

# Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor  
Gary C. Mohr, Director

February 14, 2014

Sheriff Dwayne Wenninger  
Brown County Detention Center  
750 Mt. Orab Pike  
Georgetown, Ohio 45167

RE: 2013 Annual Jail Inspection

Dear Sheriff Wenninger:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Brown County Detention Center, a full-service jail facility, was inspected on November 5, 2013. The inspection was restricted to assessing compliance with a group of sixty-eight (68) standards, selected from the Minimum Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on reception, classification, security, housing, sanitation and environmental conditions, medical, food service, recreation, administrative segregation, staffing, and staff training. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with Chief John Schadle, Jail Administrator.

On the date of the jail inspection, there were (82) inmates incarcerated in the Brown County Detention Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is (38), which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure. The Brown County Detention Center (FS) is in compliance with the following standards:

5120:1-8-01 (12)(a); -01(A)(12)(c); -01(A)(13); -02(B)(01); -02(B)(02); -02(B)(03); -02(B)(04); -03(A)(04); -03(B)(06); -04(C)(2); -04(C)(3); -05(A)(01); 005(E)(01); -05(E)(02); -05(F)(01); -05(F)(02); -05(F)(03); -05(H); -05(K); -09(E) -09(O); -09(R); -10(C); -11(B); -11(C); -18(A)(01)

The Brown County Detention Center did not comply with ( 32 ) of the standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120: 1-8-01(A) (06): Jail Administration must take steps to ensure Preliminary Health Screening is completed on all arrestees by health-trained personnel. Training records were not available evidencing staff completed training for the jail's Preliminary Health Screening form.

5120: 1-8-03 (A) (01): Jail Administration was not maintaining compliance required under the Minimum Standards for Jails in Ohio, regarding the current established jail security perimeter for the Brown County Detention Center.

5120: 1-8-03 (A) (2): Jail Administration is not maintaining compliance required under the Minimum Standards for Jails in Ohio, regarding providing a secure prisoner booking and release area for the Brown County Detention Center. On the day of the jail inspection, State Jail Inspector Dann noted that a door was missing in the booking/ release area of the jail.

5120: 1-8-03 (A) (05): Jail Administration must take action to develop two-way communication systems between central control (dispatch), staffed posts, and prisoner occupied areas in the jail facility.

5120: 1-8-03 (B) (07): Steps must be taken to re-enforce current policies and procedures for staff assigned to the jail completing personal observation checks every sixty minutes. Observation checks should be completed at varying times and must be documented after completion by the staff member performing the check.

5120: 1-8-03 (B) (10) (a): Steps must be taken to amend policies and procedures governing contraband which is defined in the jail's rules to prisoners. All prisoner accessible areas of the jail shall be inspected for contraband and physical security deficiencies. Prisoner housing areas must be inspected once a week, in a manner that ensures all areas are inspected each month.

5120: 1-8-03 (B) (13) (f): Action must be taken to develop and implement a key control system, where keys designated as security perimeter keys (entry/exit) are prohibited from entering the jail's security perimeter except in an emergency. State Jail Inspector Greg Dann noted that this standard is not in compliance due to the age and layout of the facility.

5120: 1-8-04 (A) (02), (a-d): Full-Service jails shall provide prisoners with sufficient space. The facility shall maintain documentation regarding square footage and maximum occupancy figures for all housing and holding areas, and shall comply with the minimum requirements for housing cells outlined in (a-d): (2) Housing Cells: (a) Seventy square feet for single occupancy.; (b) One hundred square feet with seven feet least dimension for double occupancy, single bunks.; (c) One hundred forty-five square feet with nine feet least dimension for triple occupancy, stacked bunk and single bunk; one hundred and seventy square feet with twelve feet least dimension for triple occupancy, single bunks.; (d) One hundred and eighty square feet with nine feet least dimension for quadruple occupancy, two stacked bunks, two hundred and fifteen square feet with twelve feet least dimension for quadruple occupancy, single bunks.

5120: 1-8-04 (A) (03) (a): Prisoner dormitories must possess 50 square feet of sleeping space per occupant

5120: 1-8-04 (A) (04) (a): The age and layout of the existing jail facility does not provide prisoners with sufficient dayroom space (35 square feet) required by the Ohio Minimum Jail Standards. Steps must be taken to provide prisoners with sufficient dayroom space (35 square feet) as mandated.

5120: 1-8-04 (B): The age and layout of the existing jail facility does not provide prisoners with sufficient seating for each prisoner. Steps must be taken to ensure seating is provided in all holding areas, holding cells, housing cells, dayrooms, and eating areas for each prisoner as mandated.

5120: 1-8-04 (E): Action must be taken to provide natural light in all housing units, dorms, cells and/or day-spaces. Due to the current age and layout of the jail, the facility does not provide adequate natural light required under the Minimum Standards for Jails in Ohio. On the date of the inspection several inmates were housed in holding cells with no access to natural light.

5120: 1-8-05 (A) (03): On the date of the inspection, State Jail Inspector Greg Dann noted that there was a Cracked Security Window(s) and S.Right dayroom needs television repair. Repair orders must be drafted and the repairs must be completed before the jail facility is in full compliance with this standard.

5120: 1-8-05 (C): Steps must be taken to correct the deficiencies noted on the annual health inspection report. The report listed deficiencies which must be rectified before the facility is brought back into compliance. (Brown Co. Health Dept., Inspection 12-6-13, Inspector -- Heather Sloat).

5120: 1-8-05 (D): Jail Administration must take action to provide documentation by a licensed exterminator evidencing compliance of inspections as mandated.

5120: 1-10-05 (F) (04), and (05): Jail Administration must take action immediately to provide prisoners access to bedding, linens, and clothing exchange as mandated by law.

- Blankets shall be cleaned before being reissued to another prisoner (F) (04).
- Mattresses shall be cleaned once a week (F) (05).

5120: 1-8-05 (L): Action must be taken to amend policies and procedures regarding the jail's written fire safety plan to include fire prevention, training and drills, fire response and post-fire documentation and review. The fire safety plan must be reviewed annually and updated as needed. A current copy of the plan must be maintained at the local fire department and documentation must be provided to evidence the written fire safety plan is approved by the City Fire Chief.

5120: 1-8-05 (L) (2): Action must be taken to ensure fire drills are completed every three months, on each shift so that twelve drills are conducted annually. On the day of the jail inspection, no documentation was available evidencing fire drills are being completed as mandated.

5120: 1-8-09 (A): Policies and procedures must be amended to include the jail has a designated qualified healthcare provider or agency licensed to practice medicine in Ohio. The qualified healthcare provider or agency responsible for health care services, are pursuant either to a written agreement, contract, or job description.

5120: 1-8-09 (B): Action must be taken to amend the jail's medical policies and procedures to include initial approval must be conducted by a physician licensed to practice medicine in Ohio, and whenever revisions are made. Documentation evidencing a physician's approval and current licensure must be forwarded to my office for review.

5120: 1-8-09 (D): Action must be taken to ensure qualified health care personnel complete a health appraisal for each prisoner within fourteen (14) days after they arrival to the jail. On the day of the jail inspection, documentation was not available evidencing health appraisals are being completed as mandated.

5120: 1-8-09 (P) (1-11): Jail Administration must take action to amend the jail's plan for identifying and responding to suicidal prisoners. The needed components of the plan are the following: Identification, Training, Assessment, Monitoring, Referral, Communication, Intervention, Notification, Reporting, Review and Critical Incident Debriefing.

5120: 1-8-11 (A): Action must be taken to provide prisoners access to exercise areas and equipment at least five days a week for one hour. On the day of the jail inspection, documentation revealed prisoners are not receiving five (5) hours a recreation a week as mandated.

5120: 1-8-11 (E): Action must be taken to amend policies and procedures, to ensure the jail provides prisoners opportunities for alcohol and drug abuse treatment or services, academic education or training, mental health services, social services and other community services.

5120: 1-8-15 (F): Steps must be taken to ensure an inmate housed in administrative segregation is provided with all of the rights and privileges as the rest of the incarcerated prisoners. Any suspension or modification of privileges and/or rights shall be documented. State Jail Inspector Greg Dann noted that inmates are being housed in Holding Cells.

5120: 1-8-17 (D): Steps must be taken to develop policies and procedures regarding the jail's written staffing plan; including assignments covering days of the week and hours of the day. Additionally, the plan must include any deviations with respect to weekends, holidays, or other atypical situations.

5120: 1-8-17 (D) (02): Steps must be taken to ensure there is enough jail staff to safely and securely operate the Brown County Detention Center. Information obtained on the date of the inspection indicates that there is not enough staff to safely operate the jail facility.

5120: 1-8-18 (B) (2): Steps must be taken to ensure Correctional Officers and Jail Staff shall receive training consistent with Chapter 109-2-9 of the Administrative Code during the first year of assignment. A list showing hiring/training dates and supporting documentation must be forwarded for review.

5120: 1-8-18 (B) (03): Steps must be taken to ensure correctional officers are receiving twenty-four hours of in-service training each subsequent year of employment. Currently all correctional officers are not receiving this mandated training.

5120: 1-8-18 (C): Steps must be taken to ensure administrators and supervisors are receiving twenty-four hours of in-service training each subsequent year of employment. Information obtained on the day of the inspection revealed jail administration and supervisors did not receive training as mandated.

5120: 1-8-18 (C) (02): Steps must be taken to ensure administrators and supervisors are receiving forty (40) hours of additional training in: Legal Aspects of Jail Management, Managerial Principles, Labor Relations, and Records/Information Management during the first six (6) months of assignment. Jail Administration must forward documentation evidencing that eight supervisors (including Jail Administrator) completed this training, during the first six months of assignment. Information obtained on the day of the inspection revealed jail administration and supervisors did not receive training as mandated.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies must be completed and returned to my office within 30 days of receipt of this correspondence. Feel free to contact me if you need assistance or clarification in this effort. The Department remains available to discuss the aspects of this report or to provide reference materials or assistance as desired. The Jail Inspection was completed by State Jail Inspector Gregg Dann on 11-6-2013. Interim State Jail Inspector Scott Filicky prepared this report for your review.

Sincerely,



Scott Filicky, Interim State Jail Inspector  
Department of Rehabilitation and Correction  
770 West Broad St.  
Columbus, Ohio 43222  
Telephone: (614) 752-0833  
Cellular: (614) 208-0525  
Email: [scott.filicky@odrc.state.oh.us](mailto:scott.filicky@odrc.state.oh.us)

cc: Roger Wilson (ODRC)  
Board of County Commissioners  
Chief John Schadle, Jail Administrator  
File

# Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor  
Gary C. Mohr, Director

January 22, 2015

Sheriff Dwayne Wenninger  
Brown County Jail  
750 Mt. Orab Pike  
Georgetown, Ohio 45121

RE: 2014 Technical Assistance

Dear Sheriff Wenninger:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the **Brown County Jail**, a full-service jail facility, was provided a Technical Assistance visit for the new Standards for Jails in Ohio and Jail Inspection process on **September 24<sup>th</sup>**, 2014. The Technical Assistance visit provided an overview for your jail of the (54) Essential and (126) Important Jail Standards in Ohio promulgated by the Department of Rehabilitation and Correction.

The technical assistance visit focused on changes of the revised standards, new jail inspection process, file set-up and preparation for 2015 Jail Inspections, selected review of (8) Essential Jail Standards, walk-through reviewing compliance, and a brief interview with **Cpl. Dana Fultz**, Jail Administrator. In addition, a collective review of the Annual Data Sheet, and current Health and Fire Inspections of your jail facility.

The (8) Essential Jail Standards selected focused on Security, Sanitation and Environmental Conditions, and Medical/Mental Health. Please note this Technical Assistance visit does not reflect a comprehensive evaluation of the overall jail condition, merely a feedback visit for us to review compliance with the new Jail Standards in Ohio with your current policies and procedures in preparation for 2015 Jail Inspection.

I would like to encourage the Brown County Jail to work on updating all of the jails policies and procedures to reflect the New Standards for Ohio Jails. On the day of the technical assistance visit, there was a definite lack of preparedness and disorder with not being able to locate any of the requested policies or documentation for the 8 essential standards.

I would also like to take the time to thank you for your hospitality during our collective review. We appreciate your efforts to comply with the Jail Standards in Ohio.

Please feel free to contact me anytime for future assistance.

Sincerely,



Scott Filicky, State Jail Inspector  
770 W. Broad St.  
Columbus, Ohio 43222  
Telephone: (614)752-0833  
Cellular: (614) 208-0525  
Email: [scott.filicky@odrc.state.oh.us](mailto:scott.filicky@odrc.state.oh.us)

cc: John Adams, Bureau of Adult Detention Administrator  
Chief Schadle, Jail Administrator