

(i) Are adequately trained to carry and use them--

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.

(l) Purchase of scarce goods and services. If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.

(m) Evacuation.

(1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.

(2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(n) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.

(2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 2310.2, Personnel Recovery.

(o) Mortuary affairs. Mortuary affairs for Contractor personnel who die while accompanying the U.S. Armed Forces will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in--

(1) Contingency operations;

(2) Humanitarian or peacekeeping operations; or

(3) Other military operations or military exercises, when designated by the Combatant Commander.

(End of clause)

252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (MAR 2006)

(a) Definition. United States, as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall--

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is--

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from the appropriate Antiterrorism Force Protection Office at HQ AFSOC. This will be supplied at the Task Order level.

(End of clause)

252.237-7019 TRAINING FOR CONTRACTOR PERSONNEL INTERACTING WITH DETAINEES (SEP 2006)

(a) Definitions. As used in this clause--

Combatant Commander means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

Detainee means a person in the custody or under the physical control of the Department of Defense on behalf of the United States Government as a result of armed conflict or other military operation by United States armed forces.

Personnel interacting with detainees means personnel who, in the course of their duties, are expected to interact with detainees.

(b) Training requirement. This clause implements Section 1092 of the National Defense Authorization Act for Fiscal Year 2005 (Pub. L. 108-375).

(1) The Combatant Commander responsible for the area where a detention or interrogation facility is located will arrange for training to be provided to contractor personnel interacting with detainees. The training will address the international obligations and laws of the United States applicable to the detention of personnel, including the Geneva Conventions. The Combatant Commander will arrange for a training receipt document to be provided to personnel who have completed the training.

(2)(i) The Contractor shall arrange for its personnel interacting with detainees to--

(A) Receive the training specified in paragraph (b)(1) of this clause--

(1) Prior to interacting with detainees, or as soon as possible if, for compelling reasons, the Contracting Officer authorizes interaction with detainees prior to receipt of such training; and

(2) Annually thereafter; and

(B) Provide a copy of the training receipt document specified in paragraph (b)(1) of this clause to the Contractor for retention.

(ii) To make these arrangements, the following points of contact apply:

(Contracting Officer to insert applicable point of contact information cited in PGI 237.171-3(b).)

(3) The Contractor shall retain a copy of the training receipt document(s) provided in accordance with paragraphs (b)(1) and (2) of this clause until the contract is closed, or 3 years after all work required by the contract has been completed and accepted by the Government, whichever is sooner.

(c) Subcontracts. The Contractor shall include the substance of this clause, including this paragraph (c), in all subcontracts that may require subcontractor personnel to interact with detainees in the course of their duties.

(End of clause)

5352.204-9000 NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY AND VISITOR GROUP SECURITY AGREEMENTS (APR 2003)

This contract contains a DD Form 254, DOD Contract Security Classification Specification, and requires performance at a government location in the U.S. or overseas. Prior to beginning operations involving classified information on an installation identified on the DD Form 254, the contractor shall take the following actions:
(a) At least thirty days prior to beginning operations, notify the security police activity shown in the distribution block of the DD Form 254 as to:
(1) The name, address, and telephone number of this contract company's representative and designated alternate in the U.S. or overseas area, as appropriate;
(2) The contract number and military contracting command;
(3) The highest classification category of defense information to which contractor employees will have access;
(4) The Air Force installations in the U.S. (in overseas areas, identify only the APO number(s)) where the contract work will be performed;
(5) The date contractor operations will begin on base in the U.S. or in the overseas area;
(6) The estimated completion date of operations on base in the U.S. or in the overseas area; and,
(7) Any changes to information previously provided under this clause.
This requirement is in addition to visit request procedures contained in DOD 5220.22-M, National Industrial Security Program Operating Manual.
(b) Prior to beginning operations involving classified information on an installation identified on the DD Form 254 where the contractor is not required to have a facility security clearance, the contractor shall enter into a Visitor Group Security Agreement (or understanding) with the installation commander to ensure that the contractor's security procedures are properly integrated with those of the installation. As a minimum, the agreement shall identify the security actions that will be performed:
(1) By the installation for the contractor, such as providing storage and classified reproduction facilities, guard services, security forms, security inspections under DOD 5220.22-M, classified mail services, security badges, visitor control, and investigating security incidents; and
(2) Jointly by the contractor and the installation, such as packaging and addressing classified transmittals, security checks, internal security controls, and implementing emergency procedures to protect classified material.
(End of clause)

5352.223-9000 ELIMINATION OF USE OF CLASS I OZONE DEPLETING SUBSTANCES (ODSs) (APR 2003)

(a) Unless the requiring activity has obtained prior Senior Acquisition Official (SAO) approval, contractors may not:

(1) Provide any service or product with any specification, standard, drawing, or other document that requires the use of a Class I ODS in the test, operation, or maintenance of any system, subsystem, item, component, or process; or

(2) Provide any specification, standard, drawing, or other document that establishes a test, operation, or maintenance requirement that can only be met by use of a Class I ODS.
[Note: This prohibition does not apply to manufacturing.]

(b) For the purposes of Air Force policy, the following products that are pure (i.e., they meet the relevant product specification identified in AFI 32-7086) are Class I ODSs:

(1) Halons: 1011, 1202, 1211, 1301, and 2402;

(2) Chlorofluorocarbons (CFCs): CFC-11, CFC-12, CFC-13, CFC-111, CFC-112, CFC-113, CFC-114, CFC-115, CFC-211, CFC-212, CFC-213, CFC-214, CFC-215, CFC-216, and CFC-217, and the blends R-500, R-501, R-502, and R-503; and

(3) Carbon Tetrachloride, Methyl Chloroform, and Methyl Bromide.

[NOTE: Material that uses one or more of these Class I ODSs as minor constituents do not meet the Air Force definition of a Class I ODS.]

(c) The requiring activity has not obtained SAO approval to permit the contractor to use any Class I ODS(s):

(d) The offeror/contractor is required to notify the contracting officer if any Class I ODS that is not specifically listed above is required in the test, operation, or maintenance of any system, subsystem, item, component, or process.

(End of clause)

5352.242-9000 CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS (AUGUST 2007)

(a) The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or security police for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver's license, current vehicle registration, and valid vehicle insurance certificate to obtain a vehicle pass.

(c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

(d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with any instructions provided at the TO level to comply with AFI 31-101, Volume I, The Air Force Installation Security Program, and AFI 31-501, Personnel Security Program Management.

(e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

(f) Failure to comply with these requirements may result in withholding of final payment.

(End of clause)

5352.242-9001 COMMON ACCESS CARDS (CACs) FOR CONTRACTOR PERSONNEL (AUG 2004)

(a) Contractor personnel will be issued the Common Access Card (CAC) per Homeland Security Presidential Directive-12 (HSPD-12), which mandates policy for a common identification standard for all contractors. The Federal Information Processing Standard 201-1 (FIPS 201-1), provides standards for the identity verification, issuance, and use of the common identity standard. The DoD Federal Personal Identity Verification credential, the CAC, will provide a level of identity assurance and a method of authentication. The CAC, upon presentation at perimeter security locations, shall be accepted for perimeter screening purposes.

(b) National Agency Check with Inquiries (NACI) or equivalent national security clearance (e.g. National Agency Check with Local Agency Checks including Credit Check (NACLC) is required for permanent issuance of the credential. The credential may be issued upon favorable return of the FBI fingerprint check, pending final favorable completion of the NACI/equivalent, based on a commander/director risk management decision. An individual holding a valid national security clearance shall not require an additional submission of the NACI/equivalent.

(c) For installation(s)/location(s) cited in the contract, contractors shall ensure Common Access Cards (CACs) are obtained by all contract or subcontract personnel who meet one or both of the following criteria:

(1) Require logical access to Department of Defense computer networks and systems in either:

(i) the unclassified environment; or

(ii) the classified environment where authorized by governing security directives.

(2) Perform work, which requires the use of a CAC for installation entry control or physical access to facilities and buildings.

(d) Contractors and their personnel shall use the following procedures to obtain CACs:

(1) Contractors shall provide a listing of personnel authorized a CAC to the contracting officer. The contracting officer will provide a copy of the listing to the government representative in the local organization designated to authorize issuance of contractor CACs (i.e., "authorizing official").

(2) The Contractor Verification System (CVS) is the primary source used for issuance of the CAC. Contractor personnel on the listing shall contact the unit-appointed trusted agent to enter personnel data into CVS. Trusted agent will verify that contractor personnel have as a minimum a NACI or NACLC prior to entering data into CVS.

(3) Contractor personnel will proceed to the nearest CAC issuance workstation (usually the local Military Personnel Flight (MPF) and appropriate documentation to support their identification and/or citizenship. The CAC issuance workstation will then issue the CAC.

(e) While visiting or performing work on installation(s)/location(s), contractor personnel shall wear or prominently display the CAC as required by the governing local policy.

(f) During the performance period of the contract, the contractor shall:

(1) Within 7 working days of any changes to the listing of the contract personnel authorized a CAC, provide an updated listing to the contracting officer who will provide the updated listing to the authorizing official;

(2) Return CACs in accordance with local policy/directives within 7 working days of a change in status for contractor personnel who no longer require logical or physical access;

(3) Return CACs in accordance with local policy/directives within 7 working days following a CACs expiration date; and

(4) Report lost or stolen CACs in accordance with local policy/directives.

(g) Within 7 working days following completion/termination of the contract, the contractor shall return all CACs issued to their personnel to the issuing office or the location specified by local policy/directives.

(h) Failure to comply with these requirements may result in withholding of final payment.

The following clauses are incorporated by reference with full force and effect as if in full text:

52.223-18	Texting	OCT 2009
252.201-7000	Contracting Officer's Representative	SEP 2010
252.204-7000	Disclosure of Information	MAY 2010
252.227-7020	Rights in Special Works	JUN 1995
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	JAN 2009
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2008
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7002	Payment For Subline Items Not Separately Priced	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	Central Contractor Registration (52.204-7) Alternate A	SEP 2007
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7006	Billing Instructions	OCT 2005
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Terrorist Country	DEC 2006
252.211-7003	Item Identification and Valuation	AUG 2008
252.211-7007	Reporting of Government-Furnished Equipment in the DoD Item Unique Identification (IUID) Registry	NOV 2008
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	APR 1993
252.225-7001	Buy American Act And Balance Of Payments Program	JAN 2009
252.225-7002	Qualifying Country Sources As Subcontractors	APR 2003
252.225-7004	Report of Contract Performance Outside the United States and Canada--Submission after Award	MAY 2007
252.225-7006	Quarterly Reporting of Actual Contract Performance Outside the United States	MAY 2007
252.225-7012	Preference For Certain Domestic Commodities	DEC 2008
252.225-7041	Correspondence in English	JUN 1997
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.227-7000	Non-estoppel	OCT 1966
252.227-7013	Rights in Technical Data--Noncommercial Items	NOV 1995
252.227-7014	Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation	JUN 1995
252.227-7015	Technical Data--Commercial Items	NOV 1995
252.227-7016	Rights in Bid or Proposal Information	JUN 1995
252.227-7019	Validation of Asserted Restrictions--Computer Software	JUN 1995
252.227-7025	Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends	JUN 1995

252.227-7026	Deferred Delivery Of Technical Data Or Computer Software	APR 1988
252.227-7027	Deferred Ordering Of Technical Data Or Computer Software	APR 1988
252.227-7030	Technical Data--Withholding Of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 1999
252.231-7000	Supplemental Cost Principles	DEC 1991
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008
252.232-7010	Levies on Contract Payments	DEC 2006
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.239-7000	Protection Against Compromising Emanations	JUN 2004
252.239-7001	Information Assurance Contractor Training and Certification	JAN 2008
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.244-7000	Subcontracts for Commercial Items and Commercial Components (DoD Contracts)	JAN 2009
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.246-7001	Warranty Of Data	DEC 1991
252.247-7023	Transportation of Supplies by Sea	MAY 2002
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000
5352.223-9001	HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS	JUN 1997

Section I Fill In Clause:

FAR 52.217-8 Option to Extend Services " within 15 days notice"
FAR 52.217-9 Option to Extend the Term of the Contract
"within 30 days"
"36 months"
FAR 52.246-20 Warranty of Services "within 30 days"

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A001	Status Report	Monthly Status Report (MSR)	N/A

4. AUTHORITY *(Data Acquisition Document No.)*	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-MGMT-80368A	See PWS Paragraphs 1.4.1	AFSOC/A2X	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	MTHLY	20111201
8. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**
N/A		20111016	Blk 16

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES: Draft	Final: Reg	Final: Repro
AFSOC/A7KQ (CO)			1
AFSOC/A2 (COR)			1
15. TOTAL →	0	0	2

16. REMARKS

Electronic format shall be compatible with Microsoft Office and will be delivered via the HQ AFSOC LAN electronic mail system.

Blk 9: Distribution authorized to only those included in item 14: Distribution. Other requests for this document shall be referred to the COR or CO. Distribution to this document will be updated if deemed appropriate by the COR and CO.

Blk 13: First submittal shall be on 1 Nov 11 and subsequently on the 1st of each month. MSR will be provided to distribution NLT the 5th of each month.

Report will be on contractor letterhead and will include accomplishments, identified problems/solutions and other items that through mutual agreement are deemed important.

Report will be distributed, certified and approved by the CO and COR. Discrepancies will be coordinated between the CO and contractor and approved by the 10th of each month.

Alteration/improvements to the format will be coordinated by the COR with the CO. Adjustments deemed necessary will be coordinated and approved between CO and contractor.

Report shall be broken down by site and shall include:
- Cumulative price/cost information by CLIN per location in addition to reporting period
- Status of funds expended/remaining
- List of all employees performing work under this contract.
- Report shall include name, job title, and will provide a monthly qualification listing of all personnel
- Planned TDY/deployments or vacations
- Information relating to the Risk Assessment
- Required information to support the compliance of FAR 52.219-14 Limitation of Subcontracting
- Spreadsheet attachment to reflect this information is acceptable where applicable

---

*** Monthly Status Report is used to keep all informed ***

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A002	Funds & Man-hour Expenditure Report (F&MHE)		N/A

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-FNCL-80331A	See PWS Paragraphs 1.4.2	AFSOC/A2X	

7. DD 250 REQ.	8. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	MTHLY	20111201
9. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**
N/A		20111016	Blk 16

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repts
AFSOC/A7KQ (CO)			1
AFSOC/A2 (COR)			1
15. TOTAL	0	0	2

16. REMARKS

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Blk 9: Distribution authorized to only those included in item 14: Distribution. Other requests for this document shall be referred to the COR or CO. Distribution to this document will be updated if deemed appropriate by the COR and CO.

Blk 13: First submittal shall be on 1 Nov 11 and subsequently on the 1st of each month. F&MHE will be provided to distribution NLT the 5th of each month.

Report will be distributed via spreadsheet, certified and approved by the CO and COR. Discrepancies will be coordinated between the CO and contractor and approved by the 10th of each month.

Alteration/improvements to the format will be coordinated by the COR with the CO. Adjustments deemed necessary will be coordinated and approved between CO and contractor.

- Each individual cost breakout will be detailed and include employee name, basic cost, variations to basic costs, differentials, pay exceptions, overhead/labor, etc
- Status of funds expended/remaining
- This CDRL can be included as a attachment to CDRL A001

*** Funds & Man-hour Expenditure Report (F&MHE) is used to keep all informed ***

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	201100510		

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CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A003	Unofficial Travel Reports	Trip Reports (TR)	N/A

4. AUTHORITY *(Data Acquisition Document No.)*	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-MISC-81368	See PWS Paragraphs 1.4.3	AFSOC/A2X	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	ASREQ	ASREQ

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
N/A	20111016	SEE REMARKS

16. REMARKS

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Trip report format will be provided by the COR to the contractor program manager upon implementation of the contract.

- Trip reports are required: CONUS, OCONUS and deployed
- Deployed personnel shall include conditions, environments and improvement course of actions (COA)
- After Action items shall be included and can be part of the TR or as an attachment
- Conclusions and value added assertions shall be included with way ahead to determine future effort/participation
- Reports are due within 10 days of return from trip

Alteration/improvements to the format will be coordinated by the COR with the CO. Adjustments deemed necessary will be coordinated and approved between COR and the contractor.

14. DISTRIBUTION			
a. ADDRESSEE	b. COPIES		
	Draft	Final	
		Reg	Repro
AFSOC/A2 (COR)			1
15. TOTAL →	0	0	1

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

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CONTRACT DATA REQUIREMENTS LIST
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Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A004	Conference Agenda	Conference Agenda and Attendees	N/A

4. AUTHORITY *(Data Acquisition Document No.)*	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-ADMN-81249A	See PWS Paragraphs 1.4.4	AFSOC/A2X; AFSOC/A7KQ	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	ASREQ	ASREQ

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
N/A	20111016	SEE REMARKS

16. REMARKS

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Forward the contract agenda and attendees to COR and CO. If the conference is hosted by the contractor, then coordination between the contractor and the government is appropriate and minutes will be prepared via collaboration.

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES: Draft	Final: Reg	Final: Repro
AFSOC/A2 (COR)			1
15. TOTAL →	0	0	1

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

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	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A005	Conference Minutes		N/A

4. AUTHORITY *(Data Acquisition Document No.)*	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-ADMN-81250A	See PWS Paragraphs 1.4.5	AFSOC/A2X; AFSOC/A7KQ	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	ASREQ	ASREQ

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
N/A	20111016	SEE REMARKS

16. REMARKS

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Unless the contractor is the host, electronic forward of the contract minutes to COR is appropriate. If the conference is hosted by the contractor, then coordination between the contractor and the government is appropriate and minutes will be prepared via collaboration.

Forward the contract minutes to COR and CO. If the conference is attended by both the contractor and the government then a consolidated minutes is appropriate.

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES: Draft	Final: Reg	Final: Repro
AFSOC/A2 (COR)			1
15. TOTAL →	0	0	1

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

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	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A006	Technical and Management Work Plan	Staffing Notes	N/A

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-MGMT-81117	See PWS Paragraphs 1.4.6	AFSOC/A2X	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	ASREQ	ASREQ

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
N/A	20111016	SEE REMARKS

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Staffing notes that reflect contract procedures, processes and business should be referred to the COR and CO unless notes are specific to internal contractor operations which when released do not have an impact on the contract.

14. DISTRIBUTION			
a. ADDRESSEE	b. COPIES		
	Draft	Final	
		Reg	Repro
AFSOC/A2X (COR)			1
15. TOTAL →	0	0	1

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

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(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A007	Technical and Management Work Plan	Technical Notes	N/A

4. AUTHORITY *(Data Acquisition Document No.)*	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-MGMT-81117	See PWS Paragraphs 1.4.7	AFSOC/A2X	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	ASREQ	ASREQ

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
N/A	20111016	SEE REMARKS

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg.	Final Repro
AFSOC/A2X (COR)			1
15. TOTAL →	0	0	1

16. REMARKS

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Technical notes that reflect contract procedures, processes and business should be referred to the COR and CO unless notes are specific to internal contractor operations which when released do not have an impact on the contract.

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

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CONTRACT DATA REQUIREMENTS LIST
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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A008	Operational Concept Documents	Concept Documents	N/A

4. AUTHORITY *(Data Acquisition Document No.)*	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-IPSC-81430A	See PWS Paragraphs 1.4.8	AFSOC/A2X	

7. DD 250 REQ	8. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	ASREQ	ASREQ

9. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
N/A	20111016	SEE REMARKS

16. REMARKS

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Concept documents in terms of the contract, reflect those areas where improvements to the contract procedures, processes and business can be implemented and these documents must be provided to the Requiring Office for further consideration.

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
AFSOC/A2X (COR)			1
15. TOTAL →	0	0	1

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP ____ TM ____ OTHER X
	B	

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A009	Quality Assurance Program Plan (QAP)	Quality Assurance Plan (QAP)	N/A

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-QCIC-81794	See PWS Paragraphs 4.3.11	AFSOC/A2X	

7. DO 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION
XX	F	60 days after award	20111215	
8. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**	
N/A		20111016	SEE REMARKS	

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
AFSOC/A7KQ (CO)			1
AFSOC/A2 (COR)			1
15. TOTAL →	0	0	2

16. REMARKS

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Submittal shall be on NLT 60 days after award of contract. The plan shall identify how management will monitor performance to ensure quality service is provided to the Government in accomplishing contract requirements and shall address Voluntary Protection Plan requirements. The plan shall be updated as needed to ensure quality service is maintained throughout the contract performance period. CO review and approval is required for all revisions. The contractor's QAP shall be applicable to all subcontractors and members of the contractor's team.

Report will be distributed, certified and approved by the CO and COR. Discrepancies will be coordinated between the CO and contractor and approved within 10 days of initial completion and within 10 days of all updates.

Alteration/improvements to the format will be coordinated by the COR with the CO. Adjustments deemed necessary will be coordinated and approved between CO and contractor.

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

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CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

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OMB No. 0704-0188

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	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A010	Program Management Plan	Semi-Annual Program Management Report (PMR)	N/A

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-MGMT-80004A	See PWS Paragraphs 4.3.12	AFSOC/A2X	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	BI-ANNUAL	20120415
8. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**
N/A		20111016	N/A

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First submittal shall be on 15 Apr 12. The contractor shall prepare and present a Semi-Annual Program Management Report that provides a brief description of the task, current status, expenditures to date, manpower information, total contract value, accomplishment, innovations, performance initiatives, and problem issues, if any, affecting performance. The report shall be provided in hard copy and PowerPoint slides for presentation to HQ AFSOC/A7KQ.

Report will be distributed, certified and approved by the CO and COR. Discrepancies will be coordinated between the CO and contractor and approved within 10 days of presentation.

Alteration/improvements to the format will be coordinated by the COR with the CO. Adjustments deemed necessary will be coordinated and approved between CO and contractor.

14. DISTRIBUTION			
a. ADDRESSEE	b. COPIES		
	Draft	Final	
		Reg	Repro
AFSOC/A7KQ (CO)			1
AFSOC/A2 (COR)			1
15. TOTAL →	0	0	2

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

Adobe Professional 7.0

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Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
	B	TDP ____ TM ____ OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Intel PED Services for AFSOC A2	FA0021-11-R-0007	

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A011	Environmental Health and Safety Plan	Contractor's Safety and Health Plan	N/A

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-SAFT-81626	See PWS Paragraphs 4.3.9.2	AFSOC/A2X	

7. DD 250 REQ.	8. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
XX	F	N/A	20111201
9. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**
N/A		20111016	N/A

16. REMARKS

Electronic format shall be compatible with Microsoft Office and will be delivered via the HQ AFSOC LAN electronic mail system.

Blk 9: Distribution authorized to only those included in item 14: Distribution. Other requests for this document shall be referred to the COR or CO. Distribution to this document will be updated if deemed appropriate by the COR and CO.

Only required submittal shall be on 01 Dec 11. The safety office will assist the contracting officer to ensure that the contractor's safety and health plan includes all required elements identified in the Performance Work Statement (PWS). The contractor's plan shall include appropriate measures to ensure the contractor reacts promptly to investigate, correct and track alleged safety & health violations and/or uncontrolled hazards in contractor work areas.

Report will be distributed, certified and approved by the CO and COR. Discrepancies will be coordinated between the CO and contractor and approved within 10 days of completion.

Alteration/improvements to the format will be coordinated by the COR with the CO. Adjustments deemed necessary will be coordinated and approved between CO and contractor.

14. DISTRIBUTION	b. COPIES		
a. ADDRESSEE	Draft	Final Reg	Final Repro
AFSOC/A7KO (CO)			1
AFSOC/A2 (COR)			1
15. TOTAL →	0	0	2

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
(b)(3):10 USC §130b,(b)(6)	20110510		

Adobe Professional 7.0

INSTRUCTIONS FOR COMPLETING DD FORM 1423

(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

Item A. Self-explanatory.

Item B. Self-explanatory.

Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.

Item D. Enter name of system/item being acquired that data will support.

Item E. Self-explanatory (to be filled in after contract award).

Item F. Self-explanatory (to be filled in after contract award).

Item G. Signature of preparer of CDRL.

Item H. Date CDRL was prepared.

Item I. Signature of CDRL approval authority.

Item J. Date CDRL was approved.

Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.

Item 2. Enter title as it appears on data acquisition document cited in Item 4.

Item 3. Enter subtitle of data item for further definition of data item (optional entry).

Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.

Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).

Item 6. Enter technical office responsible for ensuring adequacy of the data item.

Item 7. Specify requirement for inspection/acceptance of the data item by the Government.

Item 8. Specify requirement for approval of a draft before preparation of the final data item.

Item 9. For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).

Item 10. Specify number of times data items are to be delivered.

Item 11. Specify as-of date of data item, when applicable.

Item 12. Specify when first submittal is required.

Item 13. Specify when subsequent submittals are required, when applicable.

Item 14. Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.

Item 15. Enter total number of draft/final copies to be delivered.

Item 16. Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14.; Desired medium for delivery of the data item.

FOR THE CONTRACTOR

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

DEPARTMENT OF DEFENSE
CONTRACT SECURITY CLASSIFICATION SPECIFICATION

(The requirements of the DoD Industrial Security Manual apply to all aspects of this effort)

1. CLEARANCE AND SAFEGUARDING
a. FACILITY CLEARANCE REQUIRED: **TOP SECRET**
b. LEVEL OF SAFEGUARDING REQUIRED: **NONE**

2. THIS SPECIFICATION IS FOR: *(X and complete as applicable)*			3. THIS SPECIFICATION IS: *(X and complete as applicable)*			
☒	a. PRIME CONTRACT NUMBER		☒	a. ORIGINAL *(Complete date in all cases)*		Date *(YYMMDD)* **110510**
☐	b. SUBCONTRACT NUMBER		☐	b. REVISED *(Supersedes all previous specs)*	Revision No.	Date *(YYMMDD)*
☐	c. SOLICITATION OR OTHER NUMBER **FA0021-11-R-0007**	Due Date *(YYMMDD)*	☐	c. FINAL *(Complete item 5 in all cases)*		Date *(YYMMDD)*

4. IS THIS A FOLLOW-ON CONTRACT? ☐ YES ☒ NO. If Yes complete the following

Classified material received or generated under _____ *(Preceding Contract Number)* is transferred to this follow-on contract

5. IS THIS A FINAL DD FORM 254? ☐ YES ☒ NO. If Yes complete the following

In response to the contractor's request dated _____, retention of the identified classified material is authorized for the period of _____.

6. CONTRACTOR *(Include Commercial and Government Entity (CAGE) Code)*

a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE *(Name, Address, and Zip Code)*

7. SUBCONTRACTOR

a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICES *(Name, Address, and Zip Code)*

8. ACTUAL PERFORMANCE

a. LOCATION	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE *(Name, Address, and Zip Code)*
(b)(3):10 USC §130b,(b)(6) *****Multiple Locations, See Block 13*****	**N/A**	***See Block/Item 15 of this form***

9. GENERAL IDENTIFICATION OF THIS PROCUREMENT

Air Force Special Operations Command (AFSOC) is responsible for fielding and executing Intelligence, Surveillance, and Reconnaissance (ISR), Processing, Exploitation, and Dissemination (PED) capabilities. These responsibilities are vast and encompass an overall intelligence effort in exploiting intelligence information collected primarily by airborne ISR platforms, specifically unmanned aerial systems-remotely piloted aircraft (UAS-RPA). Although, the predominant intelligence mission is to UAS-RPA operations, AFSOC collections efforts are not defined solely to UAS-RPA and includes equally in importance, support to manned platforms, surface/ground and satellite collections/operations.

10. THIS CONTRACT WILL REQUIRE ACCESS TO:	YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	☒	☐	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	☒	☐
b. RESTRICTED DATA	☐	☒	b. RECEIVE CLASSIFIED DOCUMENTS ONLY	☐	☒
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION	☐	☒	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	☐	☒
d. FORMERLY RESTRICTED DATA	☐	☒	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	☐	☒
e. INTELLIGENCE INFORMATION:			e. PERFORM SERVICES ONLY	☐	☒
(1) Sensitive Compartmented Information (SCI)	☒	☐	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	☒	☐
(2) Non-SCI	☒	☐	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	☒	☐
f. SPECIAL ACCESS INFORMATION	☒	☐	h. REQUIRE A COMSEC ACCOUNT	☒	☐
g. NATO INFORMATION	☒	☐	i. HAVE A TEMPEST REQUIREMENT	☒	☐
h. FOREIGN GOVERNMENT INFORMATION	☒	☐	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	☒	☐
i. LIMITED DISSEMINATION INFORMATION	☐	☒	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	☒	☐
j. FOR OFFICIAL USE ONLY INFORMATION	☒	☐	l. OTHER *(Specify)*.	☒	☐
k. OTHER *Specify)* ***Automated Information Systems NIPRNET and SIPRNET***	☒	☐	***Access to ACCM/Focal Point is required (Item 11L)***		

DD Form 254 (Dec 99)

12. PUBLIC RELEASE. Any information *(classified or unclassified)* pertaining to this contract shall not be released for public dissemination except as provided by the industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public release shall be submitted for approval prior to release to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review. *In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

☐ Direct ☒ Through *(Specify)*:

PUBLIC RELEASE OF SCI/OR NON-SCI (INTELLIGENCE INFORMATION) IS PROHIBITED. Contractor will obtain contracting officer approval IAW DFAR 252.204-7000 for unclassified release. All releases will be coordinated with:

HQ AFSOC/PAHQ	AFSOC/A2S	AF/A2RS-CSA
229 C9D6, STE 103	100 Bartley Street, Ste 212S	1110 Luke Ave SW, Ste 490
Hurlburt Field, FL 32544	Hurlburt Field, FL 32544-5273	Joint Base Bolling DC 20332

13. SECURITY GUIDANCE. The security classification guidance needed for this effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. *(Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any document/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.*

1. Supported USAF organizations will provide security classification guides and other classification guidance to the contractor as required for contract performance. Contractors will comply with all Hurlburt Field, supported unit and special program requirements. Supported units will provide security requirements and instructions, and will include contractors in the unit Information Security program.
2. Classified markings on all working, draft, and final copies of deliverable material shall be in accordance with Executive Order 13526, The Controlled Access Program Coordination Office (CAPCO) guidelines, DOD 5220.22-M, DoD 5200.1R and applicable instructions contained in the respective security classification guides.
3. For on-base contractors, the NISPOM security standards can be satisfied by incorporating AFI 31-401, Information Security Program Management, and AFI 31-601, Industrial Security Program Management, requirements into the Visitor Group Security Agreement.
4. All classified material provided shall be returned by the contractor at contract completion. Individuals are responsible for safeguarding classified information entrusted to them.
5. Use only AF certified AIS for performance on base and will comply with all AF AIS procedures.

Ref Item 8a: 11 IS, 214 Terry Ave, Hurlburt AFB, FL; 56 IS, 112 Trident Ave, Cannon AFB; Iraq; Afghanistan

Ref item 10f: The OPR for the SAP is not the office shown in item 13 of this form. However, the contractor requires access to SAP material and must adhere to the special access instructions, requirements, procedures develnped by the specific SAP program manager.

Ref Item 10g: Access to NATO information requires a final US Government clearance at the appropriate level. The AFSOC NATO Registry can be contacted at 850-884-5909.

Ref item 10h: This item includes any foreign Government information except NATO. Access to foreign government information requires a final US Government clearance at the appropriate level. Contractor employees will be briefed, and acknowledge in writing, their responsibilities for handling foreign government information prior to being granted access. The contractor will maintain strict compliance with NISPOM Ch 10. Prior approval of the contracting activity is required for subcontracting. All foreign visits will be coordinated in advance with the AFSOC Foreign Disclosure Office (850) 884-4096.

Ref item 11g: Access to DTIC will require contractor to submit DD Form 1540 and 1541 to user agencies for approval.

Ref item 11i: The OPR for the Tempest is not the office shown in item 13 of this form. However, the contractor requires access to Tempest and must adhere to the Tempest instructions, requirements, procedures developed by the specific Tempest Program Manager.

Ref Item 11k: Contractor is authorized to use the services of the Defense Courier Service (DCS). The contracting activity is required to request DCS services from the commander, Defense Courier Services, ATTN: Operations Division, Ft George Meade, MD 20755-5370. Only certain classified information qualifies for shipment by OCS. It is the responsibility of the contracting activity to comply with DCS policy and procedures.

(b)(3):10 USC §130b,(b)(6)

****See attached addendums for items 10a, e (1&2), f, h, j, k and 11i, j and l****

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. *(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)* ☒ Yes ☐ No

Provide the information requested by the Notification of Government Security Activity clause and Visitor Group Security Agreements Clause, AFFARS 5352.204-9000, to the Servicing Security Activity indicated in Item 13 above. Refer to the contract document for these clauses. The visitor group will operate per DoD 5200.1-R, AFI 31-401, AFI 31-601, Hurlburt Field supplements and unit security program operating instructions, plans and procedures. **See attached addendum for SCI.**

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. *(If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.* ☒ Yes ☐ No

Long term visitor groups will be inspected as part of the supported organizations annual Information Security Program Review, conducted by the SSA, while operating on an Air Force Installation. The contractor will comply with the visitor group security agreement provided by the USAF Program/Project Manager at the performance location. **The above does not apply to intelligence, SCI and SAP. See attached addendum.**

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE *(Include Area Code)*
(b)(3):10 USC §130b,(b)(6)		

d. ADDRESS *(Include ZIP Code)*	17. REQUIRED DISTRIBUTION	
(b)(3):10 USC §130b,(b)(6)	☒	a. CONTRACTOR
	☐	b. SUBCONTRACTOR
	☒	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
e. SIGNATURE	☒	d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
	☒	e. ADMINISTRATIVE CONTRACTING OFFICER
	☒	f. OTHERS AS NECESSARY **1 SOW/IPC, 27 SOW/IPC, 27 SOSS/SSO, AFSOC/A2S**

ADDENDUM to DD FORM 254 (BLOCK 10a)

COMSEC

COMSEC material/information may not be released to DoD contractors without Air Force Cryptological Support Center (AFCSC) approval. Contractors will forward requests for COMSEC to the COMSEC officer through the CAASETA program office. The contractor is governed by AFKAG-1, AFKAG-2, and appropriate Air Force Security Instructions/Manuals (AFSSI/AFSSM) or Air Force Instructions (AFI). Access to COMSEC material or information is restricted to US citizens holding final U.S. Government clearances and is not releasable to personnel holding only a reciprocal clearance. Personnel requiring COMSEC access will be briefed in accordance with AFI 33-201 volumes 2 and 9 (COMSEC User Requirements). The Air Force program/project manager will designate the number of personnel requiring COMSEC access. The number will be limited to the minimum necessary and will be on a strict need-to-know basis. If contractor is working within a squadron/unit, the contractor will go through the squadron/units' COMSEC Respoasible Officer for the use of COMSEC.

IN PERFORMING THIS CONTRACT:

Contractor may be required to provide storage for classified hardware to the level of Top Secret. The contractor will follow all instructions from AF AFIs, AFSSIs, AFSSMs, and AFKAGs

A COMSEC account will be established, if necessary, and COMSEC will be protected per DoD 5220.22-S.

See AFI 33-203 volumes 1 and 3, The Air Force Emission Security Program, for additional guidance and requirements.

The contractor is authorized to use the services of DCS if they have acquired an account through AFCSC. The contracting activity must request DCS services from the Commander, Defense Courier Service, ATTN Operations Division, Ft George G. Meade MD 20755. Only certain classified information qualifies for shipment by DCS. It is the responsibility of the contracting activity to comply with DCS policy and procedures. .

REQUIREMENTS:

The requirements of DoD 5220.22-M and NSA/CSS Policy Manual 3-16 are applicable to this effort.

All contractor personnel to be granted access to classified COMSEC information must be U.S. citizens granted FINAL clearance by the government prior to being given access. Immigrant aliens, interim cleared personnel, or personnel holding a contractor granted CONFIDENTIAL clearance are not eligible for access to classified COMSEC information released or generated under this contract without the express permission of the Director, NSA.

Contractor employees or cleared commercial carriers shall not carry classified COMSEC material on commercial passenger aircraft anywhere in the world without the approval of the procuring contracting officer.

No contractor generated COMSEC or government furnished material may be provided to the Defense Technical Information Center (DTIC). Contractor generated technical reports will bear the statement "Not Releasable to the Defense Technical Information Center per DoD Directive 5100-38."

Classified paper COMSEC material may be destroyed by burning, disintegration, chopping or high security crosscut shredding. Cryptographic key tapes must be "terminally" destroyed (destroyed to the point where it cannot be reconstructed) utilizing devices listed on the Evaluated Products List (EPL) for Punched Tape Destruction Devices or the EPL for High-Security Disintegrators. Contact the COMSEC office for a list of approved devices. When a method other than burning is used, all residue must be reduced to pieces 5mm or smaller in any dimension. When classified COMSEC material other than paper is to be destroyed, specific guidance must be obtained from the User Agency.
Unclassified COMSEC information released or generated under this contract shall be restricted in its dissemination to personnel involved in the contract. Release in open literature or exhibition of such information without the express written permission of the Director, NSA, is strictly prohibited.

Recipients of COMSEC information under this contract may not release information to subcontractors without permission of the User Agency.

COMSEC systems requirements and assistance can be found at the following:

(b)(3):10 USC §130b,(b)(6)

LAST REVIEWED/UPDATED
October 2010

ADDENDUM TO DD FORM 254 (BLOCK 10f)

SPECIAL ACCESS PROGRAM INFORMATION

A special access program (SAP) is one which is established and approved by the Secretary of the Air Force to control access, distribution, and to provide protection for particularly sensitive classified information beyond that normally required for Top Secret, Secret, Confidential information. A "CARVE-OUT" is a classified contract awarded by the Air Force in connection with a SAP in which the Servicing Security Activity (SSA) has been relieved of security and/or oversight responsibility in whole or in part. Prior approval of the contracting activity is required for subcontracting. Access to SAP information requires a final U.S. Government clearance at the appropriate level.

If the contractor is required to have access to a SAP (which is not a "carve out"), mark 10.f. "YES," the following statement applies:

"Ref. 10.f.: DSS maintains cognizance over the SAP. The Inspecting Industrial Security Representative must be briefed into the SAP by the government program manager or designated representative prior to access to the SAP material."

If the contractor is required to have access to a SAP, but the program office is not the OPR for the SAP, the following statement applies:

"Ref 10.f.: The OPR for the SAP is not the office shown in Item 13 of this form. However, the contractor requires access to material. The contractor must adhere to the special access requirements/procedures developed by the OPR."

If the contractor is required to have access to a "carve-out" classified contract, mark Items 10.f. and 14 "YES," the following statement applies:

"Ref 10.f.: DSS has no responsibility for SAP material. SAP Program Manager has exclusive security responsibility for all SAP material released or developed under this contract."

Note: Route all DD Form 254's through the appropriate SAP Officer for coordination/review.

Questions/Concerns with Special Access Program Information must be coordinated in advance with the appropriate SAP Officer.

LAST REVIEWED/UPDATED
Date October 2010

ADDENDUM TO DD FORM 254 (BLOCK 10h)

FOREIGN GOVERNMENT INFORMATION

1. Foreign Government Information is information provided to the United States by a foreign government other than NATO. The contractor is permitted access to Foreign Government Information, in the performance of this contract. Access to Foreign Government Information requires a U.S. Government clearance at the appropriate level. Comply with the requirements in the NISPOM Chapter 10, Section 3. Prior approval of contracting and foreign disclosure officer is required before subcontracting.

2. Questions/Concerns with Foreign Government Information must be coordinated/directed with the Contracting Officer and Program Manager.

3. Questions/Concerns with Foreign Visits must be coordinated in advance with AFSOC Foreign Disclosure Office: DSN 579-6588 or Comm (850) 884-6588/5306.

LAST REVIEWED/UPDATED
October 2010

ADDENDUM TO DD FORM 254 (BLOCK 10j)

FOR OFFICIAL USE ONLY (FOUO)

(References DoD Regulations 5200.1-R, Appendix 3, Jan 1997and 5400.7/Air Force Supplement, 22 July 1999)

1. **GENERAL:** "For Official Use Only (FOUO)" is a designation that is applied to unclassified information that may be exempt from mandatory release to the public under the Freedom of Information Act (FOIA) (reference (g)). The FOIA specifies nine exemptions that may qualify certain information to be withheld from release to the public if, by its disclosure, a foreseeable harm would occur. FOUO is information that has not been given a security classification pursuant to the criteria of an Executive Order. Additional information on FOUO may be obtained by contacting the User Agency. FOUO is assigned to information at the time it is created in a DoD Agency or derivatively.

2. **MARKING:**

a. FOUO information received **(released by a DoD component)** should contain the following marking, when received: ***THIS DOCUMENT CONTAINS INFORMATION EXEMPT FROM MANDATORY DISCLOSURE UNDER FOIA. EXEMPTION(S) ___ APPLIES/APPLY.***

b. Information that has been determined to qualify for FOUO status should be indicated by markings when included in documents and similar material. Markings should be applied at the time documents are drafted, whenever possible, to promote proper protection of the information. Unclassified documents and material containing FOUO information shall be marked as follows: Documents will be marked "FOR OFFICIAL USE ONLY" at the bottom of the front cover (if there is one), the title page (if there is one), the first page, and the outside of the back cover (if there is one). Pages of the document that contain FOUO information shall be marked "FOR OFFICIAL USE ONLY" at the bottom. Each paragraph containing FOUO information shall be marked as such. Material other than paper documents (for example, slides, computer media, films, etc.) shall bear markings that alert the holder or viewer that the material contains FOUO information.

c. Within a classified document, an individual page that contains both FOUO and classified information shall be marked at the top and bottom with the highest security classification of information appearing on the page. Individual paragraphs shall be marked at the appropriate classification level, as well as unclassified or FOUO, as appropriate. An individual page that contains FOUO information but no classified information shall be marked "FOR OFFICIAL USE ONLY" at the top and bottom of the page, as well as each paragraph that contains FOUO information. NOTE: For "production efficiency" the entire document may be marked top and bottom with the highest level of classification contained within it, as long as every paragraph is marked to reflect the specific classification of the information it contains.

d. Mark other records, such as computer print outs, photographs, films, tapes, or slides "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.

e. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.

3. **ACCESS:** Access to FOUO Information. FOUO information may be disseminated within the DoD Components and between officials of the DoD Components and DoD contractors, consultants, and grantees as necessary in the conduct of official business. FOUO information may also be released to officials in other Departments and Agencies of the Executive and Judicial Branches in performance of a valid Government function. (Special restrictions may apply to information covered by the Privacy Act, reference (h).) Release of FOUO information to Members of Congress is covered by DoD Directive 5400.4 (reference (gg)) and to the General Accounting Office by DoD Directive 7650.1 (reference (ll)).

4. **DISSEMINATION:** FOUO may be disseminated between officials of DoD Components, DoD contractors, consultants and grantees to conduct official husiness for DoD. Recipients shall be made aware of the status of such information **and transmission shall be by means that preclude unauthorized public disclosure.** FOUO documents and material transmitted outside the Department of Defense must bear an expanded marking on the face of the document so that non-DoD holders understand the status of the information. A statement similar to this one should be used:
"This document contains information
exempt from mandatory disclosure under
the FOIA. Exemption(s) _____ apply.

5. **TRANSMISSION:** FOUO information shall be transmitted in a manner that prevents disclosure of the contents. When not commingled with classified information, it may be sent via first-class mail or parcel post. Bulky shipments, i.e. testing materials, that

otherwise qualify under postal regulations, may be sent by fourth-class mail. FOUO information may also be sent over facsimile equipment; however, when deciding whether to use this means, balance the sensitivity of the records against the risk of disclosure. Consider the location of sending and receiving machines and ensure authorized personnel are available to receive the FOUO information ns soon as it is transmitted. Transmittal documents shall call attention to the presence of FOUO attachments. FOUO information may also be sent via e-mail, if it is sent via a system that will prevent unintentional or unauthorized disclosure.

6. **STORAGE**: To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. Whea there is no internal building security, locked buildings or rooms normally provide adequate after-hours protection. If such protection is not considered adequate, FOUO material shall be stored in locked containers such as file cabinets, desks, or bookcases. *Expenditure of funds for security contoiners or closed areas solely for the protection of FOUO data is prohibited.*

7. **DESTRUCTION**: When no longer needed, FOUO information shall be disposed of by any method that will preclude its disclosure to unauthorized individuals. Destruction of all FOUO, Unclassified, and Official Business related paper products on Hurlburt field is accomplished by shredding.

8. Direct any and all questions concerning FOUO to the 1 SOW/IPI Office at 884-4322.

ADDENDUM TO DD FORM 254 (BLOCK 10k)

AUTOMATED INFORMATION SYSTEMS

1. This section outlines the requirements, procedures, and AF Instructions that must be adhered to and are necessary requirements for contractor's use of Base Network Automated Information Systems on the Local Area Network (LAN).

2. Information Assurance is the actions that protect and defend information systems by ensuring the availability, integrity, authentication, confidentiality, and nonrepudiation. This includes providing for restoration of information systems by incorporating protection, detection, and reaction capabilities.

3. Applicable Regulations governing Automated Information Systems and Computer Security:

a. AFI 33-115v2, Licensing Network Users and Certifying Network Professionals
b. AFSSI 8502, Organizational Computer Security
c. AFI 33-119, Electronic Mail (E-Mail) Management and Use
d. AFI 33-129, Transmission of Information via the Internet
e. AFSSI 7700, Emission Security
f. AFI 33-200, Information Assurance Management
g. AFI 33-219, Telecommunications Monitoring and Assessment Program
h. AFSSI 8520, Identification and Authentication
i. AFSOCI 33-202, Portable Electronic Device Security
j. AFSSI 8580, Remanence Security

4. You are required to safeguard information systems and information against sabotage, tampering, denial-of-service, espionage, fraud, misappropriation, misuse, or release to unauthorized persons. You must also protect hardware, firmware, software, and information against unauthorized disclosure, destruction or modification.

5. Per the Hurlburt Field NIPRnet System Security Authorization Agreement (SSAA), contractor owned hardware and software will not be connected to Hurlburt Field unclassified or classified LAN.

6. Contractor shall not install, use or operate non-Air Force wireless network devices on Hurlburt Field.

7. All information systems, software, and/or enclaves operating on Hurlburt Field must be certified and accredited through the DoD Information Assurance Certification and Accreditation Program prior to their implementation or connection to the Air Force GIG.

8. Per AFI 33-115, Volume 2 Section 5.1 states that every individual who has access to the af.mil or af.smil domain, specialized systems is a network user. Before becoming an Air Force network user an individual must have a favorable background investigation, be trained, and licensed.

9. Automated information systems requirements and assistance can be found at the following:

a. Email: 1sow.ia@hurlburt.af.mil
b. Contact: 1 SOCS/SCXS at 884-6605

LAST REVIEWED/UPDATED
October 2010

ADDENDUM TO DD FORM 254 (BLOCK 11i)

CONTROL OF COMPROMISING EMANATIONS (TEMPEST)

1. Reference:

a. DOD 5220.22-M, National Industrial Security Program Operating Manual, 28 February 2006.

b. Secret Manual AFMAN 33-214, V1, Emission Security Assessments, 7 January 2003 (U).

c. AFSSI 7700, Emission Security, 24 Oct 07

2. In accordance with guidance referenced above, a TEMPEST (EMSEC) Countermeasure Review will only be employed where a threat of exploitation exists. A countermeasure review must be performed by a Certified Tempest Technical Authority (CTTA) and be validated by Information Assurance/Cyber Surety elements prior to allocation of funds for TEMPEST countermeasures.

3. When electronic equipment is used to process classified information, a completed AF Form 4170, Emission Security Assessments/Emission Security Countermeasures Review will be completed IAW with Secret Manual AFMAN 33-214, Emission Security Assessments (U) only if either of the following conditions applies:

a. The contractor will use electronic equipment/facilities to process CONFIDENTIAL, SECRET, TOP SECRET, SCI, SAP, SIOP, Restricted Data information; or

b. The contractor does not maintain complete physical access control of the facility, e.g., the contractor is located in a suite.

4. Complete TEMPEST assessments will be protected at a minimum of "CONFIDENTIAL". A classification is warranted if classified threat information on the facility is included or significant vulnerabilities are identified.

5. TEMPEST/EMSEC requirements and assistance can be found at the following:

a. Email: 1sow.ia@hurlburt.af.mil
b. Contact: 1 SOCS/SCXS at 884-6605

LAST REVIEWED/UPDATED
October 2010

ADDENDUM TO DD FORM 254 (BLOCK 11j)

OPERATIONS SECURITY

1. This section outlines the requirements and procedures necessary for contractors to provide Operations Security (OPSEC) protection for AFSOC's Critical Information (CI).

2. OPSEC is the process of analyzing friendly actions attendant to military operations and other activities to:

a. Identify those actions that can be observed by adversary intelligence systems.
b. Determine which of those action are indicators to hostile intelligence systems which they can obtain and interpret or piece together to derive critical information in time to be useful for adversaries planning.
c. Develop, select and execute countermeasures that eliminate or reduce to an acceptable level the vulnerabilities of friendly actions to adversary exploitation.

3. OPSEC principles are used to help assigned personnel:

a. Maintain a continuing awareness of adversary interest in SOF actions and adversary intelligence collection capabilities.
b. To understand the need to identify and protect unclassified indicators that reveal sensitive information.
c. To evaluate the effectiveness of OPSEC measures taken to preclude or reduce adversary acquisition and exploitation of sensitive information.

4. Our objectives are:

a. Protect planned operational activities by preventing the inadvertent disclosure of unclassified information relating to or revealing a possible classified operation.
b. To preserve secrecy concerning specific scenario events and a USSOCOM or AFSOC response to these events.
c. To identify OPSEC vulnerabilities and recommend protective measures which will serve to enhance the security of future operations.

5. AFSOC employed contractors will be OPSEC in-briefed by the assigned unit/directorate's OPSEC program manager/coordinator on the unit/directorate's OPSEC requirements within 30 days of assignment. Individual training will be developed and applied as required by the level of contact with AFSOC critical information.

6. OPSEC requirements, Critical Information Lists (CILs) and assistance can be found at the following:

7. OPSEC requirements and assistance can be found at the following:

a. Email: 1sow.io@hurlburt.af.mil
b. Contact: 1 SOW/IO at 884-4565

LAST REVIEWED/UPDATED
October 2010

ADDENDUM TO DD FORM 254 (BLOCK 11L)

FOCAL POINT

1. For access to Focal Point, the contractor must be verified to have a Need to Know and a proper security clearance. After proper vetting, contractor may be briefed into Focal Point and will be entered into the Need to Know Database. Contractors are permitted access to Focal Point they are cleared to in the performance of this contract. During out processing, the contractor's assigned unit will coordinate with AFSOC/A3Q to schedule debriefing. Once debriefed, AFSOC/A3Q will remove the contractor from the Need to Know Database. The assigned unit will then notify the COR of read out from Focal Point.

2. Focal Point requirements and assistance can be found at the following:

   a. Email: afsoc.a3q.wf@afsoc.af.mil
   b. Contact: AFSOC/A3Q at 884-2738/4009

LAST REVIEWED/UPDATED
October 2010

The below Coordination Sheet must be signed by the offices where signature blocks appear. These are for sub-items 10.e.(1) and 10.e.(2) **OR** only item 10.e.(1) under item 10 *INTELLIGENCE INFORMATION.*

10.e.(1) Sensitive Compartmented Information (SCI) (b)(6)	(b)(3):10 USC §130b,(b)(6)
10.e.(2) Non-SCI (b)(6)	(b)(3):10 USC §130b,(b)(6)

The responsible office for this information is AFSOC/A2S. The information is current as of 14 February 2011. Earlier versions of this document are obsolete and will not be accepted for new/revised contracts.

ADDENDUM TO DD FORM 254 FOR ITEM 12

(When item 10.e(1) and/or 10.e.(2) are(is) checked "YES")

If either Item 10.e.(1) or Item 10.e.(2) are marked "YES," (i.e., "SCI" or "Non-SCI Intelligence" is involved in the contract), Item 12 must be marked "THROUGH" and the following additional addressees entered:

HQ AFSOC/A2S
100 Bartley Street Suite 212 South
Hurlburt Field, FL 32544-5273

AF/A2RS-CSA
1110 Luke Ave SW, Ste 490
Joint Base Bolling DC 20332

In addition, include the following statement in Item 12:

"CONTRACTOR IS PROHIBITED FROM RELEASING ANY INFORMATION RELATING TO ANY CONTRACT/CONTRACTUAL EFFORT INVOLVING SCI WITHOUT PERMISSION OF AFSOC/A2S. PUBLIC RELEASE OF SCI AND / OR NON-SCI INTELLIGENCE INFORMATION IS PROHIBITED."

ADDENDUM TO DD FORM 254 FOR ITEM 13

(When item 10.e(1) and/or 10.e.(2) are checked "YES")

Contractor is prohibited from using references to SCI accesses, even by unclassified acronyms, in advertising or recruitment media or on the company website without specific, case-by-case approval by SSO AFSOC. (Refer to DCID 6/1, paragraph 7.1)

When required, the contractor will derivatively classify documents created in the course of this contract using the procedures and criteria defined in Executive Order 12958, *Classified National Security Information,* (EO 12958) as amended and Information Security Oversight Office Implementing Directive No. 1. Requests for original classification of intelligence information at any classification level or within any compartment will be referred to the AFSOC Special Security Officer. Requests for classification not involving SCI or intelligence will be referred to the AFSOC Security Forces office via the Contracting Officer's Representative (COR).

When the contractor creates a classified document from extant classified documents, the contractor will incorporate into the finished product a list of all sources used and will apply required security classification markings and handling / control / dissemination / declassification caveats to all working, draft and final copies of classified documents in accordance with the following documents:

- Executive Order 13526;
- *Information Security Oversight Office Implementing Directive No. 1* (Effective September 22, 2003)
- *The Intelligence Community Classification and Control Markings Implementation Manual*, (U/FOUO), with its classified Appendix (CONFIDENTIAL//Rel To USA, AUS, CAN, GBR) as required
- *The Authorized Classification and Control Markings Register*, (U/FOUO), with its classified Annex (SECRET//Rel To USA, AUS, CAN, GBR) as required
- Air Force Instruction 31-401 *Information Security Program Management*
- *Information Security Program*, DoD 5200.1-R
- *The National Industrial Security Program Operating Manual* (NISPOM) (February 2006), DoD 5220.22-M, its supplement and the Department of Defense Overprint to the NISPOM Supplement, as appropriate.

NOTE: As of 30 May 2006, Air Force policy requires use of the standardized security markings guidelines provided in references 12 and 13 listed below. THIS POLICY APPLIES TO ALL CLASSIFIED MATERIAL (DOCUMENTS, PRESENTATIONS, ETC.) GENERATED IN, BY AND FOR THE AIR FORCE. Contractors are required to comply with this policy change.

Data storage media in any form become the property of the U.S. Government whenever classified information is placed thereon. Erasure, "wiping" of the data or reformatting of the media does not change this requirement and does not declassify the media.

Contractor will not sanitize or decompartment any SCI or intelligence. If the contractor believes fulfillment of this contract requires sanitization of SCI or decompartmentation of intelligence, the information will be forwarded to SSO AFSOC.

Access to, discussion of, use of, handling, maintenance and/or storage of SCI is limited to government-owned or government-controlled Sensitive Compartmented Information Facilities (SCIF) unless approved in writing by SSO AFSOC.

The AFSOC Special Security Officer is the final authority regarding issues of security, classification, dissemination or any other matter involving SCI or intelligence. Unresolved SCI or intelligence information security issues shall be directed to HQ AFSOC/A2S (SSO AFSOC), phone (850) 884-6689, or DSN 579-6689. Similar issues involving other classified information will be referred to the COR.

A co-utilization agreement as required by DoD 5105.21-M-1, Chapter 5, Paragraph C, will be completed and signed if any Special Access Program material or information is

stored within any SCIF. The agreement will comply with the requirements in DoD 5105.21-M-1, Chapter 5.C. and AFM 14-304, Chapter 5. If the SSO with security cognizance over the SCIF concerned is not SSO AFSOC, a copy of the agreement will be provided to SSO AFSOC by the SSO concerned.

References. (If newer editions are published after award of the contract, the contractor will utilize the most recent edition of these documents):

1. Executive Order 13526. *Classified National Security Information*, (December 29, 2009)

2. Director of Central Intelligence Directive 6/1 *Security Policy for Sensitive Compartmented Information and Security Policy Manual (1 March 1995 / 23 December 2002)*

3. Director of Central Intelligence Directive 6/3 *Protecting Sensitive Compartmented Information Within Information Systems (May 1, 2003)*

4. Intelligence Community Directive Number 704, *Personnel Security Standards and Procedures for Access to Sensitive Compartmented Information and Other Controlled Access Program Information* (Replaced DCID 6/4 on 1 October 2008)

5. Intelligence Community Policy Guidance Number 704.2, *Personnel Security Adjudicative Guidelines for Determining Eligibility for Access to Sensitive Compartmented Information and Other Controlled Access Program Information* (Replaced DCID 6/4, Annex C on 2 October 2008)

6. Director of Central Intelligence Directive 6/5 *Policy for Protection of Certain non-SCI Sources and Methods Information (SAMI)(February 12, 2001)*

7. Director of Central Intelligence Directive 6/6 *Security Controls on the Dissemination of Intelligence Information (11 July 2001 / 3 May 2002)*(Classified SECRET/NOFORN)

8. Intelligence Community Directive Number 705, Sensitive Compartmented Information Facilities (This document rescinds Director of Central Intelligence Directive 6/9 Physical Security Standards for Sensitive Compartmented Information Facilities (December 17, 2002) as amended by intelligence Community Policy Memoranda 2005-700-1, 2006-700-7 and 2007-700-2.)

9. Information Security Oversight Office Implementing Directive No. 1

10. The Intelligence Community Classification and Control Markings Implementation Manual, (U/FOUO), with its classified Appendix (CONFIDENTIAL//Rel To USA, AUS, CAN, GBR) as required

11. *The Authorized Classification and Control Markings Register*, (U/FOUO), with its classified Annex (SECRET//Rel To USA, AUS, CAN, GBR) as required

12. Department of Defense Manual 5105.21-M-1 *Sensitive Compartmented Information Administrative Security Manual (August 1998)* (DoD 5105.21-M-1) (For Official Use Only)

13. Department of Defense Manual 5220.22-M National Industrial Security Program Operating Manual, February 2006

14. *Joint DoDIIS Cryptologic SCI Information Systems Security Standards* (JDCSISSS)(For Official Use Only)

15. Air Force Instruction 14-302 *Control, Protection, And Dissemination Of Sensitive Compartmented Information* (18 January 1994)

16. Air Force Instruction 14-303 *Release of Intelligence to U.S. Contractors* (1 April 1999)

17. Air Force Manual 14-304 *The Security, Use and Dissemination of Sensitive Compartmented Information* (1 May 99) (For Official Use Only)

18. Signals Intelligence Security Regulation, 26 May 99 (SECRET//COMINT)

19. National Geospatial-Intelligence Agency Imagery Policy Series, February 2004 (SECRET//NOFORN).

20. AFSOC Instruction 33-202, *Portable Electronic Device (PED) Security*

ADDENDUM TO DD FORM 254 FOR ITEM 14
(When item 10.e(1) and/or 10.e.(2) are(is) checked "YES")

Automated Information Systems used to process Sensitive Compartmented Information (SCI) will comply with the *Joint DoDIIS/Cryptologic SCI Information Systems Security Standards (JDCSISSS)* and the references listed in Appendix A of that document. In no case will the contractor process SCI on non-government-owned AIS or on government-owned AIS without written permission from a government agency authorized to issue approval to operate such equipment. The AFSOC SSO is the final authority regarding questions of AIS security for systems processing SCI and/or intelligence information.

Contractor will require access to the NIPRNET.

Contractor will require access to the SIPRNET.

Contractor will require access to the JDISS SOCRATES/JWICS networks.

The contractor will notify the AFSOC Special Security Officer immediately upon receiving "reportable information" or knowledge of reportable information involving any SCI-indoctrinated employees assigned to work on this contract. "Reportable information" is defined as any change in personal status which could affect continuing eligibility for access to SCI. Refer to Paragraph L, Chapter 2 of Department of Defense Manual 5105.21-M-1 *Sensitive Compartmented Information Administrative Security Manual* (August 1998)(For Official Use Only) and Paragraph 2.7 in Air Force Manual 14-304 *The Security, Use and Dissemination of Sensitive Compartmented Information* (1 May 99) (For Official Use Only) . Some examples (not all-inclusive) of reportable information are:

- Death, capture or the unexplained absence (over 24 hours) of any SCI-indoctrinated person (military, U.S. Government civilian employee, contractor)
- Intent to marry or cohabit (i.e., establish a "spouse-like" relationship), or marriage to / cohabitation with a US citizen.
- Intent to marry or cohabit (i.e., establish a "spouse-like" relationship) or marriage to / cohabitation with a **foreign national**
- Divorce of a spouse (US citizen or foreign national)
- Psychiatric referral or psychiatric self-referral.
- Involvement with any civilian or military law enforcement agency (defined as arrest or detention) due to criminal activity (E.g., fraud, black-market activity, theft, assault, driving under the influence/while intoxicated, prostitution, sex offenses, child abuse, domestic violence, use/possession/distribution of illegal drugs or possession of drug

paraphernalia, homicide, manslaughter, leaving the scene of an accident, etc.) or any traffic infraction where the fine was $150 or more.

- Illegal procurement/disposition matters (includes misuse of government or corporate credit and/or travel cards).
- Dependent involvement in a criminal offense.
- An SCI-indoctrinated individual declares himself a Conscientious Objector.
- A close personal or business relationship with a foreign national.
- Attempted suicide or a suicidal gesture.
- Recurring incidents of a discreditable nature.
- Financial irresponsibility or significant debt (failure to make court-ordered payments, placement of accounts with a collection agency, liens against property or income, repossession of property, foreclosures, etc.) .
- Sudden affluence. (Defined as receiving $10,000 or more.)
- Employment (paid or volunteer) by a foreign national, by an agent of any foreign interest or with any organization or person (foreign or domestic) involved in intelligence, foreign affairs or defense issues.
- Coworker or supervisory/management doubts about the stability, trustworthiness, reliability, discretion, character, soundness of judgment or the ability to safeguard classified information to include outside activities/employment.
- Security violations (SCI and non-SCI) involving an SCI-indoctrinated person.
- Refusal to sign a security statement (e.g., non-disclosure agreement, security termination statement, etc.).
- Unofficial foreign travel (itinerary required when self-reported).
- Crime or Accident Victim. Report only those incidents that result in medical or mental problems which, in turn, could adversely affect continuing SCI access.
- Any incident not listed occurring outside the United States which is inconsistent with the laws or customs of a country or state and which may result in unfavorable publicity.

This contract requires certain contractor employees to have access to SCI for performance under this contract. This contract requires not more than 202 SCI-indoctrinated person(s) in order to complete work on the deliverables specified in this contract. Contractor will provide AFSOC/A2S (SSO AFSOC) a list of all persons assigned to work under this contract. The list will include the employees' full names, Social Security Account Numbers, dates and places of birth, the dates of the latest personnel security investigations and the dates of SCI eligibility determination, if applicable. If a Single-Scope Background Investigation has not been completed, or is out of date, upon approval of billets by AFSOC/A2S (SSO AFSOC), the Contractor Special Security Officer (CSSO) or Facility Security Officer (FSO) will submit the necessary forms to the Defense Industrial Security Clearance Office or to the Office of Personnel Management (OPM) for those persons nominated for SCI access in

The responsible office for this information is AFSOC/A2S. The information is current as of 14 February 2011. Earlier versions of this document are obsolete and will not be accepted for new/revised contracts.

accordance with the National Industrial Security Program Operating Manual (NISPOM). Billet justifications for uncleared persons or for those whose investigations are outdated will include the contract Statement of Work (SOW).

Contractor will comply with the SSO AFSOC policy of requiring the shredding of all waste paper products generated in a SCIF or intelligence facility. AFSOC instruction 10-701 also requires the shredding of all other paper items. The only exceptions are food wrappings, newspapers, magazines and packing materials. The shredder used must meet the performance requirements of NSA/CSS Specification 02-01, *High Security Crosscut Paper Shredders* and be approved for the destruction of classified information. (See Annex A of this specification, *NSA/CSS Evaluated Products list for High Security Crosscut Paper Shredders*, for specific equipment meeting these standards.)

Contractor will not destroy any classified document provided by the government for the purpose of performing under the contract without permission from the government. The AFSOC/A2 is the approval authority for "need-to-know" for SCI and intelligence information. This authority is delegated to SSO AFSOC. For all other information, the COR is the approval for "need-to-know."

Contractor will provide AFSOC/A2S (SSO AFSOC), via the Contracting Officer's Representative, a complete list of all employees (names and Social Security Numbers) assigned work under this contract and will maintain the list in a current status as employees are added or removed from the contract. No access will be provided to any contractor employee not on the list.

Contractor will return all SCI and non-SCI intelligence material furnished under this contract to the AFSOC Special Security Officer upon completion of this contract unless written approval is granted for its retention. All classified information (in any form whatsoever) furnished in support of this contract is and remains the sole property of the United States Government.

Contractor will utilize only appropriately secured local/wide area networks (i.e., SIPRNet or JWICS/JDISS, as appropriate), or another appropriately secured electronic means of transmission approved by AFSOC/A2S (SSO AFSOC) as the primary method of transmitting SCI and/or intelligence information under this contract. An alternate method of transmitting SCI/intelligence will be the Defense Courier Service. SSO AFSOC will act as the receiving and dispatching point for use of the Defense Courier Service under this contract and contractor will not require a separate Defense Courier Service account. Establishment of a Defense Courier Service account is not authorized.

Contractor will not remove any SCI or intelligence information from a government or government-controlled Sensitive Compartmented Facility (SCIF) supported by this

contract without written approval of the Senior Intelligence Officer (AFSOC/A2) and, if removed from a government installation, written courier authority from the AFSOC Special Security Officer. Requests to hand-carry SCI or intelligence information via commercial aircraft generally will not be approved. Removal of other classified information requires written permission from the COR.

Contractor will not reproduce classified information (to include SCI and/or intelligence information) without advance approval of SSO AFSOC or the releasing agency. If permission is granted, each copy will be controlled in the same manner as the original.

Contractor employees will wear a SCIF identification badge (issued by SSO AFSOC or other appropriate government authority) at all times while within a SCIF under Government control. The badge must be prominently displayed on top of the outer garment and above the wearer's waist. This requirement is in addition to that mandating wear of the base-issued contractor identification badge.

Contractor will comply with HQ AFSOC policies concerning the use and/or possession of Portable Electronic Devices (PED) within any AFSOC facility. AFSOC prohibits all non-government PEDs and limits use of government PEDs within AFSOC buildings. Refer to AFSOC Instruction 33-202 (*Portable Electronic Device (PED) Security*) for definitions of PEDs.

- AFSOC/A2S (SSO AFSOC) prohibits the possession or use of all cameras, video recorders, audio recorders, cellular phones, hand-held radios, two-way pagers and all devices containing an Radio Frequency transmitter in any AFSOC SCIF.

- Contractor will comply with the AFSOC/A2S (SSO AFSOC) policies which prohibit the possession or use of memory/storage devices variously described as Flash Memory, Memory Sticks, Smart Media, Thumb Drives and/or Jump Drives, *inter alia,* in AFSOC SCIFs. Such items present unacceptable security hazards.

- Briefings/presentations will be sent to / brought into AFSOC-operated SCIFs via secure e-mail at the appropriate classification level or on CD-ROM (Read only) or on DVD (Read only). <u>Use of "thumb drives," "flash drives," "jump drives" or similar type USB storage devices to transfer briefings/presentations is prohibited.</u>

The contractor is prohibited from:

- Connecting any media storage device to any government computer without permission from the Information Assurance Officer for the location in question.

- Connecting any non-government computer to any government computer or computer network without permission from the from the Information Assurance Officer for the location in question.

AFSOC/A2S (SSO AFSOC) (or its designee) conducts random searches of persons (military, government civilians, contractors and other persons) entering and leaving SCIFs. These searches are to ensure prohibited items do not enter SCIFS and to ensure that only authorized items are removed from SCIFs. Prohibited items will be seized and may not be returned. The incident will be reported to the Defense Security Service and the contractor's Facility Security Office/Contractor Special Security Office. Contractor employees assigned to work under this contract must consent to search. (Authority: Section 21 Internal Security Act of 1950; 50 U.S.C. 797)

Contractor employees performing under this contract will participate in all periodic SCI security awareness education and training provided by AFSOC/A2S (SSO AFSOC).

Contract expiration date: 15 Oct 2011

COR/Contract Monitors (CM) (Primary and Alternate) *(Names, office symbols, and phone numbers)*:

Primary: (b)(3):10 USC §130b,(b)(6)
Alternate

Places where contract will be performed *(list physical addresses & locations): See DD254 8.a and 13.*

ADDENDUM TO DD FORM 254 FOR ITEM 15
(When item 10.e(1) and/or 10.e.(2) are(is) checked "YES")

HQ AFSOC/A2S (SSO AFSOC), Hurlburt Field, Florida has exclusive security responsibility for all intelligence information and/or SCI material provided, released or developed under this contract. The Defense Intelligence Agency and HQ AFSOC/A2S (SSO AFSOC) have inspection authority for all intelligence-related and/or SCI-related matters under this contract.

The SSA has security oversight of all information and/or material released or developed under this contract with the exception of Intelligence (SCI and non-SCI) and SAP

material. Long Term Visitor Groups will be inspected as part of the supported organization's annual Information Security Program Review, conducted by the SSA, while operating on an Air Force installation. The contractor will comply with the Visitor Group Security Agreement which must be signed before start of work is authorized at Hurlburt Field.

Addendum to DD Form 254 for Item 17
When item 10.e(1) and/or 10.e.(2) are(is) checked "YES"

HQ AFSOC/A2S.

PAST PERFORMANCE QUESTIONNAIRE

When Filled In This Document Is Source Selection Information IAW FAR 3.104

A. **GENERAL INFO** (***Company being evaluated***): *Respondent, please correct information known to be inaccurate:*

Contractor's Name: _____

Contract Number Provided by Offeror: _____ Dollar Amount: _____

Contract Period or Dates of Performance Provided by Offeror: _____

_____

B. **RESPONDENT INFORMATION** (***Person Completing Questionnaire***):

Name of Respondent: _____ Relationship to Contractor: _____

Address: _____

Telephone Number: _____ Fax Number: _____

Email Address: _____

C. **PERFORMANCE INFORMATION**: Please rate the contractor's quality of performance by placing an "X" in the appropriate column that best describes their effort in accordance with the following descriptions.

1	2	3	4	5	N/A
Unsatisfactory	**Marginal**	**Satisfactory**	**Very Good**	**Exceptional**	**Neutral/ Unknown Confidence**
Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractor performance of the factor or subfactor contains a problem(s) for which the contractor's corrective actions appear or were ineffective.	Performance does not meet some contractual requirements. The contractual performance of the factor or subfactor being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	Performance meets contractual requirements. Contractual performance of the factor or subfactor contains some minor problems for which corrective actions taken by the contractor were satisfactory.	Performance meets contractual requirements and exceeds some to the Government's (or customer's) benefit. The contractual performance of the factor or subfactor being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	Performance meets contractual requirements and exceeds many to the Government's (or customer's) benefit. The contractual performance of the factor or subfactor being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.	The question does not apply. No performance record identifiable within the area of evaluation.

Technical Capability and Management Approach	1	2	3	4	5	N/A
Did the contractor provide sufficient personnel with sufficient breadth and depth of experience /expertise to respond to the PWS?						
Did the contractor effectively monitor team performance and quality of work?						
Did the contractor effectively communicate between contractor employees and/or the Government counterparts?						
Did the contractor provide reasonable and cooperative support in dealing with your staff (including the ability to successfully resolve disagreements/disputes)?						
Did the contractor meet schedule, handle time sensitive requirements, and respond to unexpected surges in work activity?						

Technical Capability and Management Approach (Cont'd)	**1**	**2**	**3**	**4**	**5**	**N/A**
If required, did the contractor avoid, neutralize, or mitigate Organizational Conflicts of Interest?						
Did the contractor demonstrate a sound technical approach, and overcome technical challenges, if encountered, during the period of performance?						
Did the contractor have technically qualified personnel at the time of award with the appropriate security clearances available? If not, did the contractor recruit, hire and retain appropriately cleared and qualified personnel throughout the remaining period of performance?						
If personnel were replaced during the period of performance, did the contractor recruit and hire personnel with the appropriate security clearance, required experience and essential technical expertise necessary to ensure successful contract performance?						

Cost	**1**	**2**	**3**	**4**	**5**	**N/A**
Did the contractor accurately forecast contract costs, including future costs?						
Did the contractor develop and meet realistic project cost estimates?						
Did the contractor promptly alert the Government of unforeseen cost increases?						
Did the contractor demonstrate effectiveness in handling unforeseen cost increases?						
Did the contractor provide accurate and timely cost reporting?						
Did the contractor provide accurate and complete cost proposals reflecting all aspects of work for the required effort?						

D. Briefly summarize any efforts that resulted in implemented innovative and/or creative problem solving solutions.

.....

.....

.....

.....

.....

E. Briefly summarize the quality and timeliness of customer service provided.

_____

_____

_____

_____

F. Would you award a similar contract to this company? Yes___ No ____ Maybe _____

Printed Name of Respondent: _____

Respondent Signature: _____

PLEASE FAX THIS COMPLETED "PRESENT AND PAST PERFORMANCE QUESTIONNAIRE" DIRECTLY TO THE GOVERNMENT AT (b)(6) **OR SCAN AND EMAIL TO:** (b)(3):10 USC §130b,(b)(6)

ATTENTION: (b)(3):10 USC §130b,(b)(6) **NO LATER THAN: 3 AUG 2011/1:00 P.M..**

Your prompt response is appreciated. Thank you for your assistance!

Worksheet 1.0

INSTRUCTIONS TO OFFERORS
(PRIME CONTRACTOR)

1. Worksheets contained in this workbook shall be used to form the core of your cost proposal. As stated in the RFP, all COST AREA information shall be submitted in **electronic format,** plus the number of paper copies indicated in cover letter

2. This workbook is designed to make the proposal process less confusing for offerors and to make the evaluation of the cost area easier for the Government. Please provide the information required on the worksheets in the format provided. "PLEASE DO NOT ADJUST THE FORMAT."

Note: If you need additional cost categories that are not included in the FBLRs worksheet (Sheet 4.0), you may insert additional columns only in the GREEN COLUMNS - to accommodate the added indirect categories. **DO NOT delete any columns. If you don't propose Fringe or COM, for example, leave them blank.*

The following worksheets are for the Prime Contractor.

1.0 INSTRUCTIONS TO OFFERORS (PRIME CONTRACTOR) - Provides general instructions/directions to the prime contractor.

2.0 INSTRUCTIONS TO OFFERORS (MAJOR SUBCONTRACTORS) - Provides general instructions/directions to Major Subcontractors (Defined in Para 10 below).

3.0 GENERAL INFORMATION - Identifies administrative information that is required for reasonableness analysis.

4.0 Offeror Calculations - Provides worksheet to input offeror's charges.

3. In the worksheets themselves, the following color codes are used:

Yellow Cells:	Offeror enters cost data.
Blue Cells:	Totals usually referenced from other worksheets.
Green Cells:	Cells containing specific information.

4. Please use the following filename when submitting the Cost Volume: "COMPANYNAMECOST."

5. The Prime Contractor shall complete and submit all Worksheets.

6. Additional comments / directions may be provided in the "Comments" section of individual cells.

7. For the purposes of cost evaluation only, MAJOR SUBCONTRACTOR is defined as any subcontractor providing 20% or more of any given labor category.

INSTRUCTIONS TO OFFERORS (MAJOR SUBCONTRACTORS)

1. Major Subcontractor is defined as any subcontractor who is expected to provide 20% or more of any given labor category. (See Para 7, Worksheet 1.0.)

2. For those firms proposing as Major Subcontractors to a Prime, Worksheet 4.0 Offeror Calculations shall be completed as appropriate for those labor categories provided by the sub. A copy of the sub's completed Worksheet 4.0 shall be provided to the Government by the proposal due date, either through the Prime or under separate cover to the Government.

3. The following worksheets shall form the core of your cost proposal. As requested in the RFP, all COST AREA information should be presented in **electronic format** plus the number of paper copies indicated.

4. This workbook is designed to make the proposal process less confusing for offerors and to make the evaluation of the cost area easier for the Government. Please provide the information required on the worksheets in the format provided. ***PLEASE DO NOT ADJUST THE FORMAT.***

**If you need additional cost categories that are not included in the FBLRs worksheet, you may insert additional columns only in the GREEN COLUMNS - to accommodate the added indirect categories. DO NOT delete any columns. If you don't propose Fringe or COM, for example, leave them blank.*

5. Subcontractors are requested to complete and submit the following completed Worksheets:

   2.0 INSTRUCTIONS TO OFFERORS - (MAJOR SUBCONTRACTORS) - Provides general instructions/directions to Subcontractors.
   3.0 GENERAL INFORMATION - Identifies administrative information that is required for reasonableness analysis.
   4.0 Offeror Calculations - Provides worksheet to input offeror's charges.

6. Subcontractors may submit their detailed proposals under separate cover by the proposal due date as identified in the RFP.

7. In the worksheets themselves, the following color codes are used:

Yellow Cells:	Offeror enters cost data.
Blue Cells:	Totals usually referenced from other worksheets.
Green Cells:	Cells containing specific information.

8. Please use the following filename when submitting the Cost Volume: "COMPANYNAMECOST."

9. Major subcontractors are required to complete Worksheets 3.0 and 4.0. If they desire, they may provide their calculations directly to the Government under separate cover by the proposal date as identified in the RFP.

10. Additional comments / directions may be provided in the "Comments" section of individual cells.

Worksheet 3.0: General Information

Prime: _____ (if proposing as a Subcontractor)

GENERAL REQUIRED INFORMATION

The following General Information Tab continues through line 55

To the Offerors: Please provide the information requested below:

1.

Offeror	ABC CORP
St. Address	PO Box 100
City,State	ANYWHERE, USA
Zip	XXXXXX
Telephone	XXXXXX

2.0 Profit Rate _____

3. Cognizant DCAA Auditor

Name	Mr. John Doe
Office	Cognizant DCAA
St. Address	Anywhere
City,State	USA
Zip	XXXXXX
Telephone	XXXXXX
e-mail	XXXXXX
FAX	XXXXXX

4. Are you Proposing using FPRAs?

YES	_____	Provide Copy of FPRA
NO	_____	Provide Support/Justification for Rates Used
Partly	_____	(explain)

5. Escalation: Identify the escalation used to generate the Direct Labor Rates

Base Year	_____
Option Yr 1	_____
Option Yr 2	_____

Escalation Index Used:
Other Method of

6. Total Price for each year and grand total of Proposal (Automatically Filled from Tab 4)

Base Year		$714,030.40
Option	Year 1	$0.00
Option	Year 2	$0.00
Total		$714,030.40

7. Full Time Equivalent Productive Work Year (hours)

Worksheet 4.0: Offeror Calculations

Calculates the Average/Maximum FBLR for the Prime (or Subcontractor)

Insert columns only in the green area

Note: Offerors have the option of either using the offered formulae or direct imputing values for the indirect columns.

Note: Examples given for offeror understanding. Please erase figures and use your own.

BASE YR

Disciplines/Skill Levels	**Yearly Salary**	**FTE Hours**	**# Emp in Labor Cat**	**Base Rate**	**Fringe**	**Overhead**	**G&A**	**C.O.M.**	**Profit**	**Prime Ktr FBLR**	**Yrly Total All Emp**
Base Yr Proposed Indirect Rates					5%	5%	5%	1%	5%		
Labor Category											
Network Analyst II	$36,800.00	*1840*	1	$ 20.00	$ 1.00	$ 1.00	$ 1.10		$ 1.16	$ 24.26	$ 44,638.40
Subject Matter Expert III	$55,200.00	*1840*	10	$ 30.00	$ 1.50	$ 1.50	$ 1.65		$ 1.73	$ 36.38	$ 669,392.00
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		3,680	11.00							**Grand Total:**	$ 714,030.40

Worksheet 4.0: Offeror Calculations

Calculates the Average/Maximum FBLR for the Prime (or Subcontractor)

Insert columns only in the green area

Note: Offerors have the option of either using the offered formulae or direct imputing values for the indirect columns.

Option YR 1

Disciplines/Skill Levels	Yearly Salary	FTE Hours	# Emp in Labor Cat	Base Rate	Fringe	Overhead	G&A	C.O.M.	Profit	Prime Ktr FBLR	Yrly Total All Emp
Base Yr Proposed Indirect Rates					0%	0%	0%		0%		
Labor Category											
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		-	-							**Grand Total:**	$ -

Worksheet 4.0: Offeror Calculations

Calculates the Average/Maximum FBLR for the Prime (or Subcontractor)

Insert columns only in the green area

Note: Offerors have the option of either using the offered formulae or direct imputing values for the indirect columns.

Option YR 2

Disciplines/Skill Levels	Yearly Salary	FTE Hours	# Emp in Labor Cat	Base Rate	Fringe	Overhead	G&A	C.O.M.	Profit	Prime Ktr FBLR	Yrly Total All Emp
Base Yr Proposed Indirect Rates					0%	0%	0%		0%		
Labor Category											
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		-	-							**Grand Total:**	$ -

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE OF PAGES
J	1 / 14

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
P00001	16-Jan-2012	F2FF212004A001	

6. ISSUED BY CODE F2FF01

(b)(3):10 USC §130b,(b)(6)

HQ AFSOC/AT
BLDG 90333 STE 314
427 CODY AVE
HURLBURT FIELD FL 32544-5407

7. ADMINISTERED BY (If other than item 6) CODE FA0021

HQ AFSOC/AZKQ
[redacted]
BLDG 90333 STE 225
427 CODY AVE
HURLBURT FIELD FL 32544-5407

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)

MACAULAY-BROWN, INC
(b)(6) [redacted]
4927 EXECUTIVE DR
DAYTON OH 45430-1062

CODE 4R389 FACILITY CODE

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

X 10A. MOD. OF CONTRACT/ORDER NO. FA0021-11-F-0005

X 10B. DATED (SEE ITEM 13) 02-Sep-2011

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer ☐ is extended, ☐ is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning ____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
Alliant GSA Terms and Conditions

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Modification Control Number: capikl1235

Fund Delivery order and change POP

See summary of changes for funding and POP details.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
(b)(6) [redacted]	(b)(3):10 USC §130b,(b)(6) [redacted]

15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(b)(6) [redacted] (Signature of person authorized to sign)	1/10/12	(b)(6) [redacted] (Signature of Contracting Officer)	10 JAN 2012

EXCEPTION TO SF 30
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0001
The CLIN extended description has changed

From - Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 19,964,227.60 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2011 – 15 Oct 2012. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: one partial payment of $831,842.82 for the period 16 Oct - 31 Oct 2011, eleven equal payments of $1,663,685.63, and one partial payment of $831,842.82 for the period 1 Oct - 15 Oct 2012. Reference G-0004(d)(1) & H-0005.

To - Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 19,964,227.60 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Jan 2012 – 15 Jan 2013. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: one partial payment of $831,842.82 for the period 16 Jan - 31 Jan 2012, eleven equal payments of $1,663,685.63, and one partial payment of $831,842.82 for the period 1 Jan - 15 Jan 2013. Reference G-0004(d)(1) & H-0005..

CLIN 1001
The CLIN extended description has changed

From - Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 19,975,394.80 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2012 – 15 Oct 2013. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be

made as follow: (determined at time of option) payment shall be made monthly 16 Oct - 31 Oct 2012, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Oct - 15 Oct 2013. Reference G-0004(d)(1) & H-0005.

To - Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 19,975,394.80 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Jan 2013 – 15 Jan 2014. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: (determined at time of option) payment shall be made monthly 16 Jan - 31 Jan 2013, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Jan - 15 Jan 2014. Reference G-0004(d)(1) & H-0005..

CLIN 2001

The CLIN extended description has changed

From - Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 20,026,173.60 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Oct 2013 – 15 Oct 2014. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: (determined at time of option) payment shall be made monthly 16 Oct - 31 Oct 2013, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Oct - 15 Oct 2014. Reference G-0004(d)(1) & H-0005.

To - Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 20,026,173.60 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Jan 2014 – 15 Jan 2015. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: (determined at time of option) payment shall be made monthly 16 Jan - 31 Jan 2014, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Jan - 15 Jan 2015. Reference G-0004(d)(1) & H-0005..

SUBCLIN 000101 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000101			Lump Sum		$0.00

Labor costs for all locations during bas
FFP
Labor costs for all locations during base period of performance, 16 Jan 2012 - 15 Jan 2013.
FOB: Destination
PURCHASE REQUEST NUMBER: F2FF212004A001
SIGNAL CODE: A

NET AMT $0.00

ACRN AA $19,964,227.60
CIN: F2FF212004A0010000AA

SUBCLIN 000201 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000201			Lump Sum		$0.00

OCONUS Reimbursable Expenses
COST
OCONUS Reimbursable Expenses
FOB: Destination
PURCHASE REQUEST NUMBER: F2FF212004A001
SIGNAL CODE: A

ESTIMATED COST $0.00

ACRN AA $1,600,000.00
CIN: F2FF212004A0010000AA

SUBCLIN 000301 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000301			Lump Sum		$0.00
	Travel Costs, CONUS and OCONUS				
	COST				
	Travel Costs, CONUS and OCONUS				
	FOB: Destination				
	PURCHASE REQUEST NUMBER: F2FF212004A001				
	SIGNAL CODE: A				
				ESTIMATED COST	$0.00
	ACRN AA CIN: F2FF212004A0010000AA				$380,000.00

SUBCLIN 000401 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000401			Lump Sum		$0.00
	Expanded Work Week, for hours in excess				
	COST				
	Expanded Work Week, for hours in excess of 40 hours per week.				
	FOB: Destination				
	PURCHASE REQUEST NUMBER: F2FF212004A001				
	SIGNAL CODE: A				
				ESTIMATED COST	$0.00
	ACRN AA CIN: F2FF212004A0010000AA				$4,000,000.00

SUBCLIN 000501 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000501			Lump Sum		$0.00

New Mexico Gross Receipts Tax
COST
New Mexico Gross Receipts Tax
FOB: Destination
PURCHASE REQUEST NUMBER: F2FF212004A001
SIGNAL CODE: A

ESTIMATED COST $0.00

ACRN AA $25,000.00
CIN: F2FF212004A0010000AA

SECTION E - INSPECTION AND ACCEPTANCE

The following Acceptance/Inspection Schedule was added for SUBCLIN 000101:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 000201:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 000301:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 000401:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 000501:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

SECTION F - DELIVERIES OR PERFORMANCE

The following Delivery Schedule item for CLIN 0001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC

POP 16-OCT-2011 TO 15-OCT-2012	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2012 TO 15-JAN-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 0002 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2011 TO 15-OCT-2012	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2012 TO 15-JAN-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 0003 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2011 TO 15-OCT-2012	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2012 TO 15-JAN-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 0004 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2011 TO 15-OCT-2012	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2012 TO 15-JAN-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 0005 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2011 TO 15-OCT-2012	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC

POP 16-JAN-2012 TO 15-JAN-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 1001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2012 TO 15-OCT-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2013 TO 15-JAN-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 1002 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2012 TO 15-OCT-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2013 TO 15-JAN-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 1003 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2012 TO 15-OCT-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2013 TO 15-JAN-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 1004 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2012 TO 15-OCT-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2013 TO 15-JAN-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 1005 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC

POP 16-OCT-2012 TO 15-OCT-2013	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2013 TO 15-JAN-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 2001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2013 TO 15-OCT-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2014 TO 15-JAN-2015	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 2002 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2013 TO 15-OCT-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2014 TO 15-JAN-2015	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 2003 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2013 TO 15-OCT-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2014 TO 15-JAN-2015	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 2004 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2013 TO 15-OCT-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC

POP 16-JAN-2014 TO 15-JAN-2015	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

The following Delivery Schedule item for CLIN 2005 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-OCT-2013 TO 15-OCT-2014	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 16-JAN-2014 TO 15-JAN-2015	N/A	(b)(3):10 USC §130b,(b)(6)	F2FF21

SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by $25,969,227.60 from $0.00 to $25,969,227.60.

SUBCLIN 000101:
Funding on SUBCLIN 000101 is initiated as follows:

ACRN: AA

CIN: F2FF212004A0010000AA

Acctng Data: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $19,964,227.60

Total: $19,964,227.60

SUBCLIN 000201:
Funding on SUBCLIN 000201 is initiated as follows:

ACRN: AA

CIN: F2FF212004A0010000AA

Acctng Data: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $1,600,000.00

Total: $1,600,000.00

SUBCLIN 000301:
Funding on SUBCLIN 000301 is initiated as follows:

ACRN: AA

CIN: F2FF212004A0010000AA

Acctng Data: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $380,000.00

Total: $380,000.00

SUBCLIN 000401:
Funding on SUBCLIN 000401 is initiated as follows:

ACRN: AA

CIN: F2FF212004A0010000AA

Acctng Data: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $4,000,000.00

Total: $4,000,000.00

SUBCLIN 000501:
Funding on SUBCLIN 000501 is initiated as follows:

ACRN: AA

CIN: F2FF212004A0010000AA

Acctng Data: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $25,000.00

Total: $25,000.00

(End of Summary of Changes)

(b)(3):10 USC §130b,(b)(6)

(b)(3):10 USC §130b,(b)(6)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE OF PAGES
J	1 / 20

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
P00002	15-Jun-2012	SEE SCHEDULE	

6. ISSUED BY	CODE	7. ADMINISTERED BY (If other than item 6)	CODE
HQ AFSOC/A7KC [redacted] 427 CODY AVE HURLBURT FIELD FL 32544-5407	FA0021	HQ AFSOC/A7KC [redacted] 427 CODY AVE HURLBURT FIELD FL 32544-5407	FA0021

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		
MACAULAY BROWN INC [redacted] 4021 EXECUTIVE DR DAYTON OH 45430-1062		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	X	10A. MOD. OF CONTRACT/ORDER NO. FA0021-11-F-0005
CODE 4R389	FACILITY CODE	X 10B. DATED (SEE ITEM 13) 02-Sep-2011

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer ☐ is extended, ☐ is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.243-1 Changes

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Modification Control Number: edens1295

a. The purpose of this modification is to meet surge requirements in order to enable additional PED lines.

b. POP remains the same. See summary of changes for funding.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
(b)(3):10 USC §130b,(b)(6)	(b)(3):10 USC §130b,(b)(6)

15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(b)(6) (Signature of person authorized to sign)	6/15/12	BY (b)(6)	15-Jun-2012

EXCEPTION TO SF30
APPROVED BY OIRM 11-83

30-105-04

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

(b)(3):10 USC §130b,(b)(6)

(b)(3):10 USC §130b,(b)(6)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE OF PAGES
J	1 / 3

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
P00003	20-Sep-2012	SEE SCHEDULE	

6. ISSUED BY	CODE	FA0021	7. ADMINISTERED BY (If other than item 6)	CODE	FA0021
NO AF SOC APGO [redacted] 85OG/PKP STE 225 427 COody AVE HURLBURT FIELD FL 32544-5987			NO AF SOC APGO [redacted] 85OG/PKP STE 225 427 COody AVE HURLBURT FIELD FL 32544-5987		

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		9A. AMENDMENT OF SOLICITATION NO.
MACALAY GROUP, INC (b)(6) 4021 NEW ALTON DR DAYTON OH 45430-1002		9B. DATED (SEE ITEM 11)
	X	10A. MOD. OF CONTRACT/ORDER NO. FA0021-11-F-0005
CODE 4R389 / FACILITY CODE	X	10B. DATED (SEE ITEM 13) 02-Sep-2011

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52-243-1 Changes

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

F. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Modification Control Number: edens112129

A. This modification is to decrease FY funds as depicted in the CLINs.

B. PoP remains the same. See Summary of Changes for actions taken.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
(b)(3):10 USC §130b,(b)(6)	(b)(3):10 USC §130b,(b)(6)
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED / 16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(b)(6)	9-20-12 / (b)(6)	20 Sep 2012

EXCEPTION TO SF 30 APPROVED BY OIRM 11-83

30-105-03

STANDARD FORM 30 (Rev. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was decreased by $1,962,000.00 from $29,933,424.01 to $27,971,424.01.

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0001
The unit price amount has decreased by $1,000,000.00 from $22,752,289.01 to $21,752,289.01.
The total cost of this line item has decreased by $1,000,000.00 from $22,752,289.01 to $21,752,289.01.

CLIN 0002
The estimated/max cost has decreased by $275,000.00 from $1,925,000.00 to $1,650,000.00.
The total cost of this line item has decreased by $275,000.00 from $1,925,000.00 to $1,650,000.00.

CLIN 0003
The estimated/max cost has decreased by $70,000.00 from $455,000.00 to $385,000.00.
The total cost of this line item has decreased by $70,000.00 from $455,000.00 to $385,000.00.

CLIN 0004
The estimated/max cost has decreased by $600,000.00 from $4,776,135.00 to $4,176,135.00.
The total cost of this line item has decreased by $600,000.00 from $4,776,135.00 to $4,176,135.00.

CLIN 0005
The estimated/max cost has decreased by $17,000.00 from $25,000.00 to $8,000.00.
The total cost of this line item has decreased by $17,000.00 from $25,000.00 to $8,000.00.

SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was decreased by $1,962,000.00 from $29,933,424.01 to $27,971,424.01.

SUBCLIN 000101:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN

F2FF212004A0010000AA) was decreased by $500,000.00 from $19,964,227.60 to $19,464,227.60

SUBCLIN 000102:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN F2FF212144A0010000AA) was decreased by $500,000.00 from $2,788,061.41 to $2,288,061.41

SUBCLIN 000201:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN F2FF212004A0010000AA) was decreased by $200,000.00 from $1,600,000.00 to $1,400,000.00

SUBCLIN 000202:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN F2FF212144A0010000AA) was decreased by $75,000.00 from $325,000.00 to $250,000.00

SUBCLIN 000301:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN F2FF212004A0010000AA) was decreased by $50,000.00 from $380,000.00 to $330,000.00

SUBCLIN 000302:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN F2FF212144A0010000AA) was decreased by $20,000.00 from $75,000.00 to $55,000.00

SUBCLIN 000401:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN F2FF212004A0010000AA) was decreased by $600,000.00 from $4,000,000.00 to $3,400,000.00

SUBCLIN 000501:

AA: 9720100.56SF SC2 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C (CIN F2FF212004A0010000AA) was decreased by $17,000.00 from $25,000.00 to $8,000.00

(End of Summary of Changes)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE: J
PAGE OF PAGES: 1 | 50

2. AMENDMENT/MODIFICATION NO.: P00004
3. EFFECTIVE DATE: 11-Oct-2012
4. REQUISITION/PURCHASE REQ. NO.: SEE SCHEDULE
5. PROJECT NO. (If applicable):

6. ISSUED BY: CODE FA0021
HQ AFSPC/A7K(1)
(b)(3):10 USC §130b,(b)(6)
BLDG 5677 STE 226
47 COBY AVE
HURLBURT FIELD FL 32544-5487

7. ADMINISTERED BY (If other than item 6): CODE
See Item 6

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)
MACAULAY-BROWN, INC
(b)(6)
4401 EXECUTIVE DR
DAYTON OH 45430-1067

CODE: 4R389 FACILITY CODE:

9A. AMENDMENT OF SOLICITATION NO.:
9B. DATED (SEE ITEM 11):
X 10A. MOD. OF CONTRACT/ORDER NO.: FA0021-11-F-0005
X 10B. DATED (SEE ITEM 13): 02-Sep-2011

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter making reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.243-1 Changes

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
Modification Control Number: edensj133
Update contract with current Theater Business Clearance clauses. See Summary of Changes for action taken

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print): (b)(3):10 USC §130b,(b)(6)
16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print): (b)(3):10 USC §130b,(b)(6)

15B. CONTRACTOR/OFFEROR: (b)(6)
15C. DATE SIGNED: 10/16/12
16B. UNITED STATES OF AMERICA: (b)(6)
16C. DATE SIGNED: 16 Oct 2012

(b)(3):10 USC §130b,(b)(6)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO. PD0005	3. EFFECTIVE DATE 21-Dec-2012	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY	CODE FA0021	7. ADMINISTERED BY (If other than item 6)	CODE
[redacted]		See Item 6	

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)

[redacted]

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

X 10A. MOD. OF CONTRACT/ORDER NO. FA0021-11-F-0006

10B. DATED (SEE ITEM 13) X 02-Sep-2011

CODE 4F089 FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Item 8 and 15, and returning _____ copies of this amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
Option to Extend the Term of the Contract FAR 52.217-9

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
Modification Control Number: edpns1331

a. Exercise Option Year 1

b. Contractor required to report all contractor labor hours as required by recent DoD Memorandum dated 13 Nov 12, and report data via http://www.ecmra.mil/IAW parameters established in memorandum

c. All other terms and conditions remain unchanged

15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) [redacted]		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) [redacted]	
15B. CONTRACTOR/OFFEROR [redacted]	15C. DATE SIGNED 12/24/12	16B. UNITED STATES OF AMERICA [redacted]	16C. DATE SIGNED 3 Dec 2012

EXCEPTION TO SF 30 APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (Rev. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by $30,913,181.20 from $27,971,424.01 to $58,884,605.21.

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 1001

The CLIN extended description has changed from Labor Costs for all locations during the base period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $ 19,975,394.80 for on-site labor is based on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Jan 2013 – 15 Jan 2014. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: (determined at time of option) payment shall be made monthly 16 Jan - 31 Jan 2013, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Jan - 15 Jan 2014. Reference G-0004(d)(1) & H-0005. to Labor Costs for all locations during Option year 1 period of performance. (1) The Contractor shall provide non-personal services using the labor categories identified in the contractor's Alliant GWAC contract. (2) The Firm Fixed-Price award of $23,763,181.20 is based on the original option yr 1 amt of $ 19,975,394.80 plus $3,787,786.40 (for surge efforts) for on-site labor and on the Contractor's proposed and awarded cost to perform services and provide deliverables identified in the Performance Work Statement for the period 16 Jan 2013 – 15 Jan 2014. Contractor's proposal, received 3 Aug 2011 is incorporated by reference. (3) Payment for satisfactory performance and acceptance of required deliverables by the government shall be made as follow: (determined at time of option) payment shall be made monthly 16 Jan - 31 Jan 2013, eleven equal payments of (determined at time of option), and one partial payment of (determined at time of option) for the period 1 Jan - 15 Jan 2014. Reference G-0004(d)(1) & H-0005.

The unit price amount has increased by $3,787,786.40 from $19,975,394.80 to $23,763,181.20.

The option status has changed from Option to Option Exercised.

The total cost of this line item has increased by $3,787,786.40 from $19,975,394.80 to $23,763,181.20.

CLIN 1002

The IDC type has changed from Indefinite Quantity to N/A.

The estimated/max cost has increased by $300,000.00 from $1,600,000.00 to $1,900,000.00.

The option status has changed from Option to Option Exercised.

The total cost of this line item has increased by $300,000.00 from $1,600,000.00 to $1,900,000.00.

CLIN 1003

The IDC type has changed from Indefinite Quantity to N/A.

The estimated/max cost has increased by $70,000.00 from $380,000.00 to $450,000.00.

The option status has changed from Option to Option Exercised.

The total cost of this line item has increased by $70,000.00 from $380,000.00 to $450,000.00.

CLIN 1004

The IDC type has changed from Indefinite Quantity to N/A.
The estimated/max cost has increased by $800,000.00 from $4,000,000.00 to $4,800,000.00.
The option status has changed from Option to Option Exercised.
The total cost of this line item has increased by $800,000.00 from $4,000,000.00 to $4,800,000.00.

SUBCLIN 100101 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100101			Lump Sum		$0.00
EXERCISED OPTION	Labor FFP Labor costs for all locations during first option year, 16 Jan 2013 - 15 Jan 2014. Includes CMEs for surge. FOB: Destination PURCHASE REQUEST NUMBER: F2FF212318A001				
				NET AMT	$0.00
	ACRN AB CIN: F2FF212318A00100AA				$23,763,181.20

SUBCLIN 100201 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100201			Lump Sum		$0.00
EXERCISED OPTION	OCONUS reimbursable expenses COST OCONUS reimbursable expenses FOB: Destination PURCHASE REQUEST NUMBER: F2FF212318A001				
				ESTIMATED COST	$0.00
	ACRN AB CIN: F2FF212318A0010000AA				$1,900,000.00

SUBCLIN 100301 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100301			Lump Sum		$0.00
EXERCISED OPTION	Travel Costs, CONUS and OCONUS COST Travel Costs, CONUS and OCONUS FOB: Destination PURCHASE REQUEST NUMBER: F2FF212318A001				
				ESTIMATED COST	$0.00
	ACRN AB CIN: F2FF212318A001000AA				$450,000.00

SUBCLIN 100401 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100401			Lump Sum		$0.00
EXERCISED OPTION	Expanded Work Week COST Expanded Work Week, for hours in excess of 40 hours per week FOB: Destination PURCHASE REQUEST NUMBER: F2FF212318A001				
				ESTIMATED COST	$0.00
	ACRN AB CIN: F2FF212318A001000AA				$4,800,000.00

SECTION E - INSPECTION AND ACCEPTANCE

The following Acceptance/Inspection Schedule was added for SUBCLIN 100101:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
N/A	N/A	N/A	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 100201:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
N/A	N/A	N/A	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 100301:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
N/A	N/A	N/A	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 100401:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
N/A	N/A	N/A	Government

SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by $30,913,181.20 from $27,971,424.01 to $58,884,605.21.

SUBCLIN 100101:
Funding on SUBCLIN 100101 is initiated as follows:

ACRN: AB

CIN: F2FF212318A00100AA

Acctng Data: 9730100.56SF SC3 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $23,763,181.20

Total: $23,763,181.20

SUBCLIN 100201:
Funding on SUBCLIN 100201 is initiated as follows:

ACRN: AB

CIN: F2FF212318A00100000AA

Acctng Data: 9730100.56SF SC3 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $1,900,000.00

Total: $1,900,000.00

SUBCLIN 100301:
Funding on SUBCLIN 100301 is initiated as follows:

ACRN: AB

CIN: F2FF212318A00100000AA

Acctng Data: 9730100.56SF SC3 3010 IM9700 010000 559ZZ 012547 667100 F67100 ESP:7C

Increase: $450,000.00

Total: $450,000.00

SUBCLIN 100401:
Funding on SUBCLIN 100401 is initiated as follows:

ACRN: AB

CIN: F2FF212318A0010006AA

Acctng Data: 9' 30100.56SF SC 301(1M9 00 10000 : ?100 00 ESP:

Increase: $4,800,000.00

Tot . $4,800,000.00

(End of Summary of Changes)