








TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	1/1/2013-1/31/2013		Completed By: Mary Ann Baker	
Projects included	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 02.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard	
Schedule	
Quality	
Risks	
Issues	

Legend	
	No intervention required. Project going as planned in this area. A positive variance or a negative variance less than or equal to 5%; risk and/or issue rating of Low.
	Some oversight required. Project may be at risk in this area. A negative variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium.
	Intervention required. Project is at risk in this area. A negative variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical.

TXCSES 2.0 Initiative Summary

Initiative Status

- Schedule rating is “yellow”. The rebaseline of the workplan’s Release 1 design, development, and implementation tasks to reschedule the phase 1 projects to implement with EER phase 2 improved schedule performance for Release 1. However, the CIL requirements clarifications and the Pilot release are tracking late. Reference Schedule Management section for additional details..
- Quality rating is “red” due to continued quality issues with the Case Initiation and Locate Renewal (CIL) designs. See the Quality Management section of this report for further detail.

TXCSES 2.0 Initiative Summary

- Risk rating is “red” due to the number of risks rated “Significant” that are currently being monitored, with little progress on defined mitigations. There are twelve (12) significant risks.
- Issue rating is “red” due to the number and magnitude of issues currently being worked. There are 3 critical issues.

TXCSES 2.0 Project Implementation Update

- The team updated the workplan to implement the phase 1 projects with EER phase 2. As reported since October, the Steering Committee approved this approach to minimize the risk associated with the integration between the new T2 system and the legacy T1 system. This change does not affect the scope of the individual projects within T2 and it also does not change the overall schedule for completion of the T2 system. However, schedules and milestones for the phase 1 projects were revised to align with the EER project and implemented as one release. This report reflects the updated schedule milestones and project end date.
- The Independent Validation and Verification (IV&V) team was on-site 1/7/13 – 1/18/13 for their bi-annual review.

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - Of the 23 CIL Business Process Models (BPMs), 1 is currently in the final stage of requirements clarification and 21 have moved into design (one BPM was inactivated). The final BPM will complete in early February 2013.
 - High Level Design reviews progressed on Case Management and Locate Capabilities. Case Closure and Org & Employer Management are due to start in February.
 - Functional Design artifacts were delivered and reviews are ongoing for the Case Intake and Case Management Capabilities.
 - CIL/EER Integration Requirements work has begun. Work is scheduled to complete in March.
 - CIL PM entered and is sponsoring 3 Tailoring Requests (TRs) for process changes for the Release 1 projects. Sub-group has been working on implementation plan for the TRs.
 - Design Summary status is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	5	0	1	0	6
Case Management	2	0	0	1	3
Case Closure	0	0	1	0	1
Org & Employer Management	0	0	1	0	1
Interstate	3	0	0	0	3
Title IV-A	0	0	0	1	1
Locate	1	1	2	0	4
Utilities	0	0	1	3	4
Totals:	11	1	6	5	23

Functional Design:

Capability	Artifact Type	Completed	Validation	Draft	Not Started	Total
Case Intake	FD: User Experiences	0	7	0	0	7
	FD: LDM	0	1	0	0	1
Case Management	FD: User Experiences		10	4	0	14
	FD: LDM	0	0	1	0	1
Case Closure						

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	FD: User Experiences				1	1
	FD: LDM				1	1
Interstate						
	FD: User Experiences	0	0	1	0	1
	FD: LDM	0	0	1	0	1
Locate						
	FD: User Experiences	0	0	4	2	6
	FD: LDM	0	0	1	0	1
Totals:		0	18	12	4	34

- Release 1: Enterprise Reporting System (ERS)
 - Began validation of Report Generation Design Approach and completed Report Generation Prototype for demonstration.
 - Presented ERS Data Repository architecture study results to Steering Committee; obtained approval to proceed with DB2 Data Warehouse option.
 - Provided team training on High-Level Design (HLD) review/validation and began validation process for ERS Internal Portal HLD.
 - Began work sessions to collect key report attributes and validate accuracy of report inventory.
 - Continued to monitor Pre-Development and Development environments set up; clarified installation process, roles, and responsibilities.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team received trend analysis information regarding duplicate member/case from DDI vendor. The team will evaluate this information and present to Field Operations Management for further assessment of clean up time frames.

- Release 1: Establishment and Enforcement Renewal (EER)
 - EER Knowledge Transfer activities continues as planned. The team is on schedule to wrap up this stage by end of February and begin the Design phase in March.
 - No large requirements gaps have been found to date.

Enterprise Content Management Status

- Capture Implementation
 - Orphan Folder fix
 - The last step in completing the Orphan Folder fix work will be completed prior to VCF Pilot go-live.
 - Case File Inventory Fix and Office Code Fix (for Pilot)
 - User Acceptance Test environment (UAT) is almost complete. The change is included in the VCF deployment.

- VCF Pilot Implementation
 - Team continued execution of System Test and started UAT.
 - Team continued script recording for Performance Testing. Performance Testing is behind schedule and may result in an impact to the go-live date.

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- Team continued to work on build and deploy activities into the System and UAT environments.
- Team continued work on Production Deployment Plan.
- Team continued review of the application monitoring plan.
- Team began “train the trainers” training and regional managers’ training.
- Team continued mentoring activities for persons assuming new roles.

- **RODEO**

- Steering Committee approved the procurement of Correspondence Management, add-on Software to Adobe LiveCycle.
- Began High Level Design for Document Generation.
- Continued process to create and develop fragments, forms, documents, PAKs and associated rules for :
 - CIL Automated Mail Center (AMC) Documents
 - Ancillary Legal Documents
- Continued inactivation of BPMs as approved by Business Services Council. Completed the inactivation of:
 - BPM6, Attorney Review and Sign
- Continued requirement refinement for:
 - BPM1, Forms Library
 - BPM34, Document Generation
- Completed updates to the requirements tool to reflect traceability changes resulting from rescheduling the Phase 1 release.

T2 Infrastructure Status

- Installed and validated products for VCF Pilot. There are only two more products to be installed.
- Prepared the plan for the GPFS install and move to the new EMC storage.
- Resolved the issues with the Advanced Document Transformation Services (ADTS) installs in the San Angelo Data Center (SDC) environments.
- Implemented a daily Help Desk ticket process to review & assign work.

T2 Architecture Status

- T1 Integration
 - Exception Handling – In validation.
 - T1-to-T2 Architecture Approach – Addressed T1 to T2 Architecture Approach validation comments.
 - End to End T1 Integration – Started development of How to Guide for T1 Integration.
- Batch Architecture
 - End to End Batch – Continued developing How to Guide describing how to create a batch job from scratch (for use by the application development team).
 - Batch Scheduler Design – Conducted a working Session with CSD.
 - Batch Auditor Design Approach– Addressed all validation comments.
 - Interface Manager Design Approach – DDI reviewed requirements with CSD.
 - Go Anywhere toolset- Completed evaluation and developed a reference application for inbound file. Conducted demonstration of the reference application.
- Services Architecture
 - Business Rules Websphere Operational Decision Management (WODM) 8 Design Approach – submitted for validation.
 - Process Automation Design Approach – In progress.
 - Mediation / Web Services Design Approach – In progress.

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- Data Access
 - Prototype - In progress.
 - Design Approach - incorporating feedback from working session.
 - Reference Application – generated Business Entities.
- Presentation Architecture
 - Session State Management
 - Design Approach – Validation completed.
 - Design Specification – Conducted internal review and submitted for validation.
 - Portal Search Design Specification – Validation completed.
 - Java Logging Framework Design Approach – Conducted DDI internal review and submitted for validation.
 - Session-State Management Design Specification – Conducted formal validation session.
 - Java Application Logging Design Approach – Conducted formal validation session.
 - Code/Decode Design Specification – Conducted internal review and submitted for validation.

T2 Transition Management Status

- Mentoring & Transition (M&T)
 - Drafted Java Individual Development Plans (IDPs).
 - Reconciled all mentee IDP training sections with transcripts drawn from Learning Management System (LMS).
- Communications
 - Continued to update VCF Resources page with new schedule and updated materials.
 - Visited each office in Regions 1 and 2 to prepare for VCF training.
 - Developed VCF implementation announcement and video describing VCF training approach, to be approved by Field Operations and distributed in February.
 - Updated T2 high-level overview and posted to T2 Website.
- Training
 - Performed Train-the-Trainer VCF sessions in Region 6 for all CSD Field and Regional Customer Service Center (RCSC) Trainers.
 - Performed Region 2 Management VCF training.
 - Updated all VCF training materials to show changes in production, including manuals, videos, and quick reference guides.
 - Updated Training Calendar to show all VCF training through August 2013.

Schedule Management

VCF Performance Testing for the Pilot release is tracking late. The issue (documented in issues table) may impact the go-live date of 2/25/13.

The workplan's Release 1 design, development, and implementation tasks were rebaselined to reschedule the phase 1 projects to implement with EER phase 2.

Even though the CIL requirements clarification is tracking late, it is no longer an issue as a result of rescheduling Release 1. There is only one CIL requirements clarification remaining (BPM 123, HHSC) and work has been rescheduled to avoid impact from the delay. The requirement was provided to DDI for review in January and the clarification will be complete in February.

The design effort was rebaselined. The plan requires significant efficiencies in the review process to remain on track. The tools that track review progress are being update to provide better metrics to allow for monitoring review timelines.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
T2PRD00020106	New BPM138 for Outbound Interfaces	Medium	None	DDI cost impact under review

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	05/29/13		On Schedule
5631	T2-ARCH-Milestone: IAM Arch SAS Deliverables Complete	11/14/13	11/14/13		On Schedule
5646	T2-ARCH-Milestone: Integration & Service Arch SAS Deliverables Complete	06/18/13	06/18/13		On Schedule
5657	T2-ARCH-Milestone: Batch Arch SAS Deliverables Complete	03/08/13	03/08/13		On Schedule
5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13	02/22/13		On Schedule
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13	03/05/13		Tracking Late
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	08/05/13	08/05/13		On Schedule
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule

Milestone Variance*

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Unique ID	Milestone Name	Baseline	Current	Actual	Status
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/30/15	03/30/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12	02/25/13		Tracking Late
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	12/02/13	12/02/13		On Schedule
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13	07/31/13		On Schedule
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/28/14		On Schedule
7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	12/04/13	12/04/13		On Schedule
DQA Milestones					
785	DQA-Milestone: Automated Data Clean-Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13	02/15/13		Tracking Late
6756	CIL-Milestone: High Level Design Complete	05/28/13	06/04/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	07/31/13		On Schedule

Milestone Variance*					
* Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7004	CIL-Milestone: Design Complete	01/27/14	01/27/14		On Schedule
110	CIL-Milestone: Development Complete	05/29/14	05/29/14		On Schedule
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	06/28/13		On Schedule
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	09/26/13		On Schedule
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13	02/27/13		Tracking Late
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	06/20/13		On Schedule
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	07/09/13		On Schedule
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13	03/27/13		On Schedule
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	05/07/13		On Schedule
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	04/05/13		On Schedule
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13	05/13/13		On Schedule
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13	02/08/13		Tracking Late

Milestone Variance*					
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Unique ID	Milestone Name	Baseline	Current	Actual	Status
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13	04/29/13		On Schedule
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	12/02/13		On Schedule
Phase 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/24/14	07/24/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/12/15	03/12/15		On Schedule
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go Live	10/22/15	10/22/15		On Schedule
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	04/19/13		On Schedule
7187	ERS-Milestone: High-Level Design Complete	09/03/13	09/09/13		On Schedule
7185	ERS-Milestone: Functional Design Complete	02/07/14	02/07/14		On Schedule
6155	ERS-Milestone: Design Complete	07/11/14	07/11/14		On Schedule
1741	ERS-Milestone: Development Complete	11/14/14	11/28/14		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13	02/28/13		On Schedule
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High-Level Design Complete	05/03/13	05/03/13		On Schedule

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
7440	RDO-Milestone: Functional Design Complete	07/26/13	07/26/13		On Schedule
5890	RDO-Milestone: Design Complete	10/25/13	10/25/13		On Schedule
1805	RDO-Milestone: Development Complete	07/30/14	07/30/14		On Schedule

VCF/Case File Conversion (CFC) Milestones

2169	VCF-Milestone: Pilot System Testing Complete	11/02/12	02/80/13		Tracking Late
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12	02/14/13		Tracking Late
2181	VCF-Milestone: Pilot Solution Verified	12/07/12	02/15/13		Tracking Late
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13	02/25/13		Tracking Late
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13	08/30/13		On Schedule
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13	04/26/13		On Schedule
7433	VCF-Milestone: Release 1 High-Level Design Complete	07/26/13	07/26/13		On Schedule
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	11/26/13		On Schedule
7241	VCF-Milestone: Release 1 Design Complete	01/21/14	01/21/14		On Schedule
1702	VCF-Milestone: Release 1 Integration Development Complete	05/27/14	05/27/14		On Schedule

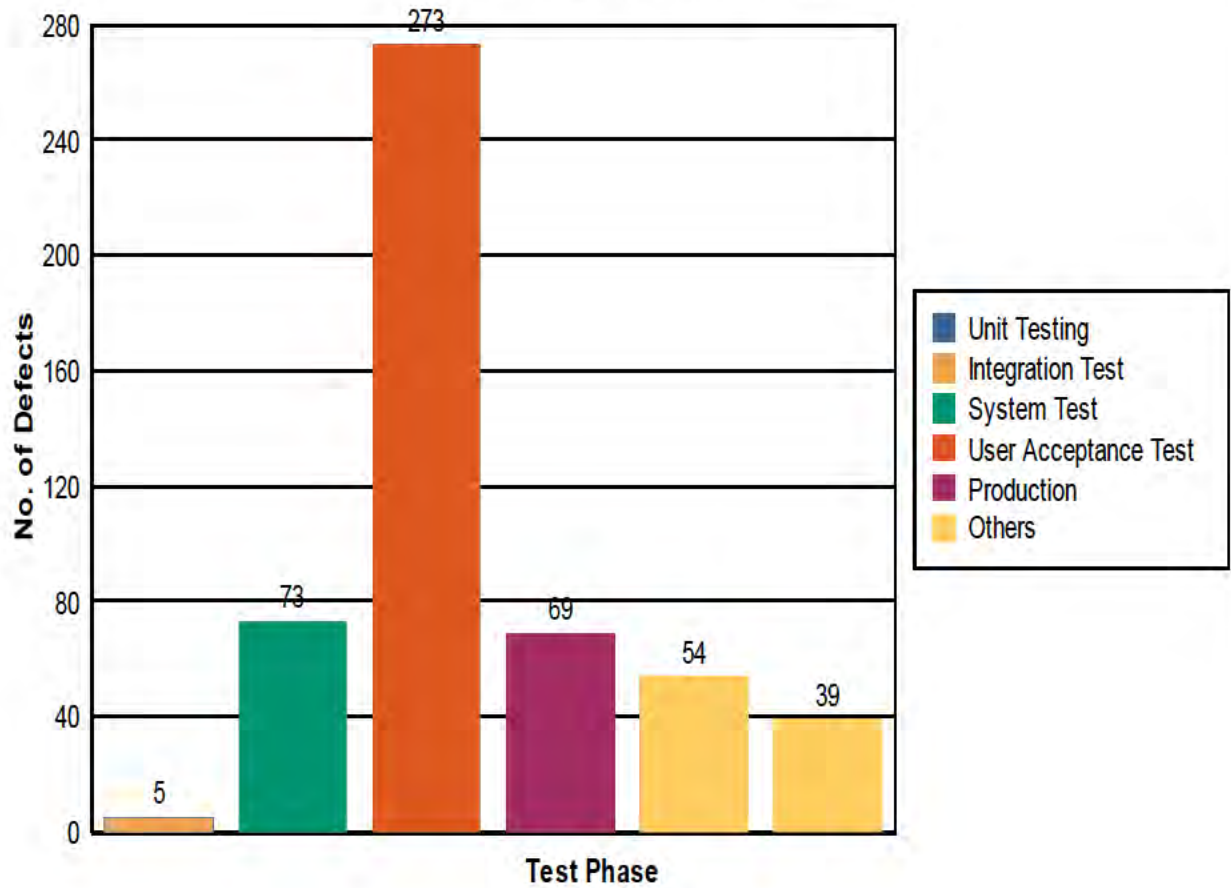
Milestone Variance*					
* Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
EER/Phase 2 Milestones					
254	EER-Milestone: EER Requirements Completed	02/21/12		08/30/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13	03/10/13		On Schedule
7476	EER-Milestone: Release 1 High-Level Design Complete	06/14/13	06/14/13		On Schedule
7477	EER-Milestone: Release 1 Functional Design Complete	11/27/13	11/27/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	07/24/14	07/24/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/24/14	07/24/14		On Schedule

Quality Management

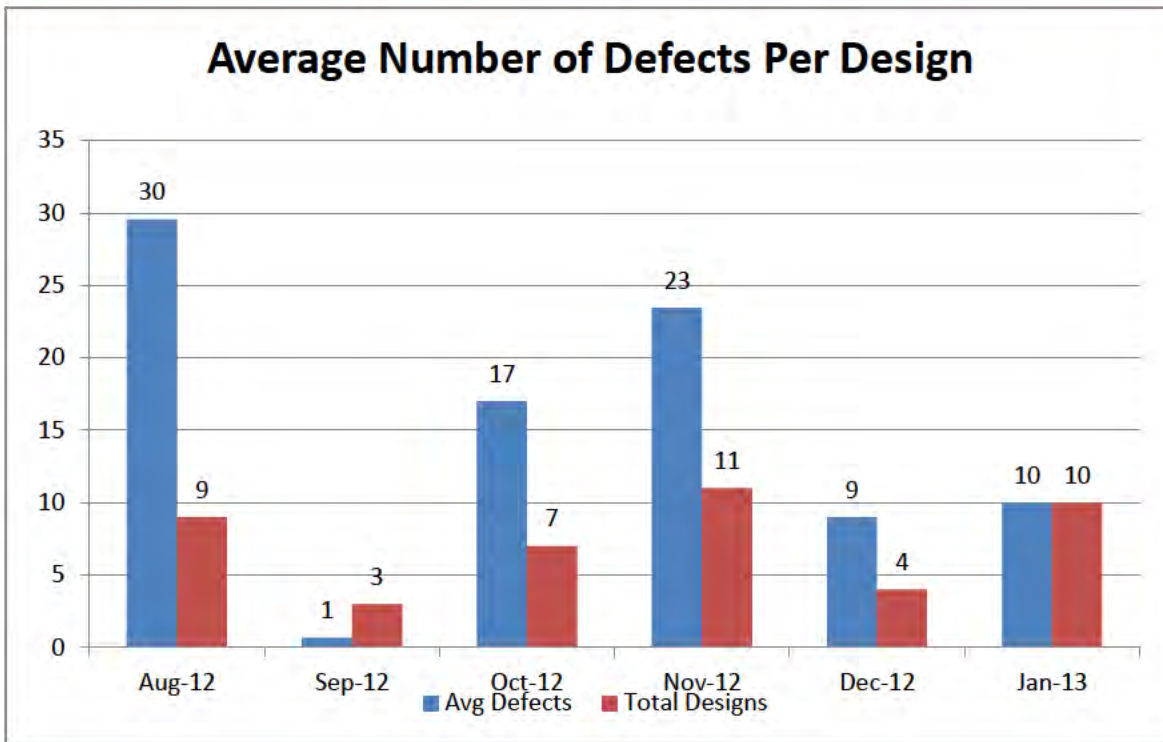
Metric: Test Effectiveness

Test Phase	Metric	Threshold (Goal)	Variance
Total Test Effectiveness	85%	90%	-5%
User Acceptance Test Effectiveness	85%	90%	-5%
System Test Effectiveness	58%	85%	-27%
Integration Test Effectiveness	12%	70%	-58%

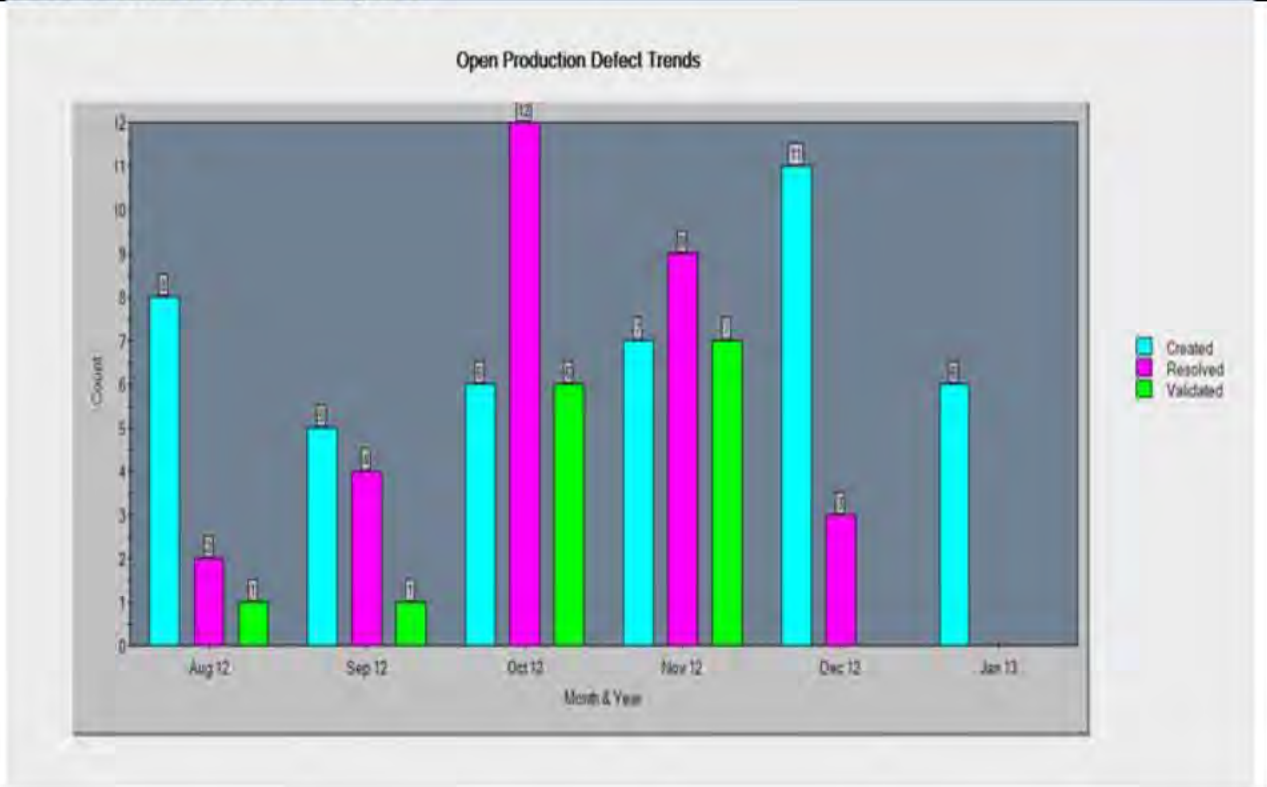
Defect Removal Effectiveness – Test



Metric: Design and Code Quality



Open Production Defects – Capture



Corrective Actions**T2PRD00010202 - Components are missing in the ACN Architecture Approach documentation submitted to CSD for validation in April 2012**

This information has been requested in numerous meetings, and working sessions over the last 6 months. CSD has asked the Accenture Architecture team to use an approved Playbook template for the Design Approach work (starting back in November 2011).

To assist ACN with adding content to the existing Design Approach template, CSD & ACN agreed to a Tailored template, in January 2011, with tailoring request #7746. The approaches were still not modified into the tailored template, prior to submittal for validation; therefore, we are submitting this Corrective Action. The design approaches were submitted with sections lacking, and using an unstructured, inconsistent template across all Architecture approaches. This corrective action is being assigned to ACN, to help ensure CSD is satisfied with the end result of the Architecture Approach work.

Progress is being made, but there are issues that haven't been addressed on the Architecture Design Approaches. For instance, an updated IAM Lifecycle approach was submitted last week & re-validated, but we still are lacking the listing of the widgets & components, along with S&G's that are expected as part of this approach documentation.

Audits**T2PRD00024208 – Review CIL Requirements Against Quality Standards**

Auditing the comments and how folks are addressing comments and entering comments #23722

T2PRD00025101 – Review VCF System Test Artifacts Against Quality Standards

To ensure System Testing efforts will ultimately produce a quality Software Product, and to also look into the processes associated with executing the VP & testing efforts.

- Sample Scripts for completeness
- Review to ensure all requirements are traced to scripts
- Sample Scripts and review expected results
- Review the number and types of defects found during system test
- Review and assess the environment related defects
- Review the plans and scripts for performance test

T2PRD00025102 - Review and assess the Build and Deploy process

Document findings and make recommendations for improvements

T2PRD00025103 – Defect Process Review for VCF

Separate from the System Test review, the QA team will review the defect process including how it is currently being used and its effectiveness. The QA team will document any findings and make recommendations for improvements.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	1/31/2013 Status
CIL	7271	If CSD is not able to staff Designers to the extent required by the effort estimates, a new approach must be used for reviews, validations and designer participation; may ultimately impact the quality.	Significant	Resource Design Tasks through Design Approach; estimate efforts for CSD Designer participation in design sessions, peer reviews, validations and M&T; identify required designer resources; Work with Initiative Management to allocate Designer resources OR modify approach for Designer participation in Design tasks.	1/30/2013: As a result of rescheduling Release 1, the peer review approach was revisited to incorporate recommended changes to the review process and to assign most appropriate resources at the levels to which they have historically performed. Deviations from plan will be monitored to ensure the assumptions used are valid.
EST/ENF	24173	If the time scheduled for EER Design is compressed down to 9 months without adding sufficient resources, then the schedule will not be met or the quality of EER Designs will not be acceptable.	Significant	Background: The original EER project plan planned for Design activities to complete in August of 2014, the most recent plan has Design activities completing in November 2013. The original plan called for CIL Design team resources to roll-off onto the EER team for both the DDI team and CSD team. The most recent plan includes overlapping Design efforts between CIL and EER which will reduce the likelihood of using the same resources. In order to avoid this resource risk, the DDI team and CSD team will need to develop their staffing plans and recruit the needed resources to be in place for Design to begin in March 2013.	1/10/13: Posting for additional two CSD designers has been made and interviews are being conducted. Additional BPA resource is still needed. DDI is interviewing to fill the designer positions that will be required in March.
T2 Initiative	4960	CSD is funding the T2 projects using existing budget - not via special appropriation. If future estimated funds are unavailable or approvals are not obtained, timely completion of projects will be at risk.	Significant	(1) To ensure alignment of funding priorities across CSD, T2 Initiative Steering Committee has representation from all CSD Deputy Areas, and is chaired by the Deputy Attorney General for Child Support. (2) T2 Management works closely with Budget, Planning, and executive management to communicate project cost projections in advance of budgeting cycles so that risks of budget shortfalls can be addressed or contingencies agreed to.	01/24/13: Budget reconciliation due to combining of Phase 1 and 2 into Release 1 has been completed for FY13 As-Needed Advanced Planning Document Update and was provided to CSD Budget for inclusion in our January 11th submission of the As-Needed Advanced Planning Document Update to Office of the Child Support Enforcement. Adjustments to Legislative Review Process and Quality Assurance Report project budgets will be addressed after the revised work plan

					is baselined at the end of January. This risk status will be updated after this activity is complete - anticipate March time frame.
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<p>(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development.</p> <p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	1/10/2013: Kickoff for support staff (ISSS) including Adobe and IAM Administrators held 12/19/2012. Mentoring and Training (M&T) will emphasize training to shore up Architect mentoring issues and will review mentor/mentee assignments and correct accordingly. Mentoring and Training (M&T) will place greater emphasis on computer-based and classroom training during calendar 2013 generally. DBA and Java kickoffs will take place before 3/1/2013. VCF and Phase I Designer mentees provided positive feedback.
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1/T2 integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. DBA's create the physical database model and databases during the technical design and development phase - including defining database</p>	1/7/2013: T2-T2 integration design is progressing. T2-T1 integration is included in the scope of Iteration 1, allowing the team to address risks early and in multiple environments. DDI is focused on how to ensure errors are reported correctly on both the T1 and T2 side. In parallel, the process team is developing requirements for the functional and technical design templates. The plan is to be done with templates by February.

				<p>topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.</p>	
T2 Initiative	5202	If CSD cannot work with DCS vendor to improve the deployment time frames, or give DDI the ability to deploy in the non-prod environments, the T2 project schedule will be delayed.	Significant	Escalated to IT Deputy Director on 3/23 for assistance. She is devising a strategy to engage the Department of Information Resources and Data Center Services vendor in discussions. Until that is successful, the deployment will be streamlined as much as possible. The Technical Management Plan Owner will be engaged to help facilitate. When delays are encountered they will be escalated to DCS vendor Program Manager quickly and in writing. Priorities will be continuously communicated to DCS vendor.	1/28/2013: Build and Deploy full time employee is closer to being able to build (compile) some of the deployment files. He is working with a DDI resource to validate the builds. After validation, files will deploy into a development environment for testing. If that is successful, they will be moved into the System Test and User Acceptance Test environments. It is still a manual deploy (only the build is automated).
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be unable to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify Key positions needed where skills do not exist in the agency.	1/25/13: Adobe position is still posted but with no qualified applicants. Will be pursuing other options to fill this void. Two CIL developers and two EER designer positions are posted and in the process of interviewing qualified applicants.
T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	1/24/2013: DDI recognizes the need for a Security/ Tivoli specialist and has posted the role. In the meantime, they are training a current employee in the skillset. The Development Lead on VCF has been performing the VCF Architect role successfully and they plan to keep him in that

					position. They will contract the vendor for specific skills when appropriate. DDI has posted positions for such tools as WCM, DataStage, and Quality stage in an attempt to improve and provide depth in that skill set. DDI also has positions posted for LiveCycle's Correspondence Manager skill-set, but they will be very difficult to acquire since the tool is so new. They just added an employee with LiveCycle experience. DDI is currently looking for an experienced Business Process Management (BPM) resource to replace the key Architect on the Tech Arch project who leaves in May of 2013.
T2 Initiative	25697	Risk that environments will not be stable or available per the need dates.	Significant	1) DDI will clearly define requirements for each environment as soon as possible (maximum of 3 month window) 2) CSD to provide current environment contents and configurations 3) CSD to clearly define the implementation steps and resources to make the environment available 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and tracking planned dates and actual dates. This resource will also be responsible for escalating issues. 5) Conduct weekly status meetings with the DCS vendor and DIR. Conduct weekly Operational meeting.	1/31/2013: Created Risk. DDI is including tool requirements in the work plan. Continuing to conduct weekly status meetings with the DCS vendor and DIR. Working with Technology Delivery Manager to determine next steps to take to mitigate this risk.
T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	1) PM's to implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly.	1/31/2013: Schedule for re-baseline reflects re-sourcing to use the Process Transition Team recommendations. 2) Tailoring Request approved to revise ClearQuest Activity states and Playbook analysts are implementing in the tool (expect to be complete next week).
VCF	22042	If we do not manage risks to performance test and UAT, schedule will be	Significant	1. Concurrent testing--this will require coordination between two IT personnel--meetings need to occur to begin these discussions	1/28/2013: (a) Confirmed that the Performance and User Acceptance Test can be executed successfully in

		<p>impacted: Concurrent testing Short timeframes Performance test scripts created w/ integration tested code Fixes done at the same time.</p>		<p>2. Short timeframes-we are reviewing the schedule to determine if User Acceptance Test can begin a week earlier than planned. DDI resources will not be available to support User Acceptance Test (system testing happening at the same time). The team will discuss the possibility of CSD resources taking the lead on User Acceptance Test the first week of testing.</p> <p>3. Performance test scripts created w/ integration tested code-We need to communicate this risk and discuss impact.</p> <p>4. Fixes done at the same time. Resources will need to manage well in order to track fixes, which is making them, testing them etc. Resources will also need to be available to make changes. This is especially true for performance test defects.</p>	<p>the same User Acceptance Test environment. (b) However, since the environment has changed there have been impacts to Performance Test script recording. Changes in URL and Clustering required script rewrites. This has resulted in some setbacks to the immediate project schedule. The team continues to mitigate the risk and is working towards completion per the plan.</p>
VCF	22459	<p>Concurrent Development for Deferred Functionality, Defect Fixes, Phase 1, 2nd Content Server and Digital Mail. A delay in how the existing 2 profiles are managed post pilot work may impact the project schedule.</p>	Significant	<p>Work with DDI and Environment Build Out teams to manage the work being done in both profiles post pilot and determine the best way to manage existing profiles.</p>	<p>1/28/2013: . The T2 Infrastructure Project Manager has agreed to build a 2nd System Test profile in addition to the original profiles to support the work.</p>

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/2012 Status
CIL	5925	The CIL SRS has missing requirements.	High	CSD and DDI are working through requirements clarification across the CIL Business Process Models; during which the teams will identify missing, incomplete or incorrect requirements that need to be addressed before design can proceed. CSD will use the input from DDI, along with internal source information to document the requirement changes. Items affecting scope will be reviewed by Executive management for approval to move forward. Upon approval, changes will be made in the tools, peer reviewed and validated. The Business Process Model Design Approach will be finalized based on approved changes. Detail approach document in attachments.	1/28/13: 21 BPM Change Requests have been completed. 1 BPM Change Request is in progress. Final Business Process Model, Health and Human Services Commission Processing, is scheduled to complete drafting 1/31/13 and go to BSC 2/13/13. Risk will be reviewed for closure next month.
Infrastructure	7805	Environment verification for quality and consistency before handover to DDI. The DDI team has found issues with almost all the environments handed over so far in Pre Dev.	Critical	<ol style="list-style-type: none"> 1. The Environmental Build Out team and DDI agreed to work together to execute additional validation steps apart from what is already on the install worksheet. DDI will provide their detailed validation document and Environmental Build Out will cover as much as possible from that document and summarize it during the product installation/environment handoff. 2. The Environmental Build Out status dashboard will call out the dates for 2 week DDI validation window after product/environment is handed off. Status check-in every Environmental Build Out status meeting to ensure the validation is completed on time and resolve any issues in a timely manner. 3. Clear directions on who is responsible and who should follow up when an issue occurs in a new/existing environment has been documented (Environmental Build Out Frequently Asked Questions document) and 	1/04/13: CSD continues initial validation of the application installation once DCS is done. DDI provides additional items that need to be validated after installation. All but 1 Application Server has been accepted by DDI for UAT. Several Pilot Production servers have been implemented in production already. In development both Profile 1 and Profile 2 have been handed over. Agency is contracting with IBM services team to assist with installation of Business Process Management (BPM) 8 and Optimization Decision Manager (ODM) 8 to reduce risk of

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/2012 Status
				sent out to the group.	installation taking longer than schedule allows.
T2 Initiative	7244	CSD is concerned with the low level of quality for work products and deliverables submitted by DDI. See response plan for specific examples.	Critical	CSD is concerned with the low level of quality for work products and deliverables submitted by DDI. This issue has been escalated to DDI management for response plan.	1/31/2013: CSD Quality Assurance has reviewed this issue and provided updated examples for DDI to address. Quality Assurance will continue to monitor this as the work proceeds. DDI will review the new examples and provide an update to the response plan.
T2 Initiative	21965	The amount budgeted for the DCS dedicated team in FY13 will likely last only through February while much of the Phase 1 Environmental Build Out work extends well past March and possibly into FY14.	High	<p>Possible Solutions:</p> <ol style="list-style-type: none"> 1. Speed up the Environment Build Out work and complete all environments prior to the end of March of 2012 2. Extend the DCS dedicated team through FY13 and possibly into FY14 using one of the following options: <ol style="list-style-type: none"> a. Review the actual spend for FY12 and see if there are additional dollars that can be carried over from FY12 to FY13. (Consider the items that were not planned for and include in total DCS costs) b. Request additional budget to fund the dedicated team. <p>Note: This issue, if not resolved, could trigger Risk 5201. Delays in installation of solution hardware and software could impact start of design and affect the timeline for project implementation.</p>	1/15/13: After reviewing the budget, the dedicated team was extended to May 31, 2013. The plan is to only build out Release 1 through User Acceptance Test / Performance Test. An assessment will need to take place for the remaining environments and a determination will be made on whether to procure a new dedicated team, based on budget and amount of work remaining.
T2 Initiative	22111	Project teams are planning to procure, or are already in the process of procuring, software that is not included in the T2 budget.	High	<p>Three options:</p> <ul style="list-style-type: none"> - Halt the purchase of any new software unless absolutely necessary. - Review the actual spend for FY2012 and the projected spend in FY2013 to determine if there is room in the budget to absorb these purchases. - Increase the budget for the T2 Initiative projects. (CSD may be required to resubmit business cases to QAT if 	01/24/13: Continue to monitor requests/approvals for additional h/w and s/w through FY13. Approvals to-date have been within available budget. If costs exceed allocated budget, purchase approvals will be escalated to Steering Committee for decision.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/2012 Status
				the increase is large relative to the project budget) CSD should heavily scrutinize any additional SW purchases. Some of the purchases seem small now. However, caring an additional 25% of the purchase price in annual maintenance adds up in future years.	
T2 Initiative	22215	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	This could become a critical issue when Pilot is released and concurrent releases need to be maintained. Gather DDI's requirements for the Pre Development environment including the T1 Systems and begin to implement the needed changes. Use it as a model to define the remaining environments.	1/31/2013: The ownership of this risk has been transferred to the CSD Technology Delivery Manager, who is working with the CSD Development Manager to determine a strategy and understand how to stand up the necessary legacy tools to support all the T2 delivery activities. Examples include TXCSES Mainframe, Activity Directory, T1 Portal, EntireXBrokers, and Go Anywhere. Once that approach is defined, and an assessment made, he will work with DDI to coordinate and roll out a plan to stand up the necessary environments to support T2 delivery schedule.
VCF	26153	VCF Performance Testing behind schedule	Critical	VCF Performance Testing is tracking late. Performance testing should have started on 1/21. There are several reasons for the delay, some of which include issues with recording of scripts, network problems, deployments to UAT that caused the environment not to be available). Even though the team tried to make up time by making the UAT environment more available (using the environment during the day with UAT testers), it was not enough to fully make up all the lost time.	1/31/13: The Test Manager provided the team a document outlining the delays and options for completing the performance testing, which included extending beyond the planned go-live date of 2/25. Issue was escalated to executive management for decision.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/2012 Status
VCF	5236	Determining bandwidth needs for offices once ECM is implemented has been challenging. Estimates have been provided, but the real test will come with VCF implementation when users are on the system.	High	Even though initial estimates were accounted for via the Network Managed Services project, tests were not conducted since ECM was not in place. We will need to conduct performance test for VCF pilot and watch this closely as more staff begin using the system. (Also need to consider server-memory, CPU, and configuration on the network etc.).	1/25/2013: Started smoke test. Real performance testing will start next week.
VCF	7845	Captiva canned reports do not provide sufficient metrics for troubleshooting, monitoring, and planning for the Capture system. Once in production, canned reports will be needed.	High	<p>Work with DDI and CSD teams within the following four areas to ensure that Captiva canned reports provide sufficient metrics for troubleshooting, monitoring and planning the Capture system and running in production.</p> <ol style="list-style-type: none"> 1. Production: Prepare Reveille for Captiva in production environment. 2. User Acceptance Test: Prepare Reveille for Documentum. 3. Optim: Optim configuration and deployment. 4. Technical Management Plan Configuration Document: Draft Reveille for User Acceptance Test, targeting to complete after next Reveille WebEx sessions confirm final thresholds. 	<p>1/25/2013: Reveille Update: Performance test team added Reveille monitoring thresholds for server performance. Request made to update, configure and turn on production Reveille for Documentum on February 9th for VCF readiness.</p> <p>If General Parallel File System installation and second content server are deployed after VCF goes live, production Reveille for Documentum will be configured to monitor only one content server. Completed and reviewed the Documentum related updates to the User Acceptance Document with the team. Optim was turned off in User Acceptance Test as part of a broader Database 2 optimization this week. Opened a ticket with IBM on Optim for its impact on operation. Optim will not be turned on in production until this is resolved.</p>

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/2012 Status
VCF	23181	Removing annotation functionality from Pilot. Due to issues with the use of the Brava tool that cannot be resolved in time for the 1/25/13 Pilot release, the functionality will be removed.	High	Extension (to communicate between WebTop and files) needed for integration used to customize WebTop. Direction is to continue implementation without Brava while researching alternatives. Currently there are 2 workarounds: 1) Use 255 byte description field to annotate at the document level. 2) Use Adobe to annotate the file and save the annotated version to the Documentum repository. Need to conduct additional research on second workaround to better understand how the file would be saved and whether user would need to re-establish metadata.	1/31/2013: Will schedule meeting on this as soon as possible with InfoGraph (Brava) and EMC. Focus has been on pilot implementation.
VCF	23587	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out. Will continue to follow-up with DDI on plan for hiring for this role.	1/8/13: The Development Lead on VCF has been performing the VCF Architect role successfully under the current work load and DDI plans to keep him in that position. The concern is that the DDI Development Lead will be perform

Next Steps

Continue to update plans and reports to reflect changes resulting from rescheduling Phase 1 release to coincide with Phase 2.

Continue environment build-out activities for VCF Pilot and Iteration 1 of Release 1.

Complete test activities for VCF Pilot. Make a go-no go decision to go-live with the VCF Pilot release.

Continue conducting training sessions for VCF Pilot.

Continue to address quality issues associated with case file conversion during ACS warranty period.

Continue requirements clarifications and design activities for Release 1.

Complete Knowledge Transfer of EER requirements.

Acronyms

ARB: Architecture Review Board

ADTS: Advanced Document Transformation Services

AMC: Automated Mail Center

BPM: Business Process Model or Business Process Management (software from IBM)

BSC: Business Services Council

CFC: Case File Conversion

CFI: Case File Inventory

CIL: Case Initiation and Locate Renewal

CSD: Child Support Division

DDI: Design, Development, and Implementation Vendor (Accenture)

DQA: Data Quality Analysis & Cleanup Project

EBO: Environment Build Out

ECM: Enterprise Content Management

EER: Establishment and Enforcement Renewal

ERS: Enterprise Reporting System

HLD: High Level Design

IAM: Identity & Access Management

IDP: Individual Development Plan or, when associated with SAS, Information Delivery Portal

ISSS: Infrastructure Support Services

IV&V: Independent Validation and Verification

LMS: Learning Management System

M&T: Mentoring and Transition

OAG: Office of the Attorney General

ODM: Optimization Decision Manager

OPM: Optim

PROD: Production

RCSC: Regional Customer Service Center

RDA: Release Design Approach

RODEO: Rendering OAG Documents and Easy Orders

SAS: Solution Architecture Specification

SDC: San Angelo Data Center

SEPG: Software Engineering Process Group

SRS: Software Requirements Specification

TR: Tailoring Request

UAT: User Acceptance Test

VCF: Virtual Case File

WODM: Websphere Operational Decision Management

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	12/1/2013-12/31/2013		Completed By: Mary Ann Baker	
Projects included:	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	R	The schedule variance went from negative 16% to negative 15%. CSD approved DDI's updated Roadmap and Detailed Integrated Master Plan for Release 1 on 01/07/14. The delivery identified technical architecture and infrastructure tasks that were not included in the TXCSES 2.0 Master Work Plan. Those tasks will be added to the TXCSES 2.0 Master Plan and the plan will be rebaselined. A slip to Release 1 go-live of approximately six months is expected. The rebaseline is planned for end-February, 2014. Reference Schedule Management section for additional details.	Positive
Effort	Y	The variance went from negative 8% last month to negative 9% this month. Tech Arch work, environmental build out, Iteration 1, CIL functional design, and the testing activity are the primary contributors to the increasing negative effort variance.	Negative
Quality	G	The monthly T2 and Project Quality Indicators are tied to artifact quality. The quality indicators for the core projects (CIL, EER, and T2 Architecture) weigh more heavily on the T2 quality indicator. If CIL, EER or T2 Architecture indicators are yellow or red, the T2 indicator reflects the same color. If the project has no reviews during the prior month, the project quality indicator will be N/A and will not affect the T2 Initiative Program Indicator. There were only 4 reviews completed in December, all for CIL. The CIL Quality Indicator was green. The other project quality indicators were N/A. Therefore, the T2 Initiative Quality Indicator is green. There was an increase in the number of defects per design in December. Most of the defects were classified as "Clarification" which don't impact the T2 Quality Indicator.	No change
Risks	R	There is one severe risk addressing the individual project slips that may impact key milestones. The number of significant risks decreased from 10 to 9 this month. Reference the risk list.	Positive
Issues	R	The critical issue addressing the slip of the Phase 3 Requirements Contract Award is closed. The contract has been awarded and the team plans to go-live, as planned, on 12/31/17. The number of high issues decreased from 9 to 8 this month. Reference the issue list.	Positive
Requirements Volatility	Y	Features and Rules present the majority of requirement changes and are the basis for this indicator. The number of Features and Rules added, changed, or inactivated (deleted) in Requisite Pro, the requirements repository, are tracked each month. The volatility represents these changes divided by the total number of requirements for each project. The acceptable threshold decreases as the project moves into the later phases of the project life cycle. If CIL, EER or T2 Architecture indicators are yellow or red, the T2 indicator reflects the same color. For December: CIL, ECM, EER and RODEO indicators were yellow. Therefore, the T2 Requirements Volatility Indicator is yellow.	No change

Legend	
G	<p>No intervention required. Project going as planned in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Schedule variance is positive or a negative variance is less than or equal to 5%. • EFFORT. Effort variance is positive or a negative variance is less than or equal to 5%. • RISK EXPOSURE. Low or Controllable. • ISSUE PRIORITY. Low. • QUALITY. For a project, 80-100% of the artifacts meet quality standards. For the T2 Initiative Quality Indicator, all of CIL, EER and T2 Architecture indicators are “Green” and 50% or more of the rest of the projects are “Green”. • VOLATILITY. For a project in High Level Design (HLD) or Functional Design (FD), less than or equal to 5% of requirements changed during the month. For a project in Technical Design (TD) or Development, less than or equal to 2% of requirements changed during the month. For the T2 Volatility indicator, all of the CIL, EER and T2 Architecture indicators are “Green” and 50% or more of the projects are “Green”.
Y	<p>Some oversight required. Project may be at risk in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Negative schedule variance greater than 5% and less than or equal to 10%. • EFFORT. Negative effort variance greater than 5% and less than or equal to 10%. • RISK EXPOSURE. Moderate. • ISSUE PRIORITY. High or Medium. • QUALITY. For a project, 79-70% of the artifacts meet quality standards. For the T2 Quality Indicator, one of the CIL, EER and T2 Architecture indicators are “Yellow” or 50% or more of the other projects are “Yellow”. • VOLATILITY. For a project in High Level Design (HLD) or Functional Design (FD), greater than 5% up to 10% of requirements changed during the month. For a project in Technical Design (TD) or Development, greater than 2% up to 5% of requirements changed during the month. For the T2 Volatility indicator, one of the CIL, EER and T2 Architecture indicators are “Yellow” OR 50% or more of the other projects are “Yellow”.
R	<p>T2 Management intervention required. Project is at risk in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Negative schedule variance greater than 10%. • EFFORT. Negative effort variance greater than 10%. • RISK EXPOSURE. Severe or Significant. • ISSUE PRIORITY. Critical. • QUALITY. For a project, less than 70% of the artifacts meet quality standards. For the T2 Quality Indicator, one of the CIL, EER or T2 Architecture indicators are “Red” OR 50% or more of the rest of the projects are “Red”. • VOLATILITY. For a project in High Level Design (HLD) or Functional Design (FD), more than 10% of the requirements changed during the month. For a project in Technical Design (TD) or Development, more than 5% of the requirements changed during the month. For the T2 Volatility indicator, one of the CIL, EER, or T2 Architecture indicators is “Red” OR 50% or more of the other projects is “Red”.

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- Mark Arshawsky, the new Initiative Director began work on 12/16/13.

TXCSES Renewal Status

- Release 1: Case Initiation/Locate (CIL)
 - This project has a negative 30% schedule variance. The design variance is negative 27%.
 - All User Experience reviews have been completed with the exception of three Case Management reviews which are pending scope decisions. Logical data model work, Site Map and _____ are complete. Change Request (CR) work is all that remains of Functional Design.
 - Of the 8 Design Cycle CRs; 6 have completed Requirements work and 5 of those have completed DDI Design work and are in validation.; 2 CRs are pending Executive Approval to proceed.
 - The team continues to generate the EER/CIL merge CRs.
 - 3 Miscellaneous CRs are in requirements draft.

- o DDI's new Technical Architecture Lead has decided to redesign the content of the Iterations. Instead of Iteration 1 and Iteration 2, there will be one Iteration called Iteration X. Development is underway for Iteration X.
- o Design Summary status is as follows:

Design

High Level Design:

Completed - 8/23/2013

Functional Design:

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake	FD: User Experiences	7	0	0	0	7
	FD: Data Model	1	0	0	0	1
Case Management	FD: User Experiences	14	3	0	0	17
	FD: Data Model	1	0	0	0	1
Case Closure	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Org & Employer Management	FD: User Experiences	7	0	0	0	7
	FD: Data Model	1	0	0	0	1
Interstate	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Title IV-A	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Locate	FD: User Experiences	6	0	0	0	6
	FD: Data Model	1	0	0	0	1
Utilities	FD: User Experiences	5	0	0	0	5
	FD: Data Model	1	0	0	0	1
Site Map	Internal Site Map	1	0	0	0	1
	External Site Map	1	0	0	0	1
Totals:		60	3	0	0	63

Technical Design:

DDI is refining the Technical Design deliverable inventory. The current proposal is under review.

- Release 1: Conversion
 - Continued gathering Conversion requirements.
 - Continued performing T1 code analysis for T1/T2 integration.
 - Continued performing review of T1 programs that should be decommissioned when Release 1 is implemented.

T2 Infrastructure (T2I)

- Completed validation of the hardware build-out for Data Stage, Quality Stage and Message Queue to support High Availability requirements.
- Most build-out work is pending resolution of the gaps identified in the DDI Integrated Work Plan.

T2 Architecture

- T1 Integration
 - Continued to work with IBM to translate timestamps between T1 Adabase and T2 DB2.

- Services Architecture
 - Currently validating Web Services Detailed Design, BPM Design Approach, and BPM Detailed Design (Process Orchestration Design Specification)
 - Ready to submit Asynchronous Messaging Detailed Design for a validation starting 01/06/14.
 - Continued the BAM Detailed Design.
- Presentation Architecture
 - Currently validating Enterprise Log Aggregation Design Approach.

T2 Transition Management

- Maintenance Transition (M/T)
 - Initiated two architects into the T2 M/T program in the Information Architect T2 role.
 - Re-started Tester M/T after a brief pause.
 - Provided Java Server Faces training for identified M/T participants.
 - Enrolled M/T participants into BPM8, Captiva 7 and Java training for January 2014 classes.
 - Fully transitioned technical computer-based training from MindLeaders to SkillSoft, including new logins and passwords for identified T2 M/T participants.

Communications

- Updated T2 website to include every new organization chart and transitioned to Project Control of ongoing maintenance.
- Updated Release 2 (Financial) web page to show initiation of requirements gathering.
- Training
 - Continued work on Release 1 training plan and artifact review, circulated components of draft Release 1 training plan to PMs, BPOs and Field Ops representatives and met with same to discuss approach to that plan.
 - Upgraded the training environment to the new version and briefed Field trainers on the new VCF build (.005).

Release 2: Financial

- Approved the Financial and Employer One-Stop Requirements contractor's (FER) proposed project plan.
- Conducted onboarding for the new FER Business Requirements Mining Analysts and began harvesting requirements from the existing case management system code.

Schedule Management

The project negative schedule variance decreased from negative 16% in November to negative 15% in December. CSD approved DDI's Integrated Master Plan for Release 1 on 01/07/14. The Integrated Master Plan for Release 1 identified Architecture and Infrastructure tasks that must be included in the TXCSES 2.0 Master Plan. Those tasks will be included and the Master Plan will be rebaselined. The rebaseline is planned for the end of February (this is a slip from mid-January reported last month). The new go-live date is expected to slip approximately six months.

Following is some specific detail regarding the schedule:

- Most development work will not begin until the gaps identified in the updated work plan are addressed. The work plan will include the effort to get the environment and build and deploy processes ready to support development.
- Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include resource constraints, environment challenges, and more customization than expected. In addition, the team is encountering issues with IBM tools that require Problem Management Requests (PMRs) which are sometimes difficult to resolve.
- Scope decisions are impacting the completion of CIL Functional Design. Initiative Management is working through the outstanding Change Requests.
- DDI's new Technical Architecture Lead has decided to redesign the content of the Iterations. Instead of Iteration 1 and Iteration 2, there will be one Iteration called Iteration X. Iteration X is planned to complete 04/18/14. The Iteration work is identifying changes to artifact content. The slips in Iteration 1 impact CIL Technical Design.
- EER is focused on Functional Design. It was baselined to complete 12/10/13, but is now planned to complete 02/18/14. The work started late due to delays in completion of HLD.
- Test scripting may be delayed until decisions are finalized on outstanding Change Requests.

Scope Variance – Summary of Approved Project Changes Since Last Report

There are change requests that are being evaluated for impact and will be reported when the impact is determined.

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
N/A				

Milestone Variance*

* Milestones in this report are tracking to the baseline established 08/12/13 when development and follow-on tasks were rebaselined to address the approach of using the India Development Center. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13		11/22/13	Completed

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13		06/28/13	Complete
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Milestone Variance*

* Milestones in this report are tracking to the baseline established 08/12/13 when development and follow-on tasks were rebaselined to address the approach of using the India Development Center. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	02/05/14	06/10/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/09/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/27/15	05/15/15		Tracking Late
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	03/04/14	03/05/14		On Schedule
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13		08/14/13	Complete
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	03/13/14		On Schedule

7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	03/12/14	07/08/14		Tracking Late
DQA Milestones					
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	02/19/16		Tracking Late
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	01/24/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	01/31/14		Tracking Late
7004	CIL-Milestone: Design Complete	01/31/14	08/14/14		Tracking Late
110	CIL-Milestone: Development Complete	07/31/14	12/18/14		Tracking Late

Milestone Variance*

* Milestones in this report are tracking to the baseline established 08/12/13 when development and follow-on tasks were rebaselined to address the approach of using the India Development Center. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	04/11/14		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	05/08/14		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13		11/22/13	Complete
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	04/10/14		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13		05/31/13	Complete
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	01/31/14		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	01/10/14		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13		07/08/13	Complete
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13		05/31/13	Complete
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	09/01/15		Tracking Late
Release 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/02/14	08/14/14		Tracking Late
130	RL1-Milestone: Release 1 System Testing Complete	03/31/15	04/24/15		Tracking Late
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule

Milestone Variance*

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Unique ID	Milestone Name	Baseline	Current	Actual	Status
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	02/19/16		Tracking Late
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13		09/05/13	Complete
7187	ERS-Milestone: High Level Design Complete	09/03/13		11/19/13	Complete
7185	ERS-Milestone: Functional Design Complete	02/07/14	03/05/14		Tracking Late
6155	ERS-Milestone: Design Complete	07/02/14	08/04/14		Tracking Late
1741	ERS-Milestone: Development Complete	11/24/14	02/20/15		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High Level Design Complete	05/03/13		07/31/13	Complete
7440	RDO-Milestone: Functional Design Complete	07/26/13		07/31/13	Complete
5890	RDO-Milestone: Design Complete	10/11/13		10/03/13	Complete
1805	RDO-Milestone: Development Complete	07/08/14	09/02/14		Tracking Late

VCF Milestones					
2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13		08/09/13	Complete

Milestone Variance*

* Milestones in this report are tracking to the baseline established 08/12/13 when development and follow-on tasks were rebaselined to address the approach of using the India Development Center. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

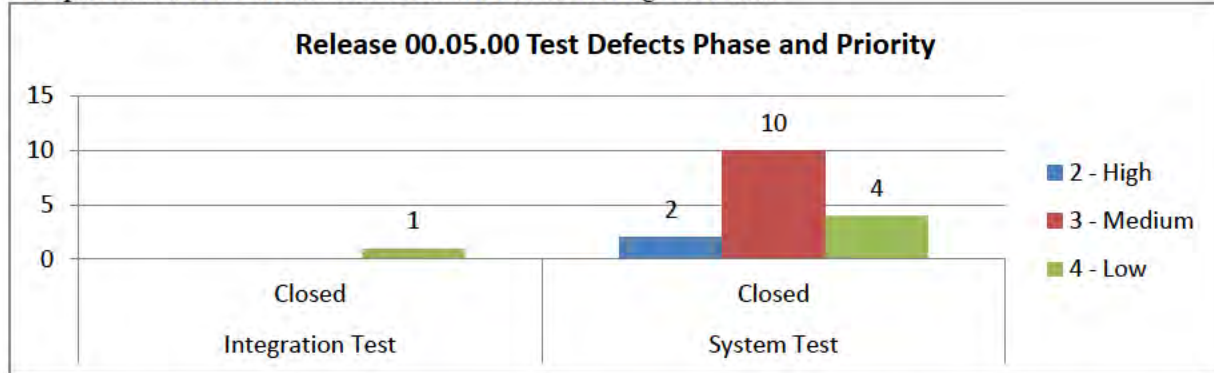
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13		08/09/13	Complete
7433	VCF-Milestone: Release 1 High Level Design Complete	07/26/13	12/20/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	02/28/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	04/16/14	04/17/14		On Schedule
1702	VCF-Milestone: Release 1 Integration Development Complete	07/18/14	07/21/14		On Schedule
EER Milestones					
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High Level Design Complete	07/24/13	01/31/14		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	12/11/13	02/18/14		Tracking Late
7296	EER-Milestone: Release 1 Design Complete	03/07/14	07/03/14		Tracking Late
7297	EER-Milestone: Release 1 Development Complete	07/18/14	12/05/14		Tracking Late
7989	FIN-Financial Requirements Completed and Baselined	11/20/14	11/20/14		

Quality Management

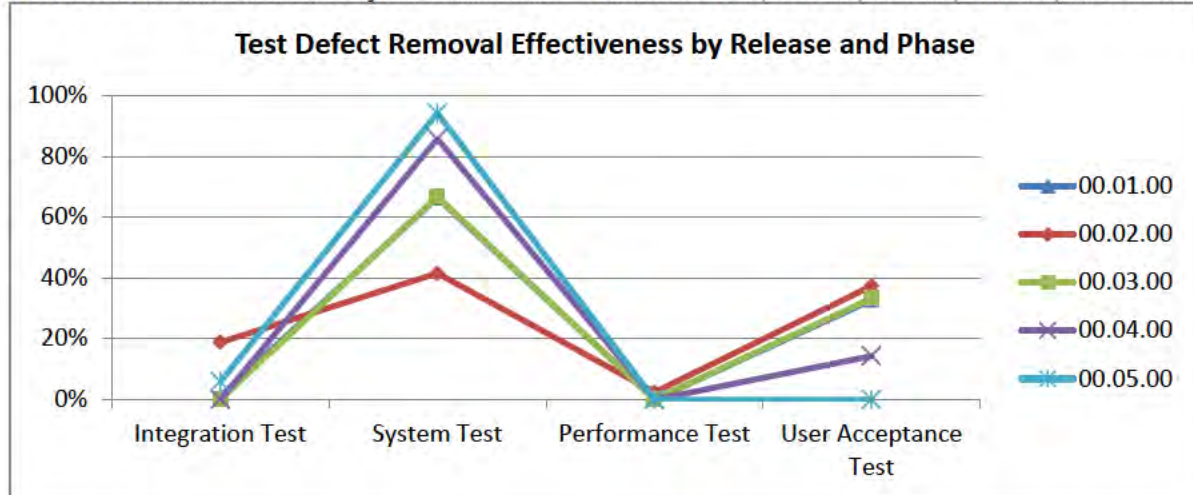
Test Defects

Test Defects by Phase and Priority – Release 00.02.00 00, Release 00.03.00, and Release 00.04.00 experienced no changes between opened and closed defects during December.

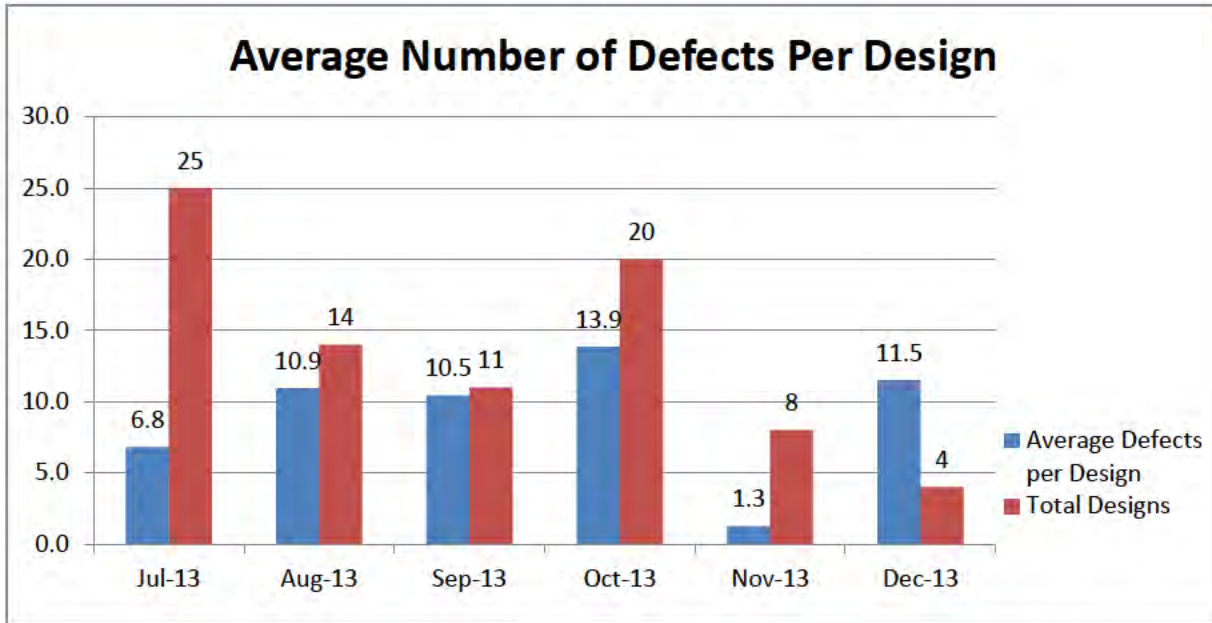
All open test defects in Release 00.05.00 were closed during December.



Test Defect Removal Effectiveness by Release and Phase – Releases 00.01.00, 00.02.00, 00.03.00, 00.04.00, and 00.05.00



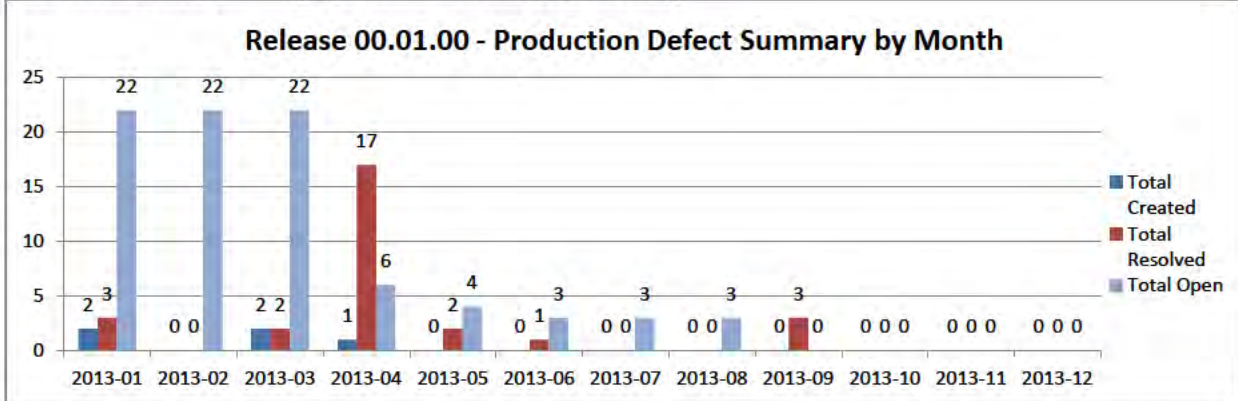
Design and Code Quality



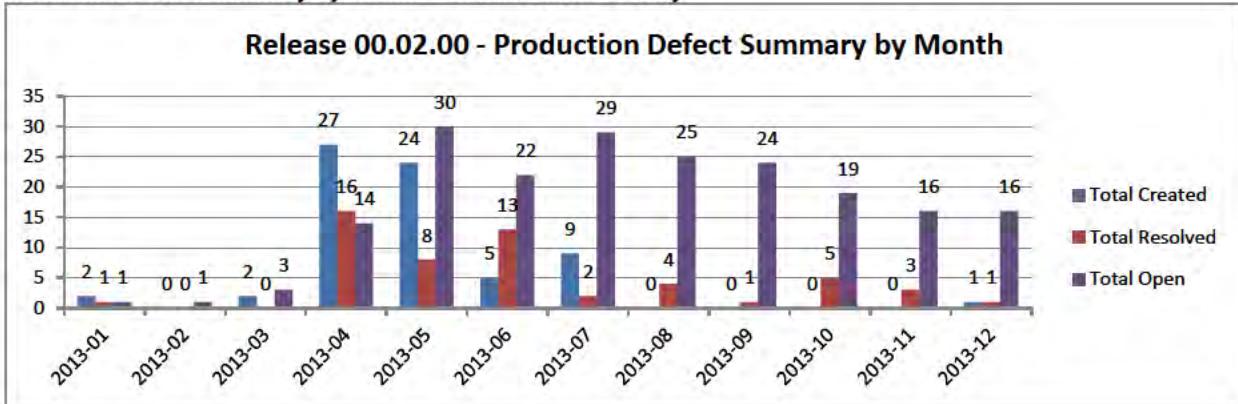
There was an increase in the number of defects per design in December. Most of the defects were classified as “Clarification” which don’t impact the T2 Quality Indicator.

Production Defects

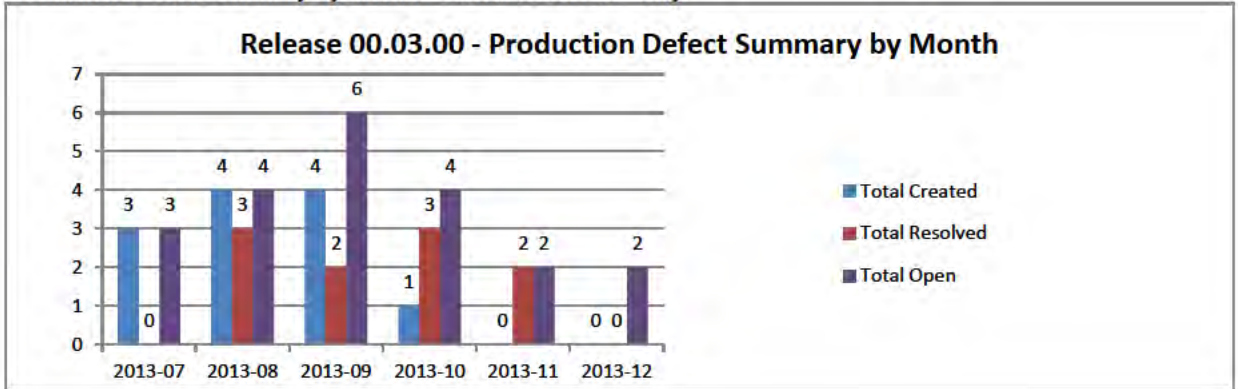
Production Defect Summary by Month – Release 00.01.00 only



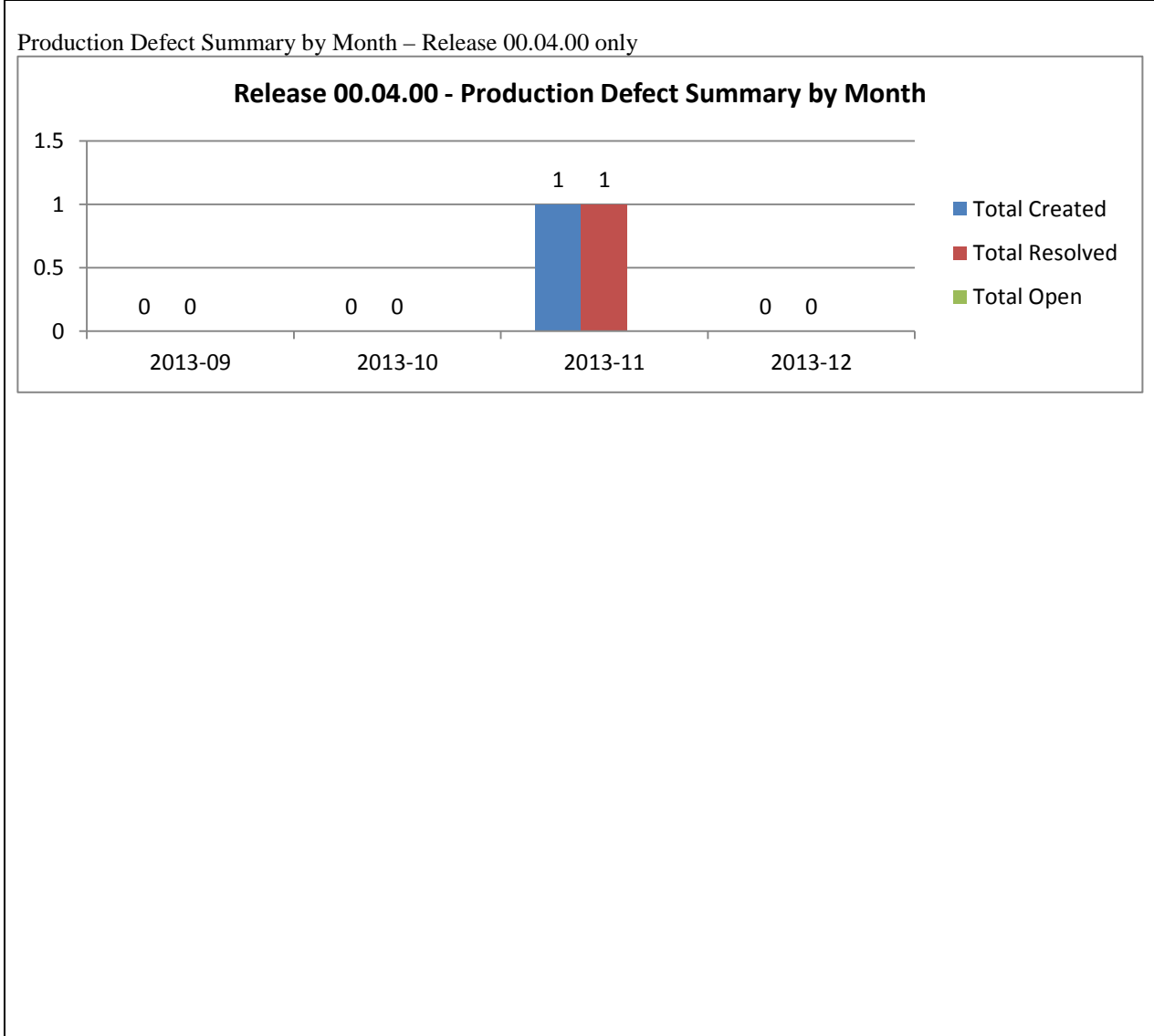
Production Defect Summary by Month – Release 00.02.00 only



Production Defect Summary by Month – Release 00.03.00 only



Production Defects



Quality Assurance Audits

There are no open audits at this time.

Corrective Actions

There are no open Corrective Actions at this time.

RISKS					
Project Affected	Risk ID /Owner	Risk Description	Risk Rating	Risk Response Plan	12/31/13 Status
T2 Initiative	34457 / Mark Arshaw sky	Individual project slips within the T2 project may cause milestones to slip.	Severe	<ol style="list-style-type: none"> 1. Review project schedule and identify prime areas of schedule slippage. 2. Work with project managers to determine root cause. 3. Develop mitigation strategies to address schedule delay. 	12/30/13: The T2 Initiative Director reviewed the system risks and issues in November and prioritized the project level ones that were schedule related. DDI updated the Roadmap and provided a Detailed Plan that addressed issues/gaps with Technical Architecture and Infrastructure. T2 Management is assigning responsibility for the gaps and that work will be included in the master schedule.
EST/ENF	35322 / Tom Niland	When the DDI lead for EER rolls off project to begin new role as Financial requirements lead, then EER will lose a key leadership resource that has been with the project since Knowledge Transfer.	Significant	<ol style="list-style-type: none"> 1. Identify support work needed from DDI lead. 2. Determine time line for DDI lead engagement. 3. Meet with management to review alternatives. 	12/30/13: The new EER DDI lead is transitioning from his previous role as T2 Architect lead. In addition, he is performing the roles of ERS Lead and IAM lead. The timeline for DDI lead engagement has not been determined.
EST/ENF	35873 / Jim Cooley	If the length of some EER screens remains long, then there is a risk of screens: not being user-friendly, ADA compliant, and may tax system performance because of large data loads.	Significant	<p>CSD will not completely validate the Functional Design until this risk has been addressed.</p> <ol style="list-style-type: none"> 1. DDI Design team is reviewing similar concerns with the CIL application screen. 2. DDI will review the solution used for CIL to determine applicability for the lengthy EER screens. 3. DDI will provide their analysis to CSD and offer design alternatives if applicable. 	12/30/13: Risk ownership has changed to the Design/Development Lead. A working meeting is scheduled for this week to review the solution used in CIL and determine if it will provide design alternatives for EER.

T2 Initiative	4961 / Dave Tucker	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<p>(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Maintenance Transition Plan through development.</p> <p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	12/30/13: The Maintenance Transition team will distribute the biannual satisfaction survey and Individual Development Plan self-assessment documents to all CSD staff in the Maintenance Transition program in February 2014. After analyzing the results, DDI will create and submit the biannual status report including successes, barriers and lessons learned. DDI and CSD will, if necessary revise the Maintenance Transition approach for 2014.
T2 Initiative	4967 / Scott McKenzie	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<ol style="list-style-type: none"> 1. Itemize the T2 T1 Integration Approach. 2. Include the work in the Work Plan. 	12/30/13: The following activities from the Integrated T2 T1 Integrated Approach Plan have been completed: <ol style="list-style-type: none"> 1. Document the T2 T1 Integration approach and tasks. 2. The Tech Arch team has developed three methods to Synchronize/Integrate T2 with T1. 3. Perform a top down analysis to identify the obvious files needed by T1 after Release 1.
T2 Initiative	7417 / Cheryl Szkotak	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify key positions needed where skills do not exist in the agency.	12/30/13: The management team has vetted the organizational chart; as a result, resource gaps were identified and will be addressed. CSD has started trying to fill the positions using existing postings and requesting new ones. Note: The Lead Business Process Analyst for ERS and one of the EER designers resigned. One full time employee and one contractor position is posted to support the conversion effort.
T2 Initiative	8257 / Jovan Ruiz	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	12/30/13: DDI rolled out their new organizational chart. The initial assessment for T1/T2 integration resources is underway. The project managers are being asked to identify areas of concern with regards to the DDI technical skills support on each project in order to assess whether this risk has been mitigated.

T2 Initiative	25700 / Jodie Sawyer	If the team is unable to average a 15-day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	<ol style="list-style-type: none"> 1) Project manager will implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly. 	12/30/13: The percentage of Open Design Reviews increased from 84% to 93%. The Quality Assurance manager is working with her team and the project managers to identify the root cause for this in each project and the review process to understand why this is continuing. A review of the process to understand what options there are for bringing this number down will be provided to the T2 Director.
T2 Initiative	30096 / Janis Mahany	CSD is unable to validate DDI's proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	<ol style="list-style-type: none"> 1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request. 	12/30/13: This risk was reviewed with management. The team is working through operational requirements. One option is to hire an operations architect. Reviewing possible strategies and will communicate to the team when the best options are identified.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/13 Status

T2 Initiative	22215 / Scott McKenzie	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	<p>This could become a critical issue when Pilot is released and concurrent releases must be maintained.</p> <ol style="list-style-type: none"> 1. Gather DDI's requirements for the Pre Dev environment including the T1 Systems and begin to implement the needed changes. 	12/30/13: A high-level environment strategy was reviewed with IT and others. Additional discussions are occurring regarding the portal migration strategy considering that Phases 1 and 2 were combined into Release 1. The Environment Strategy will change if the current
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ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/13 Status
				2. Use it as a model to define the remaining environments.	Portal Migration Plan is changed. An environment strategy defining the T1 applications needed in the various environments was completed and has been provided to DDI and IT. Changes in the Portal migration strategy may cause this document to be revised as well as findings during T1/T2 Integration analysis. Concurrent, releases in T1 will be managed as they are today. The plan is to use the strategy defined by the previous vendor for managing concurrent releases in the T2 environment, but it is not yet implemented.
T2 Initiative	34805 / Justin Stringer	CSD is not being included in any of the Iteration 1 Technical Design and Development	High	<ol style="list-style-type: none"> 1. Meet with CSD to understand and document concerns: <ol style="list-style-type: none"> 1. Generic Artifact Change Activities are being used to check in code in the Release 1 development stream as an Artifact Type of Solution Prototype. 2. "DDI is using modified versions of approved SEP artifacts to do the actual Tech Design." 3. Generic Artifact Change Activities are being used to check in code in the Release 1 development stream as an Artifact Type of Solution Prototype. 2. Assess the maintainability of the proposed file structure. 3. Communicate solutions to management and CSD team. 4. Obtain clear management decision on the strategies to use going forward. 	12/20/13: DDI has created 22 Technical Design Specification activities for each Business Process Model. There is a substantial amount of Tech Design and Development being done yet CSD personnel have not been included. Additionally, DDI is using modified versions of approved SEP artifacts to do the actual Tech Design. This is being done outside the SEPG. In these early stages of Tech Design and Development, it is critical to involve CSD technical resources to assist in setting the foundation of the standards for Tech Design and Development to ensure the maintainability and flexibility of the system and to foster the transfer of knowledge and organizational buy in of what is being implemented.
T2 Initiative	34807/ Justin Stringer	CSD-IT has major concerns about flexibility and maintainability of DDI's proposed organization of the directory and project structures in the development stream across multiple environments.	High	<ol style="list-style-type: none"> 1. Review current items. 2. Determine strategies. 3. Review solutions with management. 	12/30/13: In response to the assessment that this is a T2 Initiative level issue, the project has been changed from CIL to T2 Initiative. There is a fundamental disagreement on the overall Configuration Management Approach and the Build and Deploy Approach between CSD and DDI. A regular meeting has been set up to clarify the overall strategy to best support version changes, building and deploying and

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/13 Status
					the ownership going forward. Management has requested that a two-week deadline be added to the response plan to get a better understanding of what strategies will be available.
T2 Initiative	35809 / Scott McKenzie	Not enough resources are available to perform Natural code review work in support of T2 T1 Integration Design	High	<p>It was originally anticipated that DDI would perform the Natural Code review work and CSD would provide subject matter expert support, therefore hours for CSD Resources to perform natural code review work in support of T1-T2 Integration design are not included in the work plan. Current activities that are occurring in response to this issue include:</p> <ul style="list-style-type: none"> a. Reviewing contractual responsibilities with DDI (if the conclusion is that the DDI is not responsible then, this should be escalated to the Steering Committee) b. Hire additional CSD positions, one full time employee and one contractor, to perform Natural code review work. c. Utilizing CSD resources that have availability, to perform natural code review work. 	<p>12/30/13: Hours for CSD Resources to perform Natural Code review work in support of T1-T2 Integration design are not included in the work plan. It was originally anticipated that DDI would perform the Natural Code review work and CSD would provide Subject Matter Expert support. Current activities that are occurring in response to this issue include:</p> <ul style="list-style-type: none"> - CSD is continuing to perform Natural Code review work. - DDI will look at adding resources to help with this but none has been added thus far. <p>Additionally, the original estimate of two hours per path has been re-estimated at 30 minutes per path based on work performed to date.</p>
T2 Initiative	36112 / Mark Arshawsky	The expectation of CSD is to have a new super analyst role or define a separate role for a system analyst to support T2, but this role does not currently exist.	High	<p>1. Set up work group including T2 Initiative Director, the Application Architect/Development Manager, Business Process Analyst Mentor, Training Manager and Architecture Manager to:</p> <ul style="list-style-type: none"> a. Review the current Business Process Analyst Qualifications; b. Determine what additional skill sets are required; c. Review the background on why this new system analyst/business analyst resource is needed; d. Determine whether the skill set and resources are available in house or if new resources will be needed. 	<p>12/30/13: In December 2010, the T2 Initiative team outlined the responsibilities, qualifications, education / equivalent experience, and suggested learning for each job required for the T2 Initiative, including the Business Process Analyst. Business Process Analysts are expected to function as both business and technical analysts. Each function has varying degrees of technical and business skills and related experience. Few have functioned in both roles throughout their career. CSD Management would like to reassess the Business Process Analyst role and the staff to ensure that the project is positioned for success in maintaining the system once it becomes operational. The Business Process Analyst job description has been modified to reflect the technical requirements.</p>

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	12/31/13 Status
T2 Initiative	36158 / Trevor Robinson	End of design milestones are being impacted as a result of Tech Arch schedule delays.	High	<ol style="list-style-type: none"> 1) DDI to provide a list of outstanding Tech Arch Deliverables for each project. 2) DDI to communicate the schedule for delivery with project managers. 3) CSD and DDI to review schedule and identify any delays and work to resolution. 	12/30/13: CIL, EER, ECM and the Forms project have dependencies on Tech Arch. Dependencies are reflected in RSA and in the work plan. Tech Arch, ECM, and Forms development leads have assessed each dependency and are prioritizing these items accordingly. Barriers affecting these milestones are being raised in status reports and status meetings. A new DDI Architect has been brought on board and will be working to review the outstanding deliverables and work with the projects to prioritize and address their concerns.
VCF	22181 / Kalyan Kanagasabai	Removing annotation functionality from Pilot. Due to issues with the use of the Brava tool that cannot be resolved in time for the Pilot release, the functionality will be removed.	High	Brava will be implemented with deferred functionality-Part 3. Time frame is unknown.	12/30/2013: The plan is to develop a prototype and then work with that to determine if there is a solution for annotation. The work on this will not be started until the end of Feb 2014. Once a solution is found, it will be communicated to the team.

Next Steps

- Continue to update the work plan to address gaps in Technical Architecture and Infrastructure.
- Continue work on the second deferred functionality release for ECM, scheduled for go-live in March. The release will contain the Webtop updates.
- Continue technical design and development work for Iteration X.
- Continue design for Release 1.

Acronyms

ARB: Architecture Review Board
BPA: Business Process Analyst
BPM: Business Process Model or Business Process Management (software from IBM)
BSC: Business Services Council
CAR: Control, Action, Response
CFC: Case File Conversion
CIL: Case Initiation and Locate Renewal
CP/NCP: Custodial Parent, Non-custodial Parent
CR: Change Request
CSD: Child Support Division
DCS: Data Center Services
DDI: Design, Development, and Implementation Vendor (Accenture)
DQA: Data Quality Analysis & Cleanup Project
ECM: Enterprise Content Management
EER: Establishment and Enforcement Renewal
ERS: Enterprise Reporting System
FD: Functional Design
HLD: High Level Design
IAM: Identity & Access Management
IDP: Individual Development Plan
IV&V: Independent Validation and Verification
M/T: Mentoring and Transition
OAG: Office of the Attorney General
PM: Project Manager
PMR: Problem Management Request
QA: Quality Assurance
RODEO: Rendering OAG Documents and Easy Orders
SAS: Statistical Analysis Software
T2I: T2 Infrastructure
TD: Technical Design
UAT: User Acceptance Testing
VCF: Virtual Case File

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	11/1/2013-11/30/2013		Completed By: Mary Ann Baker	
Projects included:	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	R	Negative 16% variance. Initiative Management is working with the DDI vendor to identify and assign technical architecture/infrastructure tasks that were not included in the master work plan. These will be included in DDI's updated Roadmap and Detailed Integrated Master Plan for Release 1, now scheduled for submission in mid-January. Some key tasks are on hold until a revised approach is finalized. Reference Schedule Management section for additional details.	Negative
Effort	Y	The variance went from negative 7% last month to negative 8% this month. Tech Arch work, environmental build out, and the testing activity are the primary contributors to the increasing negative schedule variance.	Negative
Quality	G	The monthly T2 and Project Quality Indicators are tied to artifact quality. The quality indicators for the core projects (CIL, EER, and T2 Architecture) weigh more heavily on the T2 quality indicator. Process Update: If the project has no reviews during the prior month, the project quality indicator will be N/A and will not affect the T2 Initiative Program Indicator. There were only 8 reviews completed in November. The CIL, ERS and quality indicators were green. The other project quality indicators were N/A. Therefore, the T2 Initiative Quality Indicator is green. There was a decrease in the number of defects per design in November.	Positive
Risks	R	There is one severe risk addressing the individual project slips that may impact key milestones. The number of significant risks increased from 9 to 10 this month. Reference the risk list.	Negative
Issues	R	There is one critical issue this month addressing the slip in the Phase 3 Requirements Contract award. The number of high issues increased from 6 to 9. Reference the issue list.	Negative
Requirements Volatility	Y	Features and Rules present the majority of requirement changes and are the basis for this indicator. The number of Features and Rules added, changed, or inactivated (deleted) in Requisite Pro, the requirements repository, are tracked each month. The volatility represents the number added, changed or inactivated divided by the total number for each project. The acceptable threshold decreases as the project moves into the later phases of the project life cycle. If CIL, EER or T2 Architecture are yellow or red, the T2 indicator reflects the same color. For November: CIL is yellow; ECM, EER, ERS, Tech Arch and are green; RODEO is red. Therefore, the T2 Requirements Volatility Indicator is yellow.	Negative

Legend	
G	<p>No intervention required. Project going as planned in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Variance is positive or a negative variance is less than or equal to 5%. • RISKS. Rating is Low or Controllable. • ISSUE. Rating is Low. • QUALITY. For a project, 80-100% of the artifacts meet quality standards. For the T2 Quality Indicator, all of the CIL, EER and T2 Architecture indicators are “Green” and 50% or more of the rest of the projects are “Green”. • VOLATILITY. For a project, less than or equal to 5% of requirements changed during the month. For the T2 Volatility indicator, all of the CIL, EER and T2 Architecture indicators are “Green” and 50% or more of the projects are “Green”.
Y	<p>Some oversight required. Project may be at risk in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Negative schedule variance greater than 5% and less than or equal to 10%. • RISKS. Risk rating of Moderate or Controllable. • ISSUES. Rating is High or Medium. • QUALITY. For a project, 79-70% of the artifacts meet quality standards. For the T2 Quality Indicator, one of the CIL, EER and T2 Architecture indicators are “Yellow” or 50% or more of the other projects are “Yellow”. • VOLATILITY. For a project, more than 5% but less than or equal to 10% of requirements changed during the month. For the T2 Volatility indicator, one of the CIL, EER and T2 Architecture indicators are “Yellow” OR 50% or more of the other projects are “Yellow”.
R	<p>T2 Management intervention required. Project is at risk in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Negative schedule variance greater than 10%. • RISKS. Rating is Severe or Significant. • ISSUES. Rating is Critical. • QUALITY. For a project, less than 70% of the artifacts meet quality standards. For the T2 Quality Indicator, one of the CIL, EER or T2 Architecture indicators are “Red” OR 50% or more of the rest of the projects are “Red”. • VOLATILITY. For a project, more than 10% of the requirements changed during the month. For the T2 Volatility indicator, one of the CIL, EER, or T2 Architecture indicators is “Red” OR 50% or more of the other projects is “Red”.

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- The new Initiative Director will begin work on 12/16/13.

TXCSES Renewal Status

- Release 1: Case Initiation/Locate (CIL)
 - The schedule variance on the CIL project is -29%. The design schedule variance is -23%. The Iteration 1 schedule variance is -24%.
 - The team is doing final requirements clean up necessary to support start of test scripting and plans to complete that in January.
 - High Level Design is complete for all of the 22 Business Process Models (BPMs).
 - All User Experience reviews have been completed with the exception of 3 Case Management reviews which are pending scope decisions from management. Logical Data Model work and Site Map validations have been completed. Change Request (CR) work and are all that remain of Functional Design; are scheduled to complete in early December and CR work is progressing.
 - The majority of the Change Request work is associated with requirements clarifications identified during design and the decision to merge Phase 1 and Phase 2 for Release 1.
 - Technical Design and start of development is under way for Iteration 1
 - Design Summary status is as follows:

Design

High Level Design:
Completed - 8/23/2013

Functional Design:

Capability	Artifact Type	Complete	In Validation	In Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	1	0	0	0	1
Case Management						
	FD: User Experiences	14	3	0	0	17
	FD: Data Model	1	0	0	0	1
Case Closure						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Org & Employer Management						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	1	0	0	0	1
Interstate						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Title IV-A						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Locate						
	FD: User Experiences	6	0	0	0	6
	FD: Data Model	1	0	0	0	1
Utilities						
	FD: User Experiences	5	0	0	0	5
	FD: Data Model	1	0	0	0	1
Site Map						
	Internal Site Map	1	0	0	0	1
	External Site Map	1	0	0	0	1
Totals:		57	6	0	0	63

Technical Design:

We are refining the Technical Design deliverable inventory. The current proposal is under review with CSD.

- Release 1: Enterprise Reporting System (ERS)
 - Completed validations for the ERS Adhoc Design Approach Document and the ERS Portal High Level Design.
 - Continued working on Data Masking scenarios and proof of concept to finalize DB2 masking capability.
 - Continued CIL reports Design.
 - Completed CSD work sessions and field review for Case Intake Report Design.
 - Completed Case Management Report Design draft Mockups and began CSD work sessions.
 - Completed Case Closure Reports Design Drafts.
 - Completed Interstate Reports Design Drafts.
 - Continued Locate and Employer/Organization Reports Design Drafts.
 - Continued CSD work sessions for remaining CIL Reports Design draft Mockups.
 - Rescheduled CIL report designs Field validation session from 12/2/13 to 12/10/13.
 - Continued to augment the inventory with additional data about the reports.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - Revised DQA Work Plan was submitted and approved by Field Operation Director. High Level Milestone activities for the Manual Duplicate Member/Case Clean Up work will be revised.

- Release 1: Establishment and Enforcement Renewal (EER)
 - Completed the EER Field User Functional Screen reviews with field staff.
 - Began validation of Functional Designs, including review of Control Action Response (CAR) tables.

- Release 1: Enterprise Content Management (ECM)
 - Completed development for Release 00.05.00
 - Started system testing for Release 00.05.00. This release is scheduled to be deployed in early March.
 - Continued work on the high level designs for Release 1. There are 2 items that need to be addressed before finalizing them.
 - Began work on functional designs for Release 1 VCF.

- Release 1: RODEO
 - Continue modifications to the Forms design artifacts based on user input and cross project needs.

- Release 1: Conversion
 - Completed and reviewed a draft of the Conversion Approach. Reviewed and incorporated comments.
 - Began gathering Conversion requirements.
 - Conducted and orientation session and began performing T1 code analysis for T1/T2 integration.
 - Began performing review of T1 programs that should be decommissioned when Release 1 is implemented.
 - Performing analysis to determine the appropriate Portal Migration approach.
 - Completed a high level draft of the T1/T2 Integration approach.

T2 Infrastructure (T2I)

- No environment build out work was completed – pending updated work plan.

T2 Architecture

- Services Architecture
 - Completed validation of the Caching Detailed Design and Exception Handling Design Approach.
- Data Architecture
 - DB2/Lightweight Directory Access Protocol (LDAP) Integration - completed assessment & proof of concept for DB row & column-level permissions.

T2 Transition Management

- Maintenance Transition (M/T)
 - Drafted Database Administrator Individual Development Plan (IDP) and distributed to CSD management for approval
 - CSD created two ClearCase courses, *ClearCase Introduction* (a two-hour lab course) and *Using ClearCase Efficiently* (a one-hour lecture), and enrolled CSD and DDI staff into those classes as appropriate through January 2014. CSD will deliver the training
- Communications
 - Maintained T2 website and updated to reflect FY2013 accomplishments for each project, staffing changes, and transition leadership changes
 - Published November *Common Ground* article, *T2 Screenshot Preview: My Task List*
- Training
 - Identified tasks associated with updating VCF Training documents (manuals, Quick Reference Guides and videos)
 - CSD and DDI continued to meet with Business Process Owners to discuss Release 1 training plan approach
 - Continued work on Release 1 training plan and artifact review

Release 2: Financial

- Identified all subject matter experts needed to support requirements development activities.
- Phase 3 kick-off meeting completed on 11/21/13.

Schedule Management

The project negative schedule variance increased from negative 13% in October to negative 16% in November. A new go-live date will be provided with the Integrated Master Plan for Release 1 in mid-January. Delivery of an updated work plan from DDI slipped from end-November to mid-January. The work plan will address issues with Tech Arch and Infrastructure that are impeding progress.

Following is some specific detail regarding the schedule:

- Most development work will not begin until the gaps identified in the updated work plan are addressed. The work plan will include the effort to get the environment and build and deploy processes ready to support development.
- Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include resource constraints, environment challenges, and more customization than expected. In addition, the team is encountering issues with IBM tools that require Problem Management Requests (PMRs) which are sometimes difficult to resolve. Areas of particular concern are *and BPM*.
- Scope decisions are impacting the completion of CIL Functional Design. Initiative Management is working through the outstanding Change Requests.
- The date for completion of Iteration 1 continues to slip. In October the reported completion was 01/28/14, but Iteration 1 is now predicted to complete 02/12/14. The Iteration work is identifying changes to artifact content. The slips in Iteration 1 impact CIL Technical Design.
- EER is focused on Functional Design. It was baselined to complete 12/10/13, but is now planned to complete 02/18/14. The work started late due to delays in completion of High Level Design.
- Test scripting may be delayed until decisions are finalized on outstanding Change Requests.

Scope Variance – Summary of Approved Project Changes Since Last Report

There are change requests that are being evaluated for impact and will be reported when the impact is determined.

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
N/A				

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”. Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13		11/22/13	Completed

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13		06/28/13	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	02/05/14	06/04/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/09/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/27/15	05/15/15		Tracking Late
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	03/04/14	03/05/14		On Schedule
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13		08/14/13	Complete
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	03/13/14		On Schedule

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	03/12/14	05/27/14		Tracking Late
DQA Milestones					
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	02/01/16		Tracking Late
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	01/24/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	01/31/14		Tracking Late
7004	CIL-Milestone: Design Complete	01/31/14	08/14/14		Tracking Late
110	CIL-Milestone: Development Complete	07/31/14	12/11/14		Tracking Late
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	02/12/14		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	05/01/14		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13		11/22/13	Complete
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	04/10/14		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13		05/31/13	Complete
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	01/06/14		Tracking Late

Milestone Variance*					
* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	12/13/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13		07/08/13	Complete
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13		05/31/13	Complete
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	09/01/15		Tracking Late
Release 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/02/14	08/14/14		Tracking Late
130	RL1-Milestone: Release 1 System Testing Complete	03/31/15	04/17/15		Tracking Late
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	02/12/16		Tracking Late
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13		09/05/13	Complete
7187	ERS-Milestone: High Level Design Complete	09/03/13		11/19/13	Complete
7185	ERS-Milestone: Functional Design Complete	02/07/14	03/10/14		Tracking Late
6155	ERS-Milestone: Design Complete	07/02/14	08/04/14		Tracking Late
1741	ERS-Milestone: Development Complete	11/24/14	02/06/15		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High Level Design Complete	05/03/13		07/31/13	Complete
7440	RDO-Milestone: Functional Design Complete	07/26/13		07/31/13	Complete

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
5890	RDO-Milestone: Design Complete	10/11/13		10/03/13	Complete
1805	RDO-Milestone: Development Complete	07/08/14	09/025/14		Tracking Late

VCF Milestones					
2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13		08/09/13	Complete
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13		08/09/13	Complete
7433	VCF-Milestone: Release 1 High Level Design Complete	07/26/13	12/13/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	02/28/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	04/16/14	04/17/14		On Schedule
1702	VCF-Milestone: Release 1 Integration Development Complete	07/18/14	07/21/14		On Schedule
EER Milestones					
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High Level Design Complete	07/24/13	01/24/14		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	12/11/13	02/18/14		Tracking Late
7296	EER-Milestone: Release 1 Design Complete	03/07/14	05/21/14		Tracking Late

Milestone Variance*

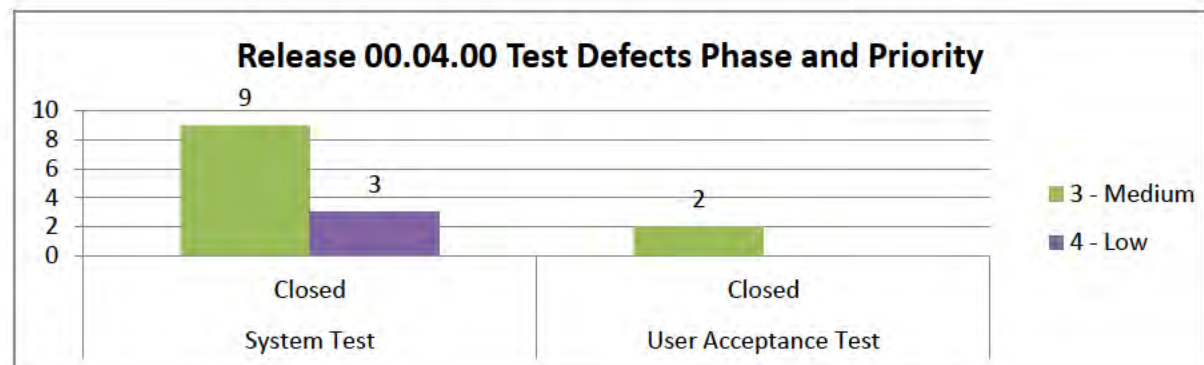
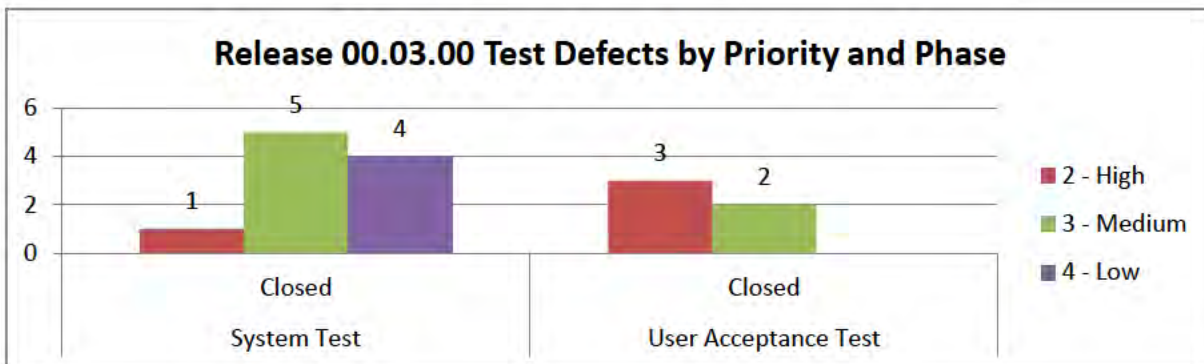
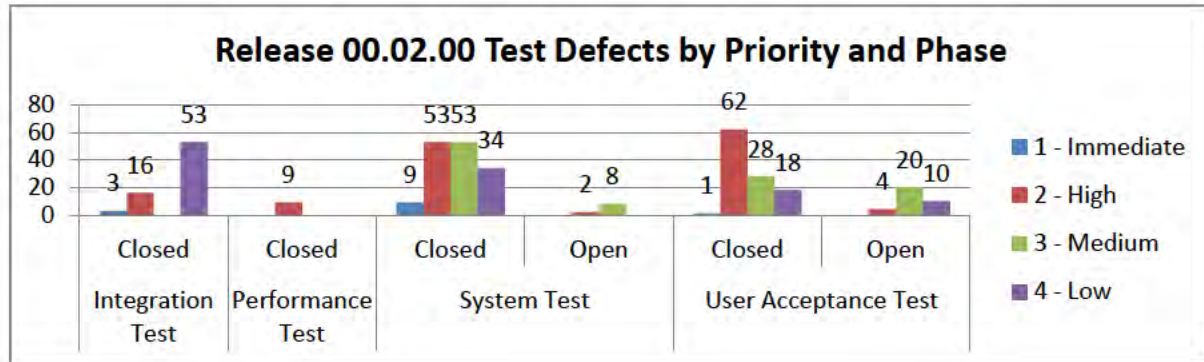
*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
7297	EER-Milestone: Release 1 Development Complete	07/18/14	10/17/14		Tracking Late

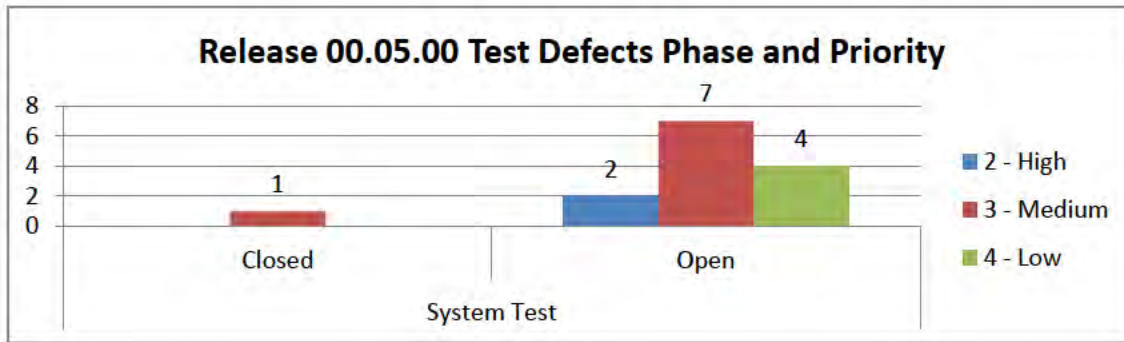
Quality Management

Test Defects

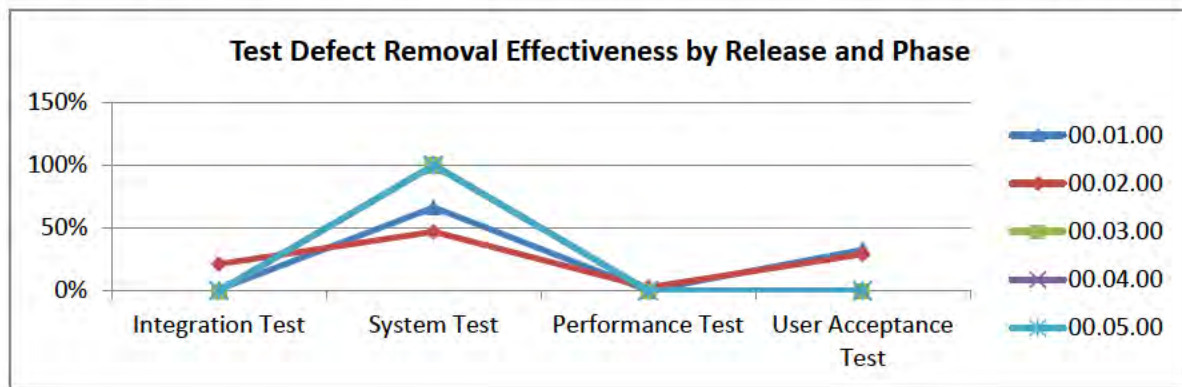
Test Defects by Priority and Phase – Releases 00.02.00, Release 00.03.00, Release 00.04.00, and Release 00.05.00



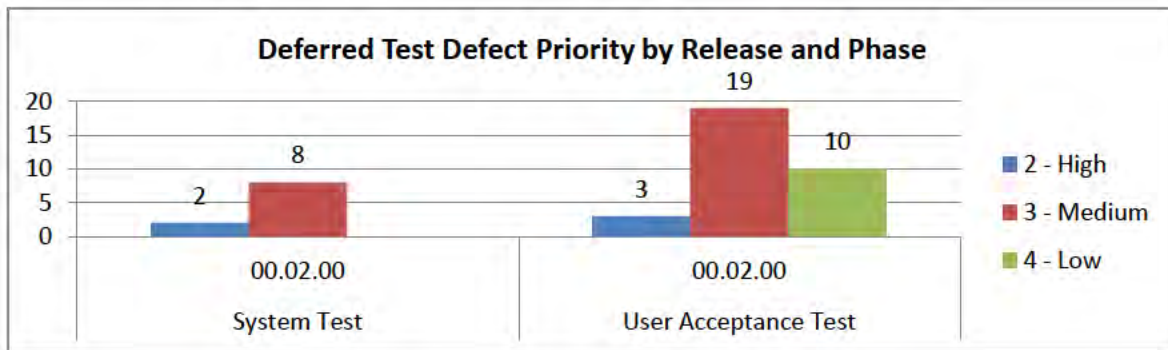
Note: Test Defects Opened or Closed for Releases 00.02.00, 00.03.00 and 00.04.00 remained unchanged in November.



Test Defect Removal Effectiveness by Release and Phase – Releases 00.01.00, 00.02.00, 00.03.00, 00.04.00, and 00.05.00

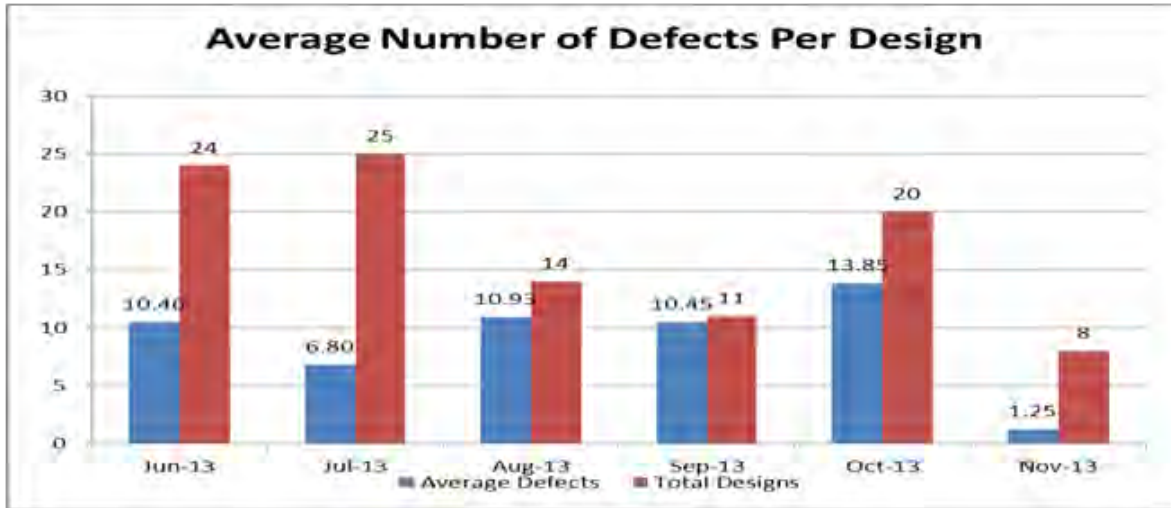


Deferred Test Defects by Release and Phase



Note: Release 00.02.00 is the only release with deferred test defects.

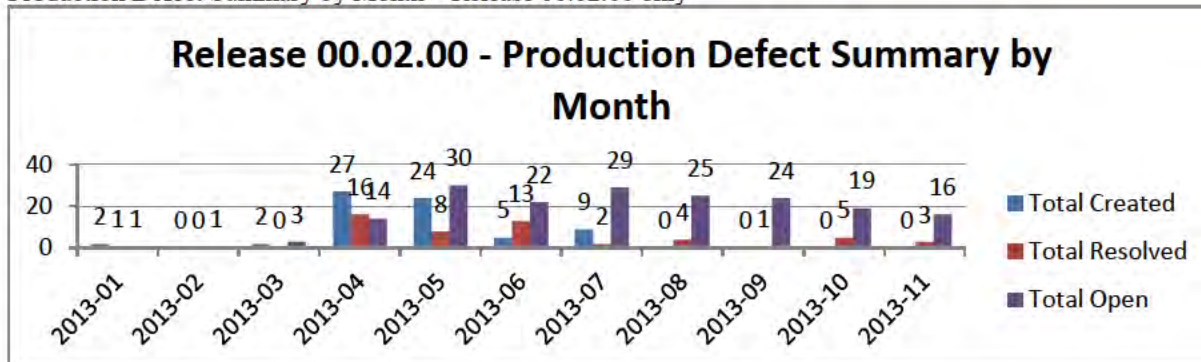
Design and Code Quality



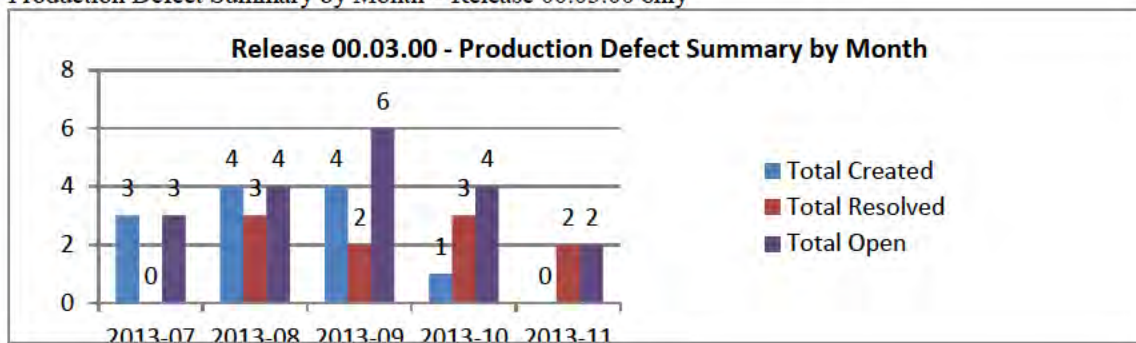
Note: There was a decrease in the number of defects recorded across the Design artifacts in November. This is the primary reason for the decline in the number of defects for November. The Design Phase includes Design Peer Review, Design Approach Validations and Specification Validations.

Production Defects

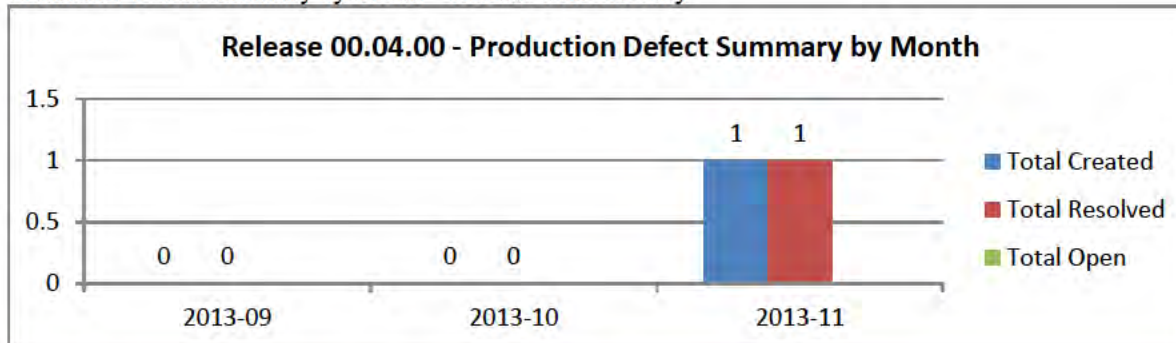
Production Defect Summary by Month – Release 00.02.00 only



Production Defect Summary by Month – Release 00.03.00 only



Production Defect Summary by Month – Release 00.04.00 only



Quality Assurance Audits

There are no open audits at this time.

Corrective Actions

There are no open Corrective Actions at this time.

RISKS					
Project Affected	Risk ID /Owner	Risk Description	Risk Rating	Risk Response Plan	11/30/13 Status
T2 Initiative	34457 / Hershel Becker	Individual project slips within the T2 project may cause milestones to slip.	Severe	<ol style="list-style-type: none"> 1. Review project schedule and identify prime areas of schedule slippage. 2. Work with project managers to determine root cause. 3. Develop mitigation strategies to address schedule delay. 	11/30/13: The integrated work plan development has slipped. The DDI updated Roadmap and Detailed Integrated Master Plan to address concerns with Tech Arch and Infrastructure is now targeted for completion by mid-January. Plan status is reviewed on a weekly basis.
EST/ENF	35322 / Tom Niland	When the DDI lead for EER rolls off project to begin new role as Financial requirements lead, then EER will lose a key leadership resource that has been with the project since Knowledge Transfer.	Significant	<ol style="list-style-type: none"> 1. Identify support work needed from DDI lead. 2. Determine time line for DDI lead engagement. 3. Meet with management to review alternatives. 	11/30/13: If CSD chooses to accept this risk, then there must be a large knowledge transfer effort to explain the 4,000 plus EER requirements, High Level Designs, and Functional Designs to the new resource.
EST/ENF	35873 / Chris Clark	If the length of some EER screens remains long, then there is a risk of screens: not being user-friendly, ADA compliant, and may tax system performance because of large data loads.	Significant	DDI Design team is reviewing similar concerns with the CIL application screen. DDI will review the solution used for CIL to determine applicability for the lengthy EER screens. DDI will provide their analysis to CSD and offer design alternatives if applicable. CSD will not completely validate the Functional Design until this risk is addressed.	11/30/13: DDI will review the solutions used in CIL and provide the analysis and alternatives to the EER team. Validation of the Functional Design may be delayed while this is addressed.

T2 Initiative	4961 / Dave Tucker	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required	Significant	(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Maintenance Transition Plan through development.	11/30/13: An all Maintenance Transition Program seminar was held to discuss progress of the Maintenance Transition Program (overall 56% increase in Knowledge, Skills and Abilities over five cycles), discuss improvements and describe
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		skills, TXCSES 2.0 maintenance will suffer.		<p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	<p>next steps. Further, the Maintenance Transition management group had a special meeting to discuss training priorities for T2 staff over the next fiscal year and prioritized BPM8, DataStage, WODM, and DB2 training for T2 staff. Maintenance Transition continues to stress the importance of knowledge sharing and skill development for state office staff.</p>
T2 Initiative	4967 / Scott McKenzie	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stakeholders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.</p>	<p>11/30/13: The Artifact Refresh Team created the T1-T2 Integration Specification artifact. This will be used in conjunction with the T1 and T2 Data Models as the primary input to the design team. Previous accomplishments include T2-T1 Integration analysis to identify batch programs, screens, reports and forms that will be deactivated when Release 1 is implemented.</p>

T2 Initiative	7417 / Cheryl Szkotak	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify key positions needed where skills do not exist in the agency.	11/30/13: The management team is updating the organizational chart. As a result of that effort, resource gaps are being identified and will be addressed. When the new organizational chart is finalized, key positions will be posted.
T2 Initiative	8257 / Jovan Ruiz	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	11/30/13 The overall input from the project managers was that this issue should remain open while the recent changes in the DDI organization are implemented and a better understanding of the impact is known. Meanwhile DDI can work with their project counterparts to ensure they have confidence in the new organization.
T2 Initiative	25700 / Jodie Sawyer	If the team is unable to average a 15-day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	1) Project manager will implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly.	11/30/13: The percentage of “Open Design Reviews” greater than fifteen days increased from 84% on 11/15/2013 to 93% on 11/22/2013. The total number of open design reviews is 60. Initiative Management is addressing this issue.
T2 Initiative	28137 / Jim Cooley	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	1) DDI will provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency).	11/30/13: CIL and EER have identified dependencies on Tech Arch as well as ECM and Forms projects. Dependencies are reflected in Rational Software Architect. Tech Arch, ECM, and Forms development leads have assessed each dependency and are prioritizing these items accordingly. Milestones are also being added to the project plan to reflect these dependencies, when possible. Barriers impacting these milestones are being raised in status reports and status meetings.
T2 Initiative	30096 / Janis Mahany	CSD is unable to validate DDI’s proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request.	11/30/13: Operation requirements still need to be determined. One option is to hire a CSD operations architect. The Tech Arch team is still reviewing possible strategies.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	11/30/13 Status
FIN	34900/ Jared Galaway	Award for the TXCSES 2.0 Phase 3 Requirements Contractor Statement of Work is pending Federal approval. The award slip may impact major milestones.	Critical	The original baseline finish date for the Statement of Work Activities is 02/08/13. 1. Review current options with team. 2. Determine if the schedule can be re-baselined when contract is awarded and what the impact will be.	11/30/13: This issue will be closed in December. The contract has been awarded. The Financial team will be seeking approval of the Phase 3 Work Plan.
VCF	35726/ Teresa Salas	High-level design validations are taking more than the scheduled 5 days for the initial review and comments.	High	Communication of the Validation Guide to the reviewers	11/30/13: DDI and CSD has been meeting and working to resolve this. Several areas have been identified that can address the issue and they are now working towards resolution.
Infrastructure	30640 / Thomas Anderson	If T2 environment documentation is not in place and available then the environmental build out will not support the design, build, test and implementation of T2.	High	As environments are stood up, critical artifacts coming out of those efforts should be made available and maintained to support design, build, test, implementation and operations of T2. Examples of these artifacts include logical and physical topology diagrams, server and software specifications documentation, DB specifications documentation, etc. 1. Determine what specific support is required that is not currently available. 2. Identify what, if any, additional expertise, processes, and/or resources would resolve the gaps identified. 3. Communicate and report options identified that will resolve the issue.	11/30/13: Role and responsibility decisions resulting from the integrated work plan task related to the environmental build out are still being determined. Once that is complete, the response plan will be updated to reflect the new approach. A new CSD Infrastructure Project Manager will be brought on board as of 12/02/13.

T2 Initiative	22215 / Scott McKenzie	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	1. Gather DDI's requirements for the Pre-Development environment including T1 Systems. 2. Assess changes and begin implementation. 3. Use assessment as a model to define remaining environments.	11/30/13: A high-level environment strategy was reviewed with IT and others. Additional discussions are occurring regarding the portal migration strategy considering that Phases 1 and 2 were
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ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	11/30/13 Status
					combined into Release 1. The Environment Strategy will change if the current Portal Migration Plan is changed.
T2 Initiative	34060 / Cheryl Szkotak	The build and deploy process and scripts for release one were not ready by the start of build (08/13) and are needed to allow full-scale application development to begin.	High	<ol style="list-style-type: none"> 1. CSD team will work with DDI to develop a software configuration management and a development architecture process. 2. Determine schedule impact and communicate this to management. 3. Outline the expectations for the software configuration process and communicate them to the team. 	11/30/13: This issue will be resolved as a result of acceptance of the updated Roadmap and Detailed Integrated Master Plan. The team will meet to determine if this issue can be closed.
T2 Initiative	34805 / Slade Gauntt	CSD is not being included in any of the Iteration 1 Technical Design and Development	High	<ol style="list-style-type: none"> 1. Meet with CSD to understand and document concerns: <ol style="list-style-type: none"> 1. Generic Artifact Change Activities are being used to check in code in the Release 1 development stream as an Artifact Type of Solution Prototype. 2. "DDI is using modified versions of approved SEP artifacts to do the actual Tech Design." 3. Generic Artifact Change Activities are being used to check in code in the Release 1 development stream as an Artifact Type of Solution Prototype. 2. Assess the maintainability of the proposed file structure. 3. Communicate solutions to management and CSD team. 4. Obtain clear management decision on the strategies to use going forward. 	11/30/13: The team is in the process of formalizing the new list of technical design deliverables. This is going well. The proposed resolutions provided for this issue are all acceptable by CSD. The following items will need to be completed before this issue can be closed. First, a process is needed to loop CSD and the Quality Assurance vendor into Technical Design Reviews via Clear Quest and second, an agreement to minimum levels of content per model package for the T2 Design project.
T2 Initiative	34807/ Slade Gauntt	CSD-IT has major concerns about flexibility and maintainability of DDI's proposed organization of the directory and project structures in the development stream across multiple environments.	High	<ol style="list-style-type: none"> 1. Review current items 2. Determine strategies. 3. Review solutions with management. 	11/30/13: In response to the assessment that this is a T2 Initiative level issue, the project has been changed from CIL to T2 Initiative. There is a fundamental disagreement on the overall Configuration Management approach and the Build and Deploy approach between CSD and DDI. A working group will be needed to determine the strategy that will best support the project. A meeting will be set up to clarify the overall strategy.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	11/30/13 Status
T2 Initiative	35809 / Scott McKenzie	Not enough resources are available to perform Natural code review work in support of T2 T1 Integration Design	High	It was originally anticipated that DDI would perform the Natural Code review work and CSD would provide subject matter expert support, therefore hours for CSD Resources to perform natural code review work in support of T1-T2 Integration design are not included in the work plan. Current activities that are occurring in response to this issue include: a. Reviewing contractual responsibilities with DDI (if the conclusion is that the DDI is not responsible then, this should be escalated to the Steering Committee) b. Hire additional CSD positions, one full time employee and one contractor, to perform Natural code review work. c. Utilizing CSD resources that have availability, to perform natural code review work.	11/30/13: Currently, it is estimated that it will take between 3300 and 6600 hours to perform this work. The team is doing some of the work now to determine if these estimates are accurate and initial findings indicate the hours can be reduced. Initiative Management met to address the approach. CSD and DDI agreed on the level of CSD staffing.
VCF	22181 / Kalyan Kanagasabai	Removing annotation functionality from Pilot. Due to issues with the use of the Brava tool that cannot be resolved in time for the Pilot release, the functionality will be removed.	High	Brava will be implemented with deferred functionality- Part 3. Time frame is unknown.	11/30/13: Annotation was not included in the Pilot release, so the plan is to develop a prototype and then work with that to determine if there is a solution using Brava. The work will not be started until the end of 02/14. If a solution is found before then it will be communicated to the team.

Next Steps

- Continue to update the work plan to address gaps in Technical Architecture and Infrastructure.
- Continue work on the second deferred functionality release for ECM, scheduled for go-live in March. The release will contain the Webtop updates.
- Continue technical design and development work for Iteration1.
- Continue design for Release 1.

Acronyms

ARB: Architecture Review Board
BPA: Business Process Analyst
BPM: Business Process Model or Business Process Management (software from IBM)
BSC: Business Services Council
CAR: Control, Action, Response
CFC: Case File Conversion
CIL: Case Initiation and Locate Renewal
CP/NCP: Custodial Parent, Non-custodial Parent
CR: Change Request
CSD: Child Support Division
DCS: Data Center Services
DDI: Design, Development, and Implementation Vendor (Accenture)
DQA: Data Quality Analysis & Cleanup Project
ECM: Enterprise Content Management
EER: Establishment and Enforcement Renewal
ERS: Enterprise Reporting System
FD: Functional Design
HLD: High Level Design
IAM: Identity & Access Management
IDP: Individual Development Plan
IV&V: Independent Validation and Verification
LDAP: Lightweight Directory Access Protocol
M/T: Mentoring and Transition
OAG: Office of the Attorney General
PM: Project Manager
PMR: Problem Management Request
QA: Quality Assurance
RODEO: Rendering OAG Documents and Easy Orders
SAS: Statistical Analysis Software
T2I: T2 Infrastructure
UAT: User Acceptance Testing
VCF: Virtual Case File

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	10/1/2013-10/31/2013		Completed By: Mary Ann Baker	
Projects included:	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	R	Negative 13% variance. DDI is tasked to provide an updated Roadmap and Detailed Integrated Master Plan for Release 1 by end-November. The effort will address concerns with Tech Arch and Infrastructure that are impacting key milestones. Reference Schedule Management section for additional details.	Negative
Effort	Y	The variance went from negative 3% last month to negative 7% this month. Tech Arch work, environmental build out, and the testing activity are contributors to the declining performance.	Negative
Quality	R	The monthly T2 and Project Quality Indicators are tied to artifact quality. The quality indicators for the core projects (CIL, EER, and T2 Architecture) weigh more heavily on the T2 quality indicator. The October EER Quality Indicator was red which caused the T2 Initiative Quality Indicator to be red. The other T2 Project Quality Indicators were green. There was a slight increase in the number of defects per design from 10 in September to 14 in October.	Negative
Risks	R	There is one severe risk addressing the individual project slips that may impact key milestones. The number of significant risks increased from 8 to 9 this month. Reference the risk list.	Negative
Issues	R	There is one critical issues this month addressing the slip in the Phase 3 Requirements Contract award. The number of high issues remained at 6. Reference the issue list.	Negative
Requirements Volatility	G	Volatility is a new dashboard item. The indicator reflects requirements being added, changed or inactivated in RequisitePro, the requirements repository. Volatility of Features and Rules are measured and the indicator is tied to project volatility. All projects were green this month.	N/A

Legend	
G	<p>No intervention required. Project going as planned in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Variance is positive or a negative variance is less than or equal to 5%. • RISKS. Rating is Low or Controllable. • ISSUE. Rating is Low. • QUALITY. For a project, 80-100% of the artifacts meet quality standards. For the T2 Quality Indicator, all of CIL, EER and T2 Architecture indicators are "Green" and 50% or more of the rest of the projects are "Green". • VOLATILITY. For a project, less than or equal to 5% of requirements changed during the month. For the T2 Volatility indicator, all of the CIL, EER and T2 Architecture indicators are "Green" and 50% or more of the projects are "Green".

Y	<p>Some oversight required. Project may be at risk in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Negative schedule variance greater than 5% and less than or equal to 10%. • RISKS. Risk rating of Moderate or Controllable. • ISSUES. Rating is High or Medium. • QUALITY. For a project, 79-70% of the artifacts meet quality standards. For the T2 Quality Indicator, one of the CIL, EER and T2 Architecture indicators are “Yellow” or 50% or more of the other projects are “Yellow”. • VOLATILITY. For a project, more than 5% but less than or equal to 10% of requirements changed during the month. For the T2 Volatility indicator, one of the CIL, EER and T2 Architecture indicators are “Yellow” OR 50% or more of the other projects are “Yellow”.
R	<p>T2 Management intervention required. Project is at risk in this area.</p> <ul style="list-style-type: none"> • SCHEDULE. Negative schedule variance greater than 10%. • RISKS. Rating is Severe or Significant. • ISSUES. Rating is Critical. • QUALITY. For a project, less than 70% of the artifacts meet quality standards. For the T2 Quality Indicator, one of the CIL, EER or T2 Architecture indicators are “Red” OR 50% or more of the rest of the projects are “Red”. • VOLATILITY. For a project, more than 10% of the requirements changed during the month. For the T2 Volatility indicator, one of the CIL, EER, or T2 Architecture indicators is “Red” OR 50% or more of the other projects is “Red”.

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- The start of most development work on projects is being delayed until DDI completes an effort to update the Master Workplan to address concerns with Technical Architecture and Infrastructure.
- As the project starts to focus on testing, the goal is to limit requirements changes. As a result, requirements volatility is being measured and reported monthly for each project and on the dashboard.

TXCSES Renewal Status

- Release 1: Case Initiation/Locate (CIL)
 - This project has a negative 24% schedule variance. The design phase variance is negative 20%.
 - High Level Design has been completed for all of the 22 Business Process Models (BPMs).
 - All User Experience reviews have been completed with the exception of 3 Case Management reviews which are pending scope decisions. Logical data model work and Site Map validations are complete. Updates identified during design, changes to support the merge of Phase 1 and Phase 2, are all that remain of Functional Design (FD) for CIL.
 - Technical Design is well under way and development has started for Iteration 1.
 - Design Summary status is as follows:

Design

High Level Design:

Baseline Finish Date - **5/28/2013** Actual Finish Date - **8/23/2013**

Note: Capability reviews still to be completed.

Functional Design:

Baseline Finish Date – **7/31/2013** Planned Finish Date – **11/6/2013**

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	1	0	0	0	1
Case Management						
	FD: User Experiences	14	3	0	0	17
	FD: Data Model	1	0	0	0	1

Case Closure						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Org & Employer Management						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	1	0	0	0	1
Interstate						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Title IV-A						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	1	0	0	0	1
Locate						
	FD: User Experiences	6	0	0	0	6
	FD: Data Model	1	0	0	0	1
Utilities						
	FD: User Experiences	5	0	0	0	5
	FD: Data Model	1	0	0	0	1
Site Map						
	Internal Site Map	1	0	0	0	1
	External Site Map	1	0	0	0	1
Totals:		52	11	0	0	63

Technical Design:

Baseline Finish Date – 2/5/2014 Planned Finish Date – 4/28/2014

Capability	Artifact Type	Completed	In Review	In Draft	Not Started	Total
Case Intake						
	TD: Portlets	0	0	3	7	10
	TD: Batch Job Streams	0	0	0	3	3
	TD: BPM Workflows	0	0	0	5	5
Case Management						
	TD: Portlets	0	0	8	75	83
	TD: Batch Job Streams	0	0	0	6	6
	TD: BPM Workflows	0	0	0	3	3
Case Closure						
	TD: Portlets	0	0	0	1	1
	TD: Batch Job Streams	0	0	0	1	1
	TD: BPM Workflows	0	0	0	1	1
Org & Employer Management						
	TD: Portlets	0	0	0	34	34
	TD: Batch Job Streams	0	0	0	5	5
	TD: BPM Workflows	0	0	0	0	0
Interstate						
	TD: Portlets	0	0	0	5	5

	TD: Batch Job Streams	0	0	0	5	5
	TD: BPM Workflows	0	0	0	1	1
Title IV-A						
	TD: Portlets	0	0	0	3	3
	TD: Batch Job Streams	0	0	0	10	10
	TD: BPM Workflows	0	0	0	0	0
Locate						
	TD: Portlets	0	0	0	9	9
	TD: Batch Job Streams	0	0	3	65	68
	TD: BPM Workflows	0	0	0	0	0
Utilities						
	TD: Portlets	0	0	1	8	9
	TD: Batch Job Streams	0	0	0	27	27
	TD: BPM Workflows	0	0	0	1	1
Totals:		0	0	15	275	290

- Release 1: Enterprise Reporting System (ERS)
 - Reassigned two DDI designers from CIL to the ERS team to complete the CIL report designs.
 - Completed (conditionally approved) validation of ERS Scheduler Design Specification Document.
 - Began ERS Portal (Internal & External Report Solution) High Level & Functional Design Control, Action, Response (CAR) Tables and Logical Data Model (LDM) validation.
 - Began ERS Adhoc Design Approach validation.
 - Began Report Retention Design Specification validation.
 - Held CSD work sessions for ERS Configuration/Property Management Architecture Specification, and began validation.
 - Completed CSD work sessions for Report Administration Design Specification Document, and began validation.
 - Continued working on Data Masking scenarios and proof of concept to finalize DB2 masking capability.
 - Held work session for Data Warehouse Data Modeling Standards and Guidelines.
 - Continued CIL reports Design.
 - Completed Case Intake Report Design draft Mockups, and started CSD initial review for Case Intake Report Designs.
 - Continued drafting Case Management Report Design Mockups.
 - Scheduled CIL report designs Field validation sessions for 11/19/13-11/21/13 and 12/02/13-12/06/13.
 - Held work session to finalize ECM Reports inventory.
 - Continued to augment the inventory with additional data about the reports.
 - Continued to determine existing reports that may be discontinued due to new reports or combining of reports in the inventory.
- Release 1: Data Quality Analysis (DQA) and Cleanup
 - High Level Milestone activities for the Manual Duplicate Member/Case Clean Up work will begin in November, 2013.
- Release 1: Establishment and Enforcement Renewal (EER)
 - This project has a negative 11% schedule variance. The design phase variance is negative 26%.
 - Completed the following High Level Designs (HLDs):
 - BPM 57, Interstate

- BPM 28, Service Of Process
- Conditionally approved the following HLDs:
 - BPM 64, Customer Self Service
 - BPM 98, Legal Interface Response
 - BPM 5, Initiate Legal Action
 - BPM 11, Legal Monitoring
 - BPM 35, File With Court
 - BPM 76, Genetic Testing
- Prepared for Functional Design Field User sessions slated to restart in November.
- Release 1: Enterprise Content Management (ECM)
 - The project team completed Release 00.04.00. The release went into production on 10/07/13.
 - The team reviewed designs for Release 00.05.00. This release is scheduled to be deployed in early March.
 - The project team conducted work sessions on High Level Designs for Release 1. The designs are being validated by CSD.
- Release 1: RODEO
 - Approved Solution Specification for the Forms Library Technical Design.
 - Began the Development of the Forms Library.
 - Began creation of the Letters Category of forms.
 - Began modifications to the Forms design artifacts based on user input and cross project needs.

T2 Infrastructure (T2I)

- Waiting on the outcome of the DDI assessment to continue building out the environments.
- Began the review and approval of the required Data Center Services (DCS) Runbooks and Technical Recovery Guides (TRGs).

T2 Architecture

- T1 Integration
 - Designing and developing custom T1 assembly code modules to address compatibility issue between T1 & T2 timestamp formats.
- Services Architecture
 - Currently validating Web Services Detailed Design, BPM Design Approach, and Caching Detailed Design.
 - Completed Exception Handling Design Approach validation..
- Presentation Architecture
 - Completed Host Access Transformation Services (HATS) Integration Design Approach validation.
 - Currently validating Enterprise Log Aggregation Design Approach.
- Data Architecture
 - Completed DB2/LDAP Integration assessment & proof of concept for database row & column-level permissions.

T2 Transition Management

- Maintenance Transition (M/T)
 - Met with each CSD M/T group, gathered feedback and shared with management.
 - Isolated, defined, and identified training paths and CSD individuals who require IBM tool training for all those tools on the Cross-Individual Development Plan (IDP) Training matrix to facilitate CSD's investigation of an overall IBM training contract.
 - Updated Appendix A to show all new CSD M/T counterparts and updated cross-IDP training matrix accordingly.

- Drafted Batch architect IDP and circulated for approval.
- Revised ERS Designer IDP.
- Communications
 - Strategizing the approach for communicating forthcoming organizational chart revisions.
 - CSD held separate meetings with principle CIL and EER team members to identify all internal and external stakeholders requiring communication tasks. The results were placed on a priority grid for future work plan development and coordination.
 - CSD drafted and submitted *Common Ground* article, *T2 Screenshot Preview: My Task List* for November publication.
- Training
 - Met with all BPOs to plan Release 1 training delivery. Topics included:
 - Bridging the knowledge gap between training and implementation
 - Utilizing Field CSD resources for training delivery
 - Identifying discreet training courses
 - Identifying training recipients
 - Assigning training courses by task and function to recipient
 - Continued work on Release 1 training plan and artifact review.

Financial

- Obtained federal approval to award contract for requirements development services.
- Phase 3 requirements contract awarded to Accenture and purchase order issued.
- Identified training needs for Business Process Analysts (BPAs) and scheduled training as necessary.

Schedule Management

The project negative schedule variance increased from negative 9% in August to negative 13% in September. The go-live date for Release 1 slipped from 10/22/15 to 12/01/15. DDI is tasked with providing an updated work plan by end-November. The work plan will address issues with Tech Arch and Infrastructure that are impeding progress.

Following is some specific detail regarding the schedule:

- Most development work will not begin until the gaps identified in the updated work plan are addressed. The work plan will include the effort to get the environment and build and deploy processes ready to support development.
- Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include resource constraints, environment challenges, and more customization than expected. In addition, the team is encountering issues with IBM tools that require PMRs which are sometimes difficult to resolve. Areas of particular concern are security and BPM.
- Scope issues are impacting the completion of CIL Functional Design. CSD and DDI are meeting to resolve in November.
- The date for completion of Iteration 1 continues to slip. In August the reported completion was October, but Iteration 1 is now predicted to complete 01/28/14.
- EER completed validation on all but one of the High Level Designs. Field User validations of Functional Design artifacts will continue in November. The start of Technical Design for EER was moved from the baseline date of 10/07/13 to 01/06/14.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
There were no major Project Scope Changes since the last report.				

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	11/15/13		Tracking Late
5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13		06/28/13	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	02/05/14	04/28/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/27/15	04/21/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	03/04/14	03/04/14		On Schedule
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13		08/14/13	Complete
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/13/14		On Schedule
7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	03/12/14	04/27/14		Tracking Late
DQA Milestones					
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	12/01/15		Tracking Late
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
6756	CIL-Milestone: High Level Design Complete	05/28/13	11/08/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	10/04/13		Tracking Late
7004	CIL-Milestone: Design Complete	01/31/14	04/23/14		Tracking Late
110	CIL-Milestone: Development Complete	07/31/14	10/08/14		Tracking Late
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	01/28/14		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	04/04/14		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	11/15/13		Tracking Late

4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	04/10/14		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13		05/31/13	Complete
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	12/06/13		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	12/09/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13		07/08/13	Complete
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13		05/31/13	Complete
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	09/01/15		Tracking Late

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

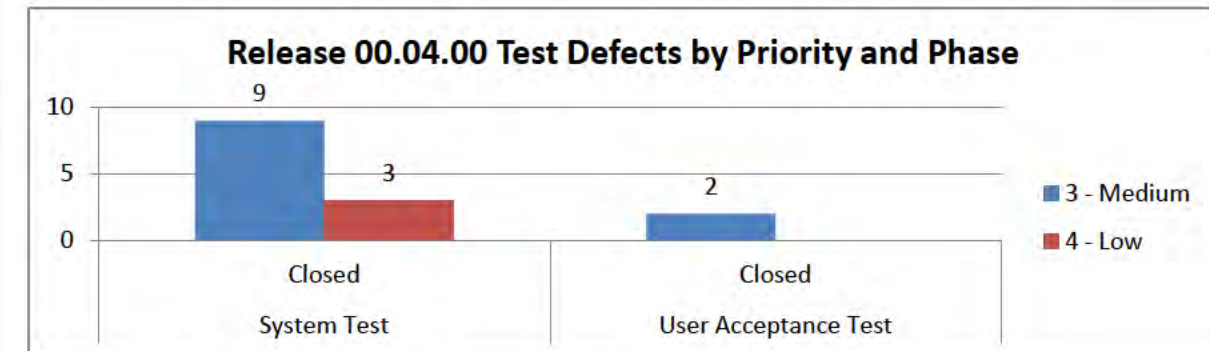
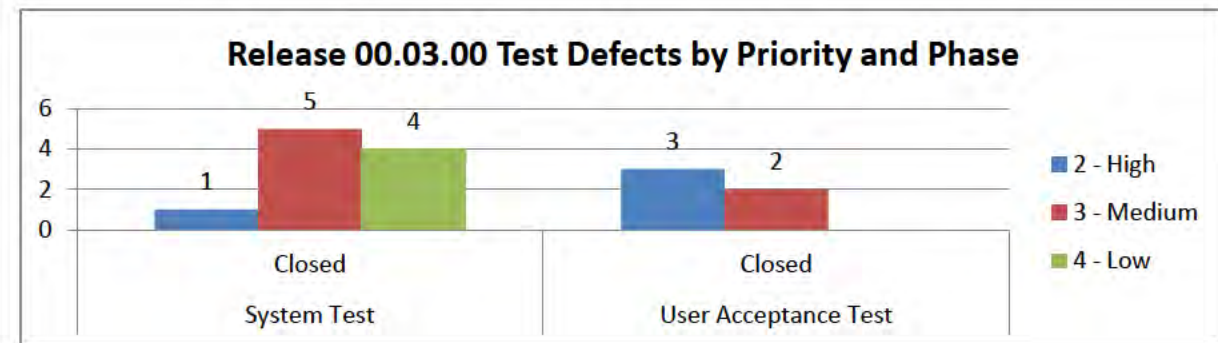
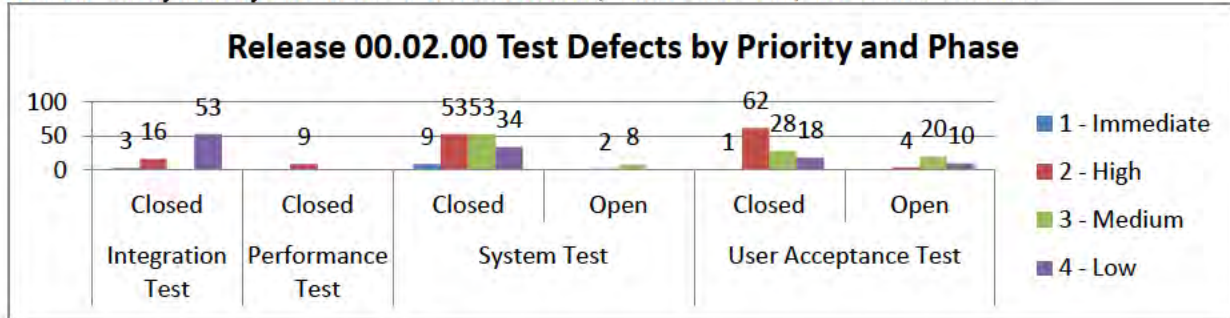
Unique ID	Milestone Name	Baseline	Current	Actual	Status
Release 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/02/14	07/02/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/31/15	03/31/15		On Schedule
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	12/01/15		Tracking Late
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13		09/05/13	Complete
7187	ERS-Milestone: High Level Design Complete	09/03/13	11/08/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	02/10/14		On Schedule
6155	ERS-Milestone: Design Complete	07/02/14	07/02/14		On Schedule
1741	ERS-Milestone: Development Complete	11/24/14	11/24/14		On Schedule
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High Level Design Complete	05/03/13		07/31/13	Complete
7440	RDO-Milestone: Functional Design Complete	07/26/13		07/31/13	Complete
5890	RDO-Milestone: Design Complete	10/11/13		10/03/13	Complete
1805	RDO-Milestone: Development Complete	07/08/14	07/15/14		On Schedule
VCF Milestones					
2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete

Milestone Variance*					
* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13		08/09/13	Complete
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13		08/09/13	Complete
7433	VCF-Milestone: Release 1 High Level Design Complete	07/26/13	11/01/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	02/27/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	04/16/14	04/16/14		On Schedule
1702	VCF-Milestone: Release 1 Integration Development Complete	07/18/14	07/18/14		On Schedule
EER Milestones					
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High Level Design Complete	07/24/13	01/24/14		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	12/11/13	01/23/14		Tracking Late
7296	EER-Milestone: Release 1 Design Complete	03/07/14	05/21/14		Tracking Late
7297	EER-Milestone: Release 1 Development Complete	07/18/14	08/29/14		Tracking Late

Quality Management

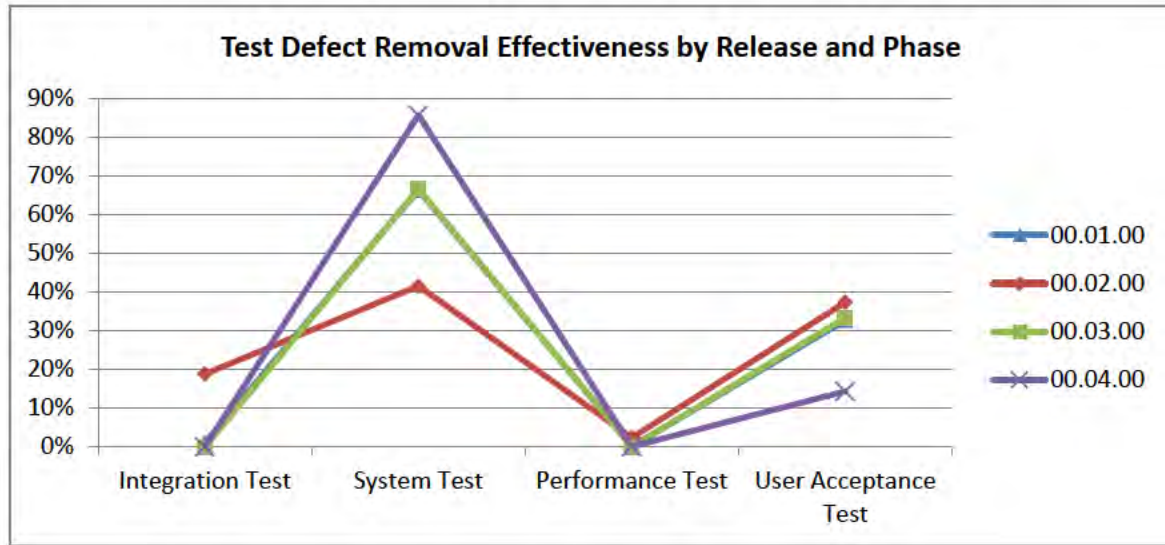
Test Defects

Test Defects by Priority and Phase – Releases 00.02.00, Release 00.03.00, and Release 00.04.00

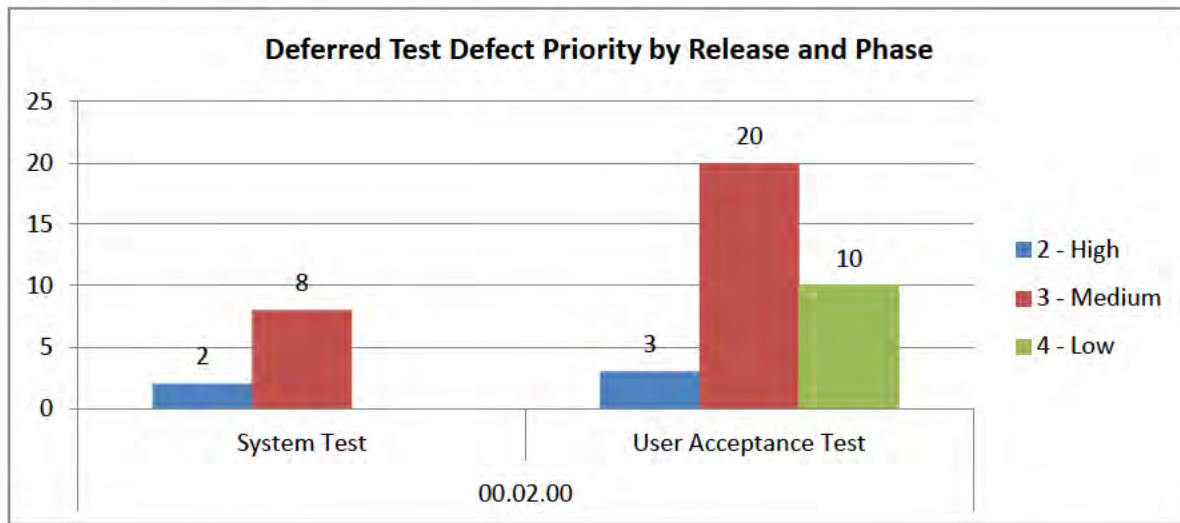


Note: There were no Test Defects Opened or Closed during the month of October.

Test Defect Removal Effectiveness by Release and Phase – Releases 00.01.00, 00.02.00, 00.03.00, and 00.04.00

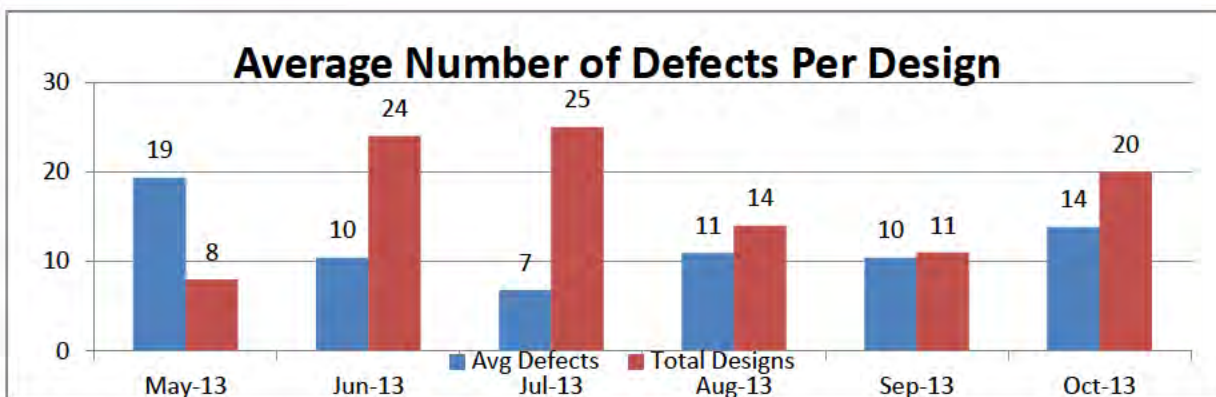


Deferred Test Defects by Release and Phase



Note: Release 00.02.00 is the only release with deferred test defects.

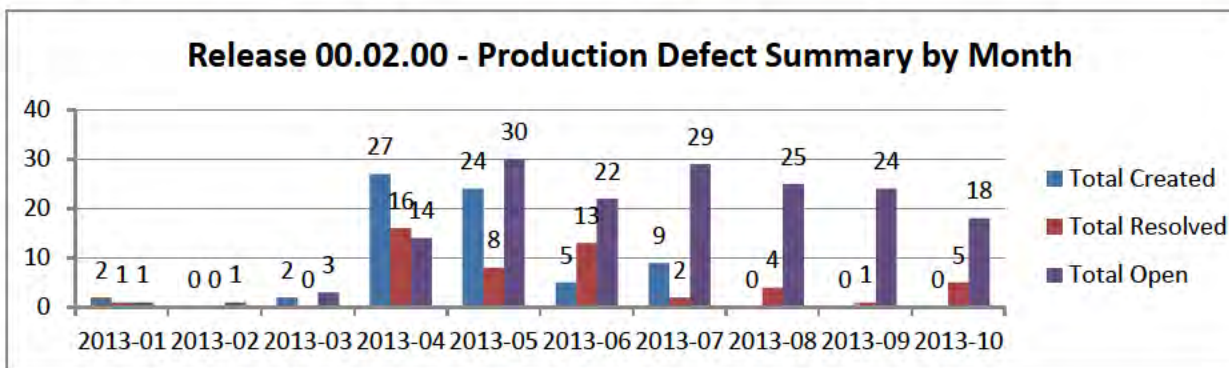
Design and Code Quality



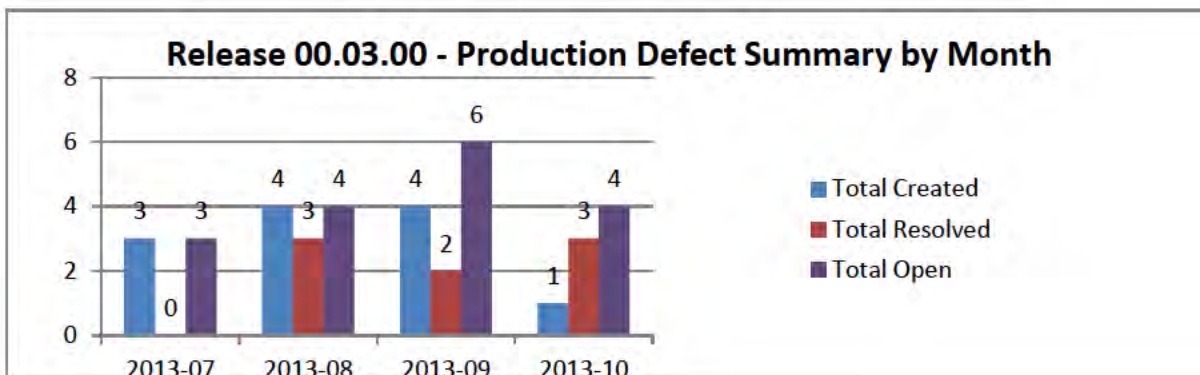
Note: There was a slight increase in the average number of defects per design between September and October.

Production Defects

Production Defect Summary by Month – Release 00.02.00 only



Production Defect Summary by Month – Release 00.03.00 only



Quality Assurance Audits

There are no open audits at this time.
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Corrective Actions

There are no open Corrective Actions at this time.
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RISKS					
Project Affected	Risk ID /Owner	Risk Description	Risk Rating	Risk Response Plan	10/31/13 Status
T2 Initiative	34457 / Hershel Becker	Individual project slips within the T2 project may cause milestones to slip.	Severe	<ol style="list-style-type: none"> 1. Review project schedule and identify prime areas of schedule slippage. 2. Work with project managers to determine root cause. 3. Develop mitigation strategies to address schedule delay. 	10/31/13: DDI submittal of the integrated work plan has slipped by one week. The new plan date is 11/22/13. Plan status will be reviewed on a weekly basis.
EST/ENF	35322 / Tom Niland	If DDI lead for EER rolls off project to begin new role as Financial requirements lead, then EER will lose a key leadership resource that has been with the project since Knowledge Transfer.	Significant	<ol style="list-style-type: none"> 1. Identify support work needed from DDI lead. 2. Determine time line for DDI lead engagement. 3. Meet with management to review alternatives. 	10/30/13: If CSD chooses to accept this risk, then there must be a large knowledge transfer effort to explain the 4,000+ EER requirements, High Level Designs, and Functional Designs to the new resource

T2 Initiative	4961 / Dave Tucker	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<ol style="list-style-type: none"> (1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development. (2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions. (3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current 	10/30/13: An all Mentoring and Training program seminar was held to discuss progress of the Mentoring and Training program (overall 56% increase in Knowledge, Skills and Abilities over five cycles), discuss improvements and describe next steps. Further, the Mentoring and Training management group had a special meeting to discuss training priorities for T2 staff over the next fiscal year and prioritized BPM8, DataStage, WODM, and DB2 training for T2 staff. Mentoring and Training continues to stress the importance of knowledge sharing and skill development for state office staff.
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				capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.	
T2 Initiative	4967 / Scott McKenzie	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.</p>	10/31/13: The Artifact Refresh Team has created the T1-T2 Integration Specification artifact. This will be used in conjunction with the T1 and T2 Data Models providing the design team with the primary input. The T2-T1 Integration activities accomplished in September were to perform analysis to identify batch programs, screens, reports and forms that will be deactivated when Release 1 is implemented.
T2 Initiative	7417 / Cheryl Szkotak	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify key positions needed where skills do not exist in the agency.	10/31/13: The management team is updating the organizational chart. As a result of that effort, resource gaps are being identified and will be addressed.
T2 Initiative	8257 / Jovan Ruiz	If DDI does not provide the technical skills and the staffing levels required, the project will	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management	10/31/13: DDI is bringing on board an Enterprise Architect. As a result, DDI is requesting closure of this risk. The Enterprise Architect is scheduled

		not be successfully and timely completed.		September/October 2011.	to begin work 11/05/13.
T2 Initiative	25700 / Maryann Baker	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	<ol style="list-style-type: none"> 1) Project manager will implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly. 	10/31/13: The percentage of “Open Design Reviews” greater than fifteen days decreased from 67% last week to 64% this week. This percentage of “Closed Design Reviews” did not change and remains at 44%. EER is on track to close High Level Designs validations by end of October. The EER team continues to look for ways to be more efficient conducting reviews. For example, they are running concurrent field user reviews. The CIL Capability and Logical Data Model reviews have exceeded 15 days but are not a concern at this time. Since Tech Arch activities are lagging, these review activities impact the completion of other project design activities. Tech Arch did not complete any validations last week and have only completed two validations since Sept 6, 2013. As of Oct 31, there are 10 open Tech Arch review activities, all of which have been open greater than 15 days.
T2 Initiative	28137 / Jim Cooley	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	<ol style="list-style-type: none"> 1) DDI will provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency). 	10/23/13: CIL & EER have identified dependencies on Tech Arch as well as ECM and Forms projects. Dependencies are reflected in Rational Software Architect. Tech Arch, ECM, and Forms development leads have assessed each dependency and are prioritizing these items accordingly. Milestones are also being added to the project plan to reflect these dependencies, when possible. Barriers impacting these milestones are being raised in status reports and status meetings.
T2 Initiative	30096 / Janis Mahany	CSD is unable to validate DDI’s proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	<ol style="list-style-type: none"> 1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request. 	10/31/13: Operation requirements still need to be determined. One option is to hire an operations architect. The CSD and DDI team is reviewing possible strategies.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	10/31/13 Status
FIN	34900/ Jared Galaway	Award for the TXCSES 2.0 Phase 3 Requirements Contractor Statement of Work is pending Federal approval. The award slip may impact major milestones.	Critical	The original baseline finish date for the Statement of Work Activities is 02/08/13. 1. Review current options with team. 2. Determine if the schedule can be re-baselined when contract is awarded and what the impact will be.	10/29/13: A financial requirements contract award has been completed. The Financial Project manager will review and update the project plan as necessary to reflect the contract award slip. Once the impact to the schedule and work plan is known, the project manager will work with the vendor to determine what strategies can be developed to address the delays.
Infrastructure	30640 / Thomas Anderson	If T2 environment documentation is not in place and available then the environmental build out will not support the design, build, test and implementation of T2.	High	As environments are stood up, critical artifacts coming out of those efforts should be made available and maintained to support design, build, test, implementation and operations of T2. Examples of these artifacts include logical and physical topology diagrams, server and software specifications documentation, DB specifications documentation, etc. 1. Determine what specific support is required that is not currently available. 2. Identify what, if any, additional expertise, processes, and/or resources would resolve the gaps identified. 3. Communicate and report options identified that will resolve the issue.	10/30/13: Management is revising the responsibilities associated with the environmental build out. The Infrastructure team will monitor this issue to determine what actions need to be taken when the specifics of the transition are known.

T2 Initiative	34805 / Slade Gauntt	CSD is not being included in any of the Iteration 1 Technical Design and Development	High	1. Meet with CSD to understand and document concerns: 1. Generic Artifact Change Activities are being used to check in code in the Release <u>1</u> development stream as an Artifact Type of	10/31/13: Meeting for CSD Tech Design Kick Off was conducted on Monday 10/28/13. A meeting was held on 10/29/13 to address the specific concern of the lack of CSD involvement. At that meeting the team
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ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	10/31/13 Status
				<p>Solution Prototype.</p> <ol style="list-style-type: none"> “DDI is using modified versions of approved SEP artifacts to do the actual Tech Design.” Generic Artifact Change Activities are being used to check in code in the Release 1 development stream as an Artifact Type of Solution Prototype. <ol style="list-style-type: none"> Assess the maintainability of the proposed file structure. Communicate solutions to management and CSD team. Obtain clear management decision on the strategies to use going forward. 	discussed whether to use DesignChangeActivities or DevelopmentChangeActivities for Tech Design. There was progress in the discussion but a final decision has not been made. Meetings will be held weekly to address all three concerns.
T2 Initiative	34807/ Slade Gauntt	CSD-IT has major concerns about the flexibility and maintainability of DDI's proposed one Enterprise Archive file per domain and the organization of the directory and project structures in the development stream.	High	<ol style="list-style-type: none"> Review current items Determine strategies. Review solutions with management. 	10/31/13: In response to the assessment that this is a T2 Initiative level issue, the project has been changed from CIL to T2 Initiative. There is a fundamental disagreement on the overall Configuration Management Approach and the Build and Deploy Approach between CSD and DDI. A working group will be formed. A meeting will be set up to clarify the overall strategy for the Configuration Management and Build and Deploy Approach to best support version changes, building and deploying and the ownership going forward.
T2 Initiative	22215 / Scott McKenzie	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	<ol style="list-style-type: none"> Gather DDI's requirements for the Pre-Development environment including T1 Systems. Assess changes and begin implementation. Use assessment as a model to define remaining environments. 	10/31/13: A high-level environment strategy was reviewed with IT and others during the week of 09/23/13. It is being updated based on feedback. A revised draft should be completed by the 11/01/13. However, additional discussions need to occur regarding the T1 to T2 portal migration approach. This approach may affect the high level environment strategy.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	10/31/13 Status
T2 Initiative	34060 / Cheryl Szkotak	The build and deploy process and scripts for release one were not ready by the start of build (August 2013) and are needed to allow full scale application development to begin.	High	<ol style="list-style-type: none"> 1. CSD team will work with DDI to develop a software configuration management and a development architecture process. 2. Determine schedule impact and communicate this to management. 3. Outline the expectations for the software configuration process and communicate them to the team. 	<p>10/30/13: These scripts provide the automation for application code build and deployment to other environments allowing a consistent repeatable process to deploy code to different environments. A software configuration management process and a development architecture process needs to be defined and refined for development to begin.</p> <p>Team will meet to determine ownership and assess response plan.</p>

Next Steps

- Continue to update the work plan to address gaps in Technical Architecture and Infrastructure.
- Continue work on the second deferred functionality release for ECM, scheduled for go-live in March. The release will contain the Webtop updates.
- Continue technical design and development work for Iteration1.
- Continue design for Release 1.
- Continue Field User review of EER Functional Design and CIL Report Screen Mockups.

Acronyms

ARB: Architecture Review Board
BPA: Business Process Analyst
BPM: Business Process Model or Business Process Management (software from IBM)
BSC: Business Services Council
CAR: Control, Action, Response
CFC: Case File Conversion
CIL: Case Initiation and Locate Renewal
CR: Change Request
CSD: Child Support Division
DCS: Data Center Services
DDI: Design, Development, and Implementation Vendor (Accenture)
DQA: Data Quality Analysis & Cleanup Project
ECM: Enterprise Content Management
EER: Establishment and Enforcement Renewal
ERS: Enterprise Reporting System
FD: Functional Design
HATS: Host Access Transformation Services
HLD: High Level Design
IAM: Identity & Access Management
IDP: Individual Development Plan
IV&V: Independent Validation and Verification
LDAP: Lightweight Directory Access Protocol
LDM: Logical Data Model
M/T: Mentoring and Transition
OAG: Office of the Attorney General
PM: Project Manager
PMR: Problem Management Request
QA: Quality Assurance
RODEO: Rendering OAG Documents and Easy Orders
SAS: Statistical Analysis Software
T2I: T2 Infrastructure
TRG: Technical Recovery Guide
UAT: User Acceptance Testing
VCF: Virtual Case File

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	9/1/2013-9/30/2013		Completed By: Mary Ann Baker	
Projects included:	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	Y	Negative 9% variance. Iteration 1 and design work continue to track late. Working sessions were conducted to identify root cause and DDI onboarded key resources to update the work plan to address the findings. Reference Schedule Management section for additional details.	Negative
Effort	G	Negative 3% variance. Since the rebaseline on 01/25/13, the effort required to perform the work accomplished has only deviated by negative 3% from the effort that was estimated to do the work.	Positive
Quality	R	The monthly T2 and Project Quality Indicators are tied to artifact quality. The CIL, EER, and T2 Architecture quality indicators weigh more heavily on the T2 quality indicator. The September CIL Quality Indicator was red which caused the T2 Initiative Quality Indicator to be red. The other T2 Project Quality Indicators were green. There was also a slight decrease in the number of defects per design from 11 in August to 10 in September.	Positive
Risks	R	There is one severe risk addressing the individual project slips that may impact key milestones. The number of significant risks decreased from 9 to 8 this month. Reference the risk list.	Negative
Issues	Y	The number of critical issues remained at zero this month. The number of high issues remained at 6. Reference the issue list.	No change

Legend	
G	No intervention required. Project going as planned in this area. A positive schedule variance or a negative schedule variance less than or equal to 5%; risk rating of Low or Controllable and/or issue rating of Low. Project Quality Indicator: 80-100% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER and T2 Architecture indicators are "Green" and if 50% or more of the rest of the projects are "Green".
Y	Some oversight required. Project may be at risk in this area. A negative schedule variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium. Project Quality Indicator: 79-70% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER or T2 Architecture indicators are "Yellow" OR if 50% or more of the rest of the projects are "Yellow".
R	T2 Management intervention required. Project is at risk in this area. A negative schedule variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical. Project Quality Indicator: If less than 70% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER or T2 Architecture indicators are "Red" OR if 50% or more of the rest of the projects are "Red".

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- The final debrief of the Independent Validation and Verification (IV&V) report was conducted on September 25th – 26th. The Findings Progress Scorecard is shown below.

IV&V Findings Progress Scorecard

Finding Category	Finding Count	Comments
NEW	9	5 "URGENT"; 4 "HIGH"
OPEN	18	11 "URGENT"; 6 "HIGH"; 1 "MEDIUM"
CLOSED (this period)	11	
CLOSED (all prior periods)	35	
TOTAL	73	

TXCSES Renewal Status

- Release 1: Case Initiation/Locate (CIL)
 - This project has a negative 18% schedule variance. The Design variance is negative 15%. Iteration 1 has a negative 29% variance.
 - The project continues to analyze requirements impacts resulting from combining Phase 1 and Phase 2 for Release 1. This effort is slipping due to potential Change Requests (CRs) that have been in review. The decisions on these CRs are being accelerated by taking them to the Business Services Council.
 - High Level Design is complete for all of the 22 BPMs.
 - All User Experience reviews have been completed with the exception of 3 Case Management reviews which are pending scope decisions.
 - Logical data model formal reviews are ongoing for 7 of the 8 Capabilities.
 - Functional design (FD) is complete with the exception of CR work, External Site Map, and
 - Technical Design is well under way and start of development is under way for Iteration 1 scope. Initial reviews of the artifacts began with the CSD team in September.
 - Design Summary status is as follows:

Design

High Level Design:

Baseline Finish Date - 5/28/2013 Actual Finish Date - 8/23/2013

Functional Design:

Baseline Finish Date – 7/31/2013 Planned Finish date 10/7/2013

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	1	0	0	0	1
Case Management						
	FD: User Experiences	14	3	0	0	17
	FD: Data Model	0	1	0	0	1
Case Closure						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Org & Employer Management						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	0	1	0	0	1

Interstate						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Title IV-A						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Locate						
	FD: User Experiences	6	0	0	0	6
	FD: Data Model	0	1	0	0	1
Utilities						
	FD: User Experiences	5	0	0	0	5
	FD: Data Model	0	1	0	0	1
Site Map						
	Internal Site Map	1	0	0	0	1
	External Site Map	0	1	0	0	1
Totals:						
		44	15	4	0	63

Technical Design:

Baseline Finish Date – 2/5/2014 Planned Finish Date: 4/14/2014

Capability	Artifact Type	Completed	In Review	In Draft	Not Started	Total
Case Intake						
	TD: Portlets	0	0	3	7	10
	TD: Batch Job Streams	0	0	0	3	3
	TD: BPM Workflows	0	0	0	5	5
Case Management						
	TD: Portlets	0	0	8	75	83
	TD: Batch Job Streams	0	0	0	6	6
	TD: BPM Workflows	0	0	0	3	3
Case Closure						
	TD: Portlets	0	0	0	1	1
	TD: Batch Job Streams	0	0	0	1	1
	TD: BPM Workflows	0	0	0	1	1
Org & Employer Management						
	TD: Portlets	0	0	0	34	34
	TD: Batch Job Streams	0	0	0	5	5
	TD: BPM Workflows	0	0	0	0	0
Interstate						
	TD: Portlets	0	0	0	5	5
	TD: Batch Job Streams	0	0	0	5	5
	TD: BPM Workflows	0	0	0	1	1
Title IV-A						
	TD: Portlets	0	0	0	3	3
	TD: Batch Job Streams	0	0	0	10	10
	TD: BPM Workflows	0	0	0	0	0
Locate						
	TD: Portlets	0	0	0	9	9
	TD: Batch Job Streams	0	0	3	65	68

	TD: BPM Workflows	0	0	0	0	0
Utilities						
	TD: Portlets	0	0	1	8	9
	TD: Batch Job Streams	0	0	0	27	27
	TD: BPM Workflows	0	0	0	1	1
Totals:		0	0	15	275	290

- Release 1: Enterprise Reporting System (ERS)
 - Lost one DDI designer from the team.
 - Continued proof of concept for using DB2 thru Lightweight Directory Access Protocol (LDAP) authentication for data masking; needed to determine direction for ERS data masking.
 - Completed validation of the ERS Data Warehouse Design Approach.
 - Completed draft Data Warehouse Data Modeling Standards and Guidelines.
 - Continued validation of External Report Solution High Level Design and Functional Design.
 - Began validation of ERS Scheduler Design Specification Document.
 - Core Team reviewed prototype using common Fault Tolerant Agent (FTA) to schedule ERS jobs.
 - Completed DDI internal review and held CSD work sessions for ERS Configuration/Property Management Architecture Specification Document and the Adhoc Design Approach Document.
 - Completed DDI internal review of Report Administration Design.
 - Continued CIL reports Design.
 - Continued to update the report inventory.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - Tasks associated with the Manual Duplicate Member/Case Clean Up work will begin in November, 2013.

- Release 1: Establishment and Enforcement Renewal (EER)
 - High Level Design validations continue. 20 of the 29 High Level Designs have been validated.
 - Began Functional Design session planning and Field User screen review sessions. Field users successfully reviewed 10 user screens.
 - County Invoicing requirements are being reviewed to reduce the scope with CSD Government Contracts team and DDI.

- Release 1: Enterprise Content Management (ECM)
 - The project team completed system test and UAT for Release 00.04.00. This release includes deferred functionality for reports as well as 2 new reports. The release is scheduled to go live on 10/7.
 - The project team began discussing and reviewing High Level Design for Release 1.

- Release 1: RODEO
 - OAG reviewed technical design artifacts for the Forms Library.
 - DDI submitted the Solution Specification for the Forms Library Technical designs.
 - Began development of fragments, documents and rules for EERs pleading documents.

T2 Infrastructure (T2I)

- Completed all the builds for the User Acceptance Test (UAT) servers originally identified for Release 1.

T2 Architecture

- T1 Integration
 - Design/development of custom T1 assembly code modules (to address compatibility issue between T1 & T2 timestamp formats) in progress.
- Batch Architecture
 - Resolved/Closed Problem Management Request (PMR) with IBM – A patch was installed which allowed Compute Grid xJCL to resolve custom JVM system properties.

- Services Architecture
 - Currently validating Web Services Detailed Design and BPM Design Approach.
 - Completed draft of the Caching Design.
- Presentation Architecture
 - Approved the CR to upgrade to WebSphere Portal 8. Planning is in progress.
 - Submitted Host Access Transformation Services (HATS) Integration Design Approach for validation.
 - Completed draft Enterprise Log Aggregation Design Approach.
- Data Architecture
 - Completed validation of the ERS Data Replication Design document.

T2 Transition Management

- Maintenance Transition (M/T)
 - Conducted a “mini” Plug-In for M/T participants to discuss structure and approach changes to M&T.
 - Conducted a special M/T management group meeting to review all training needs for FY2014 and prioritized by training type and recipient. Identified BPM8, DataStage, Unified Modeling Language (UML) and DB2 as areas of priority.
 - Created the Batch Architect Individual Development Plan (IDP) and circulated for approval.
 - DDI submitted biannual M/T progress report.
 - Updated Appendix and Cross-IDP Training Matrix to reflect new hires and new courses designated as necessary for M/T, and cross-referenced with desktop tool set so T2 tools, staff and training are all cross-referenced on a single spreadsheet.

- Communications
 - CSD presented a Release 1 presentation, “T2: The Big Deal” at State Wide Managers Conference (SWMC) on 09/10/13 and 09/11/13.
 - The following handouts were distributed at SWMC information booth:
 - The T2 Website
 - T2 Schedule
 - CIL “Highlights”
 - EER “Highlights”
 - Screenshot: Member Match
 - Screenshot: Worker Queue
 - Screenshot: Case Activity
 - The same slides were presented at the StratOps quarterly meeting.
 - The presentations were modified to be a self-contained slideshow including on-screen descriptions of T2 functions for Field consumption and posted under “Hot Topics” on T2 website.
 - The “Tasks” portion of the slideshow were modified into a draft Common Ground article and circulated for approval.

- Training
 - Revised VCF training materials to reflect VCF release VCF 00.04.00.

Financial

- Selected the Project Manager.
- Contract award for the requirements development services is pending federal approval. Anticipated award is now in October.
- Continued to identify subject matter expertise needed to support requirements development activity.

Schedule Management

The project negative schedule variance increased from negative 7% in August to negative 9% in September. A severe risk was added to the risk register to address the concern that the individual project slips may impact key milestones for the program.

Following is some specific detail regarding the schedule slip. Each is being addressed by DDI and CSD to identify ways to regain schedule slips.

- There is concern that the development environment and build and deploy processes are not ready to support development. Work sessions were conducted to identify the gaps. A team has been put in place to update the work plan's Technical Architecture and Infrastructure sections to address the gaps.
- Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include resource constraints, environment challenges, and more customization than expected. In addition, the team is encountering issues with IBM tools that require PMRs which are sometimes difficult to resolve.
- The date for completion of Iteration 1 continues to slip. In August the reported completion was October, but Iteration 1 is now predicted to complete 11/22/13. Iteration 2 finish was baselined to complete in September. The current plan is for it to complete end-February.
- Validation of the EER High Level Designs is still behind schedule, but they are working overtime in an effort to complete in October (ahead of the 11/08/13 date in the work plan). The start of Technical Design for EER was moved from the baseline date of 10/07/13 to 01/06/14.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
	There were no major Project Scope Changes since the last report.			

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	10/25/13		Tracking Late

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13		06/28/13	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	02/05/14	04/14/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/27/15	04/08/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	03/04/14	03/04/14		On Schedule
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13		08/14/13	Complete
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/07/14		On Schedule
7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	03/12/14	03/12/14		On Schedule
DQA Milestones					
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	10/30/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	10/04/13		Tracking Late
7004	CIL-Milestone: Design Complete	01/31/14	04/09/14		Tracking Late

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
110	CIL-Milestone: Development Complete	07/31/14	08/28/14		Tracking Late
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	11/22/13		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	02/24/14		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	10/25/13		Tracking Late
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	03/11/14		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13		05/31/13	Complete
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	10/04/13		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	10/11/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13		07/08/13	Complete
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13		05/31/13	Complete
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	09/01/15		Tracking Late
Release 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/02/14	07/02/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/31/15	03/31/15		On Schedule
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13		09/05/13	Complete
7187	ERS-Milestone: High Level Design Complete	09/03/13	10/21/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	01/29/14		On Schedule
6155	ERS-Milestone: Design Complete	07/02/14	07/02/14		On Schedule
1741	ERS-Milestone: Development Complete	11/24/14	11/24/14		On Schedule
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High Level Design Complete	05/03/13		07/31/13	Complete
7440	RDO-Milestone: Functional Design Complete	07/26/13		07/31/13	Complete
5890	RDO-Milestone: Design Complete	10/11/13	10/25/13		On Schedule
1805	RDO-Milestone: Development Complete	07/08/14	07/08/14		On Schedule

VCF Milestones

2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete

Milestone Variance*

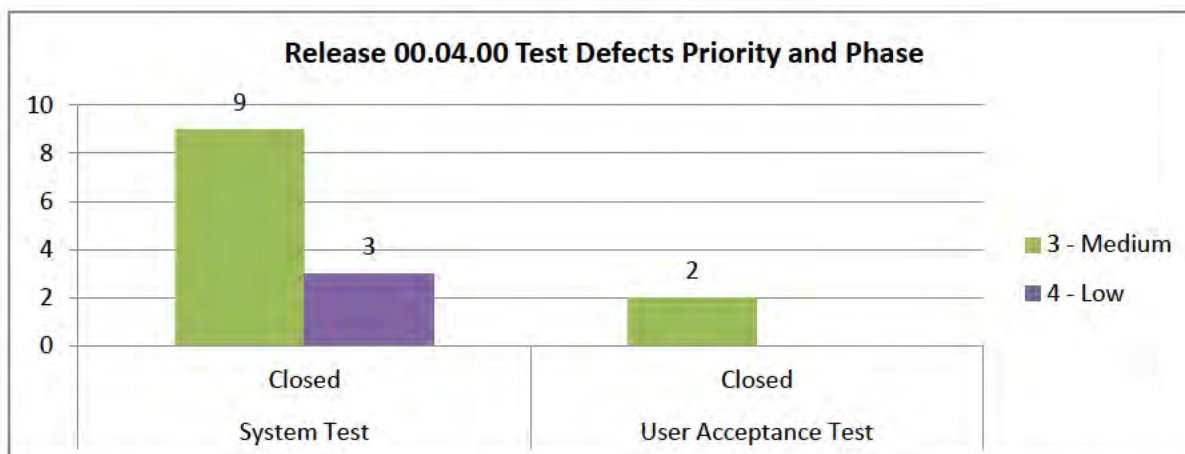
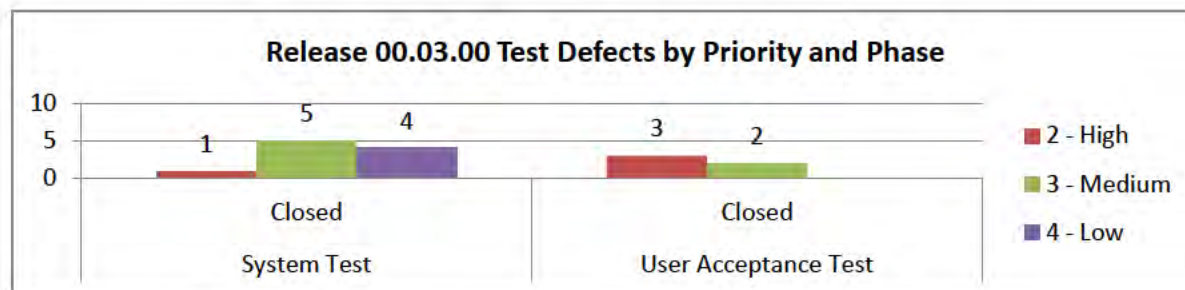
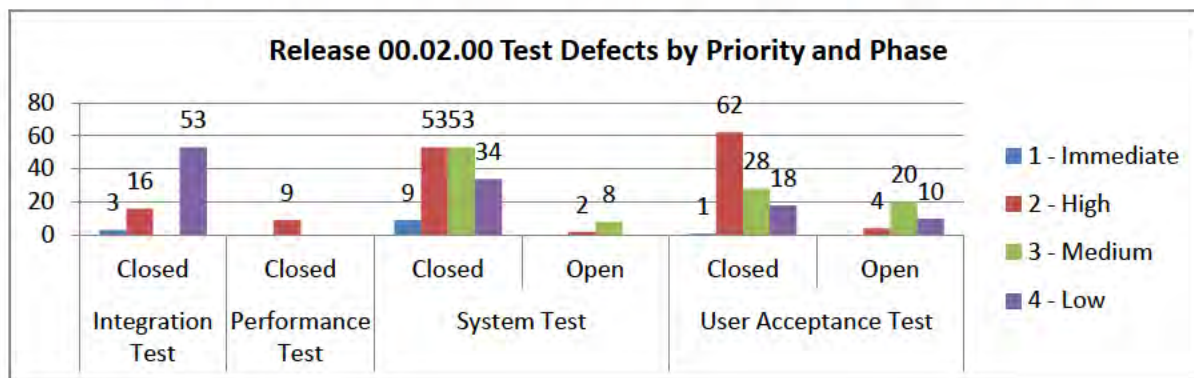
* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late". Tasks completed in Fiscal Year 2012 were removed from this report.

Unique ID	Milestone Name	Baseline	Current	Actual	Status
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13		08/09/13	Complete
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13		08/09/13	Complete
7433	VCF-Milestone: Release 1 High Level Design Complete	07/26/13	11/01/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	02/27/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	04/16/14	04/16/14		On Schedule
1702	VCF-Milestone: Release 1 Integration Development Complete	07/18/14	07/18/14		On Schedule
EER Milestones					
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High Level Design Complete	07/24/13	11/08/13		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	12/11/13	12/13/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	03/07/14	03/07/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/18/14	07/18/14		On Schedule

Quality Management

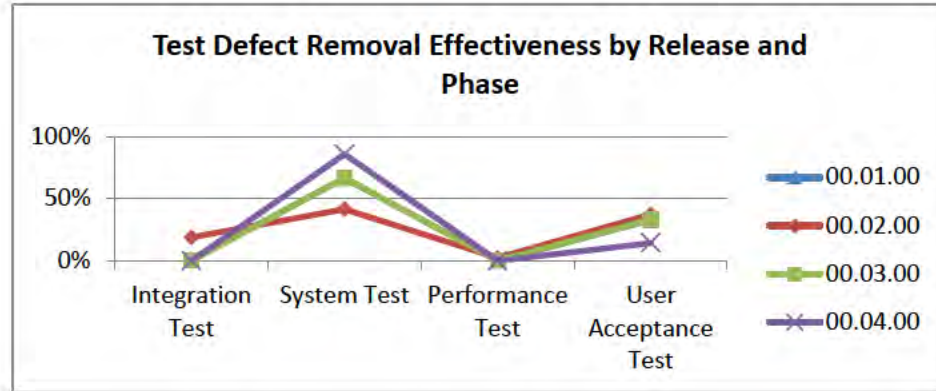
Test Defects

Test Defects by Priority and Phase – Releases 00.02.00, Release 00.03.00, and Release 00.04.00

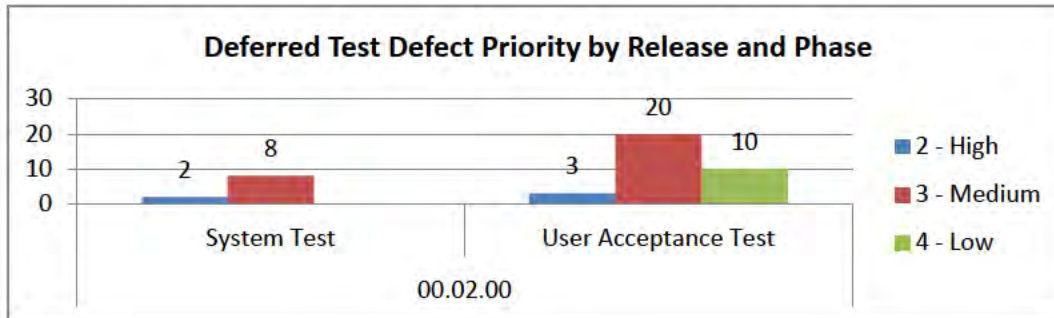


Note: All test defects identified during September for Releases 00.03.00 and 00.04.00 were resolved during the month. Release 00.02.00 is the only release with deferred test defects (chart below).

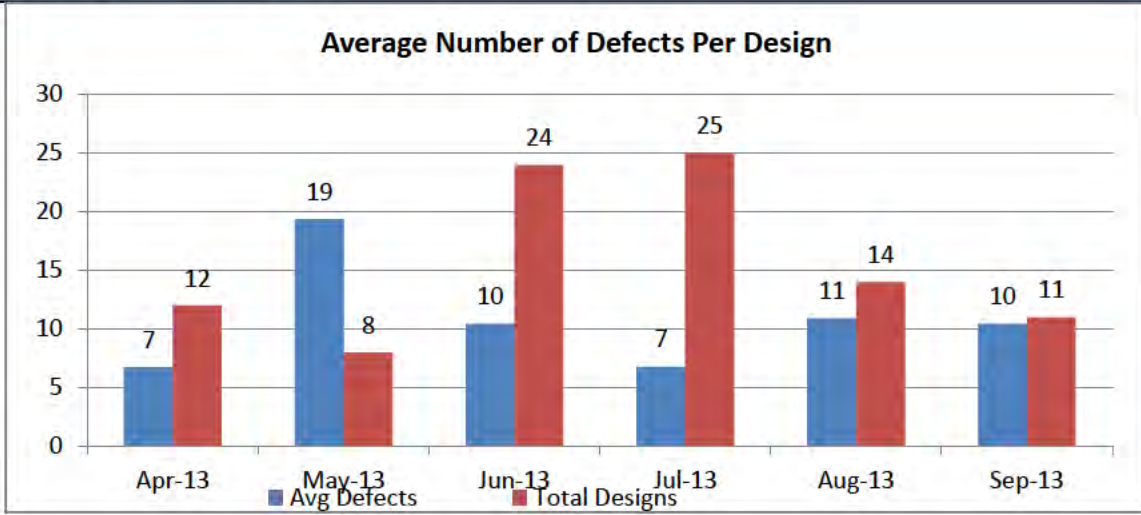
Test Defect Removal Effectiveness by Release and Phase – Releases 00.01.00, 00.02.00, 00.03.00, and 00.04.00



Deferred Test Defects by Release and Phase



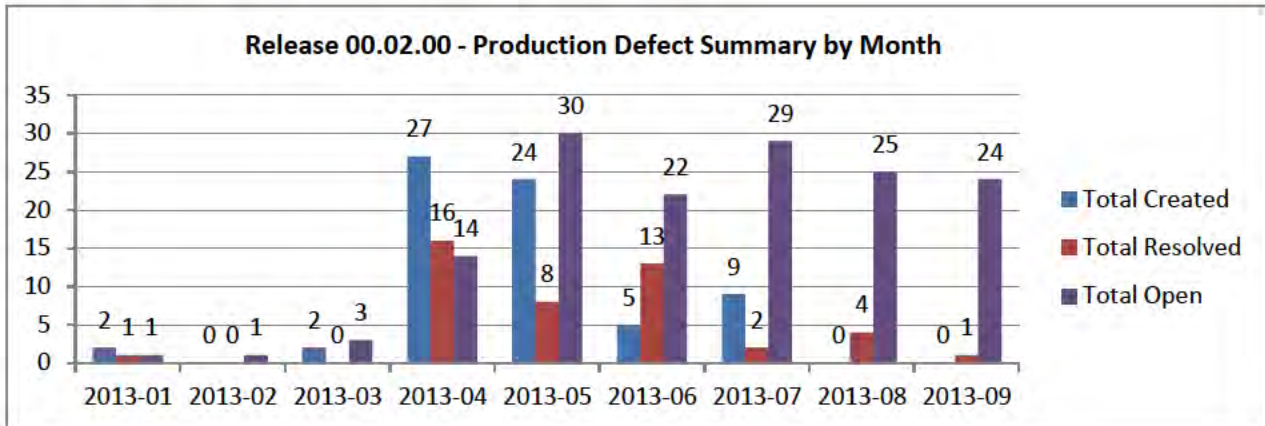
Design and Code Quality



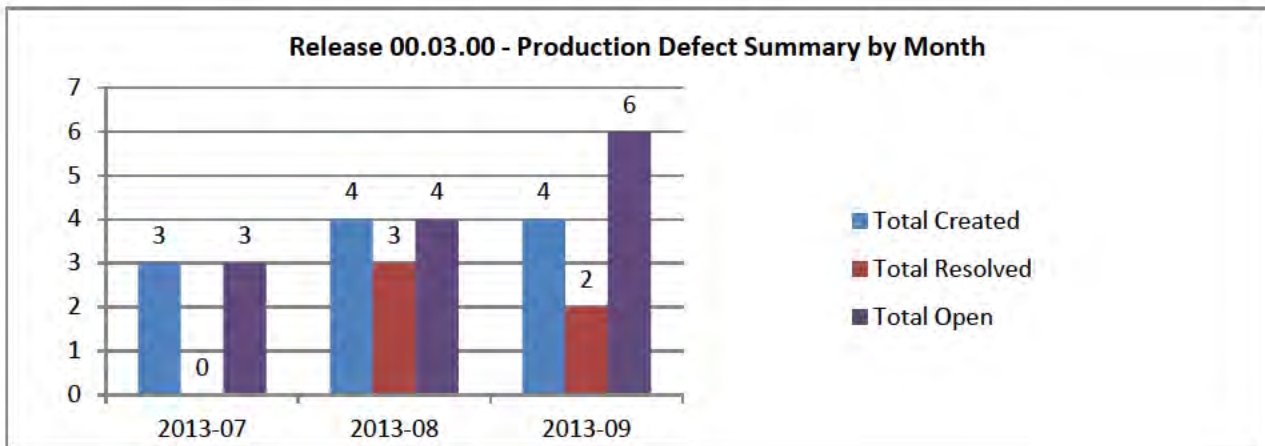
Note: There was little change in the average number of defects per design between August and September.

Production Defects

Production Defect Summary by Month – Release 00.02.00 only



Production Defect Summary by Month – Release 00.03.00 only



Quality Assurance Audits

There are no open audits at this time.

Corrective Actions

There are no open Corrective Actions at this time.

RISKS					
Project Affected	Risk ID /Owner	Risk Description	Risk Rating	Risk Response Plan	09/30/13 Status
T2 Initiative	34457 / Ruben Barbosa	Individual project slips within the T2 project may cause milestones to slip.	Severe	1. Review project schedule and identify prime areas of schedule slippage. 2. Work with project managers to determine root cause. 3. Develop mitigation strategies to address schedule delay.	09/30/13: The Initiative Director reviewed and prioritized project level, schedule related, risks and issues. DDI began an eight week effort that will conclude mid-November to provide an updated Roadmap and Detailed Integrated Master Plan to address concerns with Tech Arch and Infrastructure.
EST/ENF	34306 / Tom Niland	If EER Functional Design sessions continue as scheduled, EER High Level Design validations will be delayed.	Significant	1. Re-prioritization of the Functional Design to support field user sessions. 2. High Level Design validations continue during off hours, when Functional Design preparation allows.	09/25/13: The progress of High Level Design validations will be slowed with the competing priority of Functional Design. The impact of the High Level Design validation delay is primarily on the Solution Spec 1, as the dual threading of Functional Design work is minimizing the overall EER schedule slippage.
T2 Initiative	4961 / Dave Tucker	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development. (2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions. (3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.	09/30/13: Update: A Mentoring and Training program seminar was held to discuss progress of the program (an overall 56% increase in knowledge, skills and abilities over five cycles), discuss improvements and describe next steps needed. Also, the Mentoring and Training management group had a special meeting to discuss training priorities for T2 staff over the next fiscal year, where it was determined that Business Process Model 8, DataStage, WODM, and Database 2 training will be prioritized for T2 staff. Mentoring and Training continues to stress the importance of knowledge sharing and skill development for state office staff.
T2 Initiative	4967 / Scott McKenzie	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	T1/T2 Integration - a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic. b) The data dictionary will be developed during functional design in conjunction with the T2 logical	09/27/13: The response plan was updated. The Artifact Refresh Teams has created the T1-T2 Integration Specification artifact. This will be used in conjunction with the T1 and T2 Data Models providing the design team with the primary input. The T2-T1 Integration activities accomplished in September were to perform analysis to identify batch programs, screens, reports and forms that will be deactivated when Release 1 is implemented.

				<p>data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.</p>	
T2 Initiative	7417 / Cheryl Szkotak	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify key positions needed where skills do not exist in the agency.	09/24/13: Two contractors will be coming on board to fill the database 2 administrator positions. The need for a Systems Analyst to cover Supplemental Specifications and Technical Requirements has been identified and will be posted.
T2 Initiative	8257 / Jovan Ruiz	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	09/30/13: DDI is still recruiting for the Adobe Subject Matter Expert. A concern has been raised from the Project Managers that DDI is rolling off resources with little or no advanced notice and this is affecting work schedules. An Application Architect will be joining the Initiative to assist with design consistency across projects.
T2 Initiative	25700 / Maryann Baker	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	<ol style="list-style-type: none"> 1) Project manager will implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly. 	09/30/13: The percentage of “Open Design Reviews” greater than fifteen days decreased from 84% in August to 83% in September. Projects continue to mitigate the impact by leveraging resources and escalating cross project dependencies to the T2 managers. CIL and EER had an increase in the number of “Open Design Reviews” in September. All the open EER (10), Tech Arch (8), RODEO (2), and ERS (1)

					validations have exceeded fifteen days. Additional time may be required to complete EER reviews due to the extent and nature of the review findings.
T2 Initiative	28137 / Jim Cooley	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	1) DDI will provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency).	09/30/13: CIL, EER, ECM, and Forms have identified dependencies on Tech Arch. Dependencies are reflected in the Rational Software Architect tool. Tech Arch, ECM, and Forms development leads have assessed each dependency and are prioritizing these items accordingly. Milestones are also being added to the project plan to reflect these dependencies, when possible. Barriers affecting these milestones are being raised in status reports and status meetings.
T2 Initiative	30096 / Janis Mahany	CSD is unable to validate DDI's proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request.	09/30/13: Workshops continue to be held. This risk impacts technical architecture requirements. CSD requested DDI complete a Change Request to identify the requirements they consider out of scope.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	09/30/13 Status
Infrastructure	30640 / Thomas Anderson	If T2 environment documentation is not in place and available then the environmental build out will not support the design, build, test and implementation of T2.	High	As environments are designed and stood up critical artifacts coming out of those efforts should be made available and maintained to support design, build, test, implementation and operations of T2. Examples of these artifacts include logical and physical topology diagrams, server and software specifications documentation, DB specifications documentation, etc. 1. Determine what specific support is required that is not currently available. 2. Identify what, if any, additional expertise, processes, and/or resources would resolve the gaps identified. 3. Communicate and report options identified that will resolve the issue.	09/26/13: Monitoring issue until management decisions regarding the assignment of the environment build out activities to CSD or DDI are received.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	09/30/13 Status
T2 Initiative	22215 / Scott McKenzie	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	<ol style="list-style-type: none"> 1. Gather DDI's requirements for the Pre-Development environment including T1 Systems. 2. Assess changes and begin implementation. 3. Use assessment as a model to define remaining environments. 	09/27/13: A high-level environment strategy was reviewed with IT and others. It is being updated based on feedback received during the week of 09/23/13. A revised draft should be completed within the week. However, additional discussions need to occur regarding the T1 to T2 portal migration approach. This approach may affect the high level environment strategy.
T2 Initiative	30149 / Jim Cooley	Concerns were raised by CSD Project Managers regarding lack of cross-project design analysis to determine shared functions and design dependencies to ensure a consistent system-wide design.	High	Item was discussed at the 5/30/13 T2 managers meeting. Examples of cross-project design considerations that should be analyzed were provided by CSD management. These included instances where similar functionality existed in VCF Release 1 requirements for a "worker queue" type of capability, CSD expects DDI to explore using the same capability developed for CIL/EER. Also, concerns were raised about Phase 1 projects with cross-system impacts, such as RODEO and ERS, being ahead of design for EER and VCF Release 1 where there may be additional requirements that may cause earlier designs to be reworked. One example is forms generation. DDI agreed to own these responsibilities. DDI will take this issue back to their design team and get weekly meetings set to discuss approach. They have also agreed to confirm with CSD Project Managers that this is occurring and concerns are alleviated before closing this issue.	09/30/13: The process proposed last month is now in place. Recommend closing this issue next month since there is now a clear forum on how cross project items are addressed.
T2 Initiative	34060 / Cheryl Szkotak	The build and deploy process and scripts for release one were not ready by the start of build (August 2013) and are needed to allow full scale application development to	High	These scripts provide the automation for application code build and deployment to other environments allow a consistent repeatable process to deploy code to different environments. A software configuration management process needs to be defined and refined for development to begin as well as the development architecture process	09/17/13: Team will meet to determine ownership and assess response plan.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	09/30/13 Status
		begin.		for how development should be managed and controlled to maintain consistency across all the development teams. 1. CSD is currently working with DDI to get assistance to automate this process.	
VCF	23587 / Teresa Salas	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out.	09/30/13: At this point, it would be difficult to bring another architect up to speed. The DDI architect has been able to manage both roles. This risk will be closed.

Next Steps

- Continue to update the work plan to address gaps in Technical Architecture and Infrastructure.
- Go live with the first deferred functionality release. The release contains updates to reports and new reports. Begin design for the second deferred functionality release that will contain the Webtop updates.
- Continue technical design and development work for Iteration 1.
- Continue design for Release 1.
- Continue Field User review of EER Functional Design.
- Continue environment build-out activities with a focus on Iteration 1 and Iteration 2 requirements.

Acronyms

ARB: Architecture Review Board
BPM: Business Process Model or Business Process Management (software from IBM)
BSC: Business Services Council
CFC: Case File Conversion
CIL: Case Initiation and Locate Renewal
CR: Change Request
CSD: Child Support Division
DCS: Data Center Services
DDI: Design, Development, and Implementation Vendor (Accenture)
DQA: Data Quality Analysis & Cleanup Project
ECM: Enterprise Content Management
EER: Establishment and Enforcement Renewal
ERS: Enterprise Reporting System
FD: Functional Design
FTA: Fault Tolerant Agent
HATS: Host Access Transformation Services
IAM: Identity & Access Management
IDP: Individual Development Plan
IV&V: Independent Validation and Verification
LDAP: Lightweight Directory Access Protocol
M/T: Mentoring and Transition
OAG: Office of the Attorney General
PM: Project Manager
PMR: Problem Management Request
QA: Quality Assurance
RODEO: Rendering OAG Documents and Easy Orders
SAS: Statistical Analysis Software
SWMC: State Wide Manager's Conference
T2I: T2 Infrastructure
UAT: User Acceptance Testing
UML: Unified Modeling Language
VCF: Virtual Case File

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	8/1/2013-8/31/2013		Completed By: Mary Ann Baker	
Projects included:	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	Y	Negative 7% variance. Iteration 1 and design work is tracking late. Reference Schedule Management section for additional details. The work plan was updated to reflect the use of the India Development Center (IDC). Tasks directly associated with that work were rebaselined.	Positive
Effort	G	Negative 4% variance. Since the rebaseline on 01/25/13, the effort required to perform the work accomplished has only deviated by 4% from the effort that was estimated to do the work.	Positive
Quality	R	The monthly T2 and Project Quality Indicators are now tied to artifact quality. The CIL, EER and T2 Architecture quality indicators weigh more heavily on the T2 quality indicator. The CIL and EER quality indicators were red which is reflected in the T2 Quality Indicator. The T2 Infrastructure, RODEO, ERS, ECM, and quality indicators are green. After a downward trend in the average number of defects per design, there was an increase in August. There were 7 defects per design in July and 11 defects per design in August.	Negative
Risks	R	The number of significant risks decreased from 10 to 9 this month. Reference the risk list.	Positive
Issues	Y	The number of critical issues remained at zero this month. The number of high issues remained at 6. Reference the issue list.	No change

Legend	
G	No intervention required. Project going as planned in this area. A positive schedule variance or a negative schedule variance less than or equal to 5%; risk rating of Low or Controllable and/or issue rating of Low. Project Quality Indicator: 80-100% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER and T2 Architecture indicators are "Green" and if 50% or more of the rest of the projects are "Green".
Y	Some oversight required. Project may be at risk in this area. A negative schedule variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium. Project Quality Indicator: 79-70% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER or T2 Architecture indicators are "Yellow" OR if 50% or more of the rest of the projects are "Yellow".
R	T2 Management intervention required. Project is at risk in this area. A negative schedule variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical. Project Quality Indicator: If less than 70% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER or T2 Architecture indicators are "Red" OR if 50% or more of the rest of the projects are "Red".

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- IV&V was on site in July to perform their 5th bi-annual assessment. Their report will be available to T2 Initiative Management in September.
- The work plan was updated to reflect using the DDI IDC. The tasks impacted by this approach were rebaselined.

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - High Level Design (HLD) has been completed for all of the 22 Business Process Models (BPMs).
 - All User Experience reviews have been completed with the exception of 3 Case Management reviews. Logical data model formal reviews are ongoing for the all of the Capabilities. Functional design (FD) is on target to complete by the first week of September with the exception of Change Request (CR) work, Site Map, and Security Matrix.
 - Technical Design for Iteration 1 is well under way by DDI. Initial reviews of the artifacts will begin with the CSD team in September.
 - Design Summary status is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	6	0	0	0	6
Case Management	3	0	0	0	3
Case Closure	1	0	0	0	1
Org & Employer Management	1	0	0	0	1
Interstate	3	0	0	0	3
Title IV-A	1	0	0	0	1
Locate	4	0	0	0	4
Utilities	3	0	0	0	3
Totals:	22	0	0	0	22

Functional Design:

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake	FD: User Experiences	7	0	0	0	7
	FD: Data Model	0	1	0	0	1
Case Management	FD: User Experiences	14	3	0	0	17
	FD: Data Model	0	1	0	0	1
Case Closure	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Org & Employer Management	FD: User Experiences	7	0	0	0	7
	FD: Data Model	0	1	0	0	1
Interstate	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Title IV-A						

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	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Locate						
	FD: User Experiences	6	0	0	0	6
	FD: Data Model	0	1	0	0	1
Utilities						
	FD: User Experiences	5	0	0	0	5
	FD: Data Model	0	1	0	0	1
Totals:		42	11	0	0	53

- Release 1: Enterprise Reporting System (ERS)
 - Added a new DDI reporting architect and a new DDI designer to the team.
 - Completed the following validations: ERS Data Analytics Design Approach validation, ERS Logging and Auditing Design Document, ERS DB2 Q Replication Design Document, and BPM14 supplemental specification integration.
 - Currently validating ERS Data Warehouse Design Approach.
 - Completed draft HLD & FD of External Report Solution.
 - Presented External Report Solution prototype demo to ERS team.
 - Completed installation, configuration, and validation of Tivoli Work Scheduler Fault Tolerant Agent (FTA) in SAS Development environment.
 - Completed draft of ERS Scheduler Design Specification Document; researching an alternate approach to scheduling an ERS job using common FTA instead of dedicated FTA.
 - Completed Proof of concept for data masking at the DB2 level. Began proof of concept for masking data in DB2 through Lightweight Directory Access Protocol (LDAP) authentication to finalize feasibility for data masking approach.
 - Began CIL report designs.
 - Continued to update the report inventory.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team evaluated trend analysis information regarding the volume of incoming duplicate SSN's and cleanup efforts on the Manual Duplicate Member/Case (MDUP) screen.
 - MDUP Clean Up work will begin in November, 2013.

- Release 1: Establishment and Enforcement Renewal (EER)
 - EER team continues to validate HLDs. 14 HLDs have been validated and 14 HLDs remain to be validated.
 - FD work has started.

- Release 1: Enterprise Content Management (ECM)
 - The project team successfully completed release 00.03.02 which included defect fixes found in Production.
 - The project team continued to work on tasks for the deferred functionality. The first of three releases includes updates to reports and new reports and will be implemented in mid-October.
 - The project team began design work on the second of the three releases for deferred functionality which includes changes to WebTop.
 - The project team completed work on requirements analysis for Release 1. The team met with cross project team members to discuss integration points between VCF and other projects.

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- Release 1: RODEO
 - Completed the development of fragments, documents and rules for Ancillary Legal Documents.
 - Continued work on the Form Framework Development Approach.
 - Completed the migration of the fragment and form requirements from current version of requirements/design spreadsheet to the newer version provided by Artifacts refresh team.
 - Both DDI and OAG staff attended Adobe training provided by Four Points.

T2 Infrastructure (T2I)

- Completed the product high level User Acceptance Test (UAT) assessment and gathered final requirements for new server needs.
- Submitted requirements to DCS for the newly identified Iteration 1 UAT servers.
- All previously identified Iteration 1 and Iteration 2 UAT servers are built and accepted.

T2 Architecture

- T1 Integration – Continued design/development of custom T1 assembly code modules to address a compatibility issue between T1 & T2 timestamp formats. Additionally, completed verification of Development environment and began efforts of T1-T2 conversion mapping and T1 screen/job inventory documentation.
- Batch Architecture
 - Completed the Configuration Design Specification validation.

- Services Architecture
 - Installing XC10 device to support development of the Caching Design Specification.
 - Currently validating Web Services Detailed Design and the BPM Design Approach.
- Presentation Architecture
 - WebSphere Portal 8 Upgrade Assessment presented and approved by ARB and Business Services Council (BSC).
 - Began the Design Approach for Host Access Transformation Services (HATS).
 - Began design for the Enterprise Log Aggregation.
 - Environment issues are causing delays.

T2 Transition Management Status

- Mentoring & Transition (M&T)
 - Gathered and analyzed Individual Development Plan (IDP) and satisfaction survey results from all M&T participants for Cycle 5.
 - Met with each M&T CSD Group as well as DDI counterpart group to gather informal feedback for program.
 - Updated Appendix and Cross-IDP Training Matrix to reflect new hires and new courses designated as necessary for M&T.
 - Created MindLeaders computer-based training licenses for new all new CSD M&T counterparts.
 - Drafted final Database Administrator (DBA) IDPs for Q1 2014 kickoff.
 - Prepared for a 09/24/13 M&T presentation to discuss structure and approach changes to M&T for a “mini” Plug-In specifically directed at M&T participants.
- Workforce Planning
 - CSD Field Ops representative conducted a “Vision” business project presentation for key T2/DDI staff to facilitate coordination between the two projects.
 - Coordinated “Vision” and T2 communication matrices.
- Communications
 - DDI presented two T2 Project Plug-In Sessions titled “*Off-site T2 Development*” to over 100 CSD and DDI participants.
 - Completed final State Wide Manager’s Conference (SWMC) Release 1 presentation, “*T2: The Big Deal*” with CSD presenting including project goals, status, highlights and Release 1 screenshots. SWMC will be in Dallas

TXCSES 2.0 Initiative Summary

the week of 09/09/13. Created and approved additional handouts for the SWMC information booth.

- Training
 - Created initial work plan for CSD resources describing Release 1 training plan preparation and review and Release 1 module preparation and review.
 - DDI completed Virtual Case File (VCF) training for all designated State Office staff. The last VCF class at state office was 08/08/13. Future sessions will be conducted by CSD resources.
 - Delivered Digital Mail training to Field Scan Operators and Managers.
 - Revised VCF training materials to reflect Digital Mail changes.

Financial Project

- Conducted interviews for the Project Manager position.
- Continued to identify subject matter expertise needed to support requirements development activity.

Schedule Management

The project schedule variance improved from negative 8% last month to negative 7% in August. The work plan was updated to reflect use of DDI's IDC. Tasks impacted by the IDC were rebaselined. DDI believes that the High Level Software Development Lifecycle Milestones will remain intact.

Following is some project specific detail regarding the schedule slip.

- Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include resource constraints, environment challenges, and more customization than expected. In addition, the team is encountering issues with IBM tools that require Problem Management Requests (PMRs) and are sometimes difficult to resolve.
- Iteration 1 Technical Design work began on June 17th. A slip for completion from September to October was announced in June. The team was focused on completing CIL FD and prototyping the BPM functionality. The October completion for Iteration 1 is still the plan. Iteration 2 finish was baselined to complete in September. The current plan is for it to complete in January.
- Validation of the EER HLDs is still behind schedule, but including the CIL designers is improving progress. The team is proceeding at risk with some of the FD work. User reviews of the FD will begin in September.
- The ERS project has slipped due to key technical decisions that have required research, prototyping, and consensus building. Availability of the Tivoli Work Scheduler FTA was causing delays, but it was operational early August.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
There were no Project Scope Changes since the last report.				

Milestone Variance*

* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late".

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	10/18/13		Tracking Late

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13		06/28/13	Complete
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late".**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	02/05/14	03/04/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/27/15	03/27/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	03/04/14	03/04/14		On Schedule
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13		08/14/13	Complete
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/07/14		On Schedule

7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	03/12/14	03/12/14		On Schedule
DQA Milestones					
785	DQA-Milestone: Automated Data Clean-Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	09/13/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	10/04/13		Tracking Late
7004	CIL-Milestone: Design Complete	01/31/14	02/27/14		Tracking Late

Milestone Variance*					
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Unique ID	Milestone Name	Baseline	Current	Actual	Status
110	CIL-Milestone: Development Complete	07/31/14	08/07/14		On Schedule
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	11/15/13		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	01/17/14		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	10/18/13		Tracking Late
7455	T2-ARCH-Milestone: BPM IAM Architecture Complete/Approved	10/10/13	03/18/14		Tracking Late
5333	T2-ARCH-Milestone: Security Architecture Complete	11/14/13	04/22/14		Tracking Late
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	12/18/13		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13		05/31/13	Complete
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	08/29/13		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	09/13/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13		07/08/13	Complete
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13		05/31/13	Complete
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	09/01/15		Tracking Late
Release 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/02/14	07/02/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/31/15	03/31/15		On Schedule
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	09/03/13		Tracking Late
7187	ERS-Milestone: High Level Design Complete	09/03/13	10/02/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	01/29/14		On Schedule
6155	ERS-Milestone: Design Complete	07/02/14	07/02/14		On Schedule
1741	ERS-Milestone: Development Complete	11/24/14	11/24/14		On Schedule
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High Level Design Complete	05/03/13		07/31/13	Complete
7440	RDO-Milestone: Functional Design Complete	07/26/13		07/31/13	Complete
5890	RDO-Milestone: Design Complete	10/11/13	10/11/13		On Schedule
1805	RDO-Milestone: Development Complete	07/08/14	07/08/14		On Schedule

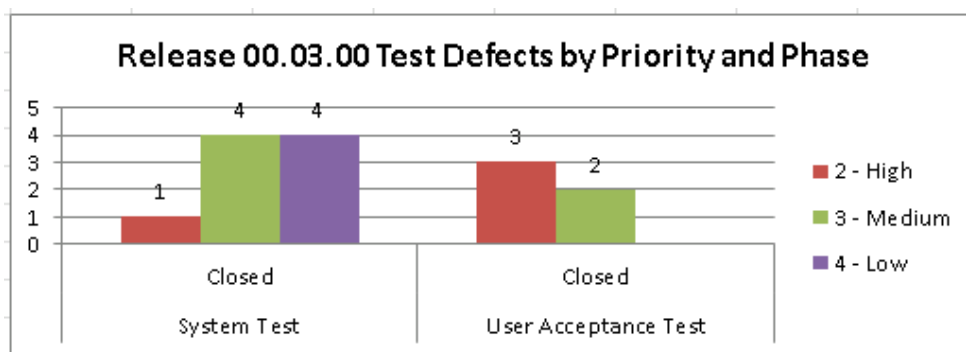
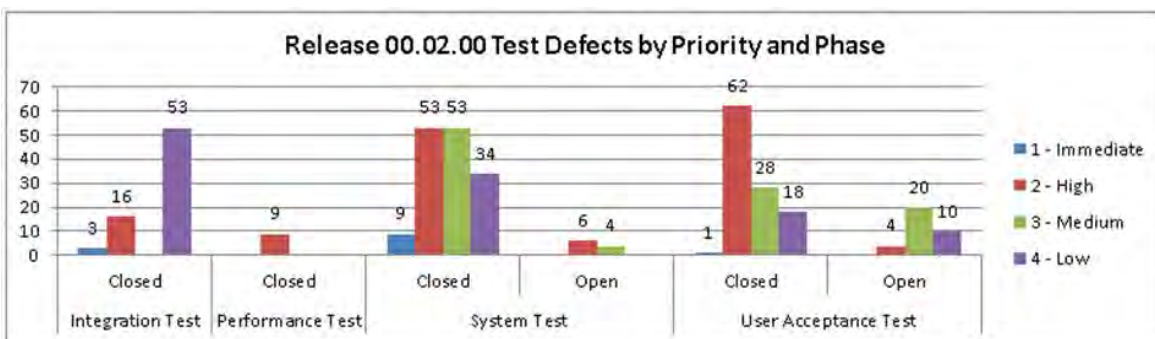
VCF Milestones					
2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete

Milestone Variance*					
* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late".					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13		08/09/13	Complete
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13		08/09/13	Complete
7433	VCF-Milestone: Release 1 High Level Design Complete	07/26/13	11/01/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	02/27/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	04/16/14	04/16/14		On Schedule
1702	VCF-Milestone: Release 1 Integration Development Complete	07/18/14	07/18/14		On Schedule
EER Milestones					
254	EER-Milestone: EER Requirements Completed	02/21/12		08/30/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High Level Design Complete	07/24/13	10/04/13		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	12/11/13	12/09/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	03/07/14	03/07/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/18/14	07/18/14		On Schedule

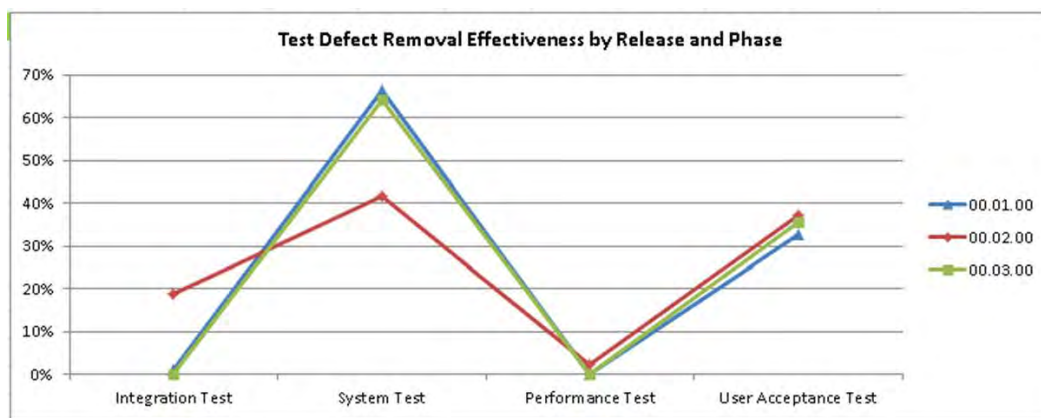
Quality Management

Test Defects

Test Defects by Priority and Phase – Releases 00.02.00 and Release 00.03.00



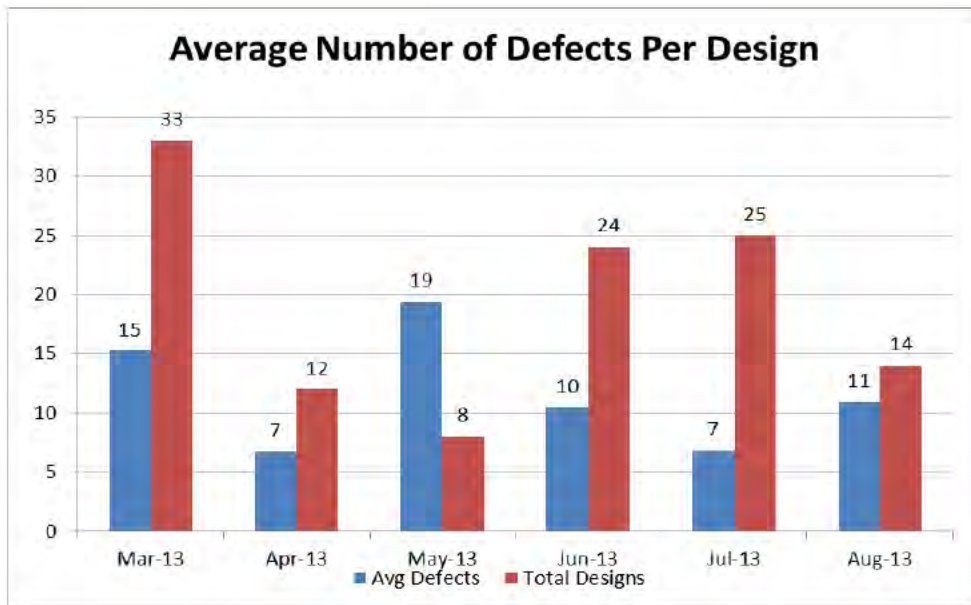
Test Defect Removal Effectiveness by Release and Phase – Releases 00.01.00, 00.02.00 and 00.03.00



The majority of these defects were identified during System Test or User Acceptance Test.

It should be noted that there was no change in the number of test defects reported and closed between July and August.

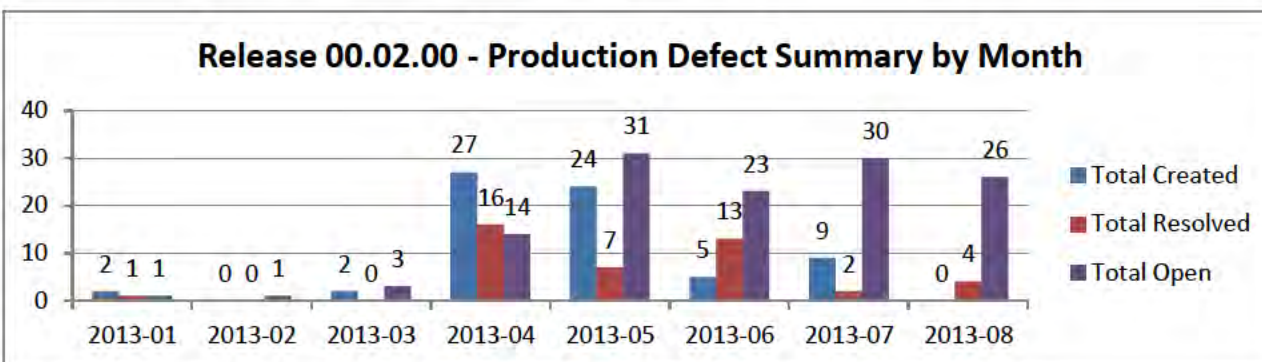
Design and Code Quality



After a downward trend, the average number of defects per design increased in August.

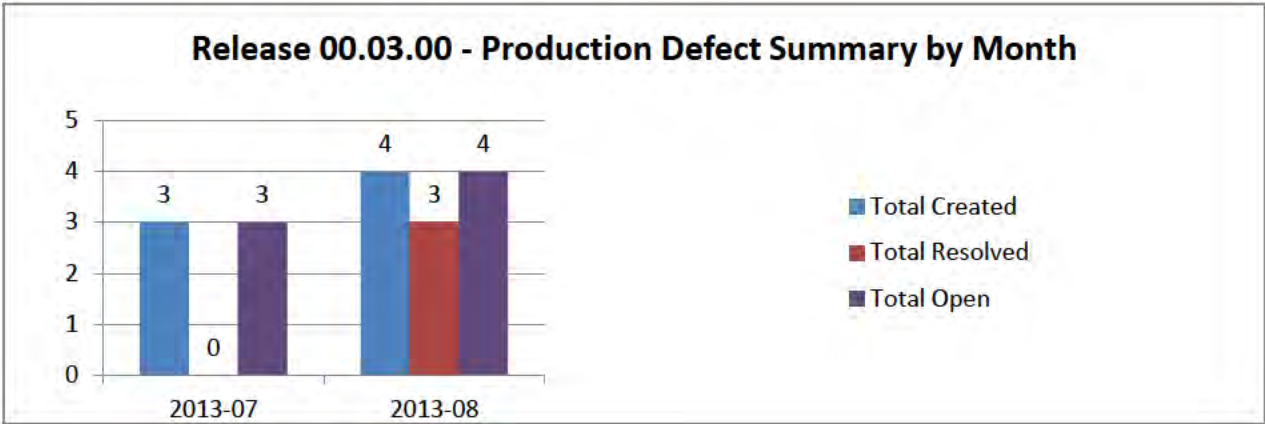
Production Defects

Production Defect Summary by Month – Release 00.02.00 only



Production Defects

Production Defect Summary by Month – Release 00.03.00 only



Quality Assurance Audits

There are no open audits at this time.

Corrective Actions

T2PRD00030030 - Deployments are not automated using Build Forge.	Completed – August 23, 2013
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RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	8/31/2013 Status
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<p>(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development.</p> <p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	8/29/13: Project Plug-In to discuss change to the Mentoring and Training is scheduled for 9/4/2013. Based on the most recent biannual Individual Development Plan self-assessment results, CSD staff is reporting an average 53.6% increase from the Mentoring and Training program inception to the current cycle (Cycle 5), thus showing significant progress in the knowledge, skills and abilities for CSD staff to maintain and enhance the system.
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software</p>	8/30/2013: Initial assessment is underway. Meetings and reviews will be scheduled to support the effort in the next month. CIL is scheduled to complete their logical data model mid-September. Work on the rest of the response plan is currently being re-evaluated to verify that it meets current T2-T2 integration objectives.

				Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.	
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify key positions needed where skills do not exist in the agency.	8/27/2013: A new designer started on 8/1/13. The Adobe Designer posting was pulled back due to no applicants. Reviewing internal options including training, and reallocating personnel with specific skills to mitigate this risk.
T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	8/29/2013: 8/30/2013: DDI technical skills across products – DDI has hired two additional ERS resources, a data warehouse consultant and a report designer that started in August. DDI is still re-recruiting for the Adobe Subject Matter Expert, and the team is attending Adobe LiveCycle training for the week of 8/26/2013. The roles of System Architecture and Tech Arch Lead are combined and being filled by the current DDI Tech Arch Lead.
T2 Initiative	25697	If environments will not be stable or available per the need dates then work will be delayed.	Significant	<ol style="list-style-type: none"> 1) DDI will clearly define requirements for each environment as soon as possible with a maximum of 3 month window. 2) CSD to provide current environment contents and configurations. 3) CSD to clearly define the implementation steps and resources to make the environment available 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and tracking planned dates and actual dates. This resource will also be responsible for escalating issues. 5) Conduct weekly status meetings with the Data Center Services vendor and Department of Information Resources. Conduct weekly Operational meeting. 	8/29/2013: The T2 Infrastructure Project Manager and the Technology Delivery Manager are reviewing the User Acceptance Tests build out plan with the objective of determining resource gaps and putting firm dates against deliverables. Work still needs to be done with project managers, DDI and the Information Technology team to understand "need by dates" and the detailed tasks. A meeting will be scheduled for September to review the risk and define the Environmental Build Out work in detail. The near term environment need is to have the User Acceptance Test environment available for Iteration 1.
T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	<ol style="list-style-type: none"> 1) Project manager will implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 	8/29/2013: The percentage of "Completed Design Reviews" which took more than fifteen days decreased from 53% in July to 51% in August but "Open Design Reviews" greater than 15 days increased from 65% in July to 84% in August.

				3) Monitor and report review cycle duration weekly.	Many of the project teams mitigated the impact by leveraging resources and escalating cross project dependencies to the T2 managers. EER was the key contributor to the increase in "Open Design Reviews" in August. All the open EER validations have exceeded 15 days. The High Level Design validation planned finish date slipped from August to September. EER High Level Design validations will now overlap with Functional Design Field User reviews. CIL resources have been assigned to support the EER validations and that is improving turn around.
T2 Initiative	28137	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	1) DDI will provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency).	8/30/2013: DDI facilitated Tech Arch Assessment workshops to identify the root cause of issues impacting T2 technical delivery. DDI has proposed a series of corrective actions and is working with CSD Leadership to plan and implement the recommendations. The workshop also solidified the Business Process Model vision & strategy for T2. This closed out many open questions and provided the architecture team and application teams with decisions needed for ongoing Business Process Model work. Business Process Model architecture work continues. Separately, the architecture team is working to define, prioritize, and address key architecture dependencies identified in CIL and EER application designs.
T2 Initiative	30096	CSD is unable to validate DDI's proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request.	8/30/2013: Workshops continue to be held. A variety of issues around technical architecture were identified. Global Rule 677, which speaks to requirements on monitoring, is relevant and this will need to be reviewed with the team as they work on policies and procedures for application monitoring design.
T2 Initiative	30665	If virtual desktop solution is not in place to support T2 project the project may be delayed.	Significant	An interim virtual desktop solution has been developed that will mitigate this risk: 1. Stand up 10 personal computers currently in CSD inventory in communication closet. (Target completion Date: July 2013) 2. Stand up additional 16 personal computers currently in CSD inventory in communication closet. (Target completion Date: Aug 2013) 3. Stand up additional 2 personal computers	8/30/2013: There has been some progress. Conflicting requirements have been received from DDI. A meeting was held on 8/26/2013 to discuss this. DDI was tasked to go back and present a staffing plan with actual dates that users will roll on; current projections were for a whole month, and what role they will be assigned. This will help determine capacity needs and determine if DDI's request will need to be scaled back.

				currently in CSD inventory in communication closet. (Target completion Date: Sept 2013) 4. Provide Developers with Virtual Private Network login to CSD network so they can use Remote Desktop to access personal computers.	
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ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	8/31/2013 Status
CIL	27458	During check-in process, a performance issue with Rational Software Architecture software integration to Clear Case is corrupting the model files.	High	One option is to increase the memory on the Clear Case server which will allow the cache size of the view to be increased which will reduce the number of reads from the drive on the server. Another option is to use Clear Case remote client. This option may require another physical server.	8/31/2013: An effort is underway to determine what the effect of replacing the server had on the problem originally identified. This has been complicated by the fact that there have been several Rational Software Architect software problems identified and it has been difficult to determine if these are contributing factors and how that may impact the changes that have been put into effect. The Operating System and memory was upgraded on July 20th. Also, several "Tips" for using Rational Software Architect more productively, have been published. But the overall impression of the users is that the tool still has performance issues during the check in process. CSD is working with IBM directly but during the last few meetings between IBM and CSD the appropriate IBM engineers were not on the call and unavailable. Request escalation either through the CSD or T2 to provide the managerial support needed to get the root cause and the solution identified and delivered.
Infrastructure	32539	Environmental build out of User Acceptance Test for Performance Testing deliverables are likely to be missed do to the lack of Database resources and skills needed to provide installation worksheets.	High	1. Identify Database Administrative Resource and skills gaps. (How many people, what skills are needed, and when.) 2. Review current resource plans and determine timeline to acquire resources. 3. Review skills required. 4. Determine options for mitigating the above resource and skill gaps. (For example, hiring contractors to fill resources; training personal to support the new skills set; temporarily transferring personnel from other projects or areas to assist until new personnel can be hired.) 5.	8/19/2013: Spoke with Database Configuration Manager to set priorities and expectations of getting the work scheduled. A project meeting was held to review the issue and to determine database information, software configurations and any other information needed to support this work. CSD work orders have been put together for the product database creation.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	8/31/2013 Status
				Report mitigation options to management for review.	
T2 Initiative	22215	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	<ol style="list-style-type: none"> 1. Gather DDI's requirements for the Pre-Development environment including T1 Systems. 2. Assess changes and begin implementation. 3. Use assessment as a model to define remaining environments. 	8/30/2013: A draft of a high-level Environment Strategy is almost complete and will be reviewed with the Testing Manager and the System Development manager in the next week.
T2 Initiative	30149	Concerns were raised by CSD Project Managers regarding lack of cross-project design analysis to determine shared functions and design dependencies to ensure a consistent system-wide design.	High	Item was discussed at the 5/30/13 T2 managers meeting. Examples of cross-project design considerations that should be analyzed were provided by CSD management. These included instances where similar functionality existed in VCF Release 1 requirements for a "worker queue" type of capability, CSD expects DDI to explore using the same capability developed for CIL/EER. Also, concerns were raised about Phase 1 projects with cross-system impacts, such as RODEO and ERS, being ahead of design for EER and VCF Release 1 where there may be additional requirements that may cause earlier designs to be reworked. One example is forms generation. DDI agreed to own these responsibilities. DDI will take this issue back to their design team and get weekly meetings set to discuss approach. They have also agreed to	8/30/2013: CSD would like DDI to schedule meetings in accordance with the original agreement that the DDI T2 Initiative Director coordinate these meetings. CSD is escalating the urgency that although the issue was identified in June no progress has been made and there has been only one meeting. The next is not scheduled until Mid-September.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	8/31/2013 Status
				confirm with CSD Project Managers that this is occurring and concerns are alleviated before closing this issue.	
VCF	23587	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out.	8/29/2013: Now that the team is working through environment planning for Release 1 an architect is needed. The Development Lead on VCF for DDI is currently serving in this capacity.

Next Steps

- Conduct System Test and UAT for the first deferred functionality release. The release contains updates to reports and new reports. Continue planning implementation of the other two deferred functionality releases.
- Complete analysis of requirements impacts resulting from combining Phase 1 and Phase 2 for Release 1.
- Continue design for Release 1.
- Begin Field User review of EER FD.
- Continue environment build-out activities with a focus on Iteration 1 and Iteration 2 requirements.
- Continue procurement activities for the Financial Renewal Requirements Services on the Financial Renewal Project.

Acronyms

AD: Active Directory
 ARB: Architecture Review Board
 BPM: Business Process Model or Business Process Management (software from IBM)
 BSC: Business Services Council
 CFC: Case File Conversion
 CIL: Case Initiation and Locate Renewal
 CR: Change Request
 CSD: Child Support Division
 DBA: Database Administrator
 DCS: Data Center Services
 DDI: Design, Development, and Implementation Vendor (Accenture)
 DQA: Data Quality Analysis & Cleanup Project
 ECM: Enterprise Content Management
 EER: Establishment and Enforcement Renewal
 ERS: Enterprise Reporting System
 FD: Functional Design
 FTA: Fault Tolerant Agent
 HATS: Host Access Transformation Services
 HLD: High Level Design
 IAM: Identity & Access Management
 IDC: India Development Center
 IDP: Individual Development Plan
 ITIM: IBM Tivoli Identity Manager
 IV&V: Independent Validation and Verification
 LDAP: Lightweight Directory Access Protocol
 M&T: Mentoring and Transition
 MDUP: Manual Duplicate Member/Case
 OAG: Office of the Attorney General
 PM: Project Manager
 PMR: Problem Management Request
 QA: Quality Assurance
 RODEO: Rendering OAG Documents and Easy Orders
 RSA: Rational Software Architect
 SAS: Statistical Analysis Software
 SPNEGO: Simple and Protected Negotiation Mechanism
 SSO: Single Sign On
 SWMC: State Wide Manager's Conference
 T2I: T2 Infrastructure
 UAT: User Acceptance Testing
 VCF: Virtual Case File
 WCM: Websphere Content Manager

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	7/1/2013-7/31/2013		Completed By: Mary Ann Baker	
Projects included:	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	Y	Negative 8% variance. Iteration 1 and design work is tracking late. Reference Schedule Management section for additional details. The work plan is in transition as it is being updated to reflect the use of the India Development Center (IDC). Next month's variances will be more accurate.	Positive
Effort	Y	Negative 10% variance. The workplan is in transition as it is being updated to reflect the use of the IDC. Next month's variances will be more accurate.	Negative
Quality	G	The monthly T2 and Project Quality Indicators are now tied to artifact quality. The CIL, EER and Infrastructure quality indicators weigh more heavily on the T2 quality indicator. The CIL, EER, Infrastructure, ERS, ECM, and EBO quality indicators are green. The Rodeo indicator is red but it didn't impact the overall T2 indicator. QA continues to monitor the average number of defects per design. The average number of defects per design continues to decline from month to month.	Positive
Risks	R	The number of significant risks decreased from 11 to 10 this month. Reference the risk list.	Positive
Issues	Y	The number of critical issues remained at zero this month. The number of high issues remained at 6. Reference the issue list.	No change

Legend	
G	No intervention required. Project going as planned in this area. A positive schedule variance or a negative schedule variance less than or equal to 5%; risk rating of Low or Controllable and/or issue rating of Low. Project Quality Indicator: 80-100% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER and Infrastructure indicators are "Green" and if 50% or more of the rest of the projects are "Green".
Y	Some oversight required. Project may be at risk in this area. A negative schedule variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium. Project Quality Indicator: 79-70% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER or Infrastructure indicators are "Yellow" OR if 50% or more of the rest of the projects are "Yellow".
R	T2 Management intervention required. Project is at risk in this area. A negative schedule variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical. Project Quality Indicator: If less than 70% of the artifacts meet quality standards. T2 Quality Indicator: If the CIL, EER or Infrastructure indicators are "Red" OR if 50% or more of the rest of the projects are "Red".

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- IV&V was on site in July to perform their 5th bi-annual assessment. Their report will be available to T2 Initiative Management in August.
- The work plan is being updated to reflect using the DDI IDC. The tasks impacted by this approach will be rebaselined. The rebaselining is planned for August.

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - All of the 22 CIL Business Process Models (BPMs) have moved into design.
 - High Level Design (HLD) reviews have completed on all but Case Intake, Case Management and Utilities Capabilities. These are scheduled for August completion.
 - Functional Design artifacts were delivered and reviews are ongoing for the all of the Capabilities. Functional design is on target to complete by the end of August.
 - CIL team members are working with the Test team on the test plan. The initial phase is expected to complete in August.
 - Design Summary status is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	5	1	0	0	6
Case Management	2	1	0	0	3
Case Closure	1	0	0	0	1
Org & Employer Management	1	0	0	0	1
Interstate	3	0	0	0	3
Title IV-A	1	0	0	0	1
Locate	4	0	0	0	4
Utilities	1	2	0	0	3
Totals:	18	4	0	0	22

Functional Design:

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	0	1	0	0	1
Case Management						
	FD: User Experiences	14	3	0	0	17
	FD: Data Model	0	1	0	0	1
Case Closure						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Org & Employer Management						
	FD: User Experiences	5	2	0	0	7
	FD: Data Model	0	1	0	0	1
Interstate						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1

TXCSES 2.0 Initiative Summary

Title IV-A						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Locate						
	FD: User Experiences	6	0	0	0	6
	FD: Data Model	0	1	0	0	1
Utilities						
	FD: User Experiences	2	2	1	0	5
	FD: Data Model	0	0	1	0	1
Totals:		37	14	2	0	53

- Release 1: Enterprise Reporting System (ERS)
 - Began validation of the ERS Data Analytics Design Approach.
 - Completed Report Retention and Archival Design Approach validation.
 - Completed work sessions for ERS Data Warehouse Design Approach; ready for validation.
 - Finalized the Rational Software Architect (RSA) process for ERS Functional & Technical Design.
 - Completed DDI review of ERS DB2 Q Replication Design Document; ready for validation.
 - Completed ERS Help Prototype demo.
 - Completed ERS Logging and Auditing Design Specification Document; ready for validation.
 - Completed ERS Internal Portal Functional Design validation.
 - Proposal for data masking direction has been agreed to by Chief Customer Advocate (CCA) and Legal Counsel Division, but is still under review by ERS Team and IT. Proof of concept is in progress, led by Data Warehouse Architect.
 - Continued to augment the inventory with additional data about the reports.
 - Continued to determine existing reports that may be discontinued due to new reports or combining of reports in the inventory.
 - Started External Report Solution prototype and draft of HLD.
 - Began DDI internal review of ERS Configuration/Property Management Architecture Specification Document.
 - Began CIL report design using new process templates and reviewed first draft artifact.
 - Began working with the Environment Build-Out team to finalize the ERS User Acceptance Test (UAT) environment needs.
 - Began CSD review of Reporting Style Guide.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team received additional trend analysis information regarding duplicate member/case from the DDI vendor. The team will evaluate this information next month in regard to the volume of incoming duplicate SSN's and cleanup efforts required on the Member Duplicate Designation screen.
 - Manual Duplicate Member/Case Clean Up work will begin in November, 2013.

TXCSES 2.0 Initiative Summary

- Release 1: Establishment and Enforcement Renewal (EER)
 - The DDI EER team submitted all HLDs for validation by 7/31/13.
 - 15 HLDs are in CSD review and comment state
 - 1 HLD is in the DDI address comment state
 - 1 HLD is in the CSD validate addressed comment state
 - 12 HLDs have been validated
 - EER has been assigned CIL designers to assist in HLD validations.
- Enterprise Content Management (ECM)
 - The project team successfully deployed release 00.03.00 which included functionality for digital mail and other defect fixes found during UAT.
 - The project team continued to work on tasks for deferred functionality. The team decided to implement the functionality in three different releases. The goal is to complete the implementation of the deferred functionality by early 2014. The first of the three releases includes updates to reports and new reports.
 - Training activities for VCF Pilot completed on July 26.
 - The project team continued to work on requirements analysis for Release 1. The team met with cross project team members to discuss integration points between VCF and other projects.
- Release 1: RODEO
 - Completed validation of EER AMC documents and rules.
 - Continued creation and development of fragments, forms, documents, and rules for Ancillary Legal Documents.
 - Conditionally Approved Document Generation HLD.
 - Conditionally Approved Document Distribution and AMC HLD.
 - Validated Forms Logical Data Model.
 - Validated Forms Library User Experience.
 - Begin Form Framework Development Approach.

T2 Infrastructure

- Installed Tivoli in the System Test Environment to support Iteration 1.
- Installed SAS in the System Test Environment.
- Upgraded the Release1 UAT servers to AIX 6.1 Technology Level 07 and moved remaining servers to EMC storage.
- Handed off multiple system test installed Iteration 1 products to DDI for validation.
- ARB approved a Portal upgrade from version 7 to 8.

T2 Architecture

- Schedule: Schedule remains red this month. Several tasks tracking late – primarily in security architecture & BPM areas.
- Technical Architecture
 - A series of Tech Arch workshops were conducted this month. They were facilitated by DDI Global Service Oriented Application (SOA) Lead and attended by key CSD and DDI stakeholders. Focus areas included: T2 Development Architecture, Execution Architecture, Operations & Infrastructure Architecture and BPM. Meetings are planned in early August to begin developing corrective action plans.
- T1 Integration
 - Completed prototypes for code/decode and Create_read_update_delete (CRUD) patterns. Began design/development of custom T1 assembly code modules to address a compatibility issue between T1 and T2 timestamp formats.

TXCSES 2.0 Initiative Summary

- Batch Architecture
 - Configuration Design Spec – Validation in Progress. Completion is pending resolution of an IBM Problem Management Request (PMR) associated with ComputeGrid.
 - Interface Manager Design Approach – Documentation in progress.

- Services Architecture
 - Key decisions made this month
 - Java will be used for service implementation (in lieu of Business Process Execution Language (BPEL))
 - Java Services Framework portlets (in lieu of coaches) will be used to integrate human tasks with process server
 - Business Process Management footprint and visibility
 - Business Activity Monitor usage
 - Optimization Decision Manager services will be used for business rules
 - Caching Design Spec – Progress delayed due to XC10 device not being available. Device required for further progress to be made
 - Web Services Detailed Design – in validation:
 - BPM Design Approach – in validation.
 - Prototypes:
 - Human Task Management capability
 - BPEL vs. Java services implementation (for performance comparison)

- Presentation Architecture
 - Properties/Configuration – validation completed.
 - Website Analytics Design Approach – validation completed.
 - Websphere Content Manager (WCM) Design Approach – validation completed.
 - WebSphere Portal 8 Upgrade Assessment completed and submitted to ARB.
 - Drafted T2 Coding Standards & Guidelines
 - Host Access Transformation Services (HATS) – Design approach started; Delays experienced due to HATS Toolkit software availability.

T2 Transition Management Status

- Mentoring & Transition (M&T)
 - Changed final M&T presentation to discuss structure and approach changes to M&T to a “mini” Plug-In specifically directed to M&T participants and will schedule for August 2013.
 - Updated Appendix and Cross-Individual Development Plan Training Matrix to reflect new hires and new courses designated as necessary for M&T.

- Workforce Planning
 - Conducted a “Vision” business project presentation to key T2 staff to facilitate coordination between the Vision Business project and the T2 project.
 - Scheduled two more “Vision” presentations for the remaining key T2 and IT staff.

- Communications
 - DDI drafted a T2 Project Plug-In presentation “*Off-site T2 Development*” for an 8/8/2013 presentation.
 - Drafted State Wide Managers Conference (SWMC) Release 1 presentation, “*T2: The Big Deal*” with the Chief Customer Advocate including project goals, status, highlights and Release 1 screenshots. Final presentation is due 8/23/2013.
 - Created initial drafts of the following handouts for the SWMC information booth:
 - The T2 Website
 - T2 Schedule

TXCSES 2.0 Initiative Summary

- CIL “Highlights”
 - Will develop the following handouts for SWMC:
 - EER “Highlights”
 - Screenshot: Member Match
 - Screenshot: Worker Queue
 - Screenshot: Case Communication
 - Continued to update T2 website and VCF Resources page with updated materials.
- Training
 - Completed all Field VCF Training in all 9 regions. 2,501 employees were trained.
 - Delivered new VCF course, *VCF108: Virtual Case File for State Office* to designated State Office employees. This training will continue through 8/8/2013.
 - Continued to update VCF training materials to show changes in production, including manuals, videos, and quick reference guides.

Financial Project

- Awaiting Federal approval to award the contract.
- Purchase Order expected in late August or early September.
- Project manager vacancy posted.

Schedule Management

The project schedule variance improved from negative 11% last month to negative 8% in July. The work plan is being updated to reflect use of DDI’s IDC. Those updates are scheduled to be finished in August. Tasks impacted by the IDC will be rebaselined. DDI believes that the High Level Software Development Lifecycle Milestones will remain intact. Following is some project specific detail regarding the schedule slip.

- Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include resource constraints, environment challenges, and more customization than expected. Areas of particular concern are and BPM.
- Iteration 1 Technical Design work began on June 17th. The planned Iteration 1 completion date slipped last month from September to October. The October completion is still the plan.
- The lack of CSD design resources to support HLD validations is impacting the EER project schedule. CSD has hired a new designer who will on-board in August. In addition, CIL designers have been identified to participate in the HLD validations.
- The ERS project has slipped due to key technical decisions that have required research, prototyping, and consensus building. They also had delays getting the SAS tool and TWS FTA installed.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
There were no Project Scope Changes since the last report.				

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	10/7/13		Tracking Late

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13		06/28/13	Complete
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	08/05/13	01/23/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/30/15	04/08/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	12/02/13	03/21/14		Tracking Late
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13	07/31/13		On Schedule
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/12/14		On Schedule
7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	12/04/13	07/17/14		Tracking Late

Milestone Variance*					
* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late".					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
DQA Milestones					
785	DQA-Milestone: Automated Data Clean-Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	09/11/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	08/26/13		Tracking Late
7004	CIL-Milestone: Design Complete	01/27/14	01/17/14		On Schedule
110	CIL-Milestone: Development Complete	05/29/14	07/31/14		Tracking Late
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	10/15/13		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	10/21/13		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	10/07/13		Tracking Late
7455	T2-ARCH-Milestone: BPM IAM Architecture Complete/Approved	10/10/13	03/03/14		Tracking Late
5333	T2-ARCH-Milestone: Security Architecture Complete	11/14/13	04/07/14		Tracking Late
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	12/19/13		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13		05/31/13	Complete
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	08/29/13		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	08/30/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13	07/08/13		Tracking Late

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13		05/31/13	Complete
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	01/30/15		Tracking Late
Release 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/24/14	07/14/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/12/15	03/27/15		Tracking Late
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	08/19/13		Tracking Late
7187	ERS-Milestone: High-Level Design Complete	09/03/13	10/02/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	02/03/14		On Schedule
6155	ERS-Milestone: Design Complete	07/11/14	07/07/14		On Schedule
1741	ERS-Milestone: Development Complete	11/14/14	11/24/14		On Schedule
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High-Level Design Complete	05/03/13	07/31/13		Tracking Late
7440	RDO-Milestone: Functional Design Complete	07/26/13		07/31/13	Complete
5890	RDO-Milestone: Design Complete	10/25/13	09/30/13		On Schedule
1805	RDO-Milestone: Development Complete	07/30/14	07/08/14		On Schedule

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.**

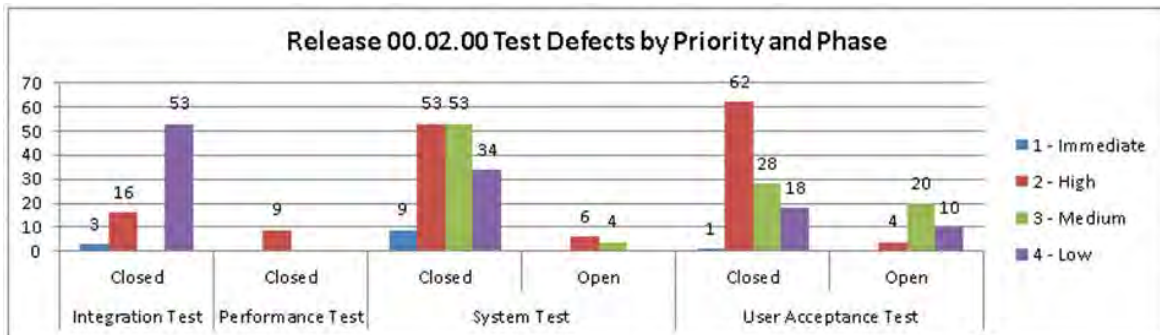
Unique ID	Milestone Name	Baseline	Current	Actual	Status
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VCF Milestones					
2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13	08/16/13		On Schedule
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13	08/09/13		Tracking Late
7433	VCF-Milestone: Release 1 High-Level Design Complete	07/26/13	11/01/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	03/18/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	01/21/14	04/29/14		Tracking Late
1702	VCF-Milestone: Release 1 Integration Development Complete	05/27/14	08/29/14		Tracking Late
EER Milestones					
254	EER-Milestone: EER Requirements Completed	02/21/12		08/30/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High-Level Design Complete	06/14/13	09/06/13		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	11/27/13	12/11/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	07/24/14	07/14/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/24/14	07/18/14		On Schedule

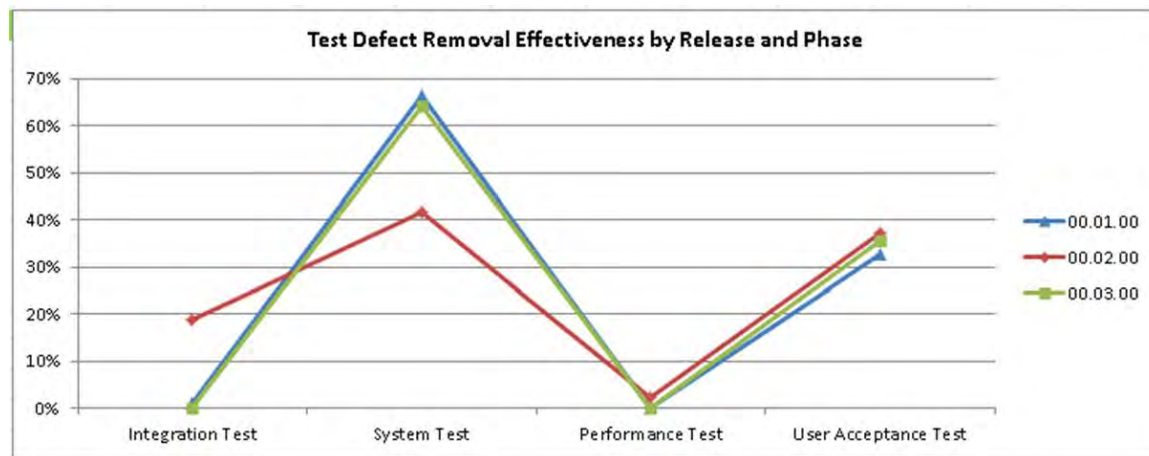
Quality Management

Test Defects

Test Defects by Priority and Phase – Release 00.02.00 only

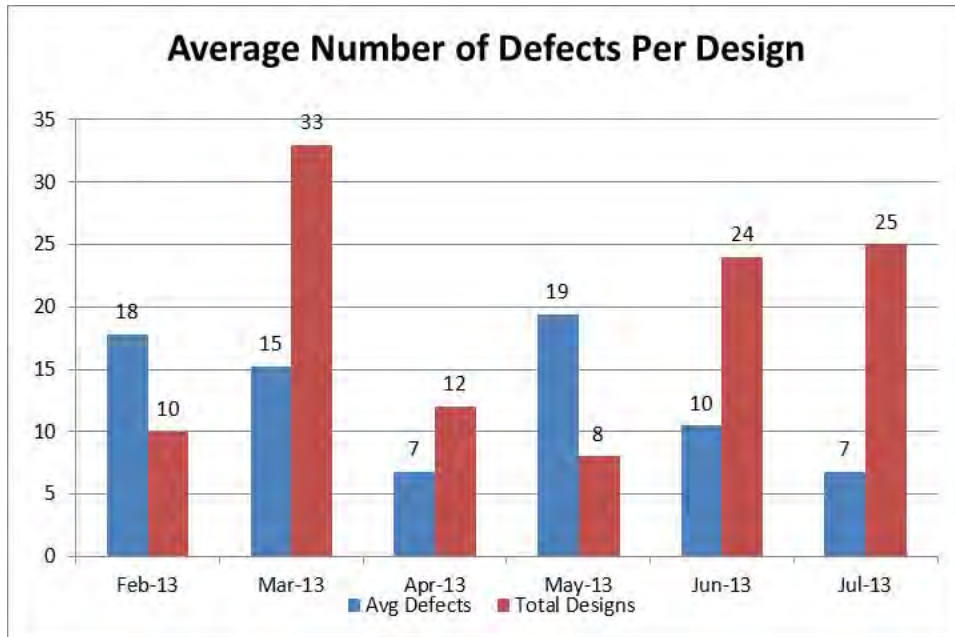


Test Defect Removal Effectiveness by Release and Phase – Releases 00.01.00, 00.02.00 and 00.03.00



This chart shows that the majority of these defects were identified during either System Test or User Acceptance Test.

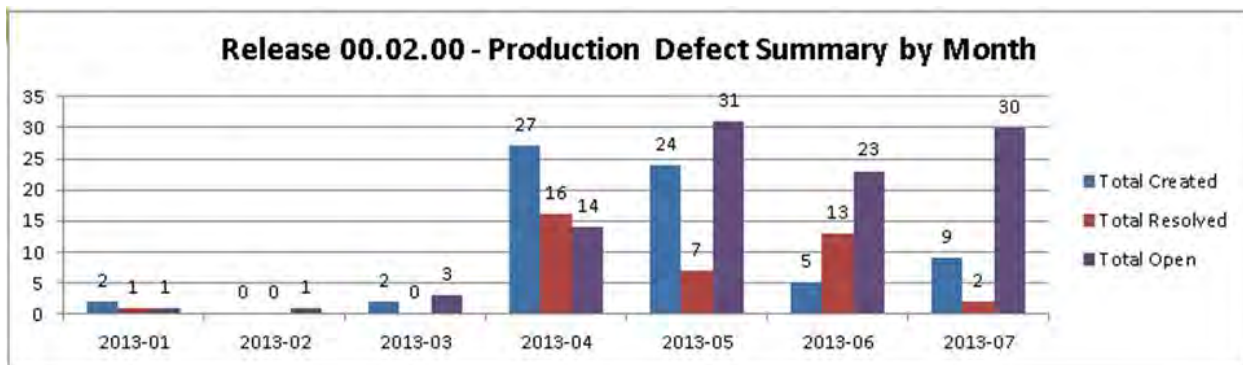
Design and Code Quality



The average number of defects per design decreased this month.

Production Defects

Production Defect Summary by Month – Release 00.02.00 only



Audits

There are no open audits at this time.

Corrective Actions

T2PRD00030030 - Deployments are not automated using Build Forge.	In Progress – Work continues on this corrective action. Targeted completion date is Aug 2013.
T2PRD00030031 - Release Deployment Plans are not checked into ClearCase.	Completed – July 12, 2013
T2PRD00030033 - Baselines are not created in ClearCase for every release that is promoted past development.	Completed – July 15, 2013

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	7/31/2013 Status
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<p>(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development.</p> <p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	7/30/2013: A Mentoring and Training T2 Project Plug-in scheduled for September. Meanwhile the Mentoring and Training team is working to incorporate the list of Commercial Off The Shelf tools, identify training, and the individual development plans into a single integrated pivot table to ensure all tools, the related training, and the described responsibilities on the individual development plans are synchronized and up-to-date.
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design</p>	7/31/2013: The T1-T2 Integration Manager will be taking ownership of this issue. A meeting was held where the response plan was reviewed with the DDI vendor and the Technology Delivery Manager. A new meeting will be held mid-August to review the response plan with key stakeholders to determine the next steps needed to address this risk.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	7/31/2013 Status
				Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.	
T2 Initiative	7415	If the patch management and maintenance processes are not in place then the environment will not support the development and deployment of T2.	Significant	<ol style="list-style-type: none"> 1. Create a current hardware and software patch inventory. 2. Review inventory on a periodic basis with vendors to determine critical patch requirements and vendor schedule. 3. Set up meetings with project and department managers to determine best case patch installation and maintenance schedule. 4. Determine resource requirements for implementing and supporting patch management plan. 5. Leverage other patch management processes to help determine best strategy for T2. 6. Negotiate additional resource to support the growing inventory of software and hardware. 	7/18/2013: Created a draft Patch Management Charter to address roles, responsibilities, and activities of the Patch Management Committee members. Currently working on a draft Patch Management Plan. Will use these documents to foster discussion with project and department managers on how to best design and implement the patch management process.
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify key positions needed where skills do not exist in the agency.	7/29/13: Designer position scheduled to start 8/1/13. Still have one developer position open. Adobe Designer posting pulled back due to no applicants, working on plan to build from within. Vacancies, training, and vacations/leave have all contributed to difficulties in meeting schedule. Working with teams to leverage staff between projects.
T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	7/25/2013: The Tivoli Subject Matter Experts are now on board. DDI is hiring two additional ERS resources, a data warehouse consultant who will join on 8/15/2013 and a report designer due to join the team on 8/5/2013. DDI is re-recruiting for the Adobe Subject Matter Expert, but they are also investing in some detailed training in the interim.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	7/31/2013 Status
T2 Initiative	25697	If environments will not be stable or available per the need dates then work will be delayed.	Significant	1) DDI will clearly define requirements for each environment as soon as possible with a maximum of 3 month window. 2) CSD to provide current environment contents and configurations. 3) CSD to clearly define the implementation steps and resources to make the environment available 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and tracking planned dates and actual dates. This resource will also be responsible for escalating issues. 5) Conduct weekly status meetings with the Data Center Services vendor and Department of Information Resources. Conduct weekly Operational meeting.	7/19/2013: In addition to "need by" dates, the T2 Infrastructure Project Manager has requested that DDI provide the requirements for the User Acceptance Test Environment. Without the requirements, the installations will be delayed and schedule may be impacted.
T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	1) Project manager will implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly.	7/26/2013: The fifteen day average design review: The percentage of "Completed Design Reviews" taking more than fifteen days decreased from 59% in June to 53% in July. "Open Design Reviews" that have already taken more than fifteen days increased from 41% in June to 65% in July. The key factors which continue to impact the fifteen day target are 1) resource availability and turnover and 2) technical architecture and cross project dependencies. Project teams are mitigating some of these factors by leveraging resources and escalating dependencies to the Architect Review Board and T2 managers.
T2 Initiative	28137	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	1) DDI will provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency).	7/26/14: The end of design milestone has not been impacted by Tech Arch capability delays. Iteration 1 tasks are proceeding without impact from Tech Arch. Iteration 2 is at risk for Business Process Model tasks. Work sessions are in progress to determine the approach for using Process Designer.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	7/31/2013 Status
T2 Initiative	30096	CSD is unable to validate DDI's proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	<ol style="list-style-type: none"> 1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request. 	7/31/2013: A meeting was held on 7/15/2013. More definition of this area will be part of the architecture work sessions that are planned for August.
T2 Initiative	30665	If virtual desktop solution is not in place to support T2 project the project may be delayed.	Significant	<p>An interim virtual desktop solution has been developed that will mitigate this risk:</p> <ol style="list-style-type: none"> 1. Stand up 10 personal computers currently in CSD inventory in communication closet. (Target completion Date: July 2013) 2. Stand up additional 16 personal computers currently in CSD inventory in communication closet. (Target completion Date: Aug 2013) 3. Stand up additional 2 personal computers currently in CSD inventory in communication closet. (Target completion Date: Sept 2013) 4. Provide Developers with Virtual Private Network login to CSD network so they can use Remote Desktop to access personal computers. 	7/30/2013: The Systems Integration Manager will meet with the T2 Applications Development Manager to determine the strategy for allocating personal computers in stock to support both DDI's Virtual Desktop Infrastructure Solution and provide CSD with the required resources needed to support their work. This meeting is scheduled for the first week of August. If, at that meeting, the resources needed to support the Virtual Desktop Infrastructure Solution are met, this risk will be downgraded and reviewed for closure.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	7/31/2013 Status
CIL	27458	During check-in process, a performance issue with Rational Software Architecture software integration to Clear Case is corrupting the model files.	High	One option is to increase the memory on the Clear Case server which will allow the cache size of the view to be increased which will reduce the number of reads from the drive on the server. Another option is to use Clear Case remote client. This option may require another physical server.	7/29/2013: The new server has been installed and configured. The project manager is working with the team and the system analyst to determine if this has fixed the original problem. Users are still experiencing problems. The system analyst is working with the vendor to determine if a new problem exists.
T2 Initiative	22215	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	<ol style="list-style-type: none"> 1. Gather DDI's requirements for the Pre-Development environment including T1 Systems. 2. Assess changes and begin implementation. 3. Use assessment as a model to define remaining environments. 	7/31/2013: Working with DDI to develop a new response plan that will include specific action items and a criterion for closure. This will include a strategy or approach that outlines how legacy tools to support all the T2 delivery activities are stood up and an assessment of what exists versus what will be needed. A meeting has been scheduled for August 6th, 2013 to review the revisions to the response plan.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	7/31/2013 Status
T2 Initiative	30003	Data Center Services dedicated team services need to be extended into Fiscal Year 2014. T2 has no budget for this team beyond Fiscal Year 2013.	High	Completion of environment activities involving the Data Center Services dedicated team will not complete this fiscal year as originally planned. Negotiations are underway to extend support from this team through Fiscal Year 2014. The Project Control Officer and the Contract Manager are working on cost projections for Fiscal Year 2014, which will need to be applied during the business planning cycle this summer so that additional funds can be secured to cover this team in Fiscal Year 2014. In addition, project cost adjustments will need to be assessed against reporting thresholds to see if any state or federal reports will need to be adjusted and re-submitted to reflect this cost increase to the project.	7/29/13: Initial cost estimates for extending the dedicated team through Fiscal Year 2014 have been developed. These costs will be included in the T2 business plan estimates for Fiscal Year 2014 and communicated during the planning offsite at the end of July. After the Fiscal Year 2014 budget is approved, the impact to reporting thresholds will need to be done.
T2 Initiative	30149	Concerns were raised by CSD Project Managers regarding lack of cross-project design analysis to determine shared functions and design dependencies to ensure a consistent system-wide design.	High	Item was discussed at the 5/30/13 T2 managers meeting. Examples of cross-project design considerations that should be analyzed were provided by CSD management. These included instances where similar functionality existed in VCF Release 1 requirements for a "worker queue" type of capability, CSD expects DDI to explore using the same capability developed for CIL/EER. Also, concerns were raised about Phase 1 projects with cross-system impacts, such as RODEO and ERS, being ahead of design for EER and VCF Release 1 where there may be additional requirements that may cause earlier designs to be reworked. One example is forms generation. DDI agreed to own these responsibilities. DDI will take this issue back to their design team and get weekly meetings set to discuss approach. They have also agreed to confirm with CSD Project Managers that this is occurring and concerns are alleviated before closing this issue.	7/10/2013: The DDI T2 Initiative Director has agreed to coordinate weekly meetings with her team to analyze cross-functional/cross-project issues. Those internal DDI meetings occur each week. Once resolutions of cross-functional issues are finalized by the DDI team a meeting with the Chief Customer Advocate, the appropriate Business Process Owner, Applications Development Manager will be held to review the recommendations. The first of these meetings was held on July 2 nd .
VCF	23587	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out.	7/30/2013: Now that the team is working through environment planning for Release 1 an architect is needed. The Development Lead on VCF for DDI is currently serving in this capacity.

Next Steps

- Complete the update to the work plan to implement mitigation strategies to address schedule concerns.
- Work on the first deferred functionality release which contains updates to reports and new reports. Continue planning implementation of the other two deferred functionality releases. Complete requirements update for ECM functionality for Release 1. Continue design for Release 1.
- Continue environment build-out activities with a focus on Iteration 1 and Iteration 2 requirements.
- Complete analysis of requirements impacts resulting from combining Phase 1 and Phase 2 for Release 1.
- Continue design activities for Iteration 1 and Release 1.
- Continue procurement activities for the Financial Renewal Requirements Services on the Financial Renewal Project.

Acronyms

AMC: Automated Mail Center
 ARB: Architecture Review Board
 BPEL: Business Process Execution Language
 BPM: Business Process Model or Business Process Management (software from IBM)
 BSC: Business Services Council
 CCA: Chief Customer Advocate
 CFC: Case File Conversion
 CIL: Case Initiation and Locate Renewal
 CR: Change Request
 CRUD: Create_read_update_delete
 CSD: Child Support Division
 DCS: Data Center Services
 DDI: Design, Development, and Implementation Vendor (Accenture)
 DQA: Data Quality Analysis & Cleanup Project
 ECM: Enterprise Content Management
 EER: Establishment and Enforcement Renewal
 ERS: Enterprise Reporting System
 HATS: Host Access Transformation Services
 HLD: High-Level Design
 IAM: Identity & Access Management
 IDC: India Development Center
 ITIM: IBM Tivoli Identity Manager
 IV&V: Independent Validation and Verification
 M&T: Mentoring and Transition
 OAG: Office of the Attorney General
 PM: Project Manager
 PMR: Problem Management Request
 QA: Quality Assurance
 RODEO: Rendering OAG Documents and Easy Orders
 RSA: Rational Software Architect
 SAS: Statistical Analysis Software
 SOA: Service Oriented Application
 SPNEGO: Simple and Protected Negotiation Mechanism
 SSO: Single Sign On
 SWMC: State Wide Manager's Conference
 UAT: User Acceptance Testing
 VCF: Virtual Case File
 WCM: Websphere Content Manager

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	6/1/2013-6/30/2013		Completed By: Mary Ann Baker	
Projects included:	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	R	Negative 11% variance. Iteration 1 and design work is tracking late. Reference Schedule Management section for additional details.	No change
Effort	G	Negative 5% variance. With a focus on design, the team is monitoring effort variances to determine root cause in an attempt to prevent future overruns.	No change
Quality	Y	The average number of defects per design has decreased. All project indicators were green at the end of June with the exception of Tech Arch and RODEO. See the Quality Management section of this report for further detail.	Positive
Risks	R	The number of significant risks increased from 9 to 11 this month. Reference the risk list.	Negative
Issues	Y	The number of critical issues remained at zero this month. Reference the issue list.	No change

Legend	
G	No intervention required. Project going as planned in this area. A negative variance less than or equal to 5%; risk and/or issue rating of Low.
Y	Some oversight required. Project may be at risk in this area. A negative variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium.
R	Intervention required. Project is at risk in this area. A negative variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical.

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- IV&V will be onsite in July to perform their 5th bi-annual assessment.

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - All of the 22 CIL Business Process Models (BPMs) in the design phase.
 - High Level Design reviews have completed on all but Case Intake, Case Management and Utilities Capabilities. These are scheduled for July completion.
 - Functional Design artifacts were delivered and reviews are ongoing for the all of the Capabilities. Functional design is will complete end July with the exception of Capability validations, , Site Map, and Change Requests.
 - Team continues the requirements cleanup work.
 - Team is working with the Test team to define end to end test scenarios.
 - Design status summary is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	5	0	1	0	6
Case Management	2	1	0	0	3
Case Closure	1	0	0	0	1
Org & Employer Management	1	0	0	0	1
Interstate	3	0	0	0	3
Title IV-A	1	0	0	0	1
Locate	4	0	0	0	4
Utilities	0	2	1	0	3
Totals:	17	3	2	0	22

Functional Design:

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	0	1	0	0	1
Case Management						
	FD: User Experiences	13	3	0	0	16
	FD: Data Model	0	1	0	0	1
Case Closure						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Org & Employer Management						
	FD: User Experiences	4	3	0	0	7
	FD: Data Model	0	0	1	0	1
Interstate						
	FD: User Experiences	1	0	0	0	1
	FD: Data Model	0	1	0	0	1
Title IV-A						
	FD: User Experiences	0	1	0	0	1

TXCSES 2.0 Initiative Summary

	FD: Data Model	0	1	0	0	1
Locate						
	FD: User Experiences	6	0	0	0	6
	FD: Data Model	0	0	1	0	1
Utilities						
	FD: User Experiences	0	0	0	1	1
	FD: Data Model	0	0	0	1	1
Totals:		32	12	2	2	48

- Release 1: Enterprise Reporting System (ERS)
 - Completed migration of developed ERS objects from Pre-Development to Development environment, and re-installation/configuration and validation of SAS products in Pre-Development environment.
 - Completed setup of ERS Data Warehouse DB 10.1 instance on Pre-Development DB2 Server for Q Replication prototype development. Continued developing draft ERS DB2 Q Replication Design Document and prototype.
 - Began validation of ERS Internal Portal Functional Design (screen mock-ups).
 - Continued development of ERS Data Warehouse Design Approach.
 - Drafted approach for Data Masking and distributed for comment.
 - Submitted Report Style Guide for validation.
 - Continued supporting Artifact Refresh team to establish the list of artifacts required for Reporting Design.
 - Continued to add attribute information to the reports listed in the report inventory.
 - Completed ERS Coding Standards and Guidelines.
 - Began validation of Report Retention and Archival Design Approach.
 - Continued developing draft ERS Logging and Auditing Design Document.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team received trend analysis information regarding duplicate member/case from DDI vendor. The team evaluated this information and requested additional reports from DDI for further trend analysis in regard to the volume of incoming duplicate SSN's and cleanup efforts on the Member Duplicate Designation screen.
 - Activities for the Manual Duplicate Member/Case Clean Up work will begin in November, 2013.

- Release 1: Establishment and Enforcement Renewal (EER)
 - CSD EER team completed the validation for the following High Level Designs (HLDs): Early Intervention & Monitoring, Arrears Collection, Discovery, CSRP Agreed Order, CSRP Non-Agreed Order, CSRP Proposed Order, and Bankruptcy.
 - CSD EER team is in the process of reviewing the following HLDs: Guideline Calculation, Order Entry, Administrative License Suspension, Approve & File, CSRP Preparation, Approval & Signature, and Office Defaults.
 - DDI is in the process of drafting the following HLDs: Legal Monitoring, Scheduling, Scheduling Framework, Service of Process, Other Service of Process, External Customer Self Service, Legal Assessment, Legal Interface Submission, and Legal Interface Response.

- Enterprise Content Management
 - The project team focused on deploying fixes for defects discovered during User Acceptance Testing (UAT). These defect fixes will be deployed with functionality for the digital mail vendor processes. The schedule to deploy this functionality is at the end of July.

TXCSES 2.0 Initiative Summary

- The project team worked on planning releases for the deferred functionality. The team decided to implement the functionality in three different releases. The goal is to complete the implementation of the deferred functionality by early 2014.
 - Training activities for VCF Pilot continue.
 - The project team worked on requirements analysis for Release 1. The team also met with cross project team members to discuss integration points between VCF and other projects.
 - The project team completed gathering lessons learned. The project team shared high level lessons learned with the T2 Steering Committee.
- Release 1: RODEO
 - Completed creation, development and validation of EER Automated Mail Center (AMC) Documents.
 - Continued creation and development of fragments, forms, documents, and rules for Ancillary Legal Documents.
 - Continued validation of Document Generation HLD.
 - Continued validation of Document Distribution and AMC HLD.
 - Validated Forms Library HLD.
 - Began creation of Forms Logical Data Model.
 - Began Forms Library User Experience.

T2 Infrastructure

- Reinstalled SAS in the Pre-Development environment.
- Provided Adobe upgrade and Correspondence Manager in the Pre-Development and Development environments to DDI for validation.
- The Development Environment for Iteration 1 was validated by DDI on 06/25.
- Provided everything required for the System Test Environment for Iteration 1 except for Tivoli to DDI for validation.
- Provided everything required for the System Test Environment for Iteration 2 to DDI for validation.

T2 Architecture

- Technical Architecture – A two-week series of Tech Arch workshops were conducted this month. They were facilitated by DDI's Global Service Oriented Application Lead and attended by key CSD and DDI stakeholders. The purpose was to review the "state of the union" of the T2 Technical Architecture. Special attention was given to project pain points and areas which require greater project focus such as Development Architecture and Infrastructure Architecture needs. Future sessions are scheduled in July to tackle Operations Architecture and the Service Execution Architecture areas. Findings from these workshops will ultimately be used to create dashboards for better project visibility and management.
- Services - BPM activities tracking late as a result of resource constraints, environment challenges, and decisions regarding implementation approach. Iteration 2 (BPM) development now tracking to start 7/23 instead of 7/9.
- T1 Integration
 - Completed validation of the T2 to T1 Design Specification.
 - Completed service inventory documentation.
- Batch Architecture
 - Configuration Design Spec – Validation is pending IBM response to a Problem Management Request (PMR).
 - Continuing to document the Interface Manager Design Approach.

TXCSES 2.0 Initiative Summary

- Services Architecture
 - Caching Design Spec – Installing XC10 Caching Device to support prototyping.
 - Web Services Design Spec – Submitted for validation.
 - Process Automation Design Approach – In progress.
- Presentation Architecture
 - Quality Stage Address Normalization Design Specification – Validation completed.
 - Properties / Configuration Management Design Approach – In validation.
 - Website Analytics Design Approach – In validation.
 - Websphere Content Manager Design Approach – Submitted for validation.
 - HATS – Design approach started.

T2 Transition Management Status

- Mentoring & Transition (M&T)
 - Created final draft of M&T presentation to explain structure and approach changes to M&T; will be presented at the August 2013 T2 project plug-in.
- Workforce Planning
 - Began incorporating Field Operations “Vision” for new field offices and new functions into the training.
- Communications
 - Organizing the August 2013 T2 project plug-in.
 - Began development of State Wide Managers Conference Release 1 presentation. The Chief Customer Advocate will present.
 - Continued to maintain T2 website.
- Training
 - Completed VCF Regional Customer Service Center training in Region 6; continued VCF Training in Regions 3,4,5,6,7,8 and 9. Plan to complete all Field VCF training in July 2013.
 - Created a new VCF course, *VCF108: Virtual Case File for State Office*. The training for those needing the course will be conducted in July and August.
 - Continued to update VCF training materials.

Financial Project

- Conducted Phase 3 Financial Renewal vendor evaluation discussions.
- Identified two Business Process Analyst (BPA) resources for the Financial Renewal effort.
- Continued to identify subject matter expertise needed to support requirements development activity.

Schedule Management

The project schedule variance remained at negative 11% this month. DDI will be using the India Development Center (IDC) resources to improve the schedule. DDI is updating the work plan to include IDC and to increase the overlap in Iteration work and Technical Design. DDI believes these mitigation strategies will allow the baselined High Level Software Development Lifecycle Milestones to remain in tact. However, there are several key milestones in July that must be monitored closely and met in order to maintain those dates.

Following is some project specific detail regarding the schedule slip.

- Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include DDI resource constraints, environment challenges, and more customization than expected. Areas of particular concern are security and BPM.
- Iteration 1 Technical Design work began on June 17th. Iteration 1 completion date has slipped from September to October.
- The lack of CSD design resources to support validations is impacting the EER project schedule. CSD has hired a new designer who will on-board in August. In addition, CSD is identifying internal resources that can fill the gap.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
There were no Project Changes since the last report.				

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	10/7/13		Tracking Late

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13		06/28/13	Complete
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	08/05/13	04/15/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/30/15	04/13/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	12/02/13	02/28/14		Tracking Late
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13	08/12/13		On Schedule
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/28/14		On Schedule

7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	12/04/13	07/23/14		Tracking Late
DQA Milestones					
785	DQA-Milestone: Automated Data Clean-Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	08/21/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	08/15/13		Tracking Late
7004	CIL-Milestone: Design Complete	01/27/14	01/21/14		On Schedule
110	CIL-Milestone: Development Complete	05/29/14	08/05/14		Tracking Late

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is "tracking late".**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	09/23/13		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	10/21/13		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	10/07/13		Tracking Late
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	10/30/13		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13		05/31/13	Complete
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	07/18/13		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	08/02/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13	07/08/13		Tracking Late
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13		05/31/13	Complete
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	01/30/15		Tracking Late
Release 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/24/14	07/18/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/12/15	03/27/15		Tracking Late
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule

Milestone Variance*

*** Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	07/17/13		Tracking Late
7187	ERS-Milestone: High-Level Design Complete	09/03/13	10/02/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	02/07/14		On Schedule
6155	ERS-Milestone: Design Complete	07/11/14	07/11/14		On Schedule
1741	ERS-Milestone: Development Complete	11/14/14	12/01/14		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High-Level Design Complete	05/03/13	07/03/13		Tracking Late
7440	RDO-Milestone: Functional Design Complete	07/26/13	08/07/13		On Schedule
5890	RDO-Milestone: Design Complete	10/25/13	11/6/14		On Schedule
1805	RDO-Milestone: Development Complete	07/30/14	09/25/14		Tracking Late

VCF Milestones					
2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13	08/30/13		On Schedule
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13	07/12/13		Tracking Late

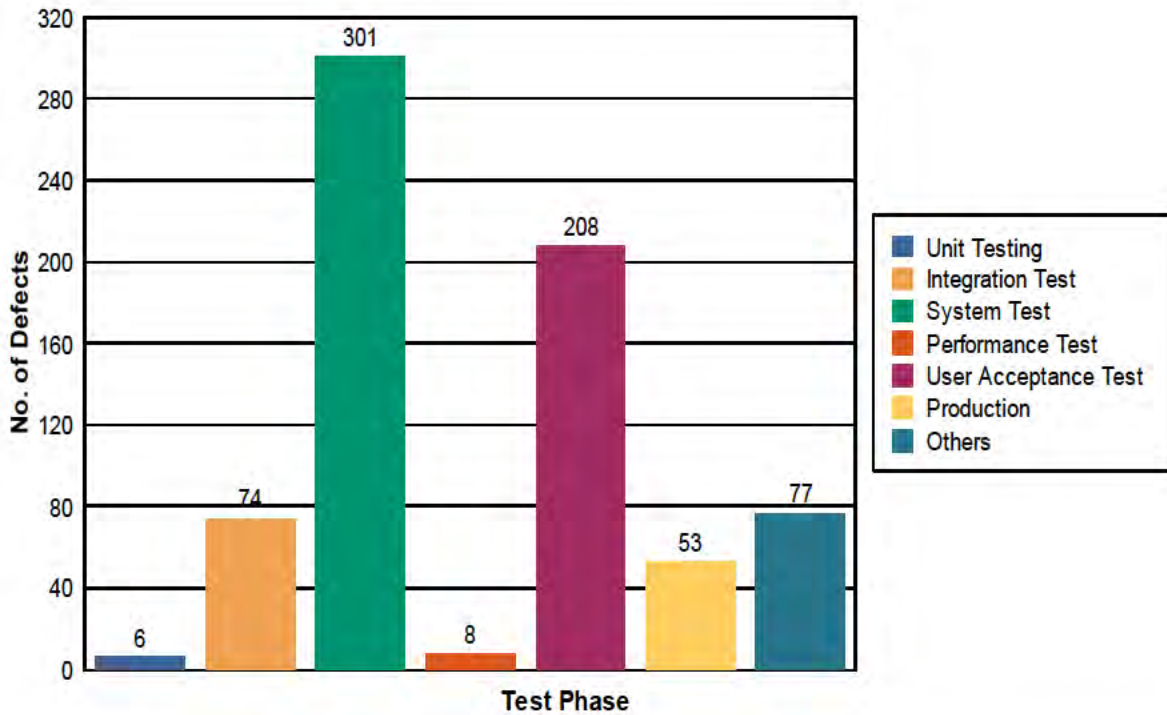
Milestone Variance*					
* Milestones in this report are tracking to the baseline established 01/25/13. If a current date is more than two weeks past baseline, status is “tracking late”.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7433	VCF-Milestone: Release 1 High-Level Design Complete	07/26/13	10/11/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	02/25/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	01/21/14	04/08/14		Tracking Late
1702	VCF-Milestone: Release 1 Integration Development Complete	05/27/14	08/11/14		Tracking Late
EER Milestones					
254	EER-Milestone: EER Requirements Completed	02/21/12		08/30/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High-Level Design Complete	06/14/13	08/16/13		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	11/27/13	12/11/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	07/24/14	07/18/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/24/14	07/24/14		On Schedule

Quality Management

Metric: Defect Removal Effectiveness - Test

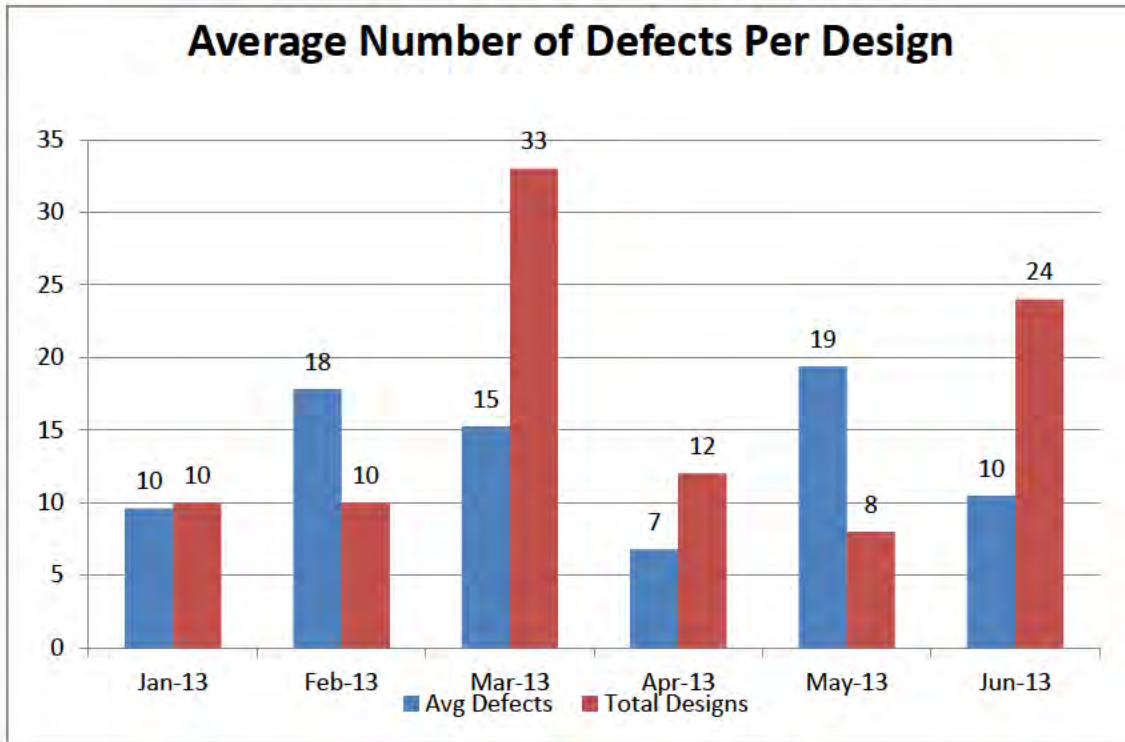
This table shows the number of defects discovered in a particular testing phase relative to the total defects found across the testing phases.

Defect Removal Effectiveness – Test



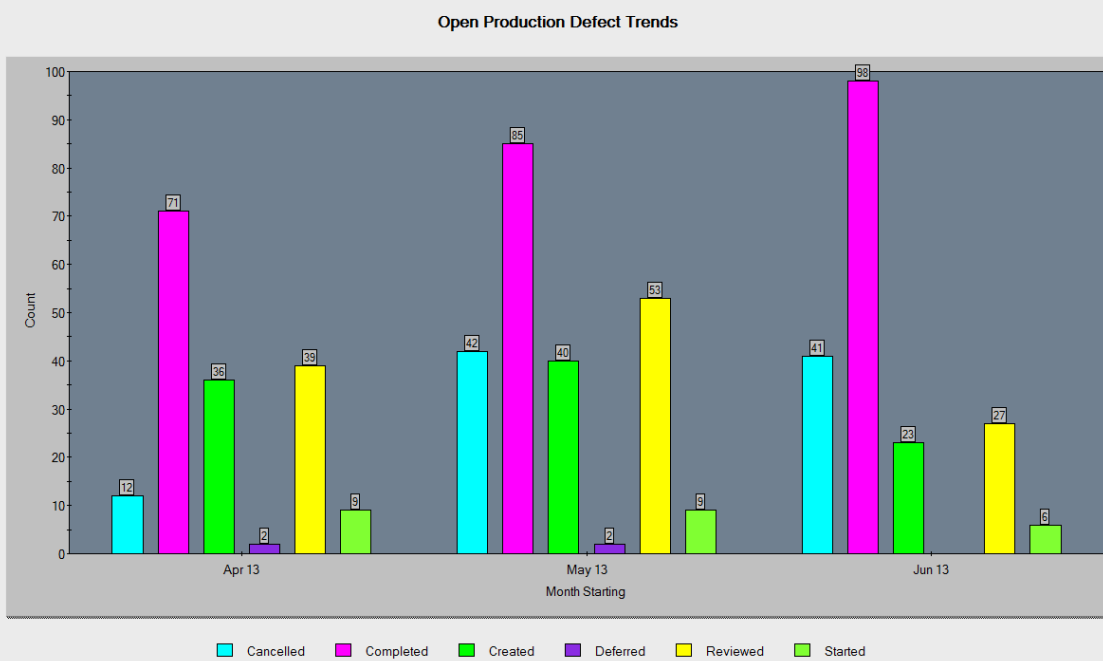
The “Defect Removal Effectiveness – Test” chart shows that the majority of these defects were identified and resolved during either System Test at 41.4% or User Acceptance Test at 28.6%. Only 7.3% defects were found and resolved in Production and the remaining 22.7% were found during Unit, Integration and Performance Tests.

Metric: Design and Code Quality



There was a decrease in the "Average Number of Defects Per Design" this month.

Open Production Defects



There were 13 Production defects completed in June.

NOTE: The number of Production Defects Completed in June = Cumulative Total "Completed" in June (#98) - Cumulative Total "Completed" in May (#85).

Audits

There are no open audits at this time.

Corrective Actions	
T2PRD00030030 - Deployments are not automated using Build Forge.	Started - This is an ongoing process that will take a couple of months to complete. Progress will be tracked on a weekly basis. Targeted completion date is Jul 2013.
T2PRD00030083 & CR#TRPRD00029999 - Build and deploy problems are not logged for audit and root cause analysis.	Started – A change request was submitted to update the Build & Deploy process and tracking tool. Targeted completion date is Aug 2013.
T2PRD00030031 - Release Deployment Plans are not checked into ClearCase.	Started - Deployment artifacts will be checked into ClearCase in Jul 2013.
T2PRD00030033 - Baselines are not created in ClearCase for every release that is promoted past development.	Started - Process changes underway. Estimated completion date is Jul 2013.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	6/28/2013 Status
EST/ENF	30732	Delivery of Solution Specification 1 for EER will be delayed if the team does not have the design resource personnel it needs to support the effort.	Significant	<p>CSD currently has two designers that are reviewing all EER High Level Designs for Solution Specification 1. All High Level Designs must be validated by 7/31/13 in order to submit Solution Specification 1 on time. Currently, both of the designers are limited in their availability between now and the end of July due to vacation and training. CSD was already trying to address vacancies for EER designers.</p> <ol style="list-style-type: none"> 1. Post opening for High Level Designer for EER. (Issue 7417) 2. Review critical path in EER Project Plan to determine if there are alternative planning opportunities to mitigate the risk. 3. Work with T2 Management to see if resources can be reallocated from other projects to help complete the work. 4. Reassess the project schedule to see what tasks may be delayed without serious impact to the overall project. 5. Review options to see if contract support can be brought in to assist in the interim. 	6/28/2013: One designer has been hired but will not be on board until August. The EER project manager is working with DDI to review the current plan to identify any options for mitigating this risk. Management has identified candidates for reallocating from other projects and is investigating the impact.
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<ol style="list-style-type: none"> (1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development. (2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions. (3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties. 	6/30/2013: The Mentoring and Training group will present the changes to the Mentoring and Training program at a T2 Project Plug-In 8/6/2013. The goal is to develop a better understanding of the Mentoring and Training program scope, intent and that progress made will reinvigorate interest in the program.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	6/28/2013 Status
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.</p>	6/30/13: Infrastructure Support Architecture team is creating an inventory of batch components and assisting DDI with defining all of the T1 screens and portal services that exist in T1 production. This information will be provided to the staff that will be writing the T1 specifications.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	6/28/2013 Status
T2 Initiative	7415	If the patch management and maintenance processes are not in place then the environment will not support the development and deployment of T2.	Significant	<ol style="list-style-type: none"> 1. Create a current hardware and software patch inventory. 2. Review inventory on a periodic basis with vendors to determine critical patch requirements and vendor schedule. 3. Set up meetings with project and department managers to determine best case patch installation and maintenance schedule. 4. Determine resource requirements for implementing and supporting patch management plan. 5. Leverage other patch management processes to help determine best strategy for T2. 6. Negotiate additional resource to support the growing inventory of software and hardware. 	6/20/2013: The risk ownership has been reassigned to the new patch manager. The response plan has been reviewed and accepted. This risk has been upgraded to significant after initial work to develop a formal patch strategy identified that an additional resource will be needed.
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify key positions needed where skills do not exist in the agency.	6/28/2013: EER CSD Design team lost one person due to attrition and another will be out on maternity leave. One CSD designer has been hired and will start in August. The CIL CSD designer was helping for a while but has returned to CIL. CSD is concerned that they will not be able to keep up with validations. The workload of the remaining design team has increased and will affect the speed of High Level Design reviews. There is a concern that contractors are being used to fill some of the key vacancies such as the Adobe designer on RODEO. The position for a CIL/EER Business Process Analyst has been posted and interviews are being conducted. CSD is also interviewing for a Project Manager to assist the current EER Project Manager.
T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	6/30/13: DDI is bringing in a short term Adobe subject matter expert to provide expertise with the Adobe tool-set. The Subject Matter Expert will be on-board July 22 nd . Determining the type of skill needed to fill the Enterprise Architect role via work sessions with a DDI Architect and CSD. Work sessions scheduled through July. Plan to finalize by early August.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	6/28/2013 Status
T2 Initiative	25697	If environments will not be stable or available per the need dates then work will be delayed.	Significant	1) DDI will clearly define requirements for each environment as soon as possible with a maximum of 3 month window. 2) CSD to provide current environment contents and configurations. 3) CSD to clearly define the implementation steps and resources to make the environment available 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and tracking planned dates and actual dates. This resource will also be responsible for escalating issues. 5) Conduct weekly status meetings with the Data Center Services vendor and Department of Information Resources. Conduct weekly Operational meeting.	6/28/2013: T2 Infrastructure Project Manager met with DDI Lead Developer to work on developing a road map of remaining environment requirements with ‘need by dates’. The T2 Infrastructure Services Manager is working on a process to capture the current environment contents and configurations and progress has been made on automating this process. The Systems Integration Project Manager has reviewed the remedy ticketing process and is determining if there are ways to customize it to allow for better tracking and communication.
T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	1) Project manager will implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly.	6/28/2013: The percent of “Completed” CSD reviews exceeding 15 days increased from 53% in May to 59% in June. Factors which contributed to this were 1) tech arch reviews which are consistently longer, 2) capability reviews pending completion of tech arch artifacts, and 3) resource turnover. The percentage of “Open” CSD reviews which have exceeded 15 days decreased from 73% in May to 40% in June. Some items which contributed to this were 1) the focus on review “readiness” and 2) process and tool changes. At this time, there are three concerns: 1) the teams may focus on the 15 days and sacrifice quality, 2) there will be too many artifacts ready for Validation at the same time, and 3) CSD will not have enough designers to support the validations. These items will be closely monitored and, as warranted, addressed by the project or initiative teams.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	6/28/2013 Status
T2 Initiative	28137	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	1) DDI will provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency).	6/06/2013: Iteration 1 tasks are proceeding without impact from Tech Arch. Iteration 2 is at risk for Business Process Model tasks. Working with the DDI Business Process Management / Service-Orientated Architecture Subject Matter Expert to develop a remediation plan.
T2 Initiative	30096	CSD is unable to validate DDI's proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request.	6/30/2013: More definition of this area will be part of the architecture work session scheduled for 7/15.
T2 Initiative	30665	If virtual desktop solution is not in place to support T2 project the project may be delayed.	Significant	An interim virtual desktop solution has been developed that will mitigate this risk: 1. Stand up 10 personal computers currently in CSD inventory in communication closet. (Target completion Date: July 2013) 2. Stand up additional 16 personal computers currently in CSD inventory in communication closet. (Target completion Date: Aug 2013) 3. Stand up additional 2 personal computers currently in CSD inventory in communication closet. (Target completion Date: Sept 2013) 4. Provide Developers with Virtual Private Network login to CSD network so they can use Remote Desktop to access personal computers.	6/24/2013: The System Integration Manager has developed an interim solution to mitigate this risk. Currently ten personal computers have been identified. Eighteen additional personal computers will be needed in total. Estimated time of arrival on the interim personal computer rollout is September 2013. Roll back plan for transferring DDI personnel overseas and pulling back resources for CSD personnel is being developed.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	6/28/2013 Status
CIL	27458	During check-in process, a performance issue with Rational Software Architecture software integration to Clear Case is corrupting the model files.	High	One option is to increase the memory on the Clear Case server which will allow the cache size of the view to be increased which will reduce the number of reads from the drive on the server. Another option is to use Clear Case remote client. This option may require another physical server.	6/28/2013: The Information Technology Manager delivered the specifications for the server in questions. The Infrastructure Project Manager has opened the Data Center Services ticket number REQ10250/WO99575. Data Center Services has approved the server. The server has been received and will be scheduled for configuration on the weekend of July 19th, 2013. Estimated time for this issue to be resolved is Monday July 21, 2013.
Infrastructure	30091	DDI has not yet approved the proposed Tivoli topology. As a result, CSD will not be able to meet the date DDI requested for implementation in System Test. This may impact progress on Iteration 1.	High	<ol style="list-style-type: none"> 1. DDI to determine final Tivoli topology requirements. 2. Request Architecture Review Board review and approval of the Topology. 3. DDI to make adjustments to work plans and provide a realistic 'need by date' based on revised requirements. 4. DDI to coordinate work with Infrastructure and other Project teams to provide a rollout plan for remaining work. 	6/28/2013: At this time, DDI has agreed that CSD can move forward with some of the Tivoli components, while continuing to work on other parts, through prototyping and the Architecture Review Board approval process. The installation of the components for Iteration 1 will be delayed about 1 week later than originally planned. The agreed components do not include TAM eSSO or Sailpoint.
T2 Initiative	22215	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	<ol style="list-style-type: none"> 1. Gather DDI's requirements for the Pre-Development environment including T1 Systems. 2. Assess changes and begin implementation. 3. Use assessment as a model to define remaining environments. 	6/28/2013: DDI has provided the following initial assessment of the next steps to be taken. A strategy that outlines how legacy tools to support all the T2 delivery activities (TXCSES Mainframe, Activity Directory, T1 Portal, EntireXBrokers, Go Anywhere, etc.) will be stood up will be developed. This will include an assessment of what exists versus what will be needed. Any delta should include a plan to procure and stand up the necessary environments to support the T2 delivery schedule.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	6/28/2013 Status
T2 Initiative	30003	Data Center Services dedicated team services need to be extended into Fiscal Year 2014. T2 has no budget for this team beyond Fiscal Year 2013.	High	Completion of environment activities involving the Data Center Services dedicated team will not complete this fiscal year as originally planned. Negotiations are underway to extend support from this team through Fiscal Year 2014. The Project Control Officer and the Contract Manager are working on cost projections for Fiscal Year 2014, which will need to be applied during the business planning cycle this summer so that additional funds can be secured to cover this team in Fiscal Year 2014. In addition, project cost adjustments will need to be assessed against reporting thresholds to see if any state or federal reports will need to be adjusted and re-submitted to reflect this cost increase to the project.	6/27/13: Initial cost estimates for extending the dedicated team through Fiscal Year 2014 have been developed. These costs will be included in the T2 business plan estimates for Fiscal Year 2014 and communicated during the planning offsite at the end of July. After the Fiscal Year 2014 budget is approved, the impact to reporting thresholds will need to be done.
T2 Initiative	30149	Concerns were raised by CSD Project Managers regarding lack of cross-project design analysis to determine shared functions and design dependencies to ensure a consistent system-wide design.	High	Item was discussed at the 5/30/13 T2 managers meeting. Examples of cross-project design considerations that should be analyzed were provided by CSD management. These included instances where similar functionality existed in VCF Release 1 requirements for a "worker queue" type of capability, CSD expects DDI to explore using the same capability developed for CIL/EER. Also, concerns were raised about Phase 1 projects with cross-system impacts, such as RODEO and ERS, being ahead of design for EER and VCF Release 1 where there may be additional requirements that may cause earlier designs to be reworked. One example is forms generation. DDI agreed to own these responsibilities. DDI will take this issue back to their design team and get weekly meetings set to discuss approach. They have also agreed to confirm with CSD Project Managers that this is occurring and concerns are alleviated before closing this issue.	6/28/2013: The DDI T2 Initiative Director has agreed to coordinate weekly meetings with her team to analyze cross-functional/cross-project issues. Those internal DDI meetings occur each week. Once resolutions of cross-functional issues are finalized by the DDI team, a meeting with the Chief Customer Advocate, the appropriate Business Process Owner and the Applications Development Manager will be held to review the recommendations. The first of these meetings will be held on July 2 nd .
VCF	23587	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out.	6/21/2013: Now that the team is working through environment planning for Release 1 an architect is needed. The Development Lead on VCF for DDI is currently serving in this capacity.

Next Steps

- Continue to update the work plan to implement mitigation strategies to address schedule concerns.
- Continue to conduct training and roll out for VCF Pilot. Complete testing and deploy the ECM Digital Mail release. Continue planning implementation of deferred functionality for three deferred functionality releases. Start design of ECM functionality for Release 1.
- Continue environment build-out activities with a focus on Iteration 1 and Iteration 2 requirements.
- Complete analysis of requirements impacts resulting from combining Phase 1 and Phase 2 for Release 1.
- Continue design activities for Release 1.
- Continue procurement activities for the Financial Renewal Requirements Services on the Financial Renewal Project.

Acronyms

AMC: Automated Mail Center

BPA: Business Process Analyst

BPM: Business Process Model or Business Process Management (software from IBM)

BSC: Business Services Council

CFC: Case File Conversion

CIL: Case Initiation and Locate Renewal

CR: Change Request

CSD: Child Support Division

DCS: Data Center Services

DDI: Design, Development, and Implementation Vendor (Accenture)

DQA: Data Quality Analysis & Cleanup Project

ECM: Enterprise Content Management

EER: Establishment and Enforcement Renewal

ERS: Enterprise Reporting System

HLD: High-Level Design

IAM: Identity & Access Management

ITIM: IBM Tivoli Identity Manager

IV&V: Independent Validation and Verification

M&T: Mentoring and Transition

OAG: Office of the Attorney General

PM: Project Manager

PMR: Problem Management Request

QA: Quality Assurance

RODEO: Rendering OAG Documents and Easy Orders

RCSC: Regional Customer Service Center

SAS: Statistical Analysis Software

SPNEGO: Simple and Protected Negotiation Mechanism

TAM-ESSO: Tivoli Access Manager – Enterprise Single Sign-On

UAT: User Acceptance Testing

VCF: Virtual Case File

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	5/1/2013-5/31/2013			Completed By: Mary Ann Baker
Projects included	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	R	Negative 11% variance. Design work is tracking late. Reference Schedule Management section for additional details.	Negative
Effort	G	Negative 5% variance. With a focus on design, the team is monitoring effort variances to determine root cause in an attempt to prevent future overruns.	No change
Quality	Y	The average number of defects per design has increased. See the Quality Management section of this report for further detail.	No change
Risks	R	The number of significant risks increased from 7 to 9 this month. Reference the risk list.	Negative
Issues	Y	The number of critical issues remained at zero this month. Reference the issue list.	No change

Legend	
G	No intervention required. Project going as planned in this area. A negative variance less than or equal to 5%; risk and/or issue rating of Low.
Y	Some oversight required. Project may be at risk in this area. A negative variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium.
R	Intervention required. Project is at risk in this area. A negative variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical.

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- The Project Management Plan was updated to reflect changes resulting from the combining of Phase 1 and Phase 2.

TXCSES 2.0 Initiative Summary

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - All of the 22 CIL Business Process Models (BPMs) are in the design phase.
 - Completed Field User Reviews of Maintain Case, Maintain Member, Interstate, Locate, Employer and Org Management, and Employer Search User Experiences.
 - High Level Design reviews completed on Case Intake, Case Management, Case Closure, Locate, and Org and Employer Management Capabilities.
 - High Level Design reviews progressing on Title IV-A and Utilities.
 - Functional Design artifacts were delivered and reviews are ongoing for the Case Intake, Case Management, Org and Employer Management, Interstate, and Locate Capabilities.
 - Requirements Change Requests associated with combining Phase 1 and Phase 2 have been drafted and are being reviewed by DDI.
 - Team has started the requirements cleanup work. Team will begin working with the Test team on new project.
 - Design Summary status is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	5	0	1	0	6
Case Management	2	0	1	0	3
Case Closure	1	0	0	0	1
Org & Employer Management	1	0	0	0	1
Interstate	3	0	0	0	3
Title IV-A	0	1	0	0	1
Locate	4	0	0	0	4
Utilities	0	1	1	1	3
Totals:	16	2	3	1	22

Functional Design:

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: Data Model	0	1	0	0	1
Case Management						
	FD: User Experiences	13	2	1	0	16
	FD: Data Model	0	0	1	0	1
Case Closure						
	FD: User Experiences	0	0	1	0	1
	FD: Data Model	0	0	1	0	1
Org & Employer Management						
	FD: User Experiences	0	2	5	0	7
	FD: Data Model	0	0	1	0	1
Interstate						
	FD: User Experiences	0	1	0	0	1
	FD: Data Model	0	1	0	0	1
Title IV-A						

TXCSES 2.0 Initiative Summary

	FD: User Experiences	0	0	1	0	1
	FD: Data Model	0	0	0	1	1
Locate						
	FD: User Experiences	0	6	0	0	6
	FD: Data Model	0	0	1	0	1
Utilities						
	FD: User Experiences	0	0	0	1	1
	FD: Data Model	0	0	0	1	1
Totals:		20	13	12	3	48

- Release 1: Enterprise Reporting System (ERS)
 - Held additional working sessions to ensure ERS framework and plan will meet future vision of operations, and presented ERS Vision to Steering Committee.
 - Completed installation and validation of final software components in SAS Development environment; began migration of developed ERS objects from Pre-Development to Development environment.
 - ERS Data Encryption Design Approach: Activities on hold pending CSD decision on encrypting storage devices at the data center.
 - ERS Security Design Approach activity delayed due to difficulties in leveraging DB2 masking capability. We continued looking at options to resolve security issue. CSD & DDI Database and Data Warehouse specialists continued to gather performance data for use in finalizing direction for data masking.
 - Completed Report Generation Design Document validation.
 - Completed DDI peer review of ERS Internal Portal Functional Design; held CSD pre-validation walk-through and began validation.
 - Completed draft of ERS Data Warehouse Design Approach for DB2 repository; CSD review in progress.
 - Completed initial draft of Report Style Guide; DDI internal review in progress.
 - Completed validation of Extract-Transform-Load (ETL) prototype with MQ.
 - Worked with Artifact Refresh team to determine report design artifacts needed for reporting; finalized updates to new inventory format.
 - Completed ERS master report inventory and posted in Clear Case.
 - Completed ERS Coding Standards and Guidelines draft; CSD review in progress.
 - Completed draft of Report Retention and Archival Design Approach and held CSD pre-validation walk-through.
- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team received trend analysis information regarding duplicate member/case from DDI vendor. The team will evaluate this information and present to Field Operations Management for further assessment of clean up time frames. However, due to the workload priorities with Release 1, the review of this data has been moved to a more appropriate timeframe in June.

TXCSES 2.0 Initiative Summary

- Release 1: Establishment and Enforcement Renewal (EER)
 - EER continues in the High Level Design (HLD) phase. The following HLDs have been submitted by DDI for validation:
 - BPM 12 – CSRP Agreed Order HLD
 - BPM 13 – CSRP NonAgreed Order HLD
 - BPM 33 – CSRP Proposed Order HLD
 - Validation is in progress for the following HLDs, CSD comments have been submitted - DDI and CSD are working to resolve the comments to complete the validations in June.
 - BPM 100 – Bankruptcy HLD comments received
 - BPM 101 – Discovery HLD comments received
 - BPM 104 – EIM comments received
- Enterprise Content Management
 - Continuing to roll out VCF Pilot.
 - The project team focused on deploying fixes for defects discovered during UAT. These defect fixes will be deployed with functionality for the digital mail vendor processes.
 - The project team began sessions for gathering lessons learned for VCF Pilot.
 - Training activities for VCF Pilot continue.
 - The project team worked on requirements analysis for Release 1. The team also met with cross project team members to discuss integration points between VCF and other projects.
- Release 1: RODEO
 - DDI Design Lead resigned and new lead on-boarded. CSD Design Lead on-boarded.
 - Completed creation and development of fragments for CIL AMC Documents.
 - Continued creation and development of fragments, forms, documents, and rules for Ancillary Legal Documents and EER AMC Documents.
 - Continued Validation of Document Generation High Level Design.
 - Continued Validation of Document Distribution and AMC High Level Design.
 - Continued Form Template Design.
 - Drafted the Standards and Guidelines for Forms Functional Template Designs.
- T2 Infrastructure
 - Completed 5 of 13 Iteration 1 installs in System Test, including the creation of all the database needs, product installations and validations.
 - Completed the re-install, plus additional products into the Development SAS environment.
- T2 Architecture
 - Schedule: Several tasks tracking late – primarily in security architecture & Business Process Manager (BPM) area
 - BPM activities tracking late given resource constraints & environment challenges and continued discussions regarding approach for T2. Iteration 2 (BPM) development now tracking to start 07/24/13 instead of 07/09/13..
 - Presentation area is taking longer than planned due to open questions around the requirements related to system configuration administration and reference data User Interface (UI) screens.
 - T1 integration taking longer than planned due to custom design needed to satisfy FIFO Exception Handling requirements. IBM DataStage tool could not fulfill these requirements out-of-the-box..
- T1 Integration
 - T2 to T1 Design specification – Documented and reviewed alternative solutions related to the execution of DataStage jobs from Tivoli Work Scheduler (TWS) (including FIFO exception handling, and perpetual job looping). Document is finalized and ready for validation.
 - End to End T1 Integration – Completed How to Guide for T1 Integration.

TXCSES 2.0 Initiative Summary

- Entire X Remote Procedure Call (RPC) – T1 code complete.
- Batch Architecture
 - Configuration Design Spec – Validation in Progress. One comment left that is pending a Problem Management Request (PMR).
 - Interface Manager Design Approach – Documentation in progress.
 - End to End Batch – Refined reference application and associated How-to Developers guide. Incorporated feedback from CIL application development team collected during a series of collaborative knowledge transfer working sessions.
- Services Architecture
 - Data Access Design Spec – Completed validation.
 - Web Services Design Spec – In progress.
 - Process Automation Design Approach – In progress. Continuing further discussions with BP3, CSD, and Accenture. Producing performance comparison for BPEL Micro-Flows vs. Java composite services.
 - BPM 8 Pre-development environment setup – Validated.
 - XC10 Caching Device Environment Setup – In progress. Awaiting devices to be handed over to CSD by DCS.
- Presentation Architecture
 - Quality Stage Address Normalization Design Specification – In validation.
 - Properties / Configuration Management Design Approach – In validation.
 - Website Analytics Design Approach – In validation.
 - WCM Design Approach – In progress.
 - Portal security approach – documented and reviewed with CSD.
 - End-To-End Portal Reference Application – Implemented recommended portal security solution.
- T2 Transition Management Status
 - Mentoring & Transition (M&T)
 - Re-structured the M&T group to better reflect administrative supervision of CSD M&T participants.
 - Scheduled check-ins with each M&T group for June 2013.
 - Communications
 - Completed site visits at CSD offices and provided VCF overview in anticipation of VCF training. All but 3 offices in the state were visited; those offices had conflicts or declined.
 - Continued to update VCF Resources page with updated materials.
 - Distributed Common Ground article, *How We Will Learn the VCF*.
 - Training
 - Completed VCF Regional Customer Service Center (RCSC) training in Regions 3,4,5 7 8 and 9; VCF Scan Operation/Indexing training at State Office and Regions 4,6,8 and 9; VCF management training in Regions 3,4,8, and 9; and began VCF 103 (standard user) training in Regions 3, 5 and 7.
 - Continued to update VCF training materials to show changes in production, including manuals, videos, and quick reference guides.
- Financial Project
 - Conducted T2 Phase 3 Financial Renewal vendor evaluation discussions.
 - Identified two BPA resources for the Financial Renewal effort.
 - Continued to identify subject matter expertise needed to support requirements development activity.

Schedule Management

The project schedule performance went from yellow to red this month. There is a negative 11% schedule variance. Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include DDI resource constraints, environment challenges, and more customization than expected. Areas of particular concern are security and BPM. DDI on-boarded a new Tivoli Subject Matter Expert that is improving progress on security. DDI management is reprioritizing resources and tasks to address the issues. The Business Services Council approved a slip of CIL's Iteration 1, Design and Development Complete milestones. The slip in roll out of the Development PCs is impacting start of CIL Iteration 1 Technical Design. A Project Manager has been assigned to manage the roll out and both DDI and CSD are working to clearly define the requirements for those workstations. Since CIL Technical Design work has dependencies on Tech Arch, there is concern that CIL slips will continue. The EER project is tracking close to schedule, but there is concern that the lack of CSD design resources may impact design validations. CSD is considering contractors to fill the gap. At this time, DDI believes that there is no impact to the start date of Release 1 System Test and milestones downstream from System Test (including Go-Live).

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
There were no Project Changes since the last report.				

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is "tracking late".**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	09/09/13		Tracking Late

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13	05/31/13		Tracking Late
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	08/05/13	04/01/14		Tracking Late

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/30/15	04/03/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	12/02/13	01/24/14		Tracking Late
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13	07/31/13		On Schedule
4108	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	03/06/14		On Schedule

7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	12/04/13	03/28/14		Tracking Late
DQA Milestones					
785	DQA-Milestone: Automated Data Clean-Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	07/29/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	08/13/13		Tracking Late
7004	CIL-Milestone: Design Complete	01/27/14	03/19/14		Tracking Late
110	CIL-Milestone: Development Complete	05/29/14	07806/14		Tracking Late
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	09/03/13		Tracking Late

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	09/30/13		On Schedule
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13		04/05/13	Complete
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	09/09/13		Tracking Late

4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13	05/31/13		Tracking Late
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	06/21/13		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	07/05/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13	08/15/13		Tracking Late
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13	09/01/13		Tracking Late
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	01/30/15		Tracking Late
Phase 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/24/14	07/17/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/12/15	03/18/15		On Schedule
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule
ERS Milestones					

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	06/05/13		Tracking Late
7187	ERS-Milestone: High-Level Design Complete	09/03/13	10/02/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	03/03/14		Tracking Late
6155	ERS-Milestone: Design Complete	07/11/14	07/17/14		On Schedule
1741	ERS-Milestone: Development Complete	11/14/14	12/01/14		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High-Level Design Complete	05/03/13	06/19/13		Tracking Late
7440	RDO-Milestone: Functional Design Complete	07/26/13	07/29/13		On Schedule
5890	RDO-Milestone: Design Complete	10/25/13	10/25/13		On Schedule
1805	RDO-Milestone: Development Complete	07/30/14	09/05/14		Tracking Late

VCF/Case File Conversion (CFC) Milestones

2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13		04/05/13	Complete
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13	08/30/13		On Schedule
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13	06/07/13		Tracking Late

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
7433	VCF-Milestone: Release 1 High-Level Design Complete	07/26/13	09/06/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	01/21/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	01/21/14	03/04/14		Tracking Late
1702	VCF-Milestone: Release 1 Integration Development Complete	05/27/14	07/08/14		Tracking Late
EER/Phase 2 Milestones					
254	EER-Milestone: EER Requirements Completed	02/21/12		08/31/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High-Level Design Complete	06/14/13	08/29/13		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	11/27/13	12/03/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	07/24/14	03/25/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/24/14	07/30/14		On Schedule

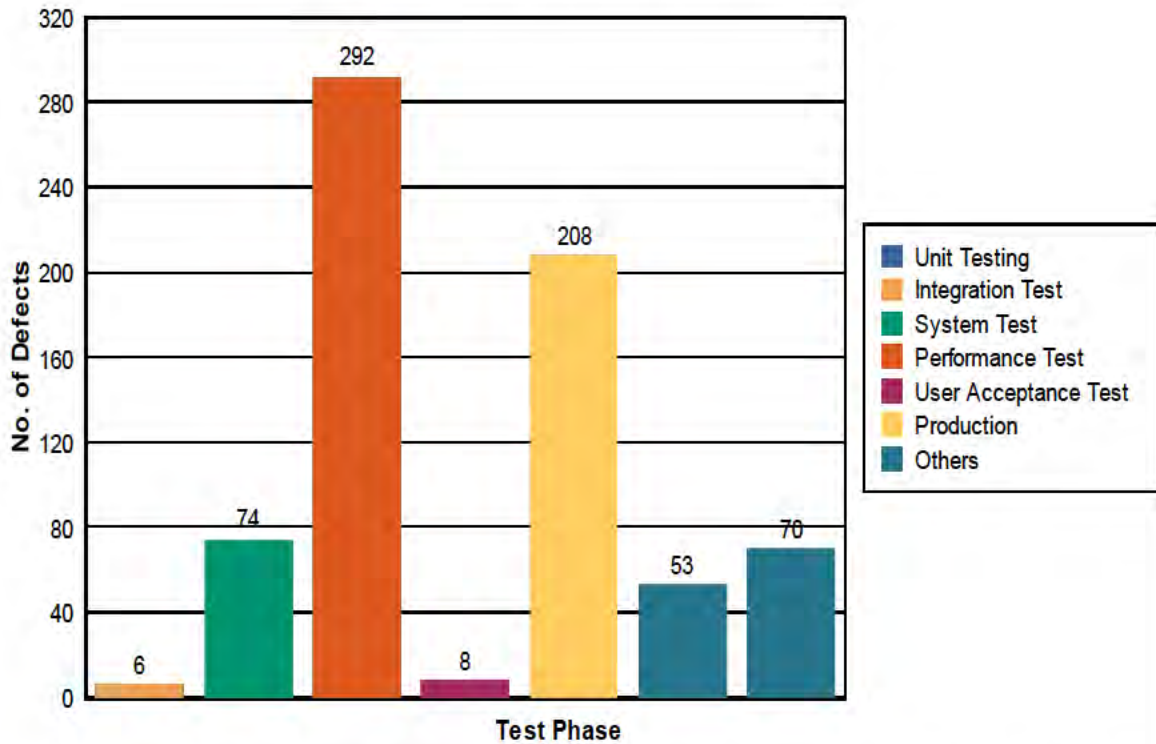
Quality Management

Metric: Test Effectiveness

Test Phase	Metric	Threshold (Goal)	Variance
Total Test Effectiveness	83%	90%	-7%
User Acceptance Test Effectiveness	83%	90%	-7%
System Test Effectiveness	52%	85%	-33%
Integration Test Effectiveness	11%	70%	-59%

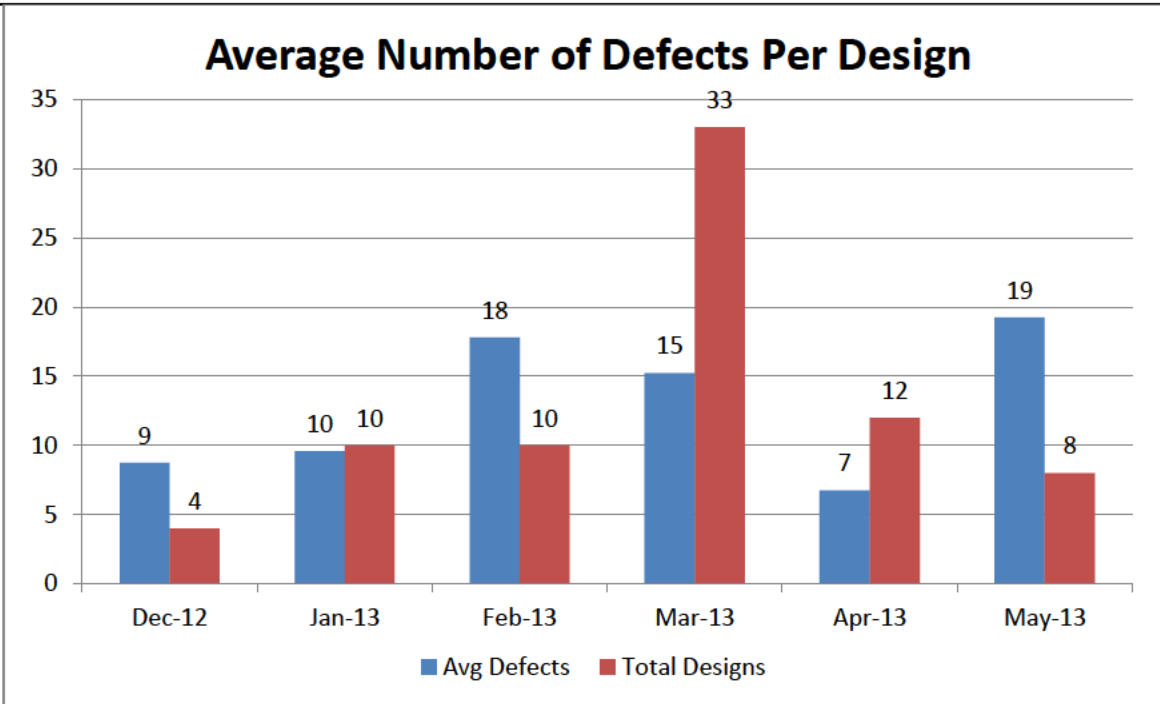
This table shows the percentages of defects discovered in a particular testing phase relative to the total defects found across the testing phases.

Defect Removal Effectiveness – Test



The “Defect Removal Effectiveness – Test” chart shows that the majority of defects are identified and resolved during either System Test or User Acceptance Test.

Metric: Design and Code Quality

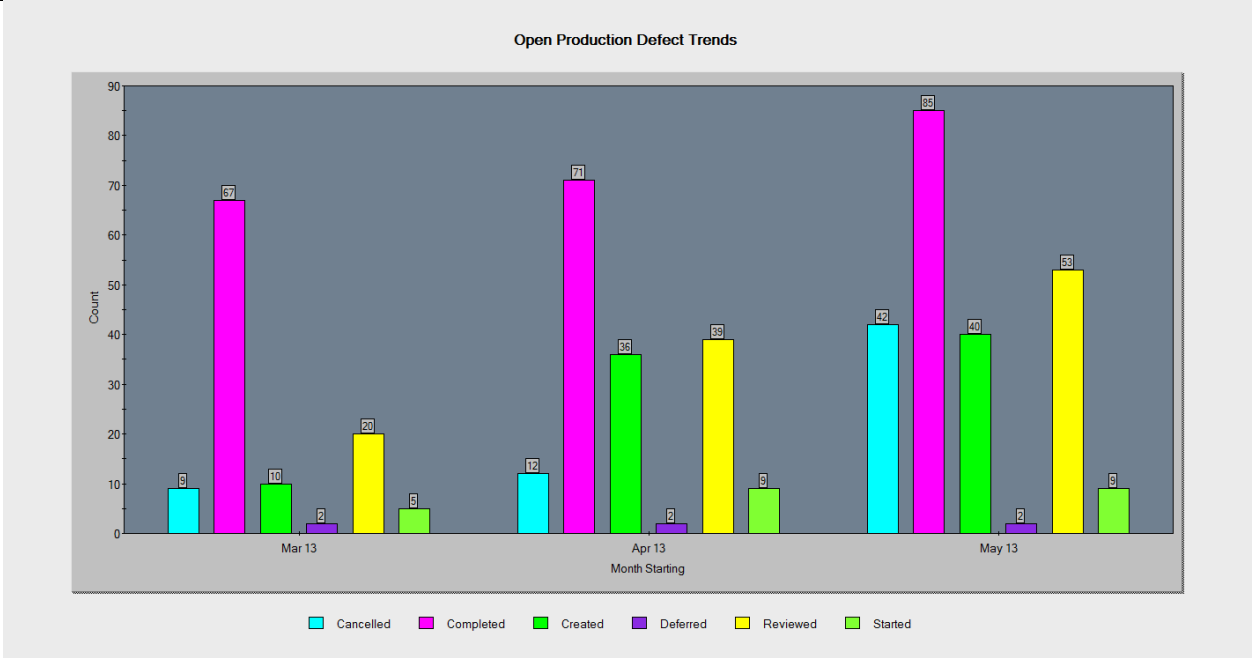


There was an increase in the “Average Number of Defects Per Design” this month. The key factors were:

- There were an unusually high number of defects recorded against a couple artifacts. QA will analyze this data to determine if any corrective actions are needed.
- The “Additional Changes” category was included in this month’s report. This category is used much more frequently and includes many types of defects. A change request has been submitted to remove this generic category to improve the accuracy of capturing and reporting defects.

NOTE: Last month, we incorrectly reported the data for April. This month’s chart correctly reflects April’s numbers.

Open Production Defects



There was only a slight increase in the number of new production defects. A significant number of defects were cancelled or completed.

Audits

System Test Audit	The Corrective Actions will be logged and the Audit activity will be closed.
Build/Deploy Test Audit	This Audit activity is ready to be closed.

Corrective Actions

T2PRD00029989 - Builds are not consistent and repeatable.	Completed - Created scripts, libraries and projects. Executed a project which generates artifacts.
T2PRD00030030 - Deployments are not automated using Build Forge.	Started- Targeted Completion Date - Jun 2013
T2PRD00030083 - Build and deploy problems are not logged for audit and root cause analysis.	Started-Discussed defect types and process for logging Build/Deploy defects. A CR was created, T2PRD00029999 - Logging a Build & Deploy Defect in CQ. Targeted completion date

	is Aug 2013.
T2PRD00030031 - Release Deployment Plans are not checked into ClearCase.	Planned – Need to follow-up with the vendor
T2PRD00030033 - Baselines are not created in ClearCase for every release that is promoted past development.	Started- Estimated completion date is Jul 2013

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	5/31/2013 Status
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<p>(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development.</p> <p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	5/30/2013: As planned, the newly formed Mentoring and Training group met 5/13/2013, which better reflects CSD administrative management of CSD counterparts. This group will re-focus the effort to reflect maintenance instead of development, shift from “mentors and mentees” to “DDI and CSD counterparts”, and further refine role-based training plans for each CSD staff. The plan is to communicate these efforts during a T2 Plug-In Summer 2013. All CSD staff in the Mentoring and Training program continues to show skill improvement based on the self-assessment section on his or her individual development plan.
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase.</p>	5/30/2013: The Information Systems Architect has identified and reviewed with DDI the original T1-T2 integration documents and is working with the Chief Customer Advocate to determine next steps required. Artifact refresh has completed a T1 - T2 Integration Specification that includes a place to document T1 impacts. Some key T2 to T1 integration prototyping has been successfully demonstrated.

				Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.	
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be able to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify Key positions needed where skills do not exist in the agency.	5/31/2013: EER CSD Design team lost one person due to attrition and another will be out on maternity leave. The workload of the remaining design team has increased and will affect the speed of High Level Design reviews. There is a concern that contractors are being used to fill some of the key vacancies such as the Adobe designer on RODEO. The position for a CIL/EER Business Process Analyst has been posted and interviews are being conducted. CSD is also interviewing for a Project Manager (PM) to assist the current EER PM.
T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	5/31/2013: DDI RODEO lead designer arrived in May. DDI intends to add an additional resource to provide expertise with the Adobe platform on a shorter duration basis. The DDI Architect Manager replacement has not been identified. There is not contractual Solution Architect position; however, the DDI Business Process Model/Software Oriented Architecture Subject Matter Expert has been brought in to assist in providing that architect skill set and permanent positions will be sought as appropriate. Contractually the ERS development lead is in place but supplemental help will be added in order to make up for schedule delays. Those supplemental positions have not been filled yet.
T2 Initiative	25697	Risk that environments will not be stable or available per the need dates.	Significant	1) DDI will clearly define requirements for each environment as soon as possible with a maximum of 3 month window. 2) CSD to provide current environment contents and configurations. 3) CSD to clearly define the implementation steps and resources to make the environment available 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and tracking planned dates and actual dates. This resource will also be responsible for escalating issues. 5)	5/20/2013: T2 Infrastructure Project Manager met with DDI Lead Developer to work on developing a road map of remaining environment requirements with 'need by dates'. The T2 Infrastructure Services Manager is working on a process to capture the current environment contents and configurations. The T2 Risk Project Manager is working with the Systems Integration

				Conduct weekly status meetings with the Data Center Services vendor and DIR. Conduct weekly Operational meeting.	Project Manager to flow chart the environment request process and provide the Project Managers with training on the process to better facilitate these requests. This will improve monitoring and tracking of environment status.
T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	1) PM's to implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly.	05/28/13: 1) CIL designers are being included in design validations for other projects in order to benefit from CIL's lessons learned. 2) The Quality team continues to improve the metrics collection to isolate DDI reviews from CSD validations. 3) Quality metrics indicate that 51% of the completed reviews required more than 15 days. Of the open reviews, 67% have already exceeded 15 days.
T2 Initiative	28137	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	(1) DDI provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency)	5/31/2013: Iteration 1 tasks are proceeding without impact from Tech Arch. Iteration 2 is at risk for Business Process Model tasks. Working with the DDI Business Project Manager / Service-Orientated Architecture Subject Matter Expert to develop a remediation plan.
VCF	29160	If a fix is not provided by the ECM vendor the system may not be able to provide split/merge functionality needed by the Digital Mail vendor.	Significant	The plan is to work with the vendor, EMC Corporation to provide a patch. The following alternatives for resolution are: 1. Update the software from Version 6.5 to Version 7.0 which has the fix. 2. Request a custom fix for Version 6.5.	5/31/2013: EMC provided code updates to the Image Pre-Processing module to resolve split/merge problem. After several meetings with CSD staff and a couple calls with EMC the code is now working in the development environment and ready to be deployed to system test. The next step is to automate the code to minimize errors and increase efficiency and to support code changes in the future. EMC is assisting to automate the code. If the automation is successful before system test deployment then the automated code will be the solution used. If not, the manual deployment will be used. The automated code would be tested and implemented in a future release.

Infrastructure	30096	CSD is unable to validate DDI's proposed design for the Administrative role. There is a difference of opinion on the scope of this requirement. This is impacting CIL and Tech Arch.	Significant	1. Prepare position paper for review by contracts. 2. Document related requirements and the delta in the DDI proposed solution and the CSD needs. 3. Contracts can determine if the delta is in scope. If not, create a Change Request.	5/31/2013: This risk is related to User Case 116 which was rewritten as two features. The system must allow some users to maintain and configure some aspects of the system without the authority of a full system administrator. The team is working with DDI to better identify how this will be supported on all projects.
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ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	5/31/2013 Status
CIL	27458	During check-in process, a performance issue with Rational Software Architecture software integration to Clear Case is corrupting the model files.	High	One option is to increase the memory on the Clear Case server which will allow the cache size of the view to be increased which will reduce the number of reads from the drive on the server. Another option is to use Clear Case remote client. This option may require another physical server.	5/31/2013: The Information Technology Manager delivered the specifications for the server in questions. The Infrastructure Project Manager has opened the Data Center Services ticket number REQ10250/WO99575. Data Center Services has "solutioned" the server and the solution is approved. Waiting on the Data Center Schedule to schedule the work. The work will take an additional two weeks.
Infrastructure	30091	DDI has not yet approved the proposed Tivoli topology. As a result, CSD will not be able to meet the date DDI requested for implementation in System Test. This may impact progress on Iteration 1.	High	1. DDI to determine final Tivoli topology requirements. 2. Request Architecture Review Board review and approval of the topology. 3. DDI to make adjustments to work plans and provide a realistic 'need by date' based on revised requirements. 4. DDI to coordinate work with Infrastructure and other Project teams to provide a rollout plan for remaining work.	6/5/2013: DDI stated that according to their project plan, the "need by date" for Iteration 1 is 07/12/2013. CSD will need the topology defined by 06/14/13 to support that "need by date". As yet, DDI has not agreed to the proposed topology.
T2 Initiative	22215	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	This could become a critical issue concurrent releases need to be maintained. Gather DDI's requirements for the Pre Development environment including the T1 Systems and begin to implement the needed changes. Use it as a model to define the remaining environments.	5/28/2013: CIL Project Manager will assign a Business Analyst to focus on the requirements and clarification for the T1 and T2 Integration. Continuing to work on the priority and resources for this issue.
T2 Initiative	28300	The end-of-design milestone may slip due to the delayed availability of development	High	Primary impacts at this time are to the Portal Designers and Developers and the Batch Designers and Developers. 1.) Ensure all DDI requirements for the development	5/24/2013: The images for the Portal Architects, Batch Architects, and Batch and Portal Developer/Designers are still being

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	5/31/2013 Status
		workstations.		workstations are finalized. 2.) Identify workarounds for providing access to the tools. 3.) Develop an expedient plan for rollout.	built. CSD provided an image for DDI validation, during which time DDI identified some new features that they want included. The new features will be added to the configuration and DDI has agreed that they will not ask for any additional features until after roll out. There is only one CSD resource to build the images. DDI will evaluate how long the updates will take and provide a new date for DDI validation. A new PM has been hired and assigned to support the Systems Integration Supervisor in this effort.
T2 Initiative	30003	Data Center Services dedicated team services need to be extended into Fiscal Year 2014. T2 has no budget for this team beyond Fiscal Year 2013.	High	Completion of environment activities involving the Data Center Services dedicated team will not complete this fiscal year as originally planned. Negotiations are underway to extend support from this team through Fiscal Year 2014. The Project Control Officer and the Contract Manager are working on cost projections for Fiscal Year 2014, which will need to be applied during the business planning cycle this summer so that additional funds can be secured to cover this team in Fiscal Year 2014. In addition, project cost adjustments will need to be assessed against reporting thresholds to see if any state or federal reports will need to be adjusted and re-submitted to reflect this cost increase to the project.	5/31/2013: A specific funding issue is not anticipated, but this issue will remain open until funds are approved and T2 budget adjusted accordingly.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	5/31/2013 Status
VCF	23181	Removing annotation functionality from Pilot. Due to issues with the use of the Brava tool that cannot be resolved in time for the 1/25/13 Pilot release, the functionality will be removed.	High	<p>Extension (to communicate between WebTop and files) needed for integration used to customize WebTop. Direction is to continue implementation without Brava while researching alternatives.</p> <p>Currently there are 2 workarounds:</p> <p>1) Use 255 byte description field to annotate at the document level.</p> <p>2) Use Adobe to annotate the file and save the annotated version to the Documentum repository.</p> <p>Need to conduct additional research on second workaround to better understand how the file would be saved and whether user would need to re-establish metadata.</p>	5/31/2013: Action item for DDI Lead Developer is to reach out to EMC and find out if Release 7 of Brava is compatible with Release 1 tools. The team is researching alternate approaches to provide the functionality for Release 1.
VCF	23587	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out.	5/31/2013: Now that the team is working through environment planning for Release 1 an architect is needed. The Development Lead on VCF for DDI is currently serving in this capacity.

Next Steps

Continue to conduct training and roll out for VCF Pilot. Continue to develop and start testing for the release to support implementation of Digital Mail. Continue planning implementation of deferred functionality for a deferred functionality release and ECM functionality for Release 1.

Continue environment build-out activities for Iteration 1 of Release 1.

Continue to build and deploy development workstations.

Complete analysis of requirements impacts resulting from combining Phase 1 and Phase 2 for Release 1.

Continue design activities for Release 1.

Continue procurement activities for the Financial Renewal Requirements Services on the Financial Renewal Project.

Continue detailing the work plan for that project.

Acronyms

AMC: Automated Mail Center

BPO: Business Process Owner

BPM: Business Process Model or Business Process Management (software from IBM)

BSC: Business Services Council

CFC: Case File Conversion

CIL: Case Initiation and Locate Renewal

CR: Change Request

CSD: Child Support Division

DCS: Data Center Services

DDI: Design, Development, and Implementation Vendor (Accenture)

DQA: Data Quality Analysis & Cleanup Project

ECM: Enterprise Content Management

EER: Establishment and Enforcement Renewal

ERS: Enterprise Reporting System

ESSO: Enterprise Single Sign On

ETL: Extract-Transform-Load

FIFO: First-in-first-out

HLD: High-Level Design

IAM: Identity & Access Management

ITIM: IBM Tivoli Identity Manager

IV&V: Independent Validation and Verification

M&T: Mentoring and Transition

OAG: Office of the Attorney General

PM: Project Manager

PMR: Problem Management Request

QA: Quality Assurance

RODEO: Rendering OAG Documents and Easy Orders

RCSC: Regional Customer Service Center

RPC: Remote Procedure Call

SAS: Statistical Analysis Software

SPNEGO: Simple and Protected Negotiation Mechanism

TAM-ESSO: Tivoli Access Manager – Enterprise Single Sign-On

TWS: Tivoli Work Scheduler

UE: User Experience

UI: User Interface

VCF: Virtual Case File

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	4/1/2013-4/30/2013		Completed By: Mary Ann Baker	
Projects included	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	Y	Negative 6% variance. Design work is tracking late. Reference Schedule Management section for additional details.	Negative
Effort	G	Negative 4% variance. With a focus on design, the team will begin monitoring effort variances to determine root cause in an attempt to prevent future overruns.	Negative
Quality	Y	The average number of defects per design continues to decrease. See the Quality Management section of this report for further detail.	Positive
Risks	R	The number of significant risks remained at 7 this month. Reference the risk list.	No change
Issues	Y	There number of critical issues went 2 last month to zero this month. Reference the issue list.	Positive

Legend	
G	No intervention required. Project going as planned in this area. A negative variance less than or equal to 5%; risk and/or issue rating of Low.
Y	Some oversight required. Project may be at risk in this area. A negative variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium.
R	Intervention required. Project is at risk in this area. A negative variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical.

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- Texas Project Delivery Framework Business Cases and Statewide Impact Assessments were updated and submitted to the State Quality Assurance Team to document project changes resulting from the combining of Phase 1 and Phase 2.

TXCSES 2.0 Initiative Summary

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - This project has a negative 14% schedule variance.
 - Completed Field User Reviews for remaining Maintain Case, Maintain Member, Interstate, and Locate User Experiences (UEs).
 - Completed Field User Reviews for majority of Employer and Org Management UEs; only Employer Search remaining.
 - Continued High Level Design reviews on Case Intake, Case Management, Locate, and Case Closure Capabilities.
 - High Level Design reviews progressing on Org & Employer Management and Title IV-A.
 - Functional Design artifacts were delivered and reviews are ongoing for the Case Intake, Case Management, Interstate, and Locate Capabilities.
 - Completed drafts of EER Merge Requirements for BPMs 52, 73, 44, 75, 23, 51, 53, 64, and 114.
 - Design Summary status is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	5	0	1	0	6
Case Management	2	0	1	0	3
Case Closure	1	0	0	0	1
Org & Employer Management	0	1	0	0	1
Interstate	3	0	0	0	3
Title IV-A	0	1	0	0	1
Locate	4	0	0	0	4
Utilities	0	0	2	1	3
Totals:	15	2	4	1	22

Functional Design:

Capability	Artifact Type	Completed	In Validation	In Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: LDM	0	0	1	0	1
Case Management						
	FD: User Experiences	11	2	1	0	14
	FD: LDM	0	0	1	0	1
Case Closure						
	FD: User Experiences	0	0	1	0	1
	FD: LDM	0	0	0	1	1
Org & Employer Management						
	FD: User Experiences	0	0	4	0	4
	FD: LDM	0	0	1	0	1
Interstate						
	FD: User Experiences	0	1	0	0	1
	FD: LDM	0	1	0	0	1
Title IV-A						
	FD: User Experiences	0	0	0	1	1

TXCSES 2.0 Initiative Summary

	FD: LDM	0	0	0	1	1
Locate						
	FD: User Experiences	0	2	4	0	6
	FD: LDM	0	0	1	0	1
Utilities						
Totals:		18	6	14	3	41

- Release 1: Enterprise Reporting System (ERS)
 - Integrated new DDI Designer into project team.
 - Continued monitoring installation and configuration of Pre-Development and Development environments.
 - Resolved issues with SAS Audit and Performance Management installation in Development environment.
 - Addressed Report Generation Design Document validation comments.
 - Completed incorporation of IBM Messaging Queue into the Extract, Transform, and Load (ETL) Design Document and began validation.
 - Completed Operational Data Store (ODS) Design Approach Document validation.
 - Began peer review of Data Warehouse Design Approach.
 - Completed report inventory baseline.
 - Continued development of ERS Security Design Approach, including IAM integration.
 - Began drafting ERS Internal Portal Functional Design Document.
 - Began drafting Report Retention and Archival Design Approach.
 - Documented the vision of ERS Operations for review with Steering Committee.
 - Completed validation of requirements refinements for BPM15, Reporting Framework.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team received trend analysis information regarding duplicate member/case from DDI vendor. The team will evaluate this information and present to Field Operations Management for further assessment of clean up time frames. However, due to the workload priorities and the rescheduling of Phase 1 tasks to release with Phase 2, the review of this data has been moved to a more appropriate timeframe in May.

- Release 1: Establishment and Enforcement Renewal (EER)
 - Began High Level Design (HLD) for the following BPMs:
 - 12 CSRP Agreed Order,
 - 13 CSRP Non Agreed, Transfer and Registration,

TXCSES 2.0 Initiative Summary

- 16 Judicial Preparation and Execution,
- 33 CSRP Proposed Order,
- 77 Legal Assessment,
- 79 Legal Action Request,
- 99 Arrears Collection,
- 100 Bankruptcy,
- 101 Discovery, and
- 104 Early Intervention and Monitoring.
- Began onboarding and training of nine new DDI design staff and 2 new CSD design staff.

Enterprise Content Management Status

- Case File Inventory and Office Code Fix were deployed to Production with VCF Pilot.
- VCF Pilot Implementation
 - The VCF was deployed successfully the week of 4/5. The project team focused on production support after going live. There were several additional releases to address minor items found in production.
 - Training activities continue.
 - Continued mentoring activities for persons assuming new roles.
- RODEO
 - Continued creation and development of fragments, forms, documents, PAKs, and rules:
 - CIL AMC Documents
 - Ancillary Legal Documents
 - EER AMC Documents
 - Continued validation of Document Generation High Level Design.
 - Began validation of Document Distribution and AMC High Level Design.
 - Continued Form Template Design.

T2 Infrastructure Status

- Completed the remaining VCF product installations in the Stage environment. All other VCF Pilot environments are complete.
- Completed the Iteration 1 Development environment upgrades.
- Began documenting the Iteration 1 System Test environment installation work.
- Gained concurrence on a new topology for Tivoli Identity and Access Manager and SAS.

T2 Architecture Status

- Schedule: Schedule improved from a -12% variance last month to a -10% variance this month. Several tasks are tracking late – primarily in security architecture & Business Process Management (BPM) area
 - BPM activities tracking late due to DDI resource constraints & environment challenges.
 - Requirements associated with the Presentation area are requiring more custom development than anticipated.
 - Requirements associated with T1 integration are requiring more custom development than expected to address First-In-First-Out Exception Handling.
- T1 Integration
 - T2 to T1 Design specification – Incorporating changes from validation.
 - End to End T1 Integration – Finalizing How to Guide for T1 Integration.
 - Entire X RPC (Remote Procedure Call) – Expanding on RPC functionality by wrapping them as web services. Working with CIL and EER to identify which T1 services will be reused in Release 1.
- Batch Architecture
 - Configuration Design Spec – Validation in progress.

TXCSES 2.0 Initiative Summary

- Interface Manager Design Approach – In progress.
- End to End Batch – Continued refining the reference application and How-To guides to help developers.

- Services Architecture
 - Business Rules WebSphere Operational Decision Manager (WODM) 8 Design Approach – Completed validation.
 - Data Access, Transaction Management, Caching Design Approach –Completed validation
 - Data Access Design Spec – In validation.
 - Web Services Design Approach – Completed validation.
 - Web Services Design Spec – In progress.
 - Process Automation Design Approach – In progress. Work sessions planned for late May.
 - WODM 8 PreDevelopment Environment Setup – Validated.
 - BPM 8 PreDevelopment Environment Setup – In progress.
 - XC10 Caching Device Environment Setup – In progress. Awaiting devices to be handed over to CSD by Data Center Services.

- Presentation Architecture
 - Code/Decode Design Specification – Completed validation.
 - Quality Stage Entity Matching Design Specification – Completed validation.
 - Quality Stage Address Normalization Design Specification – In validation.
 - Properties / Configuration Management Design Approach – In validation.
 - Website Analytics Design Approach – In progress.
 - WebSphere Content Manager Design Approach – In progress.
 - End-To-End Portal -- Created initial reference application for Search Pages.

T2 Transition Management Status

- Mentoring & Transition (M&T)
 - Re-structured M&T group to better reflect administrative supervision of CSD M&T participants. The first meeting of the new M&T group is scheduled for 05/13/13.

- Communications
 - Continued site visits in Regions 7, 3 and 5 to prepare for VCF training and provide T2 high-level overview.
 - Completed scheduling office visits for all remaining Field offices. Each office that agreed to VCF preview will be visited before 05/20/13.
 - Updated VCF Resources page with new schedule and updated materials.
 - Distributed all VCF “go-live” communications.
 - Submitted May *Common Ground* T2 article, which contains a video describing how VCF training will be done in regions other than Pilot.

- Training
 - Completed VCF training in Regions 1 and 2 and office 603, and completed Scan Operator and Management training in Regions 7 and 5.
 - Completed pilot of videoconference delivery of VCF training, transmitting one session from Region 2 to Region 1, and three sessions from Region 2 to Region 1 and State Office room 115.
 - Created both transmitting and receiving “best practices” documents based on the lessons learned during the videoconference pilot.
 - Completed all training management “kickoffs” for all Regions.

TXCSES 2.0 Initiative Summary

- Changed all VCF 103 class times and enrollment notifications in the Learning Management System from 2 full days to 1.5 days for all Regions not yet trained.
- Continued to update VCF training materials to show changes in production, including manuals, videos, and quick reference guides.

Financial Project

- Conducted T2 Phase 3 Financial Renewal vendor response review meeting to assess bidders proposals based on Statement of Work.
- Continued to identify subject matter expertise needed to support requirements development activity.

Schedule Management

The project schedule performance went from green to yellow this month. Tech Arch tasks have slipped and those slips are impacting downstream work. Contributors to the slips include DDI resource constraints, environment challenges, and more customization than expected. DDI management is reprioritizing resources and tasks to address the issues. CIL's slips have now impacted their "design complete" and "development complete" dates. Development complete is estimated to be approximately five weeks later than baselined. The slip will be reported to the Business Services Council in May. Since CIL Technical Design work has dependencies on Tech Arch, there is concern that CIL slips will continue. DDI does not think the CIL slip will impact the TXCSES 2.0 Release 1 implementation because they will overlap the EER and CIL tasks more than planned.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
There were no Project Changes since the last report.				

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is "tracking late".**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	08/21/13		Tracking Late

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13	05/10/13		Tracking Late
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Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13		04/08/13	Complete
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	08/05/13	02/25/14		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/30/15	03/31/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12		04/05/13	Complete
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	12/02/13	01/24/14		Tracking Late
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13	07/30/13		On Schedule
4108	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	03/03/14		On Schedule
7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	12/04/13	03/25/14		Tracking Late
DQA Milestones					
785	DQA-Milestone: Automated Data Clean-Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13		04/12/13	Complete
6756	CIL-Milestone: High Level Design Complete	05/28/13	07/18/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	09/06/13		Tracking Late

Milestone Variance*					
* Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7004	CIL-Milestone: Design Complete	01/27/14	02/26/14		Tracking Late
110	CIL-Milestone: Development Complete	05/29/14	07/09/14		Tracking Late
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	08/20/13		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	09/16 /13		On Schedule
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13	05/01/13		Tracking Late
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	08/21/13		Tracking Late
7455	T2-ARCH-Milestone: BPM IAM Architecture Complete/Approved	10/10/13	01/08/14		Tracking Late
5333	T2-ARCH-Milestone: Security Architecture Complete	11/14/13	02/12/14		Tracking Late
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	08/30/13		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13	05/17/13		Tracking Late
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	05/31/13		Tracking Late
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	06/03/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13	07/05/13		Tracking Late
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13		04/26/13	Complete
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13	05/20/13		Tracking Late
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	12/02/13		On Schedule
Phase 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/24/14	07/23/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/12/15	03/13/15		On Schedule

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	05/15/13		Tracking Late
7187	ERS-Milestone: High-Level Design Complete	09/03/13	10/02/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	02/26/14		Tracking Late
6155	ERS-Milestone: Design Complete	07/11/14	07/14/14		On Schedule
1741	ERS-Milestone: Development Complete	11/14/14	12/01/14		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High-Level Design Complete	05/03/13	05/31/13		Tracking Late
7440	RDO-Milestone: Functional Design Complete	07/26/13	07/25/13		On Schedule
5890	RDO-Milestone: Design Complete	10/25/13	10/24/13		On Schedule
1805	RDO-Milestone: Development Complete	07/30/14	07/30/14		On Schedule

VCF/Case File Conversion (CFC) Milestones

2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12		04/04/13	Complete

Milestone Variance*

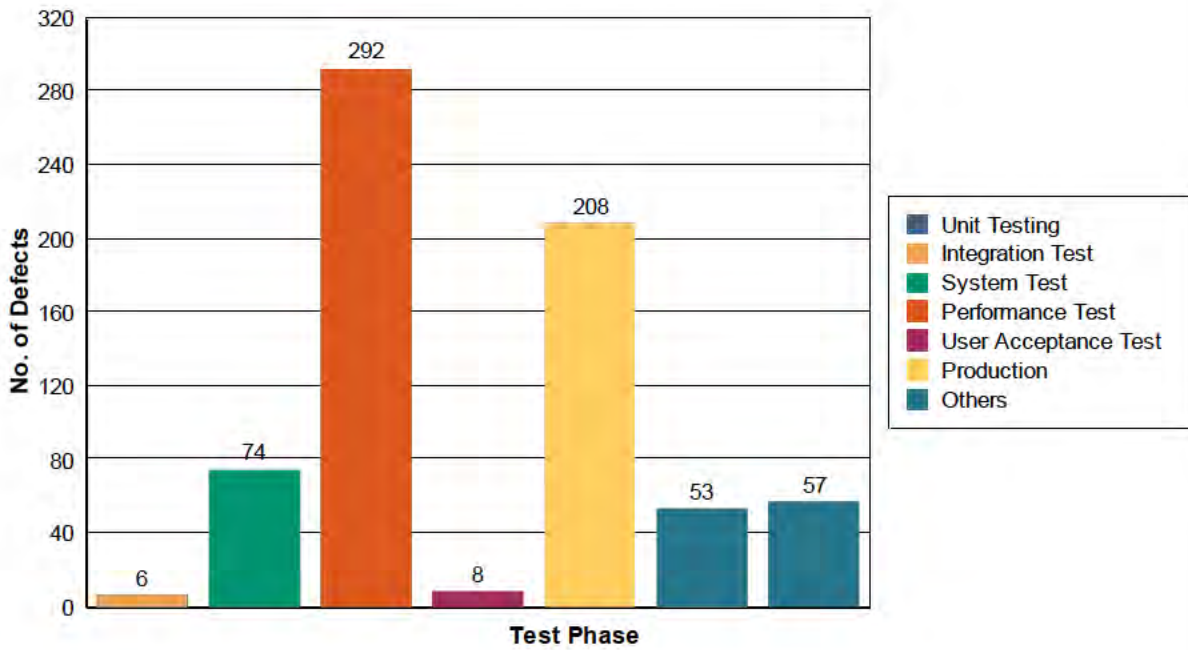
*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month. If a current date is more than two weeks past baseline, status is “tracking late”.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
2181	VCF-Milestone: Pilot Solution Verified	12/07/12		04/08/13	Complete
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13	04/05/13	04/05/13	Complete
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13	08/30/13		On Schedule
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13	06/07/13		Tracking Late
7433	VCF-Milestone: Release 1 High-Level Design Complete	07/26/13	09/06/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	01/21/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	01/21/14	03/04/14		Tracking Late
1702	VCF-Milestone: Release 1 Integration Development Complete	05/27/14	07/08/14		Tracking Late
EER/Phase 2 Milestones					
254	EER-Milestone: EER Requirements Completed	02/21/12		08/31/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High-Level Design Complete	06/14/13	08/07/13		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	11/27/13	12/02/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	07/24/14	03/20/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/24/14	07/25/14		On Schedule

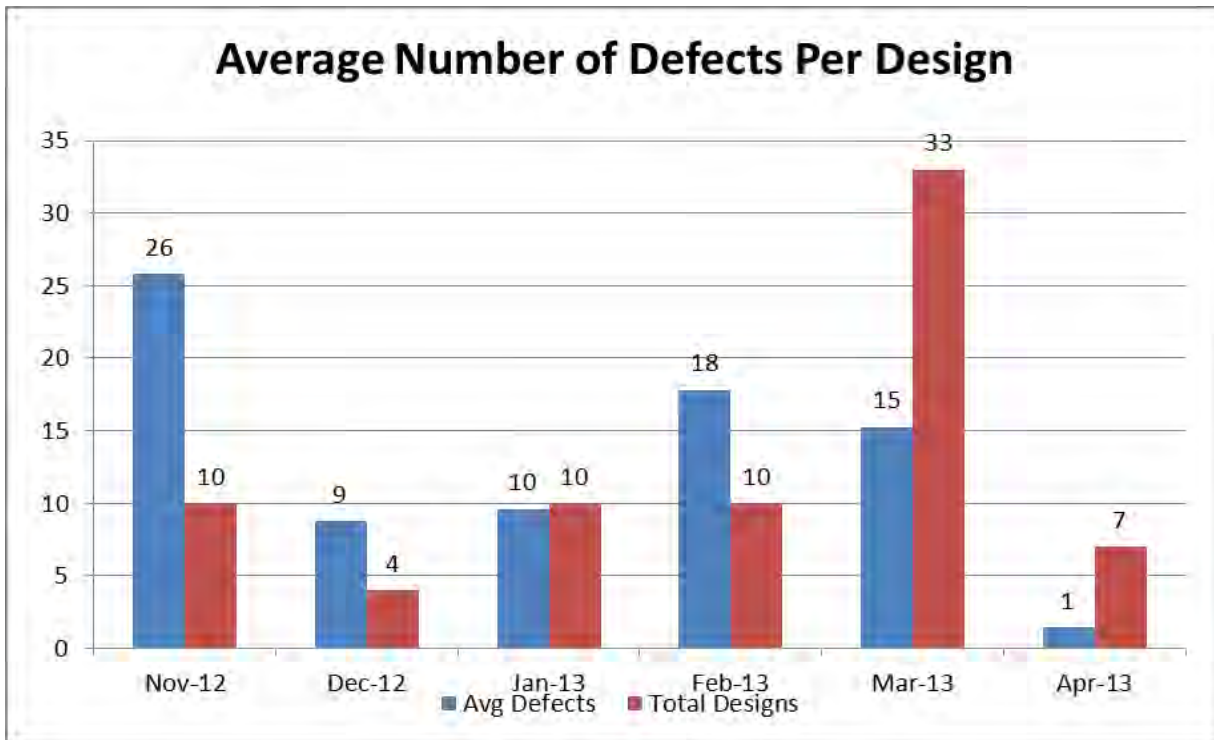
Quality Management			
Metric: Test Effectiveness			
Test Phase	Metric	Threshold (Goal)	Variance
Total Test Effectiveness	84%	90%	-6%
User Acceptance Test Effectiveness	84%	90%	-6%
System Test Effectiveness	53%	85%	-32%
Integration Test Effectiveness	11%	70%	-59%

This table shows the percentages of defects discovered in a particular testing phase relative to the total defects found across the testing phases.

Defect Removal Effectiveness – Test

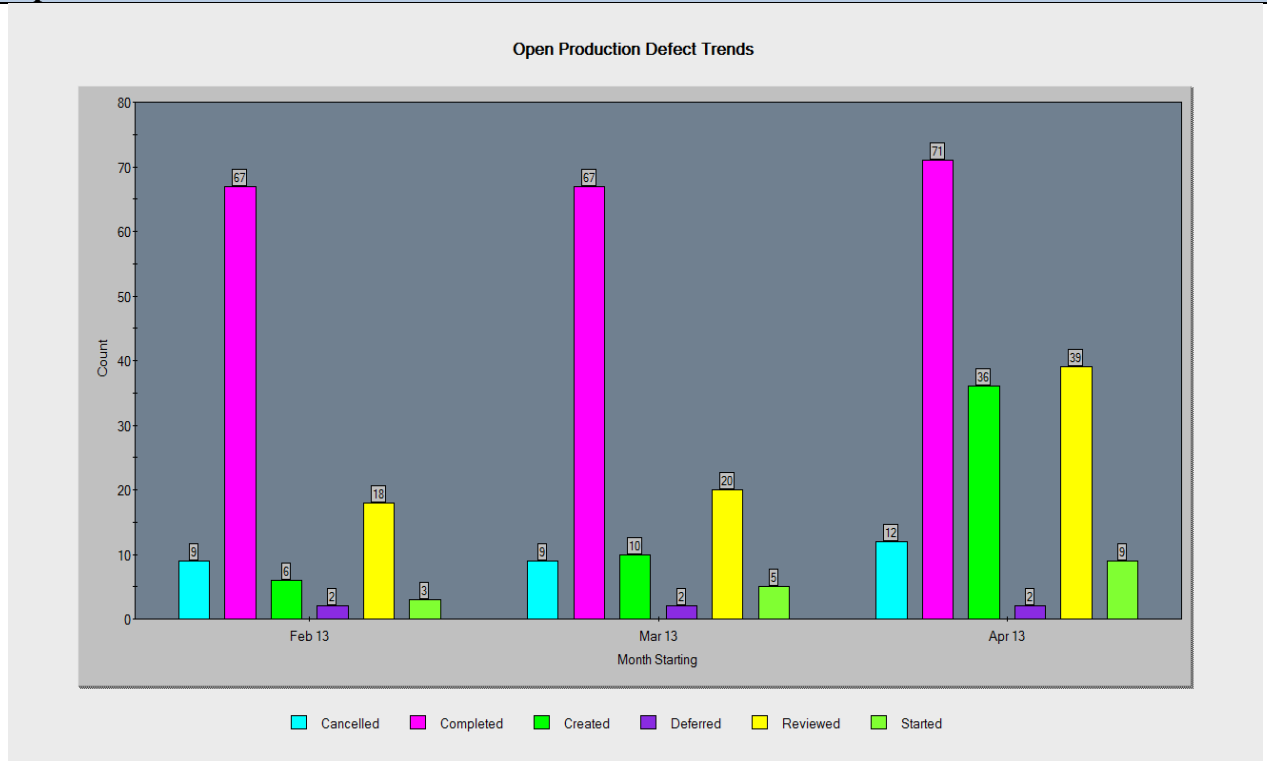


The “Defect Removal Effectiveness – Test” chart shows that the majority of defects are identified and resolved during either System Test or User Acceptance Test.

Metric: Design and Code Quality

The average number of defects per design decreased in April indicating that the overall design quality has improved.

Open Production Defects



The number of Production defects increased in April. This was related to the fact that VCF Pilot went live in April 2013.

Audits

T2PRD00025101 – Review VCF System Test Artifacts Against Quality Standards –Completed

T2PRD00025102 - Review and assess the Build and Deploy process - Completed

QA will work with the project teams to define the corrective action plan. The corrective actions will be tracked to closure.

Corrective Actions

There are no open corrective actions at this time.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	4/26/2013 Status
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<p>(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development.</p> <p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	4/28/2013: Mentoring and Training is coordinated with the IT Training Coordinator. There is a plan to address T2 staff training needs through 2018. In May, Mentoring & Training governance groups will be reorganized to include CSD managers with staff in program and re-focus the effort to reflect maintenance instead of development. There will be a shift from “mentors and mentees” to “DDI and CSD counterparts”, and to develop comprehensive role-based training plans for each CSD staff. This will be communicated through the plans with T2 Project Plug-In in Summer 2013. Staff availability and improvements to Individual Development Plans may delay the start of training sessions.
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1 - T2 Specification Integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p>	4/30/2013: The Information Systems Architect has identified and reviewed with DDI the original T1-T2 integration documents and is working with the Chief Customer Advocate to determine next steps required. Artifact refresh has completed a T1 - T2 Integration Specification that includes a place to document T1 impacts. Some key T2 to T1 integration prototyping has been successfully demonstrated.

				d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.	
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be unable to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify Key positions needed where skills do not exist in the agency.	Status 4/23/13: Several key positions will be filled with contractors until viable candidates are found. Two Database Administrator positions have been filled with contractors. One new Web Designer for EER started in Mid-March. One has already resigned, has been reposted. Adobe Live-cycle Designer contractor has been selected and will start on May 13. CSD personnel will be assigned to shadow the contractor. One of the two Web developers for CIL has been hired and started April 15 th . The other Web developer has been hired and starts June 1st. Three Testers have been hired.
T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	4/19/13: DDI informed CSD that their new design lead for the RODEO project will arrive in May (targeting Mid-May). DDI management has moved a member of the Tech Arch team in to provide additional coverage through the transition. DDI will assess impact to schedule and will open an issue if critical path tasks are affected. DDI Enterprise Architect has been brought in to assess staffing requirements.
T2 Initiative	25697	Risk that environments will not be stable or available per the need dates.	Significant	1) DDI will clearly define requirements for each environment as soon as possible with a maximum of 3 month window. 2) CSD to provide current environment contents and configurations. 3) CSD to clearly define the implementation steps and resources to make the environment available 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and tracking planned dates and actual dates. This resource will also be responsible for escalating issues. 5) Conduct weekly status meetings with the Data Center Services vendor and DIR. Conduct weekly Operational meeting.	4/26/2013: The team is making progress with the implementation of the CSD Remedy system and consolidating and reviewing of all T2 related tickets in the Operations meeting. However, resource constraint on CSD Information Technology and delays with the staff augmentation procurement process continue to be an ongoing problem and may prevent the schedule from being met. Ongoing meetings formulate specific actions to address the environmental risks.

T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	1) PM's to implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly.	4/26/13: 1) Project Managers continue to implement recommendations of the Process Transition Team Peer Review Subgroup. Their recommendations include an estimate of the average number of hours expected per design artifact. Training was conducted 2/19/13 and 3/18/13. Additional training material is being developed and additional training will occur. 2) Quality has started using the new activity states implemented on 02/25/13 to gain insight into root cause of the long reviews. 3) The peer review metrics created on 04/12/13 show that this is still a risk. Of the 15 open validation activities, 10 of them have been open more than 15 days.
T2 Initiative	28137	There is a risk that the completion of the end-of-design-phase milestone will be delayed as a result of Tech Architecture schedule delays.	Significant	(1) DDI provide a staffing plan for Tech Arch tasks 2) DDI to identify corrective action to address current schedule variances by 4/10 and provide updates on a weekly basis (until progress justifies reducing frequency)	4/30/13 - Tech Arch is reviewing work-plan to perform cleanup of tasks and determine adjustments to work in progress to prevent impacts to the end-of-design-phase milestone. Risk was reassigned to DDI Tech Arch Development Lead to work with his team to mitigate this risk before it becomes an issue.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	4/26/2013 Status
CIL	27458	During check-in process, a performance issue with Rational Software Architecture software integration to Clear Case is corrupting the model files.	High	One option is to increase the memory on the Clear Case server which will allow the cache size of the view to be increased which will reduce the number of reads from the drive on the server. Another option is to use Clear Case remote client. This option may require another physical server.	4/26/2013: The Technology Delivery Manager has confirmed that a review of the operating system will be completed by May 3rd, 2013. Once the operating system has been reviewed and upgraded, they will know if they need to upgrade the memory.
T2 Initiative	7244	CSD is concerned with the low level of quality for work products and deliverables submitted by DDI. See response plan for specific examples.	High	CSD is concerned with the low level of quality for work products and deliverables submitted by DDI. This issue has been escalated to DDI management for response plan.	4/19/2013: Quality Assurance has noted an improvement in the quality of the work products and deliverables submitted by DDI. Based on their recommendation this issue has been reduced to High from Critical
T2 Initiative	21965	The amount budgeted for the Data Center Services dedicated team in Fiscal Year	High	Possible Solutions: 1. Speed up the Environment Build Out work and complete all environments prior to the end of March of	4/5/13: During budget reconciliation for the Fiscal Year 2013 Annual Advance Planning Document Update, additional funding was

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	4/26/2013 Status
		2013 will likely last only through February while the much of the Phase 1 Environmental Build Out work extends well past March and possibly into Fiscal Year 2014.		<p>2013.</p> <p>2. Extend the Data Center Services dedicated team through Fiscal Year 2013 and possibly into Fiscal Year 2014 using one of the following options:</p> <p>a. Review how the budget for Fiscal Year 2012 is actually spent and see if there are additional dollars that can be carried over from Fiscal Year 2012 to Fiscal Year 2013. (Consider the items that were not planned for and include in total Data Center Services costs).</p> <p>b. Request additional budget to fund the dedicated team.</p> <p>Note: This issue, if not resolved, could trigger Risk 5201; Delays in installation of solution hardware and software could impact start of design and affect the timeline for project implementation.</p>	<p>identified and secured to cover the cost of the dedicated team through this fiscal year. However, Environmental Build Out schedule now projects environment build-out activities well into the fall/winter of 2013, which impacts the Fiscal Year 2014 budget plan. If it is determined that T2 funds will be required to support the dedicated team in FY 2014, T2 Project Control will need to request the funds and the cost of the T2 Initiative must be adjusted to reflect the increase. Until environment dates, dedicated resource needs, and budget are all aligned, this issue will remain open.</p>
T2 Initiative	22215	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	This could become a critical issue concurrent releases need to be maintained. Gather DDI's requirements for the Pre Development environment including the T1 Systems and begin to implement the needed changes. Use it as a model to define the remaining environments.	4/30/2013: The CSD Information Systems Architect will meet with DDI to monitor and develop a plan to resolve this issue. The current plan is to hire an Infrastructure Architect who can review both T1 and T2 environmental requirements to determine what changes may be needed to make sure that concurrent releases are maintained, and the T1 Systems are included and available to implement any support necessary for T2 development.
T2 Initiative	28300	The end-of-design milestone may slip due to the delayed availability of development workstations.	High	Primary impacts at this time are to the Portal Designers and Developers and the Batch Designers and Developers. 1.) Ensure all DDI requirements for the development workstations are finalized. 2.) Identify workarounds for providing access to the tools. 3.) Develop an expedient plan for rollout.	4/22/2013: Some workstations have been provided. Portal and Batch designers should have their workstations by 5/6/2013. The Systems Integration Manager is working with DDI to clarify the roles and responsibilities. The following outline of the responsibilities has been made: 1.) DDI will provide immediate assistance with the install configurations to the WODM IBM Software,

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	4/26/2013 Status
					which is scheduled at the end of this week. 2) DDI is requested to provide a Subject Matter Expert to go through the install, configuration and use of products to define all requirements, including dependencies, version and configurations, etc., PRIOR to CSD's work to integrate. Also, CSD will need to provide their own Subject Matter Expert, so that CSD has a working knowledge of the products for future issues.
VCF	23181	Removing annotation functionality from Pilot. Due to issues with the use of the Brava tool that cannot be resolved in time for the 1/25/13 Pilot release, the functionality will be removed.	High	<p>Extension (to communicate between WebTop and files) needed for integration used to customize WebTop. Direction is to continue implementation without Brava while researching alternatives.</p> <p>Currently there are 2 workarounds:</p> <p>1) Use 255 byte description field to annotate at the document level.</p> <p>2) Use Adobe to annotate the file and save the annotated version to the Documentum repository.</p> <p>Need to conduct additional research on second workaround to better understand how the file would be saved and whether user would need to re-establish metadata.</p>	4/25/2013: The functionality will be included in a deferred release. A meeting was held this week to discuss how annotations will be used when the project goes live with Release 1. A use case will be written and presented to DDI. A meeting is scheduled with DDI and CSD architects in mid-May to discuss an annotation and redaction solution.
VCF	23587	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out.	4/26/2013: This issue continues to be a concern. Now that VCF is live and the team is beginning to review Release 1 requirements it is still important to have an architect on board. For now it's fine that the development lead serve as the architect, however once more integration meetings with Release 1 have begun it will be important for the two roles (lead developer and architect) to have enough time to spend in meetings and address architecture and design/development issues that may come up.

Next Steps

Continue to update plans and reports to reflect changes resulting from rescheduling Phase 1 release to coincide with Phase 2.

Continue to conduct training and roll out for VCF Pilot. Begin working on an update to the release to support implementation of Digital Mail. Begin planning implementation of deferred functionality.

Continue environment build-out activities for Iteration 1 of Release 1.

Continue to build and deploy development workstations.

Complete analysis of requirements impacts resulting from combining Phase 1 and Phase 2 for Release 1.

Continue design activities for Release 1.

Continue procurement activities for the Financial Requirements Services on the Financial Project. Continue detailing the work plan for that project.

Acronyms

AAG: Assistant Attorney General

AMC: Automated Mail Center

BPO: Business Process Owner

BPM: Business Process Model or Business Process Management (software from IBM)

BSC: Business Services Council

CFC: Case File Conversion

CIL: Case Initiation and Locate Renewal

CSD: Child Support Division

DCS: Data Center Services

DDI: Design, Development, and Implementation Vendor (Accenture)

DQA: Data Quality Analysis & Cleanup Project

ECM: Enterprise Content Management

EER: Establishment and Enforcement Renewal

ERS: Enterprise Reporting System

ETAI: Extended Trust Association Interceptor

ESSO: Enterprise Single Sign On

ETL: Extract-Transform-Load

FIFO: First-in-first-out

IAM: Identity & Access Management

IDP: Individual Development Plan or, when associated with SAS, Information Delivery Portal

ITIM: IBM Tivoli Identity Manager

IV&V: Independent Validation and Verification

LDAP: Lightweight Directory Access Protocol

LPAR: Logical Partition

M&T: Mentoring and Transition

OAG: Office of the Attorney General

ODS: Operational Data Store

QA: Quality Assurance

RODEO: Rendering OAG Documents and Easy Orders

RPC: Remote Procedure Call

SAS: Statistical Analysis Software

TAM-ESSO: Tivoli Access Manager – Enterprise Single Sign-On

UE: User Experience

VCF: Virtual Case File

WODM: Websphere Operational Decision Management

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	3/1/2013-3/31/2013			Completed By: Mary Ann Baker
Projects included	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard			Trend
Schedule	G	5% variance. The 1/25/13 rebaseline of the workplan's Release 1 design, development, and implementation tasks to reschedule the phase 1 projects to implement with EER phase 2 improved schedule performance rating for Release 1. However, the Pilot release and CIL requirements clarifications and design are tracking late. Reference Schedule Management section for additional details.	Negative
Effort	G	3% variance. The 1/25/13 rebaseline of the workplan's Release 1 design, development, and implementation tasks to reschedule the phase 1 projects to implement with EER phase 2 improved effort performance rating for Release 1.	No change
Quality	Y	The average number of defects per design has decreased. See the Quality Management section of this report for further detail.	Positive
Risks	R	The number of significant risks went from 8 last month to 7 this month.	Positive
Issues	R	There number of critical issues went from 3 last month to 2 this month.	Positive

Legend	
G	No intervention required. Project going as planned in this area. A negative variance less than or equal to 5%; risk and/or issue rating of Low.
Y	Some oversight required. Project may be at risk in this area. A negative variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium.
R	Intervention required. Project is at risk in this area. A negative variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical.

TXCSES 2.0 Initiative Summary

TXCSES 2.0 Project Implementation Update

- The Independent Validation and Verification (IV&V) team was on-site 1/7/13 – 1/18/13 for their bi-annual review. The team received the IV&V report in March and provided the response.

TXCSES 2.0 Initiative Summary

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - The requirements clarification and analysis efforts and the design efforts are behind schedule.
 - Of the 22 CIL BPMs, 1 is currently in the final stage of requirements clarification and 21 have moved into design. The final BPM will complete in early April 2013.
 - High Level Design reviews were completed for Case Management, Locate, Case Closure and Organization & Employer Management Capabilities.
 - Functional Design artifacts were delivered and reviews are ongoing for Case Intake, Case Management, and Interstate Capabilities.
 - CIL/EER Integration Requirements work has begun. Work is scheduled to complete in May.
 - Design Summary status is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	5	0	1	0	6
Case Management	2	0	1	0	3
Case Closure	1	0	0	0	1
Org & Employer Management	0	1	0	0	1
Interstate	3	0	0	0	3
Title IV-A	0	0	1	0	1
Locate	4	0	0	0	4
Utilities	0	0	1	2	3
Totals:	15	1	4	2	22

Functional Design:

Capability	Artifact Type	Completed	Validation	Draft	Not Started	Total
Case Intake						
	FD: User Experiences	7	0	0	0	7
	FD: LDM	0	0	1	0	1
Case Management						
	FD: User Experiences	11	2	0	0	13
	FD: LDM	0	0	1	0	1
Case Closure						
	FD: User Experiences	0	0	1	0	1
	FD: LDM	0	0	0	1	1
Interstate						
	FD: User Experiences	0	1	0	0	1
	FD: LDM	0	1	0	0	1
Org & Emp Mgt						
	FD: User Experiences	0	0	3	0	3
	FD: LDM	0	0	1	0	1
Locate						
	FD: User Experiences	0	0	6	0	6
	FD: LDM	0	0	1	0	1
Totals:		18	4	14	1	37

TXCSES 2.0 Initiative Summary

- Release 1: Enterprise Reporting System (ERS)
 - Working with management to replace IT Architect that retired.
 - Continued monitoring installation and configuration of Pre-Development and Development environments.
 - Completed validation of Extract-Transform-Load (ETL) Design Document without IBM Messaging Queue (MQ).
 - Installed MQ Explorer Client tool on DDI computer to facilitate development of ETL Prototype with MQ. Began development of ETL prototype with MQ.
 - Obtained team approval of Architecture Blue Print to include Data warehouse repository change.
 - Drafted Operational Data Store (ODS) Design Approach Document to reflect the change from a SAS Data Repository to a DB2 Data Warehouse. Began validation.
 - Completed first draft of ERS Security/IAM Integration Design Approach.
 - Drafted Report Generation Design Document and completed two rounds of DDI peer reviews.
 - Data Encryption Design Approach is on hold pending discussions with the Data Center Services (DCS) Architect. DDI has generated a list of questions on the topic.
 - Completed BPM15, Reporting Framework refinements, obtained Business Services Council (BSC) approval, and entered changes into IBM Rational Tools in preparation for peer review and validation.
 - Completed review of ERS Supplemental Specification items provided by Requirements Manager.
 - Continued work sessions to collect key report attributes and validate accuracy of report inventory.

- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team received trend analysis information regarding duplicate member/case from DDI vendor. The team will evaluate this information and present to Field Operations Management for further assessment of clean up time frames. However, due to the workload priorities and the rescheduling of Phase 1 tasks to release with Phase 2, the review of this data has been moved to a more appropriate timeframe in May.

- Release 1: Establishment and Enforcement Renewal (EER)
 - EER completed Knowledge Transfer (KT) of requirements and began the design phase.

Enterprise Content Management Status

- Capture Implementation
 - Orphan Folder fix
 - Orphan Fix will run on-demand until Pilot is deployed to address any new data integrity issues.
 - Case File Inventory (CFI) Fix and Office Code Fix (OCF) (For Pilot)
 - CFI / OCF testing completed. Formal sign-off is outstanding.
 - The CFI / OCF Deployment plan has been merged with the Production VCF deployment plan.

- VCF Pilot Implementation
 - The project team started deployment activities on 3/29. Deployment is expected to complete on 4/2 with a Go-Live date of 4/5.
 - High Availability Disaster Recovery (HADR) was installed in the production environment prior to starting deployment activities.
 - Training activities continued in Regions 1 and 2.

TXCSES 2.0 Initiative Summary

- **RODEO**

- Continued creation and development of fragments, forms, documents, PAKs, and rules for:
 - CIL AMC Documents
 - Ancillary Legal Documents
 - EER AMC Documents
- Began Validation of Document Generation High Level Design.
- Conducted working sessions to review the High Level Designs for:
 - Forms Library
 - Document Distribution and AMC
- Continued Form Template Design.

T2 Infrastructure Status

- Installed the secondary HADR database in Production to support VCF Pilot.

T2 Architecture Status

- Schedule: Several tasks tracking late – primarily in security architecture & Business Process Management (BPM) area
 - Continued configuring Tivoli tools. DDI staff turnover of Tivoli Security resource impacted security architecture productivity.
 - The requirement for custom development in the Presentation area is taking longer than expected.
 - The requirement for custom development of First-in-First-out (FIFO) Exception Handling for T1 integration is taking longer than expected.
 - Continuing to monitor installation of environments.
- T1 Integration
 - Completed validation of the T1-to-T2 Architecture Approach.
 - Resolved the outstanding exception handling barrier associated with the T2 to T1 Design Specification. Began validation of this functionality.
 - Work in progress to develop How to Guide for T1 Integration.
 - Entire X RPC (Remote Procedure Call) – working with CSD to create web services that access mainframe services to test RPC functionality.
- Batch Architecture
 - Completed validation of the Compression Design Specification, the Scheduler Design Specification, and the Batch Auditor Design Specification.
 - Began validation of the Configuration Design Specification.
 - Interface Manager Design Approach – team is revisiting the interface approach.
 - Continued refining the reference application and How-To Guides for End to End Batch to help developers.
- Services Architecture
 - Began validation of the Business Rules WODM 8 Design Approach and the Data Access Design Approach.
 - Web Services Design Approach – Conducted working session with CSD architects on the Web Services Design Approach.
 - Process Automation Design Approach – Conducted working session with CSD architects on BPM

TXCSES 2.0 Initiative Summary

- micro flows and Business Activity Monitor (BAM).
- Continued work on the Mediation / Web Services Design Approach.
- Presentation Architecture
 - Completed validation of Session State Management and Java Logging Design.
 - Currently validating the Code/Decode Design Specification and the Quality Stage Entity Matching Design Specification.
 - End-To-End Portal -- Created initial reference application for Search Pages.

T2 Transition Management Status

- Mentoring & Transition (M&T)
 - Began development of a cross-Individual Development Plan (IDP) training view to assist IT in coordinating the training.
 - Proceeded on Java Server Faces and Visual Basic training.
 - Developed process to deliver basic Rational Software Architect (RSA) training to CSD designers, Business Process Analysts (BPAs) and Business Process Owners (BPOs). CSD resources will provide basic RSA navigation training to those who need it.
 - DDI submitted the six-month project status report deliverable.
- Communications
 - Continued site visits in Regions 7,3 and 5 to prepare for VCF training and provide T2 high-level overview. Began scheduling visits in Regions 4, 9, 8 and 6.
 - Updated all pages on T2 website to reflect the new approach to merge CIL with EER for Release 1.
 - Continued to update VCF Resources page with new schedule and updated materials.
 - Received final approval for all VCF “go-live” communications.
 - Held T2 Project Plug-In to discuss the Artifact Refresh effort.
- Training
 - Have provided VCF training to approximately **787** child support staff as of 4/1/2013, including scan operators, managers, Child Support Officers (CSOs) and Assistant Attorney Generals (AAGs) in Regions 1 and 2; and office 603.
 - Continued training in Regions 2 and 1, and prepared for Pilot of videoconference training from Region 2 to Region 1 and State Office.
 -
 - Held training management “kickoffs” for Regions 3, 4, 8 and 6. Only Region 9 remains. It is scheduled for 4/5/2013.

Financial Project

- Solicitation conference held on March 22 to provide overview of scope of Financial Renewal effort for bidding vendors.
- Reviewed and responded to vendor submitted questions on SOW expectations.
- Continued to identify subject matter expertise needed to support requirements development activity.

Schedule Management

VCF go-live is scheduled for 4/5/13.

Even though the CIL requirements clarification is tracking late, it is no longer an issue as a result of rescheduling Release 1. There is only one CIL requirements clarification remaining (BPM 123, HHSC) and it will complete early April.

The CIL design effort is being monitored closely to measure schedule variance from the baseline. The variance continued to decline to -12%. The updated milestone for design complete is more than two weeks late and will require a Change Request if it cannot be corrected. One of the primary concerns is with the length of time for reviews and validations. The field user reviews were not included in the plan but they are required and rework is based on the comments is required. The tools that track review progress have been updated to provide better metrics to allow for monitoring review timelines.

The ERS project is tracking late. Requirements Analysis has a -15% variance. A field office representative has been assigned to assimilate the appropriate field users to answer remaining questions regarding reporting needs. ERS design has a -35% variance. Resources constraints are contributing to the problem and DDI will add staff to the project in April. There have also been delays in configuring the SAS environments.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
T2PRD00026176	VCF Pilot Go Live Date Delay	High	1-3 months	None

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	08/02/13		Tracking Late

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13	04/12/13		Tracking Late
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13	04/09/13		Tracking Late

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	08/05/13	09/09/13		Tracking Late
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/30/15	03/27/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12	03/28/13		Tracking Late
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	12/02/13	12/24/13		Tracking Late
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13	07/31/13		On Schedule
4108	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/27/14		On Schedule

7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	12/04/13	12/02/13		On Schedule
DQA Milestones					
785	DQA-Milestone: Automated Data Clean-Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13	04/02/13		Tracking Late
6756	CIL-Milestone: High Level Design Complete	05/28/13	07/17/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	09/04/13		Tracking Late
7004	CIL-Milestone: Design Complete	01/27/14	02/20/14		Tracking Late
110	CIL-Milestone: Development Complete	05/29/14	07/03/14		Tracking Late

Milestone Variance*					
* Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	08/02/13		Tracking Late
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	10/21/13		Tracking Late
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13	04/01/13		Tracking Late
7455	T2-ARCH-Milestone: BPM IAM Architecture Complete/Approved	10/10/13	01/22/14		Tracking Late
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	08/02/13		Tracking Late
5333	T2-ARCH-Milestone: Security Architecture Complete	11/14/13	02/26/14		Tracking Late
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	08/06/13		Tracking Late
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13	05/01/13		Tracking Late
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	05/07/13		On Schedule
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	05/23/13		Tracking Late
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13	06/26/13		Tracking Late
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build-Outs Complete	02/05/13	04/01/13		Tracking Late
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13	04/29/13		On Schedule
3450	T2I-Milestone: Release 1 Environment Build-Outs Complete	12/02/13	12/02/13		On Schedule
Phase 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/24/14	07/23/14		On Schedule
130	RL1-Milestone: Release 1 System Testing Complete	03/12/15	03/11/15		On Schedule
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	04/19/13		On Schedule
7187	ERS-Milestone: High-Level Design Complete	09/03/13	09/27/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	02/24/14		Tracking Late
6155	ERS-Milestone: Design Complete	07/11/14	07/10/14		On Schedule
1741	ERS-Milestone: Development Complete	11/14/14	12/01/14		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13		02/15/13	Complete
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High-Level Design Complete	05/03/13	05/03/13		On Schedule
7440	RDO-Milestone: Functional Design Complete	07/26/13	07/26/13		On Schedule
5890	RDO-Milestone: Design Complete	10/25/13	10/25/13		On Schedule
1805	RDO-Milestone: Development Complete	07/30/14	08/05/14		On Schedule

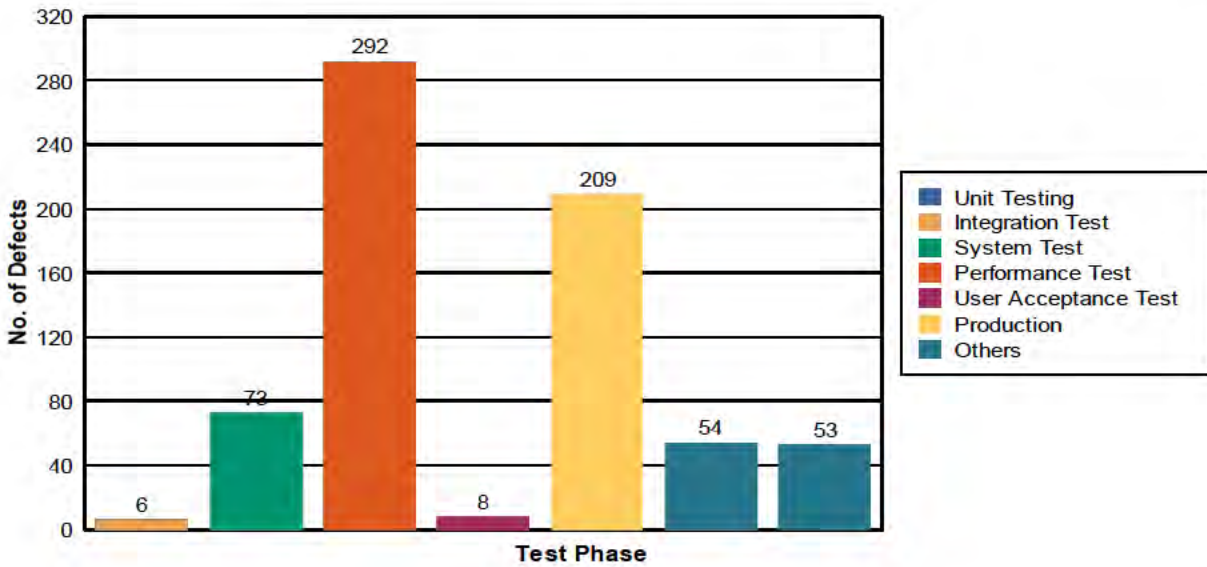
VCF/Case File Conversion (CFC) Milestones

2169	VCF-Milestone: Pilot System Testing Complete	11/02/12		03/08/13	Complete
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12	04/01/13		Tracking Late
2181	VCF-Milestone: Pilot Solution Verified	12/07/12	04/01/13		Tracking Late
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13	04/05/13		Tracking Late
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13	08/30/13		On Schedule
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13	06/07/13		Tracking Late

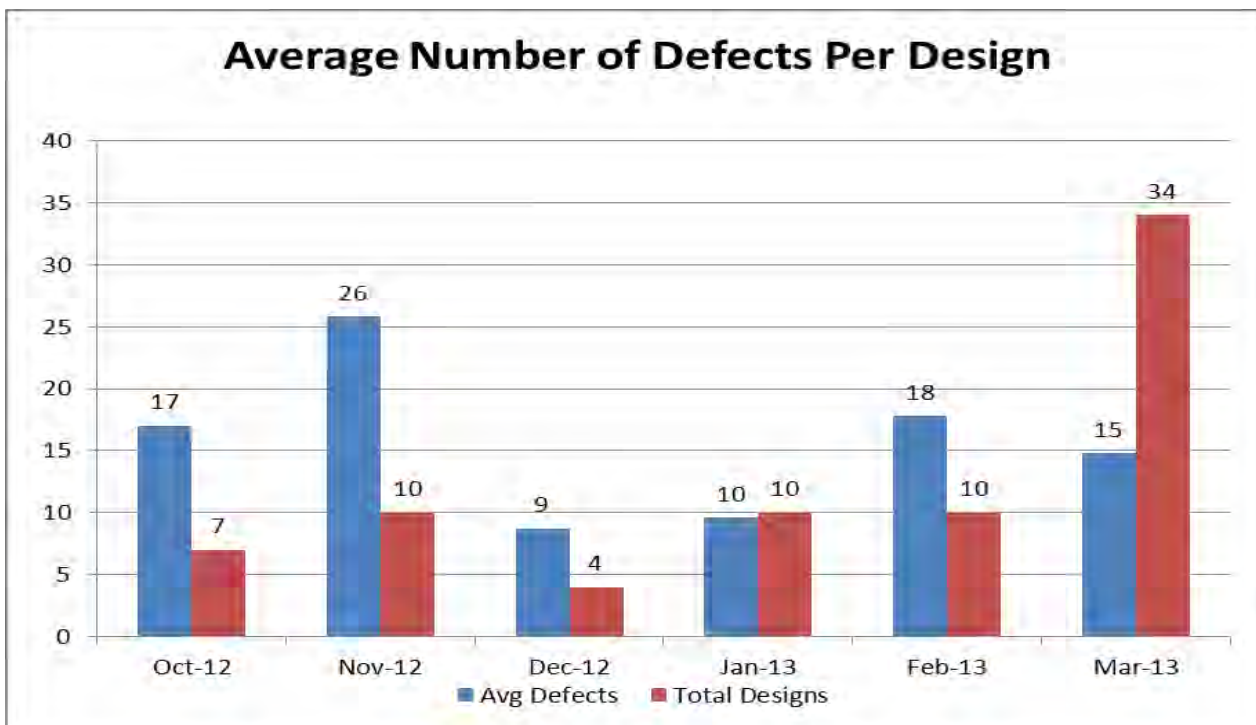
Milestone Variance*					
* Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7433	VCF-Milestone: Release 1 High-Level Design Complete	07/26/13	09/06/13		Tracking Late
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	01/21/14		Tracking Late
7241	VCF-Milestone: Release 1 Design Complete	01/21/14	03/04/14		Tracking Late
1702	VCF-Milestone: Release 1 Integration Development Complete	05/27/14	07/08/14		Tracking Late
EER/Phase 2 Milestones					
254	EER-Milestone: EER Requirements Completed	02/21/12		08/30/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13		03/22/13	Complete
7476	EER-Milestone: Release 1 High-Level Design Complete	06/14/13	07/25/13		Tracking Late
7477	EER-Milestone: Release 1 Functional Design Complete	11/27/13	11/26/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	07/24/14	07/23/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/24/14	07/23/14		On Schedule

Quality Management			
Metric: Test Effectiveness			
Test Phase	Metric	Threshold (Goal)	Variance
Total Test Effectiveness	85%	90%	-5%
User Acceptance Test Effectiveness	85%	90%	-5%
System Test Effectiveness	53%	85%	-32%
Integration Test Effectiveness	11%	70%	-59%

Defect Removal Effectiveness – Test

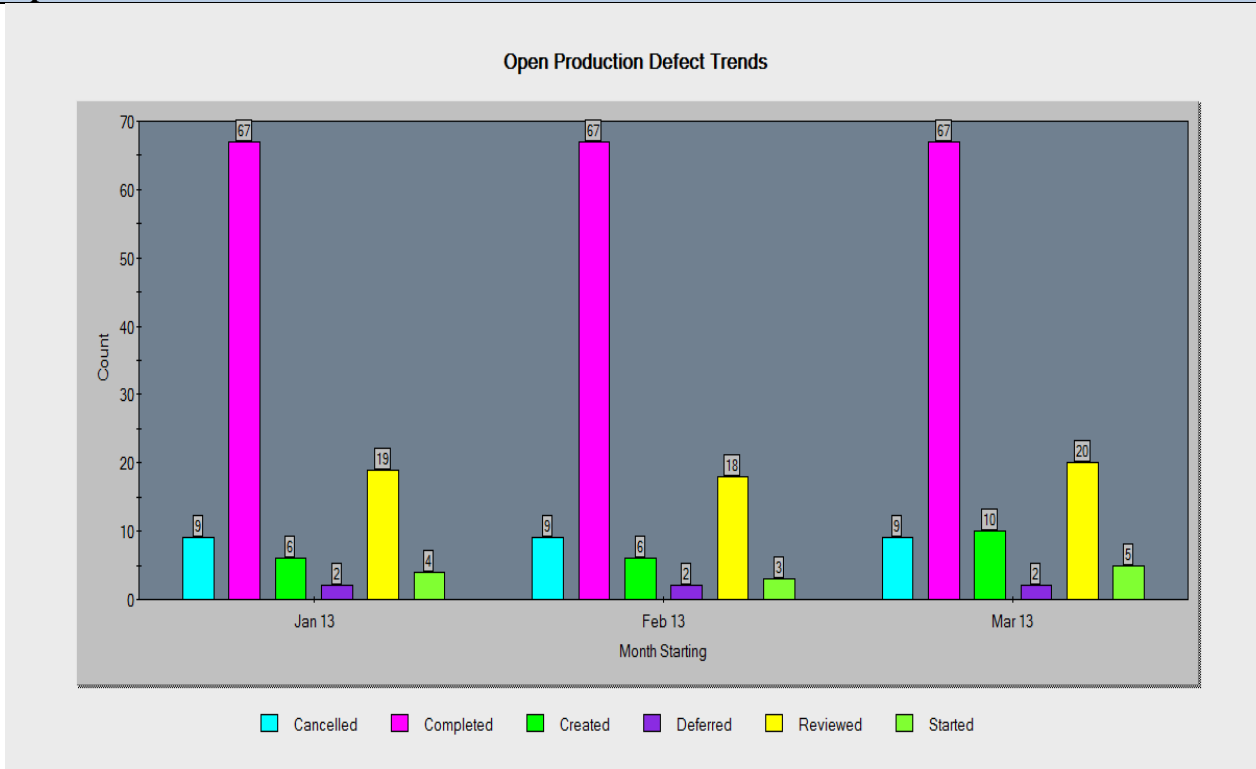


Metric: Design and Code Quality



The average number of defects per design decreased in March 2013.

Open Production Defects



Corrective Actions
<p>T2PRD00010202 - Components are missing in the ACN Architecture Approach documentation submitted to CSD for validation - Close</p> <p>This Corrective Action will be closed and the use of "N/A" will be monitored during the review activities.</p>
Audits
<p>T2PRD00025101 – Review VCF System Test Artifacts Against Quality Standards –In Review</p> <p>The System Test Audit report is going through the final review and the next step is to share the findings, recommendations and corrective actions with the project team. This audit included the T2 Playbook processes, as well as:</p> <ul style="list-style-type: none">• Sample Scripts for completeness• Review to ensure all requirements are traced to scripts• Sample Scripts and review expected results• Review the number and types of defects found during system test• Review and assess the environment related defects• Review the plans and scripts for performance test
<p>T2PRD00025102 - Review and assess the Build and Deploy process - Completed</p> <p>The final findings, recommendations and corrective actions were presented to the project team. The team is creating an action plan to address corrective actions and these action items will be tracked to closure.</p>
<p>T2PRD00024208 – Review Comments for Consistency – Cancelled</p> <p>The Comment Audit has been cancelled and the scope of this audit will be included as part of a Tool Audit.</p>
<p>T2PRD00025103 – Defect Process Review for VCF – Cancelled</p> <p>This audit was performed as part of the VCF System Test Audit.</p>

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	3/31/2013 Status
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	<p>(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development.</p> <p>(2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions.</p> <p>(3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.</p>	3/13/2013: Only two CSD groups have not started Mentoring & Transition, Database Administrators and Java developers. The individual development plans are under review. After those two groups begin Mentoring and Transition, the program will enter “maintenance mode”. A new DDI Mentoring and Transition manager has been assigned. Bimonthly mentee check-ins are scheduled through calendar year 2013.
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	<p>T1/T2 Integration -</p> <p>a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1/T2 integration logic.</p> <p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders.</p>	3/29/13: Some key T2 to T1 integration prototyping has been successfully demonstrated. The team continues to document and prototype the approach.

				<p>Database Analysts create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.</p>	
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be unable to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify Key positions needed where skills do not exist in the agency.	Status 3/28/13: The two EER designers have been hired and started 3/18/13. The 2 CIL developer positions are currently in the interview process. A BPA has been assigned and started this month from Field Operations to the EER team. The Adobe Designer position has been posted as a Department of Information Resources contract position. Interviews are in progress.
T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	3/28/13 - DDI is currently looking for an experienced Business Process Model resource to replace the key Architect on the Tech Arch project who leaves in May of 2013. Working to replace one of the two security resources that left in March.
T2 Initiative	25697	Risk that environments will not be stable or available per the need dates.	Significant	<ol style="list-style-type: none"> 1) DDI will clearly define requirements for each environment as soon as possible (maximum of 3 month window). 2) CSD to provide current environment contents and configurations. 3) CSD to clearly define the implementation steps and resources to make the environment available. 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and 	3/27/2013: The team is making progress with the implementation of the CSD Remedy system to track all environment activities. The team has consolidated the review of all T2 related tickets in the Operations meeting. However, resource constraints on CSD Information Technology and delays with the staff augmentation procurement process are

				<p>tracking planned dates and actual dates. This resource will also be responsible for escalating issues.</p> <p>5) Conduct weekly status meetings with the Data Center Services vendor and Department of Information Resources. Conduct weekly Operational meeting.</p>	<p>delaying schedule. The Network Services manager is now responsible for all Information Technology infrastructures and will be the owner of this issue going forward.</p>
T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	<p>1) PM's to implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly.</p>	<p>3/26/2013: 1) The Project Managers were trained on 2/19/13 in the review processes recommended by the Process Transition Team Peer Review Subgroup. Quality recommended another training session to include additional members of the DDI team. The CIL Project Manager reports that the new processes are improving the length of time required to do the design reviews. The Process Transition Team Peer Review Subgroup published an estimate of the number of hours they recommend for each design artifact. 2) Quality trained on the changes that have been made to the activity states for peer reviews. The new activity states will provide better insight into root cause of the long reviews. The new states were implemented on 02/25/13. 3) Quality provided some preliminary metrics on the length of design peer reviews and management will monitor to ensure the goal of a 15 day review cycle is achieved.</p>

VCF	22459	Concurrent Development for Deferred Functionality, Defect Fixes, Release 1, 2nd Content Server and Digital Mail. A delay in planning how the existing 2 profiles are managed post pilot work may impact the project schedule.	Significant	6.7 Upgrade drives concurrent development solution working with Subcommittee to get approval.	3/22/2013: Met with Information Technology team and most of the Subcommittee to discuss Documentum 6.7 and profiles and provided additional information. Still waiting a Subcommittee decision. The rest of the environment planning can proceed after this decision is made.
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Next Steps

Continue to update plans and reports to reflect changes resulting from rescheduling Phase 1 release to coincide with Phase 2.

Go Live with VCF Pilot. Continue conducting training sessions for VCF Pilot.

Begin planning implementation of deferred functionality.

Continue environment build-out activities for Iteration 1 of Release 1.

Continue to build and deploy development workstations.

Complete requirements clarifications for Release 1.

Continue design activities for Release 1.

Continue procurement activities for the Financial Requirements Services on the Financial Project. Continue detailing the work plan for that project.

Acronyms

AAG: Assistant Attorney General
AMC: Automated Mail Center

BAM: Business Activity Monitor

BPA: Business Process Analyst

BPO: Business Process Owner

BPM: Business Process Model or Business Process Management (software from IBM)

BSC: Business Services Council

CFC: Case File Conversion

CFI: Case File Inventory

CIL: Case Initiation and Locate Renewal

CSD: Child Support Division

CSO: Child Support Officer

DBA: Database Analyst

DCS: Data Center Services

DDI: Design, Development, and Implementation Vendor (Accenture)

DQA: Data Quality Analysis & Cleanup Project

ECM: Enterprise Content Management

EER: Establishment and Enforcement Renewal

ERS: Enterprise Reporting System

ETL: Extract-Transform-Load

FIFO: First-in-first-out

HADR: High Availability Disaster Recovery

IAM: Identity & Access Management

IDP: Individual Development Plan or, when associated with SAS, Information Delivery Portal

IDV: Identity Vault

IV&V: Independent Validation and Verification

KT: Knowledge Transfer

M&T: Mentoring and Transition

MQ: IBM Websphere Messaging Queue

OCF: Office Code Fix

OAG: Office of the Attorney General

ODS: Operational Data Store

PROD: Production

QA: Quality Assurance

RDA: Release Design Approach

RODEO: Rendering OAG Documents and Easy Orders

RPC: Remote Procedure Call

RSA: Rational Software Architect

SAS: Statistical Analysis Software

TAM-ESSO: Tivoli Access Manager – Enterprise Single Sign-On





VCF: Virtual Case File




WODM: Websphere Operational Decision Management

TXCSES 2.0 Initiative Status Report

See last page for Acronym List

Report Period:	2/1/2013-2/28/2013		Completed By: Mary Ann Baker	
Projects included	Release 00.01.00: ECM Capture	Release 00.02.00: VCF Pilot	Release 01.00.00: CIL	Release 01.00.00: ECM
	Release 01.00.00:	Release 01.00.00: ERS	Release 01.00.00: RODEO	Release 01.00.00: EER

TXCSES 2.0 Initiative Summary Dashboard	
Schedule	 G
Quality	 R
Risks	 R
Issues	 R

Legend	
	No intervention required. Project going as planned in this area. A positive variance or a negative variance less than or equal to 5%; risk and/or issue rating of Low.
	Some oversight required. Project may be at risk in this area. A negative variance greater than 5% and less than or equal to 10%; risk rating of Moderate or Controllable, and/or an issue rating of High or Medium.
	Intervention required. Project is at risk in this area. A negative variance greater than 10%; risk rating of Severe or Significant, and/or an issue rating of Critical.

TXCSES 2.0 Initiative Summary

Initiative Status

- Schedule rating is “green”. The rebaseline of the workplan’s Release 1 design, development, and implementation tasks to reschedule the phase 1 projects to implement with EER phase 2 improved schedule performance rating for Release 1. However, the Pilot release and CIL requirements clarifications and design are tracking late. Reference Schedule Management section for additional details..
- Quality rating is “red” due to continued quality issues with the Case Initiation and Locate Renewal (CIL) designs. See the Quality Management section of this report for further detail.

TXCSES 2.0 Initiative Summary

- Risk rating is “red” due to the number of risks rated “Significant” that are currently being monitored. The number of risks is trending down, but there are still eight (8) significant risks being tracked.
- Issue rating is “red” due to the scope and impact of critical issues currently being worked. There are three (3) critical issues.

TXCSES 2.0 Project Implementation Update

- In January, the team completed the updated workplan to implement the phase 1 projects with EER phase 2. As reported since October, the Steering Committee approved this approach to minimize the risk associated with the integration between the new T2 system and the legacy T1 system. This change does not affect the scope of the individual projects within T2 and it also does not change the overall schedule for completion of the T2 system. However, schedules and milestones for the phase 1 projects were revised to align with the EER project and implemented as one release. This report reflects the updated schedule milestones and project end date.
- The Independent Validation and Verification (IV&V) team was on-site 1/7/13 – 1/18/13 for their bi-annual review. The team will get the IV&V report in March at which time a response will be provided.

TXCSES Renewal Status

- Release 1: Case Initiation and Locate Renewal (CIL)
 - This project is on schedule overall; however, the requirements clarification task is tracking late and the schedule variance for design work has increased from 0% last month (due to rebaselining) to 10% this month.
 - Of the 22 CIL Business Process Models (BPMs), 1 is currently in the final stage of requirements clarification and 21 have moved into design. The final BPM continues to slip due to changing priorities. The slip is not impacting overall schedule and is currently planned to complete in March 2013.
 - High Level Design reviews progressed on Case Management, Locate, Case Closure and Organization & Employer Management Capabilities.
 - Functional Design artifacts were delivered and reviews are ongoing for the Case Intake, Case Management, and Interstate Capabilities.
 - CIL/EER Integration Requirements work has begun. Work is scheduled to complete in May.
 - Design Summary status is as follows:

High Level Design:

Capability	Completed	In Validation	In Draft	Not Started	Total
Case Intake	5	0	1	0	6
Case Management	2	0	0	1	3
Case Closure	0	1	0	0	1
Org & Employer Management	0	1	0	0	1
Interstate	3	0	0	0	3
Title IV-A	0	0	0	1	1
Locate	0	4	0	0	4
Utilities	0	0	1	2	3
Totals:	10	6	2	4	22

Functional Design:

Capability	Artifact Type	Completed	Validation	Draft	Not Started	Total
Case Intake						
	FD: User Experiences	0	7	0	0	7
	FD: LDM	0	0	1	0	1
Case Management						
	FD: User Experiences	0	14	0	0	14
	FD: LDM	0	0	1	0	1

TXCSES 2.0 Initiative Summary

Case Closure						
	FD: User Experiences	0	0	1	0	1
	FD: LDM	0	0	0	1	1
Interstate						
	FD: User Experiences	0	1	0	0	1
	FD: LDM	0	1	0	0	1
Org & Emp Mgt						
	FD: User Experiences	0	0	0	3	3
	FD: LDM	0	0	1	0	1
Locate						
	FD: User Experiences	0	0	4	2	6
	FD: LDM	0	0	1	0	1
Totals:		0	23	9	6	38

- Release 1: Enterprise Reporting System (ERS)
 - Working with management to replace two key team members that are retiring.
 - Continued monitoring installation and configuration of Pre-Development and Development environments.
 - Completed IBM Websphere Messaging Queue (MQ) Installation for Statistical Analysis Software (SAS) in Pre-Development environment.
 - Completed SAS Information Delivery Portal configuration in Pre-Development environment.
 - Completed ERS Internal Portal High Level Design validation.
 - Completed Report Generation Design Approach validation.
 - Completed Extract-Transform-Load (ETL) Design Document without IBM Messaging Queue, and began validation process.
 - Updated Architecture Blue Print to include Data warehouse repository change approved by Steering Committee.
 - Began BPM15, Reporting Framework, requirements refinement.
 - Data Encryption Design Approach is still on hold pending discussions with the Data Center Services (DCS) Architect. DDI has generated a list of questions on the topic.
 - Continued work sessions to collect key report attributes and validate accuracy of report inventory.
 - Added CSD Data Warehouse architect to team.
- Release 1: Data Quality Analysis (DQA) and Cleanup
 - The DQA project team received trend analysis information regarding duplicate member/case from DDI vendor. The team will evaluate this information and present to Field Operations Management for further assessment of clean up time frames. However, due to the workload priorities and the rescheduling of Phase 1 tasks to release with Phase 2, the review of this data has been moved to a more appropriate timeframe to April.

○

TXCSES 2.0 Initiative Summary

- Release 1: Establishment and Enforcement Renewal (EER)
 - EER completed last scheduled Knowledge Transfer (KT) session with DDI.
 - Began the KT deliverable close-out process.
 - Began planning for design activities scheduled to begin in March.

Enterprise Content Management Status

- Capture Implementation
 - Orphan Folder fix
 - After the execution of Orphan Fix, DMClean and DMFilescan, no new orphaned or missing folders have been reported. To be proactive, routine monitoring will still continue until Pilot goes live.
 - Case File Inventory Fix (CFI) and Office Code Fix (OCF) (For Pilot)
 - CFI/OCF testing will be part of the VCF completion test report for UAT. The deployment plan has been merged with the Production VCF deployment plan.
- VCF Pilot Implementation
 - The go-live date has slipped. The new go-live date will be determined pending the resolution of outstanding items summarized below:
 - The project team is working thru 13 items before go-live. The top 3 items are performance testing, managing security scan defects and determining test for application disaster recovery.
 - In addition, a few changes were identified that are in the process of being coded and retested. These include a change to the T1 monitoring from the mainframe to broker, a change to remove court number from the docket file. and testing the use of File Transfer Protocol to transfer court data to T2.
 - The team completed execution of UAT.
 - The project team regression tested all of the T1 code.
 - The team worked on testing of High Availability Disaster Recovery (HADR)—failover for the database.
 - The team worked on the Deployment Plan and continued reviewed of the Release Definition Document (RDD).
 - Training activities started in Region 2.
- **RODEO**
 - Began High Level Designs for:
 - Forms Library
 - Document Distribution & Automated Mail Center (AMC)
 - Began Form Template Design.
 - Continued creation and development of fragments, forms, documents, PAKs, and rules:
 - CIL AMC Documents
 - Ancillary Legal Documents
 - Finalized requirements refinements for:
 - BPM1, Forms Library
 - BPM34, Document Generation
 - Completed the inactivation of six (6) BPMs that will be accomplished by EER functionality instead of RODEO as a result of the rescheduling effort:

T2 Infrastructure Status

- Created work orders for the first round of Iteration 1 development upgrades per DDI request.
- Completed 2 successful training restores to support the ongoing VCF training effort – this will be a manual weekly task for the next 6 months.

T2 Architecture Status

- TXCSES 1.0 (T1) Integration
 - T1-to-T2 Architecture Approach – Addressed T1 to T2 Architecture Approach validation comments. T2 to T1 Design specification- Testing several approaches for solving the Data Transformation Stage (DTS) limitation. End to End T1 Integration – Work in progress to develop How to Guide for T1 Integration.

TXCSES 2.0 Initiative Summary

- Entire X RPC(Remote Procedure Call) – Working to create web services that access mainframe services to test RPC functionality.
- Batch Architecture
 - End to End Batch – Completed internal DDI review and incorporated feedback received. Working session with CSD started and will continue for next two weeks.
 - Batch Scheduler Design – Facilitated validation conducted with CSD and the Quality Assurance (QA) Vendor.
 - Batch Auditor Design Specification– Addressed all validation comments received.
 - Interface Manager Design Approach - Documenting requirements in ReqPro
 - Batch Compression Design Specification – Submitted for facilitated validation with CSD.
 - Batch Configuration Design specification- Working session with CSD in progress. Planning to submit for validation in March.

- Services Architecture
 - Business Rules 8 Design Approach – Addressing validation comments received from facilitated validation session with CSD architects.
 - Web Services Design Approach – Conducted working session with CSD architects, incorporating feedback into Design approach.
 - Process Automation Design Approach – In progress.
 - Mediation / Web Services Design Approach – In progress.
 - Data Access Design Approach- Conducted working session with CSD; incorporating caching and optimistic locking designs and feedback from the working sessions.

- Presentation Architecture
 - Session State Management Design Specification –Submitted for validation.
 - Java Logging Framework Design Approach – Submitted for validation. Addressing comments received.
 - Code/Decode Design Specification – Conducted working sessions with CSD architects.

T2 Transition Management Status

- Mentoring & Transition (M&T)
 - Distributed Individual Development Plans (IDPs) and satisfaction survey to all mentees for biannual assessment and report.
 - Presented M&T progress report to Steering Committee.
 - Re-booted Architect M&T effort, including re-assigning mentors and revising IDPs.
 - Began effort to reconcile all Commercial Off the Shelf (COTS) tools and all IDPs to ensure coverage of each tool.
 - The Transition Management Lead met with each CSD mentee group and provided feedback to DDI.

- Workforce Planning
 - Field Operations representatives met with T2 Business Process Owners and Transition Management to ensure that Field Op's vision for a new Field Office footprint does not run counter to Release 1 requirements or schedule.

TXCSES 2.0 Initiative Summary

- Communications
 - Completed site visits in every office in regions 1, 2 and 3 to prepare for VCF training and provide T2 high-level overview
 - Continued to update VCF Resources page with new schedule and updated materials.
 - Finalized VCF implementation announcement and video describing VCF training approach, to be distributed in March as Allsend and Common Ground.
 - Held state office “mini” T2 Plug-In to discuss the Process group’s recommendations for changes to the review process.

- Training
 - There are 44 training sessions planned. 22 are complete.
 - Performed VCF training in 202 and 212 (offices in region 2), and region 1 Regional Customer Service Center (RCSC). CSD trainer co-trained with DDI trainer in RCSC to present specialized course in reading orders in the VCF.
 - Performed VCF training for certain State Office staff.
 - CSD enrolled students in Regions 1,3,5 and 7 in Learning Management System (LMS) and DDI held training “kickoff” Webex for managers in regions 7,3 and 5 (1 and 2 completed last month).
 - Continued to update VCF training materials to show changes in production, including manuals, videos, and quick reference guides.
 - Updated Training Calendar to show all VCF training through August 2013.

Financial Project

- Statement of Work to solicit vendor for Phase 3 requirements was distributed on 03/08/13. Responses are due in April and expect to award the contract the end of May.
- Began effort to identify Business Process Analysts and Business Subject Matter Experts to support the work. Business Process Owners have been selected.

Schedule Management

VCF go-live is tracking late. The team is working off 13 items, including performance testing, managing security scan defects and determining test for application disaster recovery. The new go-live date has not been set.

The workplan’s Release 1 design, development, and implementation tasks were rebaselined in January to reschedule the phase 1 projects to implement with EER phase 2.

Even though the CIL requirements clarification is tracking late, it is no longer an issue as a result of rescheduling Release 1. There is only one CIL requirements clarification remaining (BPM 123, HHSC) and work has been rescheduled to avoid impact from the delay. The requirements were provided to DDI for review in January. CSD will incorporate DDI feedback and plan to complete this final BPM clarification in March.

The CIL design effort is being monitored closely to measure schedule variance from the baseline. The current Schedule Performance Index is .91 and, therefore, tracking late. One of the primary concerns is that reviews may not happen as efficiently as planned. The tools that track review progress are being updated to provide better metrics to allow for monitoring review timelines.

Scope Variance – Summary of Approved Project Changes Since Last Report

Change Request ID	Description	Priority of Change	Impact on Schedule	Contract/Budget Impact?
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N/A

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
Deliverables					
5621	T2-ARCH-Milestone: Presentation Arch SAS Deliverables Complete	05/23/13	06/06/13		On Schedule

5331	T2-ARCH-Milestone: T1 Integration Arch SAS Deliverables Complete	02/15/13	03/15/13		Tracking Late
1496	PH1-Milestone: Solution Specification Part 1 Release Design Approach (RDA) Approved by Delivery Assurance Team	10/05/11		01/06/12	Complete
1508	RL1-Milestone: Solution Specification Part 2 Approved by Delivery Assurance Team	02/04/13	03/13/13		Tracking Late
1520	RL1-Milestone: Solution Specification Part 3 Approved by Delivery Assurance Team	08/13/13	08/05/13		On Schedule
1356	RL1-Milestone: Data Conversion Design Approved by Delivery Assurance Team	07/03/14	07/03/14		On Schedule
1888	RL1-Milestone: Release 1 Master Test Plan Approved by Delivery Assurance Team	03/30/15	03/30/15		On Schedule
3776	VCF-Milestone: Pilot Release Plan Complete/Approved by Delivery Assurance Team	06/18/12	03/11/13		Tracking Late

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
1662	VCF-Milestone: Release 1 Integration/Version 2 Solution Specification 1 v1.0 Approved	12/02/13	12/02/13		On Schedule
1801	RDO-Milestone: Release 1 Solution Specification Approved by Delivery Assurance Team	07/31/13	08/01/13		On Schedule
410	ERS-Milestone: Solution Specification Approved by Delivery Assurance Team	02/28/14	02/28/14		On Schedule

7316	EER-Milestone: Solution Specification v1.0 Approved by Delivery Assurance	12/04/13	12/04/13		On Schedule
DQA Milestones					
785	DQA-Milestone: Automated Data Clean- Up Complete	06/02/14		07/31/11	Complete
2341	DQA-Milestone: Manual Data Clean-Up Complete	10/22/15	10/22/15		On Schedule
CIL Milestones					
6755	CIL-Milestone: Requirements Analysis Complete	02/08/13	03/05/13		Tracking Late
6756	CIL-Milestone: High Level Design Complete	05/28/13	06/20/13		Tracking Late
5696	CIL-Milestone: Functional Design complete	07/31/13	08/08/13		On Schedule
7004	CIL-Milestone: Design Complete	01/27/14	01/28/14		On Schedule
110	CIL-Milestone: Development Complete	05/29/14	05/29/14		On Schedule
7456	CIL-Milestone: Iteration 1 CIL Work Complete	06/28/13	06/28/13		On Schedule

Milestone Variance*					
* Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7457	CIL-Milestone: Iteration 2 CIL Work Complete	09/26/13	09/27/13		On Schedule
T2-ARCH Milestones					
6923	T2-ARCH-Complete Documentation for Portal Reference Application	02/08/13	02/27/13		Tracking Late
4112	T2-ARCH-Milestone: Presentation Architecture Capabilities Design Complete	06/20/13	06/20/13		On Schedule
4200	T2-ARCH-Milestone: Integration and Service Architecture Capabilities Complete	07/09/13	07/10/13		On Schedule
4853	T2-ARCH-Data Access Design & Prototype Complete	03/27/13	03/27/13		On Schedule
4861	T2-ARCH-Exception Handling Framework Design Complete	05/07/13	05/07/13		On Schedule
4202	T2-ARCH-Milestone: Batch Architecture Capabilities Development	04/05/13	05/06/13		On Schedule
6847	T2-ARCH-End to End Reference Application for T1 Integration Complete	05/13/13	05/29/13		Tracking Late
T2I Milestones					
3387	T2I-VCF Pilot/Version 1 Environment Build- Outs Complete	02/05/13	04/01/13		Tracking Late
4637	T2I Milestone: Release 1 Pre-Dev Environment Build-Out Complete	04/29/13	04/29/13		On Schedule
3450	T2I-Milestone: Release 1 Environment Build- Outs Complete	12/02/13	12/02/13		On Schedule
Phase 1 Milestones					
82	RL1-Milestone: Design Completed/Approved	07/24/14	07/24/14		On Schedule

Milestone Variance*					
* Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.					
Unique ID	Milestone Name	Baseline	Current	Actual	Status
130	RL1-Milestone: Release 1 System Testing Complete	03/12/15	03/12/15		On Schedule
146	RL1-Milestone: Release 1 Acceptance Testing Complete	07/31/15	07/31/15		On Schedule
160	RL1-Milestone: Release 1 Solution Training Complete/Verified	10/23/15	10/23/15		On Schedule
167	RL1-Milestone: Release 1 Incremental Renewal Deployed-Go-Live	10/22/15	10/22/15		On Schedule
ERS Milestones					
5974	ERS-Milestone: Requirements Analysis Complete	04/19/13	04/19/13		On Schedule
7187	ERS-Milestone: High-Level Design Complete	09/03/13	09/18/13		Tracking Late
7185	ERS-Milestone: Functional Design Complete	02/07/14	02/07/14		On Schedule
6155	ERS-Milestone: Design Complete	07/11/14	07/11/14		On Schedule
1741	ERS-Milestone: Development Complete	11/14/14	11/28/14		Tracking Late
RDO Milestones					
5888	RDO-Milestone: Requirements Refinement Complete	02/28/13	02/15/13		On Schedule
7355	RDO-Milestone: Fragments, Docs, Forms & PAKs Analysis & Mapping Complete	02/28/14	02/28/14		On Schedule
7439	RDO-Milestone: Release 1 High-Level Design Complete	05/03/13	05/03/13		On Schedule
7440	RDO-Milestone: Functional Design Complete	07/26/13	07/29/13		On Schedule
5890	RDO-Milestone: Design Complete	10/25/13	10/28/13		On Schedule
1805	RDO-Milestone: Development Complete	07/30/14	07/30/14		On Schedule

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

Unique ID	Milestone Name	Baseline	Current	Actual	Status
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VCF/Case File Conversion (CFC) Milestones

2169	VCF-Milestone: Pilot System Testing Complete	11/02/12	03/15/13		Tracking Late
3548	VCF-Milestone: Pilot Acceptance Testing Complete	12/07/12	03/04/13		Tracking Late
2181	VCF-Milestone: Pilot Solution Verified	12/07/12	03/15/13		Tracking Late
2208	VCF-Milestone: Pilot Solution Deployed	01/11/13	03/22/13		Tracking Late
2204	VCF-Milestone: Pilot Training Complete/Verified	10/18/13	08/30/13		On Schedule
7431	VCF-Milestone: Release 1 Integration Requirements Finalized	04/26/13	04/26/13		On Schedule
7433	VCF-Milestone: Release 1 High-Level Design Complete	07/26/13	07/26/13		On Schedule
7434	VCF-Milestone: Release 1 Integration Functional Design Complete	11/26/13	11/26/13		On Schedule
7241	VCF-Milestone: Release 1 Design Complete	01/21/14	01/21/14		On Schedule
1702	VCF-Milestone: Release 1 Integration Development Complete	05/27/14	05/27/14		On Schedule

EER/Phase 2 Milestones

254	EER-Milestone: EER Requirements Completed	02/21/12		08/30/12	Complete
7484	EER-Milestone: Knowledge Transfer and Requirements Consolidation Complete	03/10/13	03/10/13		On Schedule
7476	EER-Milestone: Release 1 High-Level Design Complete	06/14/13	06/14/13		On Schedule

Milestone Variance*

*** Milestones in this report are still tracking to the baseline established prior to the rescheduling of Release 1. The baseline will be reset and milestones will track to the new baseline next month.**

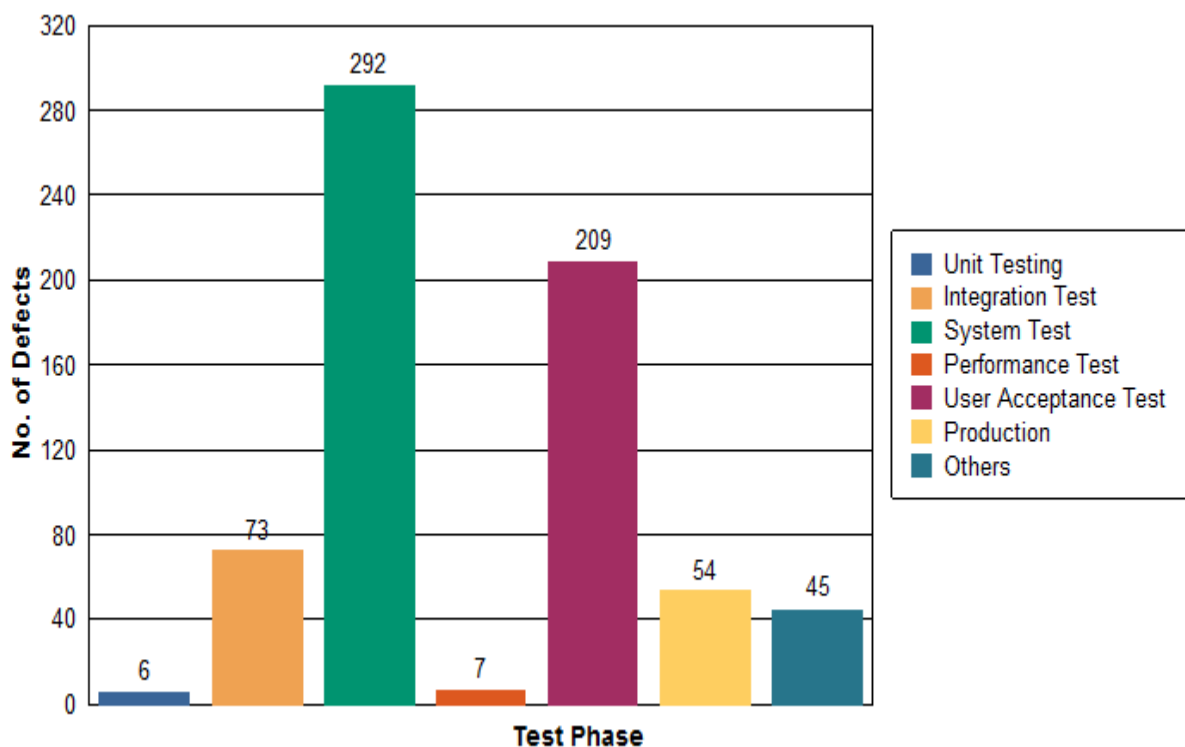
Unique ID	Milestone Name	Baseline	Current	Actual	Status
7477	EER-Milestone: Release 1 Functional Design Complete	11/27/13	11/27/13		On Schedule
7296	EER-Milestone: Release 1 Design Complete	07/24/14	07/24/14		On Schedule
7297	EER-Milestone: Release 1 Development Complete	07/24/14	07/24/14		On Schedule

Quality Management

Metric: Test Effectiveness

Test Phase	Metric	Threshold (Goal)	Variance
Total Test Effectiveness	86%	90%	-4%
User Acceptance Test Effectiveness	86%	90%	-4%
System Test Effectiveness	54%	85%	-31%
Integration Test Effectiveness	12%	70%	-58%

Defect Removal Effectiveness – Test



Quality Management

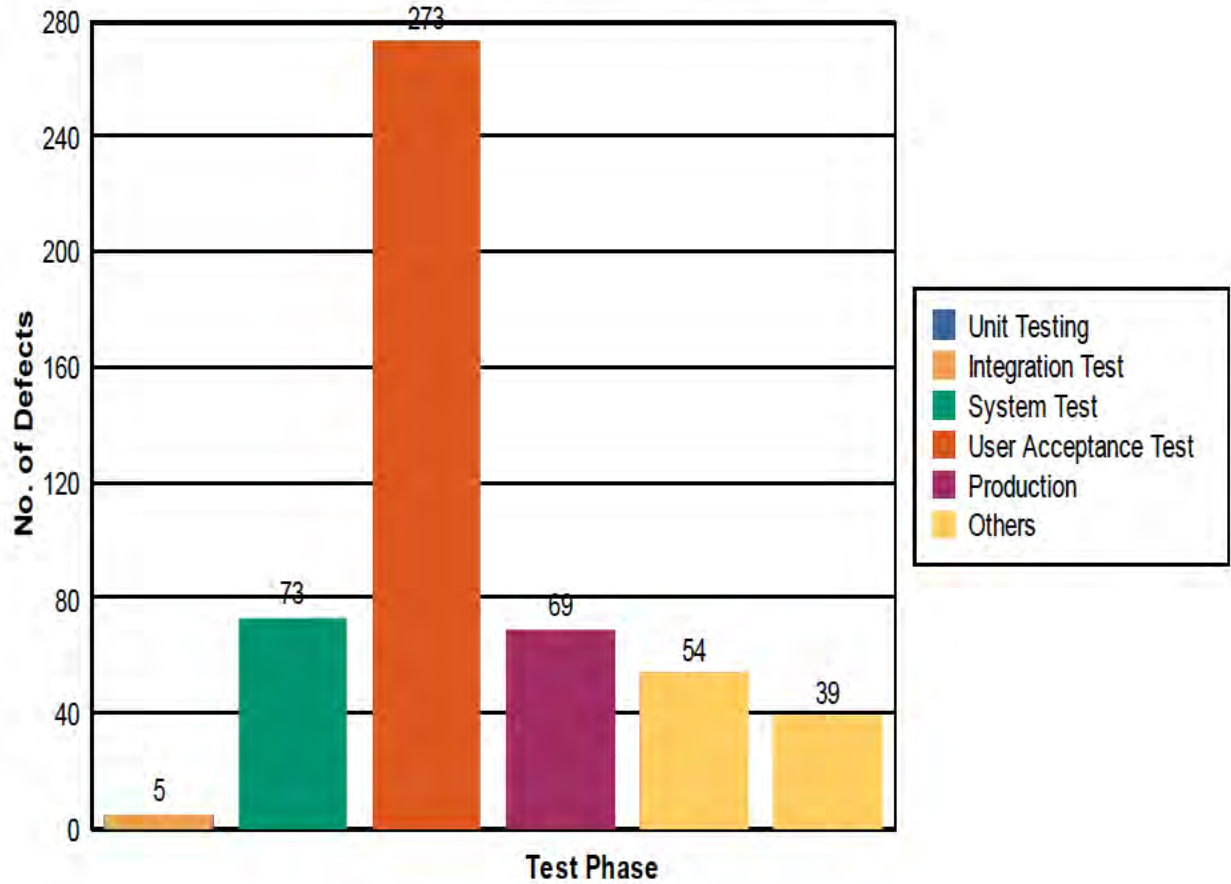
Metric: Test Effectiveness

Test Phase	Metric	Threshold (Goal)	Variance
Total Test Effectiveness	85%	90%	-5%
User Acceptance Test Effectiveness	85%	90%	-5%

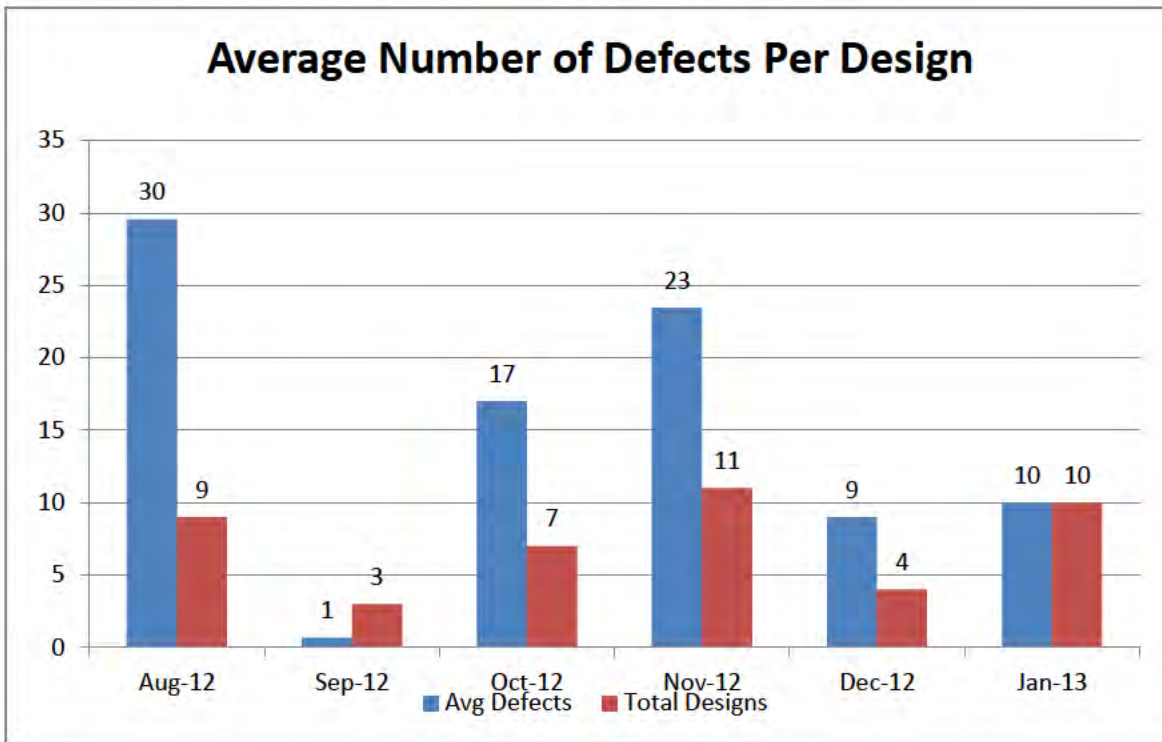
Quality Management

System Test Effectiveness	58%	85%	-27%
Integration Test Effectiveness	12%	70%	-58%

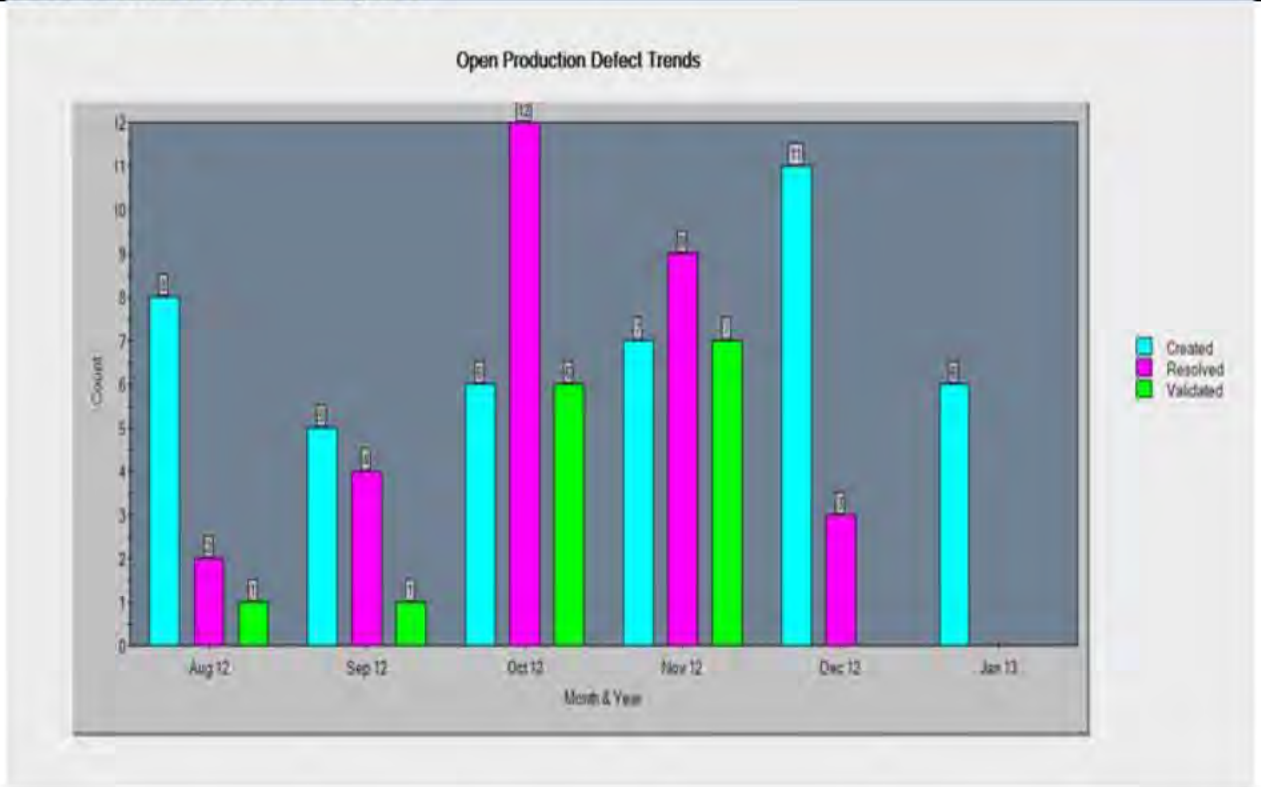
Defect Removal Effectiveness – Test



Metric: Design and Code Quality



Open Production Defects – Capture



Corrective Actions

T2PRD00010202 - Components are missing in the ACN Architecture Approach documentation submitted to CSD for validation in April 2012

This information has been requested in numerous meetings, and working sessions over the last 6 months. CSD has asked the Accenture Architecture team to use an approved Playbook template for the Design Approach work (starting back in November 2011).

To assist ACN with adding content to the existing Design Approach template, CSD & ACN agreed to a Tailored template, in January 2011, with tailoring request #7746. The approaches were still not modified into the tailored template, prior to submittal for validation; therefore, we are submitting this Corrective Action. The design approaches were submitted with sections lacking, and using an unstructured, inconsistent template across all Architecture approaches. This corrective action is being assigned to ACN, to help ensure CSD is satisfied with the end result of the Architecture Approach work.

Progress is being made, but there are issues that haven't been addressed on the Architecture Design Approaches. For instance, an updated IAM Lifecycle approach was submitted last week & re-validated, but we still are lacking the listing of the widgets & components, along with S&G's that are expected as part of this approach documentation.

Audits

T2PRD00024208 – Review CIL Requirements Against Quality Standards

Auditing the comments and how folks are addressing comments and entering comments #23722

T2PRD00025101 – Review VCF System Test Artifacts Against Quality Standards

To ensure System Testing efforts will ultimately produce a quality Software Product, and to also look into the processes associated with executing the VP & testing efforts.

- Sample Scripts for completeness
- Review to ensure all requirements are traced to scripts
- Sample Scripts and review expected results
- Review the number and types of defects found during system test
- Review and assess the environment related defects
- Review the plans and scripts for performance test

T2PRD00025102 - Review and assess the Build and Deploy process

Document findings and make recommendations for improvements

T2PRD00025103 – Defect Process Review for VCF

Separate from the System Test review, the QA team will review the defect process including how it is currently being used and its effectiveness. The QA team will document any findings and make recommendations for improvements.

RISKS					
Project Affected	Risk ID	Risk Description	Risk Rating	Risk Response Plan	2/28/2013 Status
EST/ENF	24173	If the time scheduled for EER Design is compressed down to 9 months without adding sufficient resources, then the schedule will not be met or the quality of EER Designs will not be acceptable.	Significant	Background: The original EER project plan planned for Design activities to complete in August of 2014, the most recent plan has Design activities completing in November 2013. The original plan called for CIL Design team resources to roll-off onto the EER team for both the DDI team and CSD team. The most recent plan includes overlapping Design efforts between CIL and EER which will reduce the likelihood of using the same resources. In order to avoid this resource risk, the DDI team and CSD team will need to develop their staffing plans and recruit the needed resources to be in place for Design to begin in March 2013.	2/25/2013: Both CSD designers have been hired. They will both start on 3/18. The Business Process Analyst has been filled from within the organization. Two of the DDI resources will be leaving the EER team. DDI will fill the positions after Knowledge Transfer and still plans to use CIL resources as they become available.
T2 Initiative	4961	CSD has limited existing resources with the skills to develop and implement solutions using new technologies. If CSD is unable to develop the required skills, TXCSES 2.0 maintenance will suffer.	Significant	(1) CSD will utilize vendor resources skilled in the technology and business solution to augment CSD staff. CSD continues to identify mentees and will roll them into the Mentoring & Transition Plan through development. (2) Vendor resources will also have responsibility for coaching and mentoring CSD staff into new roles, and performing knowledge transfer at key milestones to ensure CSD is prepared to transition to full support of the new solutions. (3) Ongoing work force planning in place to identify future skill needs, define new roles, assess current capabilities, and develop sourcing strategies to train and transition staff, acquire staff with needed skills, and outsource job duties.	2/5/2013: DDI has hired a full time Mentoring and Training Analyst, who started 1/29/13. Architect and Iteration I designers will be enrolled in JavaServer Faces training in spring 2013. CSD T2 and DDI management will meet to discuss next action.
T2 Initiative	4967	The phased approach for T2 requires integration between the T1 and T2 databases. If the Technical Solution does not account for inherent risks, there will be an impact to the end users.	Significant	T1/T2 Integration - a) DDI creates the T2 logical data model during the functional design phase using the T1 database model as the primary input. Minimizing data model discrepancies when possible – stream lining conversion and T1/T2 integration logic.	2/28/2013: Technical Architecture team continues to work on handling errors in the Data to Data framework. Application to Data style through the Entire X RPC method also being worked on. The team is building a reference-architecture. T2-T1 integration will be included in the

				<p>b) The data dictionary will be developed during functional design in conjunction with the T2 logical data model.</p> <p>c) DDI owns the database architecture as well as the logical and physical data model. The application design team creates the logical data model during the functional design phase and is reviewed and approved by various stake holders. Database Analysts (DBAs) create the physical database model and databases during the technical design and development phase - including defining database topologies to support abstraction, caching, and performance needs.</p> <p>d) A new design artifact, the “T1 Integration Design Specification” was introduced into the Software Development Life Cycle. Integration points will first be identified during the new High Level Design phase. Specific data mappings will then be elaborated and validated by CSD during the Functional Design phase. This will address scenarios where T2 sends information to T1.</p>	<p>scope of the Iteration1 or Iteration 2 to address the risk early. T2-T1 integration artifact has not been published by Artifact Refresh team.</p>
T2 Initiative	7417	If key CSD positions are not filled, then staff may not learn the new systems and be unable to support the system when turned over.	Significant	If Key CSD Positions are not posted and filled, then the agency could be unable to learn the systems being designed and developed by the DDI vendor or be unable to support and maintain the system when turned over after the warranty period. Identify Key positions needed where skills do not exist in the agency.	2/28/2013: The Initiative Tracking and Reporting Manager is maintaining the CSD Resource Needs list. Two EER designers hired and will start on 3/18/2013. Business Process Analyst for EER was assigned from within. Positions posted: 2 CIL developers, 3 testers, CIL BPA. It has been decided to contract positions including: RODEO designer with Adobe LiveCycle experience, SAS Administrator, DB2 Administrators, Captiva and Documentum Subject Matter Experts, Tivoli Tool Administrators. Need to fill the IAM Business Process Owner and 2 Financial BPA positions from within.

T2 Initiative	8257	If DDI does not provide the technical skills and the staffing levels required, the project will not be successfully and timely completed.	Significant	Issue escalated to DDI management since early 2011 informally. Issue escalated to CSD executive management and DDI executive management September/October 2011.	2/25/13: DDI has brought in a Security/Tivoli expert and is training a current employee in the skillset. DDI has transitioned the Websphere Content Manager role to another resource. Posting for DataStage, and QualityStage exist but the current resources are using the tool to understand its use in the meantime. DDI is currently looking for an experienced Business Process Model resource to replace the key Architect on the Tech Arch project who leaves in May of 2013.
T2 Initiative	25697	Risk that environments will not be stable or available per the need dates.	Significant	<ol style="list-style-type: none"> 1) DDI will clearly define requirements for each environment as soon as possible (maximum of 3 month window). 2) CSD to provide current environment contents and configurations. 3) CSD to clearly define the implementation steps and resources to make the environment available. 4) CSD to identify the resource responsible for monitoring status, establishing priorities, and tracking planned dates and actual dates. This resource will also be responsible for escalating issues. 5) Conduct weekly status meetings with the DCS vendor and Department of Information Resources (DIR). Conduct weekly Operational meeting. 	2/28/2013: All environment requests must now be submitted via a CSD Remedy ticket. The tickets are tracked and reviewed on a daily basis. Prioritization and review with DDI will continue to occur weekly in the operational meeting.
T2 Initiative	25700	If the team is unable to average a 15 day review cycle for High Level and Functional Designs, the schedule will be delayed.	Significant	<ol style="list-style-type: none"> 1) PM's to implement changes to the peer review approach as recommended by the Process Transition Team. 2) Revise ClearQuest activity states to allow monitoring of review cycle duration. 3) Monitor and report review cycle duration weekly. 	2/26/2013 - 1) Schedule for re-baseline reflects re-sourcing to use the Process Transition Team recommendations. The Process Transition Team documented recommendations to improve the peer review and validation process and trained on the revised approach on 2/19/2013. The Team will continue to detail the peer review and validation process to address an approach for specific artifact types. 2) Tailoring Request approved to revise Clear Quest Activity states and Playbook analysts implemented in the tool (go-live

					was 2/25/2013). Quality representative and Playbook Analyst trained the new states and tool revisions to Project Managers at 2/25/2013 PM meeting.
VCF	22459	Concurrent Development for Deferred Functionality, Defect Fixes, Release 1, 2nd Content Server and Digital Mail. A delay in planning how the existing 2 profiles are managed post pilot work may impact the project schedule.	Significant	Work with DDI and Environment Build Out teams to manage the work being done in both profiles post pilot and determine the best way to manage existing profiles.	2/11/2013: The team is actively working on a plan to understand profile needs. The T2 Infrastructure Project Manager has agreed to build a second System Test profile in addition to the original profiles to support the work. It appears this will resolve the risk, but the plan is being finalized to verify.

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	2/28/2013 Status
CIL	5925	The CIL SRS has missing requirements.	High	CSD and DDI are working through requirements clarification across the CIL Business Process Models; during which the teams will identify missing, incomplete or incorrect requirements that need to be addressed before design can proceed. CSD will use the input from DDI, along with internal source information to document the requirement changes. Items affecting scope will be reviewed by Executive management for approval to move forward. Upon approval, changes will be made in the tools, peer reviewed and validated. The Business Process Model Design Approach will be finalized based on approved changes. Detail approach document in attachments.	2/28/13: 21 BPM Change Requests have been completed. 1 BPM Change Request is in progress. Final BPM, Health and Human Services Commission Processing, draft was completed on 1/31/13. DDI is still reviewing. Expect to complete review and take final to the Business Services Council for approval in March.
Infrastructure	7805	Environment verification for quality and consistency before handover to DDI. The DDI team has found issues with almost all the environments handed over so far in Pre Dev.	Critical	1. The Environmental Build Out team and DDI agreed to work together to execute additional validation steps apart from what is already on the install worksheet. DDI will provide their detailed validation document and Environmental Build Out will cover as much as possible from that document and summarize it during the product	2/28/13: CSD continues initial validation of the application installation once DCS is done. CSD staff is also performing installation and patch activities. Last Application Server for Pilot User Acceptance Test was built and accepted by DDI. All Pilot training servers are

ISSUES					
Project Affected	Issue ID	Issue Summary	Issue Priority	Issue Resolution Plan	2/28/2013 Status
				installation/environment handoff. 2. The Environmental Build Out status dashboard will call out the dates for 2 week DDI validation window after product/environment is handed off. Status check-in every Environmental Build Out status meeting to ensure the validation is completed on time and resolve any issues in a timely manner. 3. Clear directions on who is responsible and who should follow up when an issue occurs in a new/existing environment has been documented (Environmental Build Out Frequently Asked Questions document) and sent out to the group.	accepted. Most of the additional Pilot production servers are accepted.
T2 Initiative	7244	CSD is concerned with the low level of quality for work products and deliverables submitted by DDI. See response plan for specific examples.	Critical	CSD is concerned with the low level of quality for work products and deliverables submitted by DDI. This issue has been escalated to DDI management for response plan.	2/15/2013: DDI addresses examples as they are provided. DDI is reviewing the recent examples uploaded for this risk. The example with the batch deliverable is indicative of not having correct expectations between the CSD and DDI. Working with the Technical Architect lead to confirm that the two teams agree on the content of deliverables prior to content development, to ensure both sides are in sync and reduce missed expectations. Regarding the second example of the rules comments, under review to determine how to address.
T2 Initiative	21965	The amount budgeted for the DCS dedicated team in FY13 will likely last only through February while much of the Iteration 1 Environmental Build Out work extends well past March and possibly into	High	Possible Solutions: 1. Speed up the Environment Build Out work and complete all environments prior to the end of March of 2012 2. Extend the DCS dedicated team through FY13 and possibly into FY14 using one of the following options: a. Review the actual spend for FY12 and see if there	2/25/2013: The team was extended through May 31, 2013. The Information Technology Deputy Director, Infrastructure Project Manager and Managers are working together to plan out the scope of work that will be completed within the new time frame of the extension. This will remain status

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		FY14.		are additional dollars that can be carried over from FY12 to FY13. (Consider the items that were not planned for and include in total DCS costs) b. Request additional budget to fund the dedicated team. Note: This issue, if not resolved, could trigger Risk 5201. Delays in installation of solution hardware and software could impact start of design and affect the timeline for project implementation.	quo until that scope is defined and the extension is deemed sufficient.
T2 Initiative	22215	A clear vision is needed for the environment strategy addressing both T1 and T2.	High	This could become a critical issue when Pilot is released and concurrent releases need to be maintained. Gather DDI's requirements for the Pre Development environment including the T1 Systems and begin to implement the needed changes. Use it as a model to define the remaining environments.	2/28/2013: With the combining of phases, there is a need to reassess requirements for T1 to T2 integration for Release 1. Once this is defined, DDI will need to redesign and refine the environment strategy. Examples include TXCSES Mainframe, Activity Directory, T1 Portal, EntireXBrokers, and Go Anywhere.
VCF	26153	VCF Performance Testing behind schedule	Critical	VCF Performance Testing is tracking late. Performance testing should have started on 1/21. There are several reasons for the delay, some of which include issues with recording of scripts, network problems, deployments to UAT that caused the environment not to be available). Even though the team tried to make up time by making the UAT environment more available (using the environment during the day with UAT testers), it was not enough to fully make up all the lost time.	2/28/2013: Performance testing is still tracking late. When the 900 user count test was run the response times were very slow. The team is still working on troubleshooting the problem. Database tuning was performed, which was helpful, but the Service Level Agreement measure is still below what is needed for Go-Live. Currently verifying the configuration of the load balancer. The tests without the load balancer were run and provided very good results.
VCF	5236	Determining bandwidth needs for offices once ECM is implemented has been challenging. Estimates	High	Even though initial estimates were accounted for via the Network Managed Services project, tests were not conducted since ECM was not in place. We will need to conduct performance test for VCF	2/28/2013: It was agreed that performance testing should demonstrate the ability to support 900 concurrent users. Performance testing up to 600

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		have been provided, but the real test will come with VCF implementation when users are on the system.		pilot and watch this closely as more staff begin using the system. (Also need to consider server-memory, CPU, and configuration on the network etc.).	concurrent users looks good. The team is trying to improve performance at 900 concurrent users.
VCF	7845	Captiva canned reports do not provide sufficient metrics for troubleshooting, monitoring, and planning for the Capture system. Once in production, canned reports will be needed.	High	<p>Work with DDI and CSD teams within the following four areas to ensure that Captiva canned reports provide sufficient metrics for troubleshooting, monitoring and planning the Capture system and running in production.</p> <ol style="list-style-type: none"> 1. Production: Prepare Reveille for Captiva in production environment. 2. User Acceptance Test: Prepare Reveille for Documentum. 3. Optim: Optim configuration and deployment. 4. Technical Management Plan Configuration Document: Draft Reveille for User Acceptance Test, targeting to complete after next Reveille WebEx sessions confirm final thresholds. 	<p>2/22/2013: Reveille's was activated in Production.</p> <p>Optim performance issues still pending; will use DB2Top if not resolved by deployment time. Work on Optim will continue, however. Wily to be used for T1 web services.</p> <p>Monitoring strategy approach completed final review.</p>
VCF	23181	Removing annotation functionality from Pilot. Due to issues with the use of the Brava tool that cannot be resolved in time for the 1/25/13 Pilot release, the functionality will be removed.	High	<p>Extension (to communicate between WebTop and files) needed for integration used to customize WebTop. Direction is to continue implementation without Brava while researching alternatives. Currently there are 2 workarounds:</p> <ol style="list-style-type: none"> 1) Use 255 byte description field to annotate at the document level. 2) Use Adobe to annotate the file and save the annotated version to the Documentum repository. Need to conduct additional research on second workaround to better understand how the file would be saved and whether user would need to re- 	2/11/2013: Continuing to work with vendors and team to determine implications of using Brava or Adobe.

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				establish metadata.	
VCF	23587	VCF Architect-DDI Inability to find replacement	High	The ECM architect left the project in late August. Although several attempts have been made to hire his replacement, none have been successful. The team needs someone in the role at this time. Performance test planning and performance monitoring are just two key areas that the architect needs to be involved in. DDI informed the team (on 10/26/12) that the resource they were trying to hire did not work out. Will continue to follow-up with DDI on plan for hiring for this role.	2/11/13: The Development Lead on VCF has been performing the VCF Architect role under the current work load and DDI plans to keep him in that position. The concern still is that the DDI Development Lead will be performing in both Development Lead and Architect roles and will not have sufficient time for both. The project is behind on the monitoring plan and issue with Optim (database monitoring tool) should have been escalated sooner than last week. If an architect was focused on this the project would be further along with the plan and Optim may not have fallen through the cracks.

Next Steps

Continue to update plans and reports to reflect changes resulting from rescheduling Phase 1 release to coincide with Phase 2.

Continue resolving the open items associated with the VCF Pilot go-live. Determine the new date for go-live.

Continue environment build-out activities for Iteration 1 of Release 1.

Continue conducting training sessions for VCF Pilot.

Continue to address quality issues associated with case file conversion during ACS warranty period.

Continue requirements clarifications and design activities for Release 1.

Complete Knowledge Transfer of EER requirements.

For the Financial Project, start making resource decisions and providing detail to the work plan.

Acronyms

ARB: Architecture Review Board

AMC: Automated Mail Center

BPM: Business Process Model or Business Process Management (software from IBM)

BSC: Business Services Council

CFC: Case File Conversion

CFI: Case File Inventory

CIL: Case Initiation and Locate Renewal

COTS: Commercial Off-the-Shelf

CSD: Child Support Division

DBA: Database Analyst

DCS: Data Center Services

DIR: Department of Information Resources

DDI: Design, Development, and Implementation Vendor (Accenture)

DQA: Data Quality Analysis & Cleanup Project

DTS: Data Transformation Stage

ECM: Enterprise Content Management

EER: Establishment and Enforcement Renewal

ERS: Enterprise Reporting System

ETL: Extract-Transform-Load

HADR: High Availability Disaster Recovery

IAM: Identity & Access Management

IDP: Individual Development Plan or, when associated with SAS, Information Delivery Portal

IDV: Identity Vault

IV&V: Independent Validation and Verification

KT: Knowledge Transfer

LDAP: Lightweight Directory Access Protocol

LMS: Learning Management System

M&T: Mentoring and Transition

MQ: IBM Websphere Messaging Queue

OCF: Office Code Fix

OAG: Office of the Attorney General

PROD: Production

QA: Quality Assurance

RCSC: Regional Customer Service Center

RDA: Release Design Approach

RDD: Release Definition Document

RODEO: Rendering OAG Documents and Easy Orders

RPC: Remote Procedure Call

SAS: Statistical Analysis Software

SEPG: Software Engineering Process Group

SRS: Software Requirements Specification

TAM-ESSO: Tivoli Access Manager – Enterprise Single Sign-On

TR: Tailoring Request

UAT: User Acceptance Test

VCF: Virtual Case File