

**From:** Edward W. Holder  
**Sent:** Friday, October 7, 2016 10:42 AM  
**To:** FEC Staff  
**Subject:** IT's OFFICIAL FEC IS MOVING !!!

FEC Staff:

We can finally bring everyone up to speed on the lease expiration plans for the FEC. The FEC will be moving to a new location located at:

Sentinel Square II  
1050 1<sup>st</sup> St., NE  
Washington, DC 20002

Attached you will find a quick "at-a-glance" information sheet that provides highlights on our new facility and the surrounding area. Please review the information as I know that this may generate some questions. In order to address your questions or concerns, two Town Hall meeting sessions will be held in the Hearing Room, on **Wednesday, October 12, 2016, at 10:00 am for OGC, OCFO, Communications and OIG, followed by another at 2:00pm for OSD, OCIO, and Compliance (Commissioner's and staff either time)**. We are still in the early stages of planning for this transition, and may not have all of the answers to your questions at this time. The purpose of the Town Hall is to provide an opportunity for open communication regarding the project planning thus far, and next steps moving forward, and to answer any questions you may have.

There will be much more to come as plans come together and we begin meeting with the lessor and GSA. As you know, we have established a Lease Renewal Advisory Team (LRAT), with representatives from each office. This team will continue to meet and provide input on the next phases of the project, most importantly during the design phase. The LRAT team is composed of:

- |                    |                            |
|--------------------|----------------------------|
| 1. Ed Holder       | Co-chair                   |
| 2. India Robinson  | Co-Chair                   |
| 3. Greg Baker      | OGC                        |
| 4. Gilbert Ford    | OCFO                       |
| 5. Jim Allen       | OCIO                       |
| 6. Jim Jones       | Information (Audio Visual) |
| 7. Lynne McFarland | OIG                        |
| 8. Anita Bailey    | NTEU                       |
| 9. Ryan Lanz       | Compliance                 |
| 10. Mike Hartsock  | Compliance                 |
| 11. Alec Palmer    | SD/CIO                     |
| 12. Eileen Leamon  | Communications             |

Stay tuned as we will be working on implementing a communication plan to keep you informed throughout this process. Looking forward to seeing you at the Town Hall.