DRAFT Programme Ceann Comhairle visit to Hong Kong, China and Mongolia
24 April – 01 May 2018

Saturday, 21 April	**Hong Kong**
14.40	Arrive Hong Kong on EK 382 Met at airport by Consulate representative & transfer to hotel
19.00	Pick-up from hotel
19.30	Briefing dinner for Delegation with Consul General & Deputy Consul General
	Overnight Island Pacific Hotel
Sunday, 22 April	**Hong Kong**
	Overnight Island Pacific Hotel
Monday, 23 April	**Hong Kong & Macao**
08.30	Depart hotel for EU Delegation
09:00	Meeting with HE Ms. Carmen Cano, Head of the EU Delegation to Hong Kong & Macau
10:30	Transfer to Legislative Council Complex
11:00 - 11:30	Meeting with the President of the Hong Kong Legislative Council, The Hon. Mr. Andrew Leung *Conference Room 5, Legislative Council Complex*
11:30 - 12:15	Meeting with members of the Parliamentary Liaison Subcommittee *Conference Room 5, Legislative Council Complex*
12:15 - 12:40	Guided tour of the Legislative Council Complex
12:45	Transfer to Macau Ferry Terminal
13:30	Ferry to Macau
15.30	Meeting with Vice-President of the Macau Legislative Assembly, The Hon. Mr. Chui Sai Cheong
18.00	Depart Macau for Hong Kong
19.30	Arrive Island Pacific Hotel
	Overnight Island Pacific Hotel

DRAFT Programme Ceann Comhairle visit to Hong Kong, China and Mongolia
24 April – 01 May 2018

Tuesday 24th April	**Hong Kong → Guangzhou**
06.45	Check out of hotel & depart for train station
07.25	Train to Guangzhou accompanied by DCG
09.24	Delegation arrives in Guangzhou from Hong Kong by Train *Greeted by official from Embassy of Ireland*
09:50-10:50	Visit South China Agricultural University
11:00-12:00	Visit Pearl River Museum & Culture Centre
12:00-13:00	Lunch
13:30-14:30	Visit Guangzhou Tower
15:00	Check-in at White Swan Hotel Guangzhou
17.30 -19:30	Meeting with Ms. Li Yumei, Chairwoman of the Guandong People's Congress followed by Dinner *Venue: Hotel*

Wednesday 25th April	**Guangzhou → Chengdu**
9:00	Depart Hotel
9:30-11:00	Science Gallery Dublin Exhibition *Venue: Science Gallery Guangzhou*
11:40-12:30	Lunch at Pullman Hotel Guangzhou Airport
13:05	Depart Guangzhou with CA4308 to Chengdu

15:30	Arrive in Chengdu Airport
16:30-17:00	Visit Chengdu Science City
17:30	Check-in at Jin Jiang Hotel Chengdu
18:00-19:30	Meeting with Mr. Ye Zhuang. Vice Chairman of the People's Congress Sichuan followed by Dinner *Venue: Hotel*
19:40	Visit Chengdu Kuanzhai Streets

DRAFT Programme Ceann Comhairle visit to Hong Kong, China and Mongolia
24 April – 01 May 2018

Thursday 26th April	**Chengdu → Beijing**
08:00	Depart Hotel
09:20-10:20	Visit Du Jiang Yan Base of the China Conservation and Research Centre for Giant Pandas
11:00-11:45	Visit BOE Optoelectronics Technology Corporation
11:55-12:35	Visit Dongfang Electric Corporation (DEC)
13:25-14:30	Lunch
14:40-15:40	Visit Sichuan Development Holdings (SDH)
15:50-16:30	Visit Chengdu Tianfu High-Tech Zone
16:30	Depart for Airport
18:00	Depart Chengdu with CA4119 to Beijing

20:45	Arrival in Beijing Transfer to Hotel (Regent Hotel Beijing)

Friday 27th April	**Beijing**
08:00	Breakfast
09:00	Depart for Great Wall (Ba Daling)
10:15	Arrival at the Great Wall
11:15	Return from Great Wall
12:30	Arrival Back to Hotel and Lunch
14:40	Depart Hotel for Assembly Hall of the CPPCC
15:00	Meeting with Mr. Wang Yang, Chair of the National Committee of the Chinese People's Political Consultative Conference (CPPCC)
16:00	Depart CPPCC
16:15	Arrival at Great Hall of the People and Tour
17:30	Meeting with Mr. Li Zhanshu, Chair of the National People's Congress.
18:45	Welcome Dinner hosted by Li Zhangshu

DRAFT Programme Ceann Comhairle visit to Hong Kong, China and Mongolia
24 April – 01 May 2018

20:00	Dinner concludes and return to Hotel
20:10	Arrival Hotel

Saturday 28th April **Beijing**

08:00	Breakfast
09:30	Depart for Palace Museum
09:50	Arrival at Palace Museum
11:10	Depart towards Mao Zedong Memorial Hall
11:20	Visit Mao Zedong Memorial Hall
11:40	Depart for Lunch
12:00	Lunch hosted by Mr. Ji Bingxuan Vice Chairman of the National People's Congress *Venue: Quan Ju De Roast Duck*
13:30	Depart for Embassy
14:00	Embassy Reception for Lord of the Dance *Venue: Embassy of Ireland*
15:30	Depart for HanbanConfucius Center
16:00	Visit Hanban Confucius Center
17:00	Return to Hotel
18.00	**Parliamentary Delegation:** Check-out of Hotel
18:15	**Parliamentary Delegation:** Transfer, with luggage, Beijing Airport for return flight to Dublin via Dubai
18.45	**Ceann Comhairle and Private Secretary:** Transfer to dinner at Paradox Restaurant with Ambassador Eoin O'Leary
21.45	**Ceann Comhairle and Private Secretary:** Return to Hotel

Sunday 29 April **Beijing → Ulaanbaatar**

06:15	Check-out, luggage collection
06:30	Breakfast

DRAFT Programme Ceann Comhairle visit to Hong Kong, China and Mongolia
24 April – 01 May 2018

07.30	Depart Hotel to Beijing Airport
08.35	Depart Beijing Airport *CA 901 - 29APR PEK/ULN*
10.50	Arrive Ulaanbaatar Airport *Greeted by Ms. N. Oyundari – Member of the State Great Hural*
11.00	Pick-up and transfer of Ceann Comhairle and Delegation to Sky Blue Hotel
12.00	Arrive Sky Blue Hotel
13.00	Cultural Programme including traditional Mongolian lunch, horse riding demonstration, visit to Mongolian 13th Century Complex, and visit to The Genghis Khan Equestrian Statue *Accompanied by Mr. G. Temuulen – Member of the State Great Hural*
18.00	Return to Sky Blue Hotel
18.30	Dinner *Venue: Choijin Temple Restaurant*
Monday 30 April	**Ulaanbaatar**
08.00	Breakfast at the hotel
09.20	Transfer from Sky Blue Hotel to the Government Palace
09.25	Arrive at the Sukhbaatar Square
09.30	Sign the State Great Hural guest book
09.35	Meeting with Miyegombo Enkhbold, Speaker of the State Great Hural (Mongolian Parliament) *Venue: The Government Palace*
10.20	Signing of memorandum of Understanding on Inter-parliamentary Cooperation
10.30	Visit to the Plenary Session Hall of the State Great Hural
11.00	Meeting with President of Mongolia, Mr. Khaltmaa Battulga *Venue: The Government Palace*
11:40	Meeting with Minister for Education, Culture, Science and Sports Ms. Tsedenbal Tsogzolmaa *Venue: The Government Palace*

12:15	Meeting with Minister for Agriculture and Light Industry Batjargal Batzorig *Venue: The Government Palace*
13.00	Lunch hosted by Minister for Foreign Affairs of Mongolia Mr. Damdin Tsogtbaatar *Venue: Central Tower, Monet restaurant*
14.40	Depart to the hotel
17:45	Depart to "Ikh Tenger" state guesthouse
18:00	Welcome reception by Speaker of the State Great Hural Miyegombo Enkhbold *Venue: Ikh Tenger complex*

Tuesday 01 May **Ulaanbaatar → Beijing**

08:00	Breakfast at the Hotel
09:20	Depart to the National History Museum
09:30	Visit the National History Museum
10:50	Depart to "Gobi" cashmere factory
11:00	Visit the "Gobi" cashmere factory and factory store.
12:15	Depart to the Shangri La Hotel
12:30	Lunch *Venue: "Naadam" restaurant, Shangri La*
14:00	Depart to the Blue Sky Hotel
14:10	Arrive at the Blue Sky Hotel
16:40	Depart to the Chinggis Khaan airport
17:55	Depart Ulaanbaatar *OM 223 01MAY ULN/PEK*
20:10	Arrival in Beijing with connecting flights onwards to Dublin

Wednesday 02 May **Beijing → Dublin**

00.40	Depart Beijing – Arrive Dublin (via Dubai) *EK 307 C 02MAY 3*PEKDXB DK1 0040 0500 02MAY* *EK 161 C 02MAY 3*DXBDUB DK1 0715 1205 02MAY*

DRAFT Programme for the Delegations' visit to Hong Kong and China
24 April – 01 May 2018

Saturday, 21 April	**Hong Kong**
14.40	Arrive Hong Kong on EK 382 Met at airport by Consulate representative & transfer to hotel
19.00	Pick-up from hotel
19.30	Briefing dinner for Delegation with Consul General & Deputy Consul General
	Overnight Island Pacific Hotel
Sunday, 22 April	**Hong Kong**
	Overnight Island Pacific Hotel
Monday, 23 April	**Hong Kong & Macao**
08.30	Depart hotel for EU Delegation
09:00	Meeting with HE Ms. Carmen Cano, head of the EU Delegation to Hong Kong & Macau
10:30	Transfer to Legislative Council Complex
11:00 - 11:30	Meeting with the President of the Hong Kong Legislative Council, The Hon. Mr. Andrew Leung *Conference Room 5, Legislative Council Complex*
11:30 - 12:15	Meeting with members of the Parliamentary Liaison Subcommittee *Conference Room 5, Legislative Council Complex*
12:15 - 12:40	Guided tour of the Legislative Council Complex
12:45	Transfer to Macau Ferry Terminal
13:30	Ferry to Macau
15.30	Meeting with Vice-President of the Macau Legislative Assembly, The Hon. Mr. Chui Sai Cheong
18.00	Depart Macau for Hong Kong
19.30	Arrive Island Pacific Hotel
	Overnight Island Pacific Hotel

DRAFT Programme for the Delegations' visit to Hong Kong and China
24 April – 01 May 2018

Tuesday 24th April	**Hong Kong → Guangzhou**
06.45	Check out of hotel & depart for train station
07.25	Train to Guangzhou accompanied by DCG
09.24	Delegation arrives in Guangzhou from Hong Kong by Train *Greeted by Thomas Bellew, Embassy of Ireland*
09:50-10:50	Visit South China Agricultural University
11:00-12:00	Visit Pearl River Museum & Culture Centre
12:00-13:00	Lunch
13:30-14:30	Visit Guangzhou Tower
15:00	Arrive at White Swan Hotel Guangzhou Check-in and refresh
17.30 -19:30	Meeting with People's Congress Guangdong followed by Dinner *Venue: Hotel*

Wednesday 25th April	**Guangzhou → Chengdu**
9:00	Depart Hotel
9:30-11:00	Science Gallery Dublin Exhibition *Venue: Science Gallery Guangzhou*
11:40-12:30	Lunch at Pullman Hotel Guangzhou Airport
13:05	Depart Guangzhou with CA4308 to Chengdu

15:30	Arrive in Chengdu Airport
16:30-17:00	Visit Chengdu Science City
17:30	Arrive at Jin Jiang Hotel Chengdu Check-in and Refresh
18:00-19:30	Meeting with People's Congress Sichuan followed by Dinner *Venue: Hotel*
19:40	Visit Chengdu Kuanzhai Streets

DRAFT Programme for the Delegations' visit to Hong Kong and China
24 April – 01 May 2018

Thursday 26th April	**Chengdu → Beijing**
08:00	Depart Hotel
09:20-10:20	Visit Panda Base Du Jiang Yan
11:00-11:45	Visit BOE Corporation
11:55-12:35	Visit Dongfang Electric Corporation (DEC)
13:25-14:30	Lunch
14:40-15:40	Visit Sichuan Development Holdings (SDH)
15:50-16:30	Visit Chengdu Tianfu High-Tech Zone
16:30	Depart for Airport
18:00	Depart Chengdu with CA4119 to Beijing

20:45	Arrival in Beijing Transfer to Hotel (Regent Hotel Beijing)

Friday 27th April	**Beijing**
08:00	Breakfast
09:00	Depart for Great Wall (Ba Daling)
10:15	Arrival at the Wall
11:15	Return from Wall
12:30	Arrival Back to Hotel and Lunch
14:40	Depart Hotel for CPPCC Hall
15:00	Meeting with Wang Yang
16:00	Depart CPPCC
16:15	Arrival at Great Hall of the People and Tour
17:30	Meeting with Li Zhanshu
18:45	Dinner hosted by Li Zhangshu
20:00	Dinner conclude and return to Hotel
20:10	Arrival Hotel

DRAFT Programme for the Delegations' visit to Hong Kong and China
24 April – 01 May 2018

Saturday 28th April	**Beijing**
08:00	Breakfast
09:30	Depart for Palace Museum
09:50	Arrival at Palace Museum
11:10	Depart toward Mao's Mausoleum
11:20	Visit Mao's Mausoleum
11:40	Depart for Lunch
12:00	Lunch hosted by Vice Chairman Ji Bingxuan *Venue: Quan Ju De Roast Duck*
13:30	Depart for Embassy
14:00	Embassy Reception for Lord of the Dance *Venue: Embassy of Ireland*
15:30	*Depart for Confucius Center*
16:00	*Visit Confucius Center*
17:00	*Return to Hotel*
18:00	*Dinner at Hotel*

Delegation

Deputy Seán Ó Fearghaíl, Ceann Comhairle

Mr. Brian Prunty, Private Secretary to the Ceann Comhairle

Deputy Martin Ferris

Deputy Catherine Martin

Deputy Fiona O'Loughlin

Senator Frank Feighan

Mr Peter Finnegan, Clerk of the Dáil and Secretary General

Mr John Hamilton, Head of Interparliamentary Relations and Travel

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802512
Invoice Date: 29/03/2018

Travel Section
19 APR 2018

Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Passenger(s) Details: MR SEAN OFEARGHAIL

Item	Description	Quantity	Roe	Price	Taxes	Sub Total
1	Air Ticket	1		€ 2,193.00	€ 902.11	€ 3,095.11
2	Air Ticket	1	0.129	€ 283.00	€ 66.75	€ 349.75
3	Air Ticket	1	0.808	€ 97.00	€ 41.22	€ 138.22

Product Total:	€ 3,583.08
Invoice Amount:	€ 3,583.08
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 3,583.08
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 3,583.08

CERTIFIED IN ORDER
FOR PAYMENT
Bernadette Mathews 11/4/18
BERNADETTE MATHEWS

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
0202 T00 041	NA	OFFICIAL TRAVEL	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	02/05/2018	07:15	12:05
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	02/05/2018	00:40	05:00
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	CA 0901	Economy	BEIJING CAPITAL APT	ULAANBAATAR	29/04/2018	08:35	10:50

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	OM 0223	Economy	ULAANBAATAR	BEIJING CAPITAL APT	01/05/2018	17:55	20:10

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Goods Received No:
[redacted]
5066141

THIS INVOICE MAY BE PAID BY MONEY TRANSFER

Purchase Order No.
86475

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802514
Invoice Date: 29/03/2018
Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Travel Section
10 APR 2018
RECEIVED

Passenger(s) Details: MR BRIAN EDWARD PRUNTY

Item	Description	Quantity	Roe	Price	Taxes	Sub Total
1	Air Ticket	1		€ 2,193.00	€ 902.11	€ 3,095.11
2	Air Ticket	1	0.129	€ 283.00	€ 66.75	€ 349.75
3	Air Ticket	1	0.808	€ 97.00	€ 41.22	€ 138.22

CERTIFIED IN ORDER
FOR PAYMENT
BERNARD PETE MATHEWS

Product Total:	€ 3,583.08
Invoice Amount:	€ 3,583.08
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 3,583.08
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 3,583.08

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
0201 T00 041 STAFF	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	02/05/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	02/05/2018	07:15	12:05

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	CA 0901	Economy	BEIJING CAPITAL APT	ULAANBAATAR	29/04/2018	08:35	10:50

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	OM 0223	Economy	ULAANBAATAR	BEIJING CAPITAL APT	01/05/2018	17:55	20:10

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Goods Received No: 506139

THIS INVOICE MAY BE PAID BY MONEY TRANSFER

Purchase Order No. 8647

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Club travel

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802497
Invoice Date: 29/03/2018

Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Travel Section
16 APR 2018

Passenger(s) Details: MR MARTIN JOSEPH FERRIS

Item	Description	Quantity	Price	Taxes	Sub Total
1	Air Ticket	1	€ 1,810.00	€ 902.11	€ 2,712.11

CERTIFIED IN ORDER
FOR PAYMENT
Bernadette Mathews 11/4
BERNADETTE MATHEWS 18

John Hamilton 11/4/18

Product Total:	€ 2,712.11
Invoice Amount:	€ 2,712.11
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 2,712.11
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 2,712.11

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
3102 C13 003	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	29/04/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	29/04/2018	07:15	12:05

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[redacted]

Goods Received No:
5066145

Purchase Order No.
86473

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
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30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1810695
Invoice Date: 11/04/2018

Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Travel Section
16 APR 2018
RECEIVED

Passenger(s) Details: MISS CATHERINE MARTIN

Item	Description	Quantity	Price	Taxes	Sub Total
1	Air Ticket	1	€ 41.00	€ 0.00	€ 41.00

CERTIFIED IN ORDER FOR PAYMENT
Lorraine Callaghan 16/4/18
LORRAINE CALLAGHAN

Product Total:	€ 41.00
Invoice Amount:	€ 41.00
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 41.00
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 41.00

Aileen Lawlor
AILEEN LAWLOR
20/4/2018
[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
3102 C13003	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CHANGE

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	29/04/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	29/04/2018	07:15	12:05

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THIS INVOICE MAY BE PAID BY MONEY TRANSFER

[redacted]

Goods Received No:
506181

Purchase Order No.
86558

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802500
Invoice Date: 29/03/2018

Finance Section
10 APR 2018
Received

Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Passenger(s) Details: MISS CATHERINE MARTIN

Item	Description	Quantity	Price	Taxes	Sub Total
1	Air Ticket	1	€ 1,810.00	€ 902.11	€ 2,712.11

CERTIFIED IN ORDER FOR PAYMENT

Product Total:	€ 2,712.11
Invoice Amount:	€ 2,712.11
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 2,712.11
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 2,712.11

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
3102 C13003	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	29/04/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	29/04/2018	07:15	12:05

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THIS INVOICE MAY BE PAID BY MONEY TRANSFER

[redacted]

Goods Received No:
5066146

Purchase Order No.
86474

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802493
Invoice Date: 29/03/2018
Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Travel Section
10 APR 2018

Passenger(s) Details: MS FIONA O LOUGHLIN

Item	Description	Quantity	Price	Taxes	Sub Total
1	Air Ticket	1	€ 1,810.00	€ 902.11	€ 2,712.11

CERTIFIED IN ORDER FOR PAYMENT
Bernadette Mathews 11/4/18
BERNADETTE MATHEWS. 11/4/18

Product Total:	€ 2,712.11
Invoice Amount:	€ 2,712.11
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 2,712.11
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 2,712.11

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
3102 C13 003	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	29/04/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	29/04/2018	07:15	12:05

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THIS INVOICE MAY BE PAID BY MONEY TRANSFER

[redacted]

Goods Received No: 506614

Purchase Order No. 8647

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802483
Invoice Date: 29/03/2018
Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Travel Unit
10 APR 2018
RECEIVED

Passenger(s) Details: MR FRANK FEIGHAN

Item	Description	Quantity	Price	Taxes	Sub Total
1	Air Ticket	1	€ 1,810.00	€ 902.11	€ 2,712.11

CERTIFIED IN ORDER
FOR PAYMENT
Bernadette Mathews
BERNADETTE MATHEWS 11/4/18

Product Total:	€ 2,712.11
Invoice Amount:	€ 2,712.11
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 2,712.11
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 2,712.11

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
3103 C13 003	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	29/04/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	29/04/2018	07:15	12:05

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THIS INVOICE MAY BE PAID BY MONEY TRANSFER

[redacted]

Goods Received No:
506643

Purchase Order No.
86464

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802489
Invoice Date: 29/03/2018

18 APR 2018
RECEIVED

Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Passenger(s) Details: MR PETER ANTHONY FINNEGAN

Item	Description	Quantity	Price	Taxes	Sub Total
1	Air Ticket	1	€ 1,810.00	€ 902.11	€ 2,712.11

CERTIFIED IN ORDER FOR PAYMENT
Bernadette Mathews. 11/4/18

Product Total:	€ 2,712.11
Invoice Amount:	€ 2,712.11
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 2,712.11
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 2,712.11

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
0401 T00 014	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	29/04/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	29/04/2018	07:15	12:05

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THIS INVOICE MAY BE PAID BY MONEY TRANSFER

[redacted]

Goods Received No: 5066143

Purchase Order No. 86467

Corporate Accounts	(353) (1) 500 5511
Consol Accounts	(353) (1) 500 5576
Corporate Sales	(353) (1) 500 5511
Consol Sales	(353) (1) 500 5566
Accounts Dept	(353) (1) 500 5597

Tel: (353) (1) 500 5555
Fax: (353) (1) 500 5509
Email: creditcontrol@clubtravel.ie
Website: clubtravel.ie
30 Lower Abbey Street, Dublin 1
VAT NO: IE4690763S

CUMANN PARLAIMINTEACH NA hEIREANN
Interparliamentary and Travel Unit,
Leinster House, Kildare Street
Dublin 2
Ireland

Invoice Number: 1802492
Invoice Date: 29/03/2018

Travel Section
10 APR 2018
RECEIVED

Consultant: [redacted]
Travel Date: 20/04/2018
Receipt Code: FHOUI

Passenger(s) Details: MR JOHN HAMILTON

Item	Description	Quantity	Price	Taxes	Sub Total
1	Air Ticket	1	€ 1,810.00	€ 902.11	€ 2,712.11

CERTIFIED IN ORDER FOR PAYMENT
Bernadette Mullens
BERNADETTE MULLENS
11/4/18

Product Total:	€ 2,712.11
Invoice Amount:	€ 2,712.11
Total VAT @ 0%	€ 0.00
Invoice Total:	€ 2,712.11
Invoice Amt Paid:	€ 0.00
Amt Credited	€ 0.00
Balance Due	€ 2,712.11

[redacted]

REFERENCE 1	REFERENCE 2	REFERENCE 3	REFERENCE 4	REFERENCE 5	REFERENCE 6
3101 C13 003	NA	CUMANN PARLIAMINTEACH NA HEIREANN	LF	DAVID LYNCH	CLASSIC

Flight Details

Product	Flight	Class	From	To	Date	Dep	Arr
Air Ticket	EK 0162	Business	DUBLIN	DUBAI	20/04/2018	13:50	00:25
Air Ticket	EK 0382	Business	DUBAI	HONG KONG	21/04/2018	03:15	14:40
Air Ticket	EK 0307	Business	BEIJING CAPITAL APT	DUBAI	29/04/2018	00:40	05:00
Air Ticket	EK 0161	Business	DUBAI	DUBLIN	29/04/2018	07:15	12:05

All Information, contained within this system, is Commercially Sensitive and cannot be reproduced for 3rd parties without the prior consent of Club Travel

THIS INVOICE MAY BE PAID BY MONEY TRANSFER

[redacted]

Goods Received No.
5066142.

Authorised for payment
Ciaran Smith
11 April 2018.

Purchase Order No.
86469

Tithe an Oireachtais
Houses of the Oireachtas

Travel Section
25 MAY 2018
RECEIVED

TAISTEAL – CÚITEAMH AS CAITEACHAIS A TABHAÍODH
(Lena n-áirítear liúntas cothaithe agus costais theagmhasacha)

TRAVEL – RECOUPMENT OF EXPENSES INCURRED
(Including subsistence allowance and incidentals)

Ainm Name	Ceann Comhairle					
	Teachta Dála	✓	**Seanadóir**		**Oifigeach ó na Tithe** Official of the Houses	

Ainm an Choiste (más cuí) Committee	Irish Parliamentary Association
Cód Tagartha Turais Trip Code	0202 - T00 - 041

Críoch an Taistil Purpose of Travel	IPU Bi-lateral visit to Hong Kong and China plus Mongolia

Ceann Scríbe Destination	Hong Kong, Guangzhou, Chengdu, Beijing, Ulaan Baator

Á t(h)ionlacan ag Accompanied by	1.	Ceann Comhairle	6.	Peter Finnegan (China only)
	2.	Deputy Fiona O'Loughlin (China only)	7.	Brian Prunty
	3.	Deputy Martin Ferris (China only)	8.	John Hamilton (China only)
	4.	Deputy Catherine Martin (China only)	9.	
	5.	Senator Frank Feighan (China only)	10.	

D'imigh ó Left from	Home	**an** on	**20 /04/ 18**	**ag** at	10am
D'fhill ar Returned to	Home	**an** on	**2/05/18**	**ag** at	2pm

Nótaí	Notes
1. **Ní mór admhálacha a bheith ag tacú leis na caiteachais theagmhasacha uile (féadfaidh ítimí ar nós táillí páirceála carranna, táillí tacsaithe, costais teileafóin [dheimhnithe] etc., a bheith ar áireamh sna caiteachais sin.**	All incidental expenses must be supported by receipts (these expenses may include such items as car parking charges, taxi fares, telephone costs [vouched] etc).
2. **Níor chóir ach caiteachais a thabhaigh an Comhalta, nó an t-oifigeach a thaistil, go hiarbhír agus de riachtanas ar an tseirbhís phoiblí a áireamh ar an bhfoirm seo lena n-aisíoc.**	Only expenses actually and necessarily incurred on the public service by the Member or official travelling should be included on this form for re-imbursement.
3. **Nuair a bheifear ag déanamh iarratais ar aisíoc i leith costas cothaithe a tabhaíodh, ba chóir an áit inar caitheadh gach oíche a lua go soiléir agus an ráta cuí cothaithe (airgeadra coigríche) a chur isteach. Ba chóir asbhaintí a dhéanamh murar thabhaigh an Comhalta nó an t-oifigeach costais béilí.**	In applying for re-imbursement in respect of subsistence costs incurred, the place where each night was spent should be clearly stated and the appropriate rate of subsistence (foreign currency) inserted. Deductions should be made if costs of meals were not incurred by the Member or the official.
4. **Ní mór iarratais ar aisíoc caiteachas a tabhaíodh a chur isteach laistigh de 7 lá oibre ón lá a d'fhill an Toscaireacht.**	Applications for re-imbursement of expenses incurred must be submitted within 7 working days of the return of the Delegation.
5. **De réir Rialuithe Airgeadais arna gcomhaontú ag Coimisiún an Oireachtais, tá teorainn ama aon bhliana amháin (ó dháta deiridh gach turais) socraithe maidir le héilimh ar chúiteamh taistil a chur isteach. Aon éilimh a dhéanfar tar éis tréimhse aon bhliana amháin, measfar gur éilimh neamhbhailí iad agus ní fhéadfar iad a phróiseáil.**	In line with Financial Controls agreed by the Oireachtas Commission, a one year time limit (from the end date of each trip) for submission of travel claims is in place. Claims made after one year will be considered invalid and cannot be processed.
6. **Ní mór an fhoirm iarratais ar chúiteamh seo a bheith comhlánaithe agus sínithe ag an gComhalta agus ceadaithe ag Cléireach an Choiste / sínithe ag an oifigeach a thaistil agus ceadaithe ag a mhaoirseoir nó ag a maoirseoir.**	This recoupment application form must be completed and signed by the Member and approved by the Committee Clerk / signed by the official travelling and approved and approved by his or her supervisor.
Nóta: **Cuirfear moill ar chúiteamh do chuid caiteachas mura gcomhlíonfar na coinníollacha thuas ina n-iomláine**	Note: The recoupment of your expenses will be delayed if the above conditions are not fully complied with

SONRAÍ CÚITIMH RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

€1 = HK$ 9.64 , RNB 7.71, MNT 2906.22

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	**Chuig** To	**Ó** From	**Ciliméadair** Kilometres	**Toilleadh Innill** Engine Capacity	**Ráta** Rate	**Euro €**

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	**Áit** Place	**An Líon Oícheanta** Number of Nights	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**

COTHÚ / SUBSISTENCE

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong	4x VA rate @ HK$ 1596.50	HK$ 6386	662.45
24-25 April	Guangzhou	1x VA rate @ RNB 712	RNB 712	92.35
25-26 April	Chengdu	1x VA rate @ RNB 780	RNB 780	101.17
26-29 April	Beijing	3x VA rate @ RNB 975	RNB 2925	379.38
29 April – 2 May	Ulaan Baatar	3x VA rate @ MNT 134,508.75	MNT 403526.25	138.85

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong	2 x Bfast, ½5 hr rate @ HK$266.09 1x dinner 5hr rate @HK$ 532.17	HK$ 1064.34	110.41
24-25 April	Guangzhou	1 x Bfast, ½5 hr rate @ RNM118.67 1x lunch 5hr rate @RNB 237.33 1x dinner 5hr rate @RNB 237.33	RNB 593.33	76.96
25-26 April	Chengdu	1 x Bfast, ½5 hr rate @ RNB 130 1x dinner 5hr rate @RNB 260	RNB 390	50.59
26-29 April	Beijing	3 x Bfast, ½5 hr rate @ RNB 162.50 2x lunch 5hr rate @RNB 325 2x dinner 5hr rate @RNB 325	RNB 1787.57	231.85
29 April 2 May	Ulaan Baatar	2 x Bfast, ½5 hr rate @ MNT 224181.13 3x lunch 5hr rate @MNT 44836.25 2x dinner 5hr rate @MNT 44836.25	MNT 269017.50	92.57
20 April	Outbound flight To HK -15 hours	1x 10 hr rate @HK$1064.33 1x 5hr rate @HK$ 532.17	HK$ 1596.83	165.65
29 April	Return flight from Beijing 15 hours	1x 10 hr rate @RNB 650 1x 5hr rate @RNB 325	RNB 975	126.46

Caiteachais Ilghnéitheacha

(e.g. costais gutháin [foireann], páirceáil carranna, tacsaithe, táillí bainc, etc – agus admhálacha leo)

Miscellaneous Expenses

(e.g. telephone costs [staff], car parking, taxis, bank fees, etc – supported by receipts)

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro** €

Costais Gutháin Oifigiúla do Chomhaltaí

Neamhdheimhnithe – (Uasmhéid €25.00 in aghaidh an lae) Nó Deimhnithe (Uasmhéid €50.79 in aghaidh an lae – ní mór cóip den bhille a bheith leis)

Official Telephone Costs for Members

Unvouched (Maximum €25.00 per day)
Or Vouched (Maximum €50.79 per day – must be supported by copy of bill)

Líon na laethanta a cúitíodh
Number of days recouped

An méid in iomlán
Total amount

Olliomlán Gross Total	€
***Lúide* Óinchiste** *Less* Imprest	€
Glaniomlán Net Total	519.78

Deimhním leis seo go bhfuil na caiteachais a éilítear sa chuntas seo go hiomlán de réir na rialachán iomchuí go léir, go ndearna mé iad a íoc amach iarbhír agus de riachtanas ar an tseirbhís phoiblí amháin agus go bhfuil na sonraí a thugtar anseo fíor ar gach caoi.

I hereby certify that the expenses claimed in this account are in strict accordance with all relevant regulations, have been actually and necessarily disbursed by me solely on the public service and particulars furnished herein are in all respects true.

Síniú
Signature Seán Ó Feighil

Dáta
Date 22/05/2018

Tá an t-éileamh thuas ceart agus inmhuirearaithe ar chistí poiblí
The above claim is correct and is chargeable to public fund.

Ceadaithe
Approved Peter Finnegan

Dáta
Date 24/05/2018.

Bainisteoir / Cléireach don Choiste
Manager / Committee Clerk

Tabhair faoi deara, le do thoil, gur chóir an chuid seo a leanas den fhoirm seo a chur chuig an Rannóg Taistil freisin
Please note that the following section of this form should also be sent to Travel Section

AN LIÚNTAS CAIGHDEÁNACH PARLAIMINTE

AN CÓRAS CHUN RÉITEACH FREASTAIL A THAIFEADADH

Déantar foráil in IR 84/2010 maidir le freastal Comhaltaí a réiteach as ucht freastal thar lear le linn dó nó di a dhualgais nó a dualgais mar Chomhalta nó mar Shealbhóir Oifige a chomhlíonadh, nó sa Stát, (seachas i dTeach Laighean) mar chuid de Choiste Oireachtais nó thar ceann Coiste Oireachtais. Déanfar laghdú €60 in aghaidh na hoíche a asbhaint as an éileamh taistil coigríche in aghaidh gach lae a réiteofar. Ní bhainfidh an laghdú seo ach amháin le Comhaltaí a fhaigheann liúntas cóiríochta (Comhaltaí nach Comhaltaí do Bhaile Átha Cliath).

PARLIAMENTARY STANDARD ALLOWANCE

SYSTEM FOR RECORDING ATTENDANCE RECONCILIATION

SI 84/2010 provide for reconciliation of attendance of Members for attendance abroad in the performance of his or her duties as a Member or as an Office Holder, or in the State, (otherwise than in Leinster House) as part of or on behalf of an Oireachtas Committee. A reduction of €60 per night will be deducted from the foreign travel claim for each day reconciled. This reduction will only apply to Members who receive an accommodation allowance (non Dublin Members).

Síniú
Signature _____ **Dáta**
Date 23/5/2018

Is mian liom iarratas a dhéanamh ar réiteach maidir le mo fhreastal ar Theach Laighean

I wish to apply for a reconciliation of my attendance at Leinster House

Is mian Yes ☐ **Ní mian** No ☐ N/A

Luaigh na dátaí atá le réiteach más é do thoil é

Please state the dates to be reconciled

Ó From _____ **Go** To _____

An lion iomlán laethanta atá le réiteach ☐ Total number of days to be reconciled

An méid iomlán atá le haisbhaint € ☐ Total amount to be deducted

Deimhnithe
Certified _____ **Dáta**
Date _____

Cléireach don Choiste / Committee Clerk

Féadfar an fhoirm seo a scaoileadh faoi na hAchtanna um Shaoráil Faisnéise, lena hiniúchadh nó chun críocha dlíthiúla eile.

This form may be released under the Freedom of Information Acts, for auditing or for other lawful purposes.

Tithe an Oireachtais
Houses of the Oireachtas

Travel Section
28 MAY 2018
RECEIVED

TAISTEAL – CÚITEAMH AS CAITEACHAIS A TABHAÍODH
(Lena n-áirítear liúntas cothaithe agus costais theagmhasacha)

TRAVEL – RECOUPMENT OF EXPENSES INCURRED
(Including subsistence allowance and incidentals)

Ainm Name	Brian Prunty					
	Teachta Dála		**Seanadóir**		**Oifigeach ó na Tithe** Official of the Houses	X

Ainm an Choiste (más cuí) Committee	Irish Parliamentary Association
Cód Tagartha Turais Trip Code	0201 - TOD - 041

Críoch an Taistil Purpose of Travel	IPU Bi-lateral visit to Hong Kong and China plus Mongolia

Ceann Scríbe Destination	Hong Kong, Guangzhou, Chengdu, Beijing, Ulaan Baator

Á t(h)ionlacan ag Accompanied by	1.	Ceann Comhairle	6.	Peter Finnegan (China only)
	2.	Deputy Fiona O'Loughlin (China only)	7.	Brian Prunty
	3.	Deputy Martin Ferris (China only)	8.	John Hamilton (China only)
	4.	Deputy Catherine Martin (China only)	9.	
	5.	Senator Frank Feighan (China only)	10.	

D'imigh ó Left from	Home	**an** on	**20 /04/ 18**	**ag** at	10am
D'fhill ar Returned to	Home	**an** on	**2/05/18**	**ag** at	2pm

Nótaí	Notes
1. **Ní mór admhálacha a bheith ag tacú leis na caiteachais theagmhasacha uile (féadfaidh ítimí ar nós táillí páirceála carranna, táillí tacsaithe, costais teileafóin [dheimhnithe] etc., a bheith ar áireamh sna caiteachais sin.**	All incidental expenses must be supported by receipts (these expenses may include such items as car parking charges, taxi fares, telephone costs [vouched] etc).
2. **Níor chóir ach caiteachais a thabhaigh an Comhalta, nó an t-oifigeach a thaistil, go hiarbhír agus de riachtanas ar an tseirbhís phoiblí a áireamh ar an bhfoirm seo lena n-aisíoc.**	Only expenses actually and necessarily incurred on the public service by the Member or official travelling should be included on this form for re-imbursement.
3. **Nuair a bheifear ag déanamh iarratais ar aisíoc i leith costas cothaithe a tabhaíodh, ba chóir an áit inar caitheadh gach oíche a lua go soiléir agus an ráta cuí cothaithe (airgeadra coigríche) a chur isteach. Ba chóir asbhaintí a dhéanamh murar thabhaigh an Comhalta nó an t-oifigeach costais béilí.**	In applying for re-imbursement in respect of subsistence costs incurred, the place where each night was spent should be clearly stated and the appropriate rate of subsistence (foreign currency) inserted. Deductions should be made if costs of meals were not incurred by the Member or the official.
4. **Ní mór iarratais ar aisíoc caiteachas a tabhaíodh a chur isteach laistigh de 7 lá oibre ón lá a d'fhill an Toscaireacht.**	Applications for re-imbursement of expenses incurred must be submitted within 7 working days of the return of the Delegation.
5. **De réir Rialuithe Airgeadais arna gcomhaontú ag Coimisiún an Oireachtais, tá teorainn ama aon bhliana amháin (ó dháta deiridh gach turais) socraithe maidir le héilimh ar chúiteamh taistil a chur isteach. Aon éilimh a dhéanfar tar éis tréimhse aon bhliana amháin, measfar gur éilimh neamhbhailí iad agus ní fhéadfar iad a phróiseáil.**	In line with Financial Controls agreed by the Oireachtas Commission, a one year time limit (from the end date of each trip) for submission of travel claims is in place. Claims made after one year will be considered invalid and cannot be processed.
6. **Ní mór an fhoirm iarratais ar chúiteamh seo a bheith comhlánaithe agus sínithe ag an gComhalta agus ceadaithe ag Cléireach an Choiste / sínithe ag an oifigeach a thaistil agus ceadaithe ag a mhaoirseoir nó ag a maoirseoir.**	This recoupment application form must be completed and signed by the Member and approved by the Committee Clerk / signed by the official travelling and approved and approved by his or her supervisor.
Nóta: **Cuirfear moill ar chúiteamh do chuid caiteachas mura gcomhlíonfar na coinníollacha thuas ina n-iomláine**	Note: The recoupment of your expenses will be delayed if the above conditions are not fully complied with

SONRAÍ CÚITIMH RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

€1 = HK$ 9.64 , RNB 7.71, MNT 2906.22

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	**Chuig** To	**Ó** From	**Ciliméadair** Kilometres	**Toilleadh Innill** Engine Capacity	**Ráta** Rate	**Euro €**
	N/A					

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	**Áit** Place	**An Líon Oícheanta** Number of Nights	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
	N/A			

COTHÚ / SUBSISTENCE

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong	4x VA rate @ HK$ 1596.50	HK$ 6386	662.45
24-25 April	Guangzhou	1x VA rate @ RNB 712	RNB 712	92.35
25-26 April	Chengdu	1x VA rate @ RNB 780	RNB 780	101.17
26-29 April	Beijing	3x VA rate @ RNB 975	RNB 2925	379.38
29 April – 2 May	Ulaan Baatar	3x VA rate @ MNT 134,508.75	MNT 403526.25	138.85

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong ✓	2 x Bfast, ½5 hr rate @ HK$266.09 1x dinner 5hr rate @HK$ 532.17	HK$ 1064.34	110.41
24-25 April	Guangzhou ✓	1 x Bfast, ½5 hr rate @ RNM118.67 1x lunch 5hr rate @RNB 237.33 1x dinner 5hr rate @RNB 237.33	RNB 593.33	76.96
25-26 April	Chengdu ✓	1 x Bfast, ½5 hr rate @ RNB 130 1x dinner 5hr rate @RNB 260	RNB 390	50.59
26-29 April	Beijing ✓	3 x Bfast, ½5 hr rate @ RNB 162.50 2x lunch 5hr rate @RNB 325 2x dinner 5hr rate @RNB 325	RNB 1787.57	231.85
29 April 2 May	Ulaan Baatar ✓	2 x Bfast, ½5 hr rate @ MNT 224181.13 3x lunch 5hr rate @MNT 44836.25 2x dinner 5hr rate @MNT 44836.25	MNT 269017.50	92.57
20 April	Outbound flight To HK -15 hours ✓	1x 10 hr rate @HK$1064.33 1x 5hr rate @HK$ 532.17	HK$ 1596.83	165.65
29 April	Return flight from Beijing 15 hours	1x 10 hr rate @RNB 650 1x 5hr rate @RNB 325	RNB 975	126.46

CAITEACHAIS ILGHNÉITHEACHA

(e.g. costais gutháin [foireann], páirceáil carranna, tacsaithe, táillí bainc, etc – agus admhálacha leo)

MISCELLANEOUS EXPENSES

(e.g. telephone costs [staff], car parking, taxis, bank fees, etc – supported by receipts)

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro** €
20-04-2018	Home to Dublin Airport (Aircoach)	n/a	n/a	11.00

COSTAIS GUTHÁIN OIFIGIÚLA DO CHOMHALTAÍ

Neamhdheimhnithe – (Uasmhéid €25.00 in aghaidh an lae) Nó Deimhnithe (Uasmhéid €50.79 in aghaidh an lae – ní mór cóip den bhille a bheith leis)

OFFICIAL TELEPHONE COSTS FOR MEMBERS

Unvouched (Maximum €25.00 per day)
Or Vouched (Maximum €50.79 per day – must be supported by copy of bill)

Líon na laethanta a cúitíodh
Number of days recouped

An méid in iomlán
Total amount

Olliomlán Gross Total	€
***Lúide* Óinchiste** *Less* Imprest	€
Glaniomlán Net Total	530.78

Deimhním leis seo go bhfuil na caiteachais a éilítear sa chuntas seo go hiomlán de réir na rialachán iomchuí go léir, go ndearna mé iad a íoc amach iarbhír agus de riachtanas ar an tseirbhís phoiblí amháin agus go bhfuil na sonraí a thugtar anseo fíor ar gach caoi.

I hereby certify that the expenses claimed in this account are in strict accordance with all relevant regulations, have been actually and necessarily disbursed by me solely on the public service and particulars furnished herein are in all respects true.

Síniú
Signature _____ **Dáta** Date 24-May-2018

Tá an t-éileamh thuas ceart agus inmhuirearaithe ar chistí poiblí
The above claim is correct and is chargeable to public fund.

Ceadaithe
Approved _____ P.O. **Dáta** Date 28/5/2018

Bainisteoir / Cléireach don Choiste
Manager / ~~Committee Clerk~~

Tabhair faoi deara, le do thoil, gur chóir an chuid seo a leanas den fhoirm seo a chur chuig an Rannóg Taistil freisin
Please note that the following section of this form should also be sent to Travel Section

AN LIÚNTAS CAIGHDEÁNACH PARLAIMINTE

AN CÓRAS CHUN RÉITEACH FREASTAIL A THAIFEADADH

Déantar foráil in IR 84/2010 maidir le freastal Comhaltaí a réiteach as ucht freastal thar lear le linn dó nó di a dhualgais nó a dualgais mar Chomhalta nó mar Shealbhóir Oifige a chomhlíonadh, nó sa Stát, (seachas i dTeach Laighean) mar chuid de Choiste Oireachtais nó thar ceann Coiste Oireachtais. Déanfar laghdú €60 in aghaidh na hoíche a asbhaint as an éileamh taistil coigríche in aghaidh gach lae a réiteofar. Ní bhainfidh an laghdú seo ach amháin le Comhaltaí a fhaigheann liúntas cóiríochta (Comhaltaí nach Comhaltaí do Bhaile Átha Cliath).

Síniú
Signature _____

Dáta
Date _____

Is mian liom iarratas a dhéanamh ar réiteach maidir le mo fhreastal ar Theach Laighean

Is mian Yes ☐ **Ní mian** No ☐

Luaigh na dátaí atá le réiteach más é do thoil é

Ó From _____ **Go** To _____

An lion iomlán laethanta atá le réiteach ☐

An méid iomlán atá le haisbhaint € ☐

Deimhnithe
Certified _____

Dáta
Date _____

Cléireach don Choiste / Committee Clerk

Féadfar an fhoirm seo a scaoileadh faoi na hAchtanna um Shaoráil Faisnéise, lena hiniúchadh nó chun críocha dlíthiúla eile.

PARLIAMENTARY STANDARD ALLOWANCE

SYSTEM FOR RECORDING ATTENDANCE RECONCILIATION

SI 84/2010 provide for reconciliation of attendance of Members for attendance abroad in the performance of his or her duties as a Member or as an Office Holder, or in the State, (otherwise than in Leinster House) as part of or on behalf of an Oireachtas Committee. A reduction of €60 per night will be deducted from the foreign travel claim for each day reconciled. This reduction will only apply to Members who receive an accommodation allowance (non Dublin Members).

I wish to apply for a reconciliation of my attendance at Leinster House

N/A

Please state the dates to be reconciled

Total number of days to be reconciled

Total amount to be deducted

This form may be released under the Freedom of Information Acts, for auditing or for other lawful purposes.

Tithe an Oireachtais
Houses of the Oireachtas

Travel Section
15 MAY 2018
RECEIVED

TAISTEAL – CÚITEAMH AS CAITEACHAIS A TABHAIODH
(Lena n-áirítear liúntas cothaithe agus costais theagmhasacha)

TRAVEL – RECOUPMENT OF EXPENSES INCURRED
(Including subsistence allowance and incidentals)

Ainm Name	MARTIN FERRIS				
	Teachta Dála	✓	**Seanadóir**		**Oifigeach ó na Tithe** Official of the Houses	

Ainm an Choiste (más cuí) Committee	Irish Parliamentary Association
Cód Tagartha Turais Trip Code	3102 - C13 - 003
Críoch an Taistil Purpose of Travel	IPU Bi-lateral visit to Kong Kong and China
Ceann Scríbe Destination	Hong Kong, Guangzhou, Chengdu, Beijing

Á t(h)ionlacan ag Accompanied by	1.	Ceann Comhairle	6.	Peter Finnegan
	2.	Deputy Fiona O'Loughlin	7.	Brian Prunty
	3.	Deputy Martin Ferris	8.	John Hamilton
	4.	Deputy Catherine Martin	9.	
	5.	Senator Frank Feighan	10.	

D'imigh ó Left from	Home [redacted] Co. Kerry	**an** on	**20 /04/ 18**	**ag** at	10am
D'fhill ar Returned to	Home [redacted]	**an** on	**29/04/18**	**ag** at	6 ~~2~~pm

Nótaí	Notes
1. **Ní mór admhálacha a bheith ag tacú leis na caiteachais theagmhasacha uile (féadfaidh ítimí ar nós táillí páirceála carranna, táillí tacsaithe, costais teileafóin [dheimhnithe] etc., a bheith ar áireamh sna caiteachais sin.**	All incidental expenses must be supported by receipts (these expenses may include such items as car parking charges, taxi fares, telephone costs [vouched] etc).
2. **Níor chóir ach caiteachais a thabhaigh an Comhalta, nó an t-oifigeach a thaistil, go hiarbhír agus de riachtanas ar an tseirbhís phoiblí a áireamh ar an bhfoirm seo lena n-aisíoc.**	Only expenses actually and necessarily incurred on the public service by the Member or official travelling should be included on this form for re-imbursement.
3. **Nuair a bheifear ag déanamh iarratais ar aisíoc i leith costas cothaithe a tabhaíodh, ba chóir an áit inar caitheadh gach oíche a lua go soiléir agus an ráta cuí cothaithe (airgeadra coigríche) a chur isteach. Ba chóir asbhaintí a dhéanamh murar thabhaigh an Comhalta nó an t-oifigeach costais béilí.**	In applying for re-imbursement in respect of subsistence costs incurred, the place where each night was spent should be clearly stated and the appropriate rate of subsistence (foreign currency) inserted. Deductions should be made if costs of meals were not incurred by the Member or the official.
4. **Ní mór iarratais ar aisíoc caiteachas a tabhaíodh a chur isteach laistigh de 7 lá oibre ón lá a d'fhill an Toscaireacht.**	Applications for re-imbursement of expenses incurred must be submitted within 7 working days of the return of the Delegation.
5. **De réir Rialuithe Airgeadais arna gcomhaontú ag Coimisiún an Oireachtais, tá teorainn ama aon bhliana amháin (ó dháta deiridh gach turais) socraithe maidir le héilimh ar chúiteamh taistil a chur isteach. Aon éilimh a dhéanfar tar éis tréimhse aon bhliana amháin, measfar gur éilimh neamhbhailí iad agus ní fhéadfar iad a phróiseáil.**	In line with Financial Controls agreed by the Oireachtas Commission, a one year time limit (from the end date of each trip) for submission of travel claims is in place. Claims made after one year will be considered invalid and cannot be processed.
6. **Ní mór an fhoirm iarratais ar chúiteamh seo a bheith comhlánaithe agus sínithe ag an gComhalta agus ceadaithe ag Cléireach an Choiste / sínithe ag an oifigeach a thaistil agus ceadaithe ag a mhaoirseoir nó ag a maoirseoir.**	This recoupment application form must be completed and signed by the Member and approved by the Committee Clerk / signed by the official travelling and approved and approved by his or her supervisor.
Nóta: Cuirfear moill ar chúiteamh do chuid caiteachas mura gcomhlíonfar na coinníollacha thuas ina n-iomláine	Note: The recoupment of your expenses will be delayed if the above conditions are not fully complied with

SONRAÍ CÚITIMH — RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

€1 = HK$ 9.64 , RNB 7.71

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	Chuig To	Ó From	Ciliméadair Kilometres	Toilleadh Innill Engine Capacity	Ráta Rate	Euro €
1-4-18	Dublin	Kerry	314	2L	25.85	81.17

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	Áit Place	An Líon Oícheanta Number of Nights	An tAirgeadra Coigríche Foreign Currency	Euro €

COTHÚ / SUBSISTENCE

Dáta Date	Áit Place	Na Rátaí is Infheidhme Rates Applicable	An tAirgeadra Coigríche Foreign Currency	Euro €
20-24 April	Hong Kong	4x VA rate @ HK$ 1596.50	HK$ 6386	662.45
24-25 April	Guangzhou	1x VA rate @ RNB 712	RNB 712	92.35
25-26 April	Chengdu	1x VA rate @ RNB 780	RNB 780	101.17
26-29 April	Beijing	3x VA rate @ RNB 975	RNB 2925	379.38

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	Áit Place	Na Rátaí is Infheidhme Rates Applicable	An tAirgeadra Coigríche Foreign Currency	Euro €
20-24 April	Hong Kong	2 x Bfast, ½5 hr rate @ HK$266.09 1x dinner 5hr rate @HK$ 532.17	HK$ 1064.34	110.41
24-25 April	Guangzhou	1 x Bfast, ½5 hr rate @ RNM118.67 1x lunch 5hr rate @RNB 237.33 1x dinner 5hr rate @RNB 237.33	RNB 593.33	76.96
25-26 April	Chengdu	1 x Bfast, ½5 hr rate @ RNB 130 1x dinner 5hr rate @RNB 260	RNB 390	50.59
26-29 April A	Beijing	2 x Bfast, ½5 hr rate @ RNB 162.50 2x lunch 5hr rate @RNB 325 1x dinner 5hr rate @RNB 325	RNB 1300	168.62
20 April	Outbound flight To HK -15 hours	1x 10 hr rate @HK$1064.33 1x 5hr rate @HK$ 532.17	HK$ 1596.83	165.65
29 April	Return flight from Beijing 15 hours	1x 10 hr rate @RNB 650 1x 5hr rate @RNB 325	RNB 975	126.46

Caiteachais Ilghnéitheacha

(e.g. costais gutháin [foireann], páirceáil carranna, tacsaithe, táillí bainc, etc – agus admhálacha leo)

Miscellaneous Expenses

(e.g. telephone costs [staff], car parking, taxis, bank fees, etc – supported by receipts)

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro** €

Costais Gutháin Oifigiúla do Chomhaltaí

Neamhdheimhnithe – (Uasmhéid €25.00 in aghaidh an lae)
Nó Deimhnithe (Uasmhéid €50.79 in aghaidh an lae – ní mór cóip den bhille a bheith leis)

Official Telephone Costs for Members

Unvouched (Maximum €25.00 per day)
Or Vouched (Maximum €50.79 per day – must be supported by copy of bill)

Líon na laethanta a cúitíodh
Number of days recouped

An méid in iomlán
Total amount

Olliomlán Gross Total		€
***Lúide* Óinchiste** *Less* Imprest		€
Glaniomlán Net Total	€ 317.90	~~€17.90~~

Deimhním leis seo go bhfuil na caiteachais a éilítear sa chuntas seo go hiomlán de réir na rialachán iomchuí go léir, go ndearna mé iad a íoc amach iarbhír agus de riachtanas ar an tseirbhís phoiblí amháin agus go bhfuil na sonraí a thugtar anseo fíor ar gach caoi.

I hereby certify that the expenses claimed in this account are in strict accordance with all relevant regulations, have been actually and necessarily disbursed by me solely on the public service and particulars furnished herein are in all respects true.

Síniú
Signature Martin Ferris

Dáta
Date 15-5-2018

Tá an t-éileamh thuas ceart agus inmhuirearaithe ar chistí poiblí
The above claim is correct and is chargeable to public fund.

Ceadaithe
Approved

Dáta
Date 15/5/18

Bainisteoir / Cléireach don Choiste
Manager / Committee Clerk

Tabhair faoi deara, le do thoil, gur chóir an chuid seo a leanas den fhoirm seo a chur chuig an Rannóg Taistil freisin
Please note that the following section of this form should also be sent to Travel Section

AN LIÚNTAS CAIGHDEÁNACH PARLAIMINTE

AN CÓRAS CHUN RÉITEACH FREASTAIL A THAIFEADADH

PARLIAMENTARY STANDARD ALLOWANCE

SYSTEM FOR RECORDING ATTENDANCE RECONCILIATION

Déantar foráil in IR 84/2010 maidir le freastal Comhaltaí a réiteach as ucht freastal thar lear le linn dó nó di a dhualgais nó a dualgais mar Chomhalta nó mar Shealbhóir Oifige a chomhlíonadh, nó sa Stát, (seachas i dTeach Laighean) mar chuid de Choiste Oireachtais nó thar ceann Coiste Oireachtais. Déanfar laghdú €60 in aghaidh na hoíche a asbhaint as an éileamh taistil coigríche in aghaidh gach lae a réiteofar. Ní bhainfidh an laghdú seo ach amháin le Comhaltaí a fhaigheann liúntas cóiríochta (Comhaltaí nach Comhaltaí do Bhaile Átha Cliath).

SI 84/2010 provide for reconciliation of attendance of Members for attendance abroad in the performance of his or her duties as a Member or as an Office Holder, or in the State, (otherwise than in Leinster House) as part of or on behalf of an Oireachtas Committee. A reduction of €60 per night will be deducted from the foreign travel claim for each day reconciled. This reduction will only apply to Members who receive an accommodation allowance (non Dublin Members).

Síniú
Signature Martin Fennelly **Dáta**
Date 15-5-2018

Is mian liom iarratas a dhéanamh ar réiteach maidir le mo fhreastal ar Theach Laighean

I wish to apply for a reconciliation of my attendance at Leinster House

Is mian Yes [✓] **Ní mian** No [ ]

Copy to O.S.F. 23/5/18

Luaigh na dátaí atá le réiteach más é do thoil é

Please state the dates to be reconciled

Ó From 23/4/18 **Go** To 27/4/18

An lion iomlán laethanta atá le réiteach [5] Total number of days to be reconciled

An méid iomlán atá le haisbhaint [€ 300] Total amount to be deducted

Deimhnithe Certified _____ **Dáta** Date 15/8/18

Cléireach don Choiste / Committee Clerk

Féadfar an fhoirm seo a scaoileadh faoi na hAchtanna um Shaoráil Faisnéise, lena hiniúchadh nó chun críocha dlíthiúla eile.

This form may be released under the Freedom of Information Acts, for auditing or for other lawful purposes.

Tithe an Oireachtais
Houses of the Oireachtas

Travel Section
15 MAY 2018
RECEIVED

TAISTEAL – CÚITEAMH AS CAITEACHAIS A TABHAÍODH
(Lena n-áirítear liúntas cothaithe agus costais theagmhasacha)

TRAVEL – RECOUPMENT OF EXPENSES INCURRED
(Including subsistence allowance and incidentals)

Ainm Name	Fiona OLoughlin						
	Teachta Dála	x	**Seanadóir**		**Oifigeach ó na Tithe** Official of the Houses		

Ainm an Choiste (más cuí) Committee	Irish Parliamentary Association
Cód Tagartha Turais Trip Code	3102- C13 - 003

Críoch an Taistil Purpose of Travel	IPU Bi-lateral visit to Kong Kong and China

Ceann Scríbe Destination	Hong Kong, Guangzhou, Chengdu, Beijing

Á t(h)ionlacan ag Accompanied by	1.	Ceann Comhairle	6.	Peter Finnegan
	2.	Deputy Fiona O'Loughlin	7.	Brian Prunty
	3.	Deputy Martin Ferris	8.	John Hamilton
	4.	Deputy Catherine Martin	9.	
	5.	Senator Frank Feighan	10.	

D'imigh ó Left from	Home	**an** on	**20 /04/ 18**	**ag** at	10am
D'fhill ar Returned to	Home	**an** on	**29/04/18**	**ag** at	2pm

Nótaí

1. **Ní mór admhálacha a bheith ag tacú leis na caiteachais theagmhasacha uile (féadfaidh ítimí ar nós táillí páirceála carranna, táillí tacsaithe, costais teileafóin [dheimhnithe] etc., a bheith ar áireamh sna caiteachais sin.**

2. **Níor chóir ach caiteachais a thabhaigh an Comhalta, nó an t-oifigeach a thaistil, go hiarbhír agus de riachtanas ar an tseirbhís phoiblí a áireamh ar an bhfoirm seo lena n-aisíoc.**

3. **Nuair a bheifear ag déanamh iarratais ar aisíoc i leith costas cothaithe a tabhaíodh, ba chóir an áit inar caitheadh gach oíche a lua go soiléir agus an ráta cuí cothaithe (airgeadra coigríche) a chur isteach. Ba chóir asbhaintí a dhéanamh murar thabhaigh an Comhalta nó an t-oifigeach costais béilí.**

4. **Ní mór iarratais ar aisíoc caiteachas a tabhaíodh a chur isteach laistigh de 7 lá oibre ón lá a d'fhill an Toscaireacht.**

5. **De réir Rialuithe Airgeadais arna gcomhaontú ag Coimisiún an Oireachtais, tá teorainn ama aon bhliana amháin (ó dháta deiridh gach turais) socraithe maidir le héilimh ar chúiteamh taistil a chur isteach. Aon éilimh a dhéanfar tar éis tréimhse aon bhliana amháin, measfar gur éilimh neamhbhailí iad agus ní fhéadfar iad a phróiseáil.**

6. **Ní mór an fhoirm iarratais ar chúiteamh seo a bheith comhlánaithe agus sínithe ag an gComhalta agus ceadaithe ag Cléireach an Choiste / sínithe ag an oifigeach a thaistil agus ceadaithe ag a mhaoirseoir nó ag a maoirseoir.**

Nóta: Cuirfear moill ar chúiteamh do chuid caiteachas mura gcomhlíonfar na coinníollacha thuas ina n-iomláine

Notes

All incidental expenses must be supported by receipts (these expenses may include such items as car parking charges, taxi fares, telephone costs [vouched] etc).

Only expenses actually and necessarily incurred on the public service by the Member or official travelling should be included on this form for re-imbursement.

In applying for re-imbursement in respect of subsistence costs incurred, the place where each night was spent should be clearly stated and the appropriate rate of subsistence (foreign currency) inserted. Deductions should be made if costs of meals were not incurred by the Member or the official.

Applications for re-imbursement of expenses incurred must be submitted within 7 working days of the return of the Delegation.

In line with Financial Controls agreed by the Oireachtas Commission, a one year time limit (from the end date of each trip) for submission of travel claims is in place. Claims made after one year will be considered invalid and cannot be processed.

This recoupment application form must be completed and signed by the Member and approved by the Committee Clerk / signed by the official travelling and approved and approved by his or her supervisor.

Note: The recoupment of your expenses will be delayed if the above conditions are not fully complied with

SONRAÍ CÚITIMH — RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

€1 = HK$ 9.64 , RNB 7.71

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	Chuig To	Ó From	Ciliméadair Kilometres	Toilleadh Innill Engine Capacity	Ráta Rate	Euro €

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	Áit Place	An Líon Oícheanta Number of Nights	An tAirgeadra Coigríche Foreign Currency	Euro €

COTHÚ / SUBSISTENCE

Dáta Date	Áit Place	Na Rátaí is Infheidhme Rates Applicable	An tAirgeadra Coigríche Foreign Currency	Euro €
20-24 April	Hong Kong	4x VA rate @ HK$ 1596.50	HK$ 6386	662.45
24-25 April	Guangzhou	1x VA rate @ RNB 712	RNB 712	92.35
25-26 April	Chengdu	1x VA rate @ RNB 780	RNB 780	101.17
26-29 April	Beijing	3x VA rate @ RNB 975	RNB 2925	379.38

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	Áit Place	Na Rátaí is Infheidhme Rates Applicable	An tAirgeadra Coigríche Foreign Currency	Euro €
20-24 April	Hong Kong	2 x Bfast, ½5 hr rate @ HK$266.09 1x dinner 5hr rate @HK$ 532.17	HK$ 1064.34	110.41
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25-26 April	Chengdu	1 x Bfast, ½5 hr rate @ RNB 130 1x dinner 5hr rate @RNB 260	RNB 390	50.59
26-29 April A	Beijing	2 x Bfast, ½5 hr rate @ RNB 162.50 2x lunch 5hr rate @RNB 325 1x dinner 5hr rate @RNB 325	RNB 1300	168.62
20 April	Outbound flight To HK -15 hours	1x 10 hr rate @HK$1064.33 1x 5hr rate @HK$ 532.17	HK$ 1596.83	165.65
29 April	Return flight from Beijing 15 hours	1x 10 hr rate @RNB 650 1x 5hr rate @RNB 325	RNB 975	126.46

CAITEACHAIS ILGHNÉITHEACHA

(e.g. costais gutháin [foireann], páirceáil carranna, tacsaithe, táillí bainc, etc – agus admhálacha leo)

MISCELLANEOUS EXPENSES

(e.g. telephone costs [staff], car parking, taxis, bank fees, etc – supported by receipts)

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro** €

COSTAIS GUTHÁIN OIFIGIÚLA DO CHOMHALTAÍ

Neamhdheimhnithe – (Uasmhéid €25.00 in aghaidh an lae) Nó Deimhnithe (Uasmhéid €50.79 in aghaidh an lae – ní mór cóip den bhille a bheith leis)

OFFICIAL TELEPHONE COSTS FOR MEMBERS

Unvouched (Maximum €25.00 per day)
Or Vouched (Maximum €50.79 per day – must be supported by copy of bill)

Líon na laethanta a cúitíodh
Number of days recouped: 9

An méid in iomlán
Total amount: **225**

Olliomlán Gross Total	**€1,460.35**
***Lúide* Óinchiste** *Less* Imprest	**€698.69**
Glaniomlán Net Total	**761.66**

Deimhním leis seo go bhfuil na caiteachais a éilítear sa chuntas seo go hiomlán de réir na rialachán iomchuí go léir, go ndearna mé iad a íoc amach iarbhír agus de riachtanas ar an tseirbhís phoiblí amháin agus go bhfuil na sonraí a thugtar anseo fíor ar gach caoi.

I hereby certify that the expenses claimed in this account are in strict accordance with all relevant regulations, have been actually and necessarily disbursed by me solely on the public service and particulars furnished herein are in all respects true.

Síniú Signature: Fiona O'Loughlin

Dáta Date: 10th May 2018

Tá an t-éileamh thuas ceart agus inmhuirearaithe ar chistí poiblí
The above claim is correct and is chargeable to public fund.

Ceadaithe Approved

Dáta Date: 15/5/18

Bainisteoir / Cléireach don Choiste
Manager / Committee Clerk

Tabhair faoi deara, le do thoil, gur chóir an chuid seo a leanas den fhoirm seo a chur chuig an Rannóg Taistil freisin
Please note that the following section of this form should also be sent to Travel Section

An Liúntas Caighdeánach Parlaiminte

An Córas chun Réiteach Freastail a Thaifeadadh

Déantar foráil in IR 84/2010 maidir le freastal Comhaltaí a réiteach as ucht freastal thar lear le linn dó nó di a dhualgais nó a dualgais mar Chomhalta nó mar Shealbhóir Oifige a chomhlíonadh, nó sa Stát, (seachas i dTeach Laighean) mar chuid de Choiste Oireachtais nó thar ceann Coiste Oireachtais. Déanfar laghdú €60 in aghaidh na hoíche a asbhaint as an éileamh taistil coigríche in aghaidh gach lae a réiteofar. Ní bhainfidh an laghdú seo ach amháin le Comhaltaí a fhaigheann liúntas cóiríochta (Comhaltaí nach Comhaltaí do Bhaile Átha Cliath).

Parliamentary Standard Allowance

System for Recording Attendance Reconciliation

SI 84/2010 provide for reconciliation of attendance of Members for attendance abroad in the performance of his or her duties as a Member or as an Office Holder, or in the State, (otherwise than in Leinster House) as part of or on behalf of an Oireachtas Committee. A reduction of €60 per night will be deducted from the foreign travel claim for each day reconciled. This reduction will only apply to Members who receive an accommodation allowance (non Dublin Members).

Síniú
Signature _____ **Dáta** Date _____

Is mian liom iarratas a dhéanamh ar réiteach maidir le mo fhreastal ar Theach Laighean

I wish to apply for a reconciliation of my attendance at Leinster House

Is mian Yes [ ] **Ní mian** No [x]

Luaigh na dátaí atá le réiteach más é do thoil é

Please state the dates to be reconciled

Ó From _____ **Go** To _____

An lion iomlán laethanta atá le réiteach [ ]

Total number of days to be reconciled

An méid iomlán atá le haisbhaint € [ ]

Total amount to be deducted

Deimhnithe
Certified _____ **Dáta** Date _____

Cléireach don Choiste / Committee Clerk

Féadfar an fhoirm seo a scaoileadh faoi na hAchtanna um Shaoráil Faisnéise, lena hiniúchadh nó chun críocha dlíthiúla eile.

This form may be released under the Freedom of Information Acts, for auditing or for other lawful purposes.

Tithe an Oireachtais
Houses of the Oireachtas

Travel Section
16 MAY 2018
RECEIVED

TAISTEAL – CÚITEAMH AS CAITEACHAIS A TABHAÍODH
(Lena n-áirítear liúntas cothaithe agus costais theagmhasacha)

TRAVEL – RECOUPMENT OF EXPENSES INCURRED
(Including subsistence allowance and incidentals)

Ainm Name	FRANK FEIGHAN					
	Teachta Dála		**Seanadóir**	✓	**Oifigeach ó na Tithe** Official of the Houses	

Ainm an Choiste (más cuí) Committee	Irish Parliamentary Association
Cód Tagartha Turais Trip Code	3103-C13 -003

Críoch an Taistil Purpose of Travel	IPU Bi-lateral visit to Kong Kong and China

Ceann Scríbe Destination	Hong Kong, Guangzhou, Chengdu, Beijing

Á t(h)ionlacan ag Accompanied by	1.	Ceann Comhairle	6.	Peter Finnegan
	2.	Deputy Fiona O'Loughlin	7.	Brian Prunty
	3.	Deputy Martin Ferris	8.	John Hamilton
	4.	Deputy Catherine Martin	9.	
	5.	Senator Frank Feighan	10.	

D'imigh ó Left from	Home	**an** on	**20 /04/ 18**	**ag** at	10am
D'fhill ar Returned to	Home	**an** on	**29/04/18**	**ag** at	2pm

Nótaí	Notes
1. **Ní mór admhálacha a bheith ag tacú leis na caiteachais theagmhasacha uile (féadfaidh ítimí ar nós táillí páirceála carranna, táillí tacsaithe, costais teileafóin [dheimhnithe] etc., a bheith ar áireamh sna caiteachais sin.**	All incidental expenses must be supported by receipts (these expenses may include such items as car parking charges, taxi fares, telephone costs [vouched] etc).
2. **Níor chóir ach caiteachais a thabhaigh an Comhalta, nó an t-oifigeach a thaistil, go hiarbhír agus de riachtanas ar an tseirbhís phoiblí a áireamh ar an bhfoirm seo lena n-aisíoc.**	Only expenses actually and necessarily incurred on the public service by the Member or official travelling should be included on this form for re-imbursement.
3. **Nuair a bheifear ag déanamh iarratais ar aisíoc i leith costas cothaithe a tabhaíodh, ba chóir an áit inar caitheadh gach oíche a lua go soiléir agus an ráta cuí cothaithe (airgeadra coigríche) a chur isteach. Ba chóir asbhaintí a dhéanamh murar thabhaigh an Comhalta nó an t-oifigeach costais béilí.**	In applying for re-imbursement in respect of subsistence costs incurred, the place where each night was spent should be clearly stated and the appropriate rate of subsistence (foreign currency) inserted. Deductions should be made if costs of meals were not incurred by the Member or the official.
4. **Ní mór iarratais ar aisíoc caiteachas a tabhaíodh a chur isteach laistigh de 7 lá oibre ón lá a d'fhill an Toscaireacht.**	Applications for re-imbursement of expenses incurred must be submitted within 7 working days of the return of the Delegation.
5. **De réir Rialuithe Airgeadais arna gcomhaontú ag Coimisiún an Oireachtais, tá teorainn ama aon bhliana amháin (ó dháta deiridh gach turais) socraithe maidir le héilimh ar chúiteamh taistil a chur isteach. Aon éilimh a dhéanfar tar éis tréimhse aon bhliana amháin, measfar gur éilimh neamhbhailí iad agus ní fhéadfar iad a phróiseáil.**	In line with Financial Controls agreed by the Oireachtas Commission, a one year time limit (from the end date of each trip) for submission of travel claims is in place. Claims made after one year will be considered invalid and cannot be processed.
6. **Ní mór an fhoirm iarratais ar chúiteamh seo a bheith comhlánaithe agus sínithe ag an gComhalta agus ceadaithe ag Cléireach an Choiste / sínithe ag an oifigeach a thaistil agus ceadaithe ag a mhaoirseoir nó ag a maoirseoir.**	This recoupment application form must be completed and signed by the Member and approved by the Committee Clerk / signed by the official travelling and approved and approved by his or her supervisor.
Nóta: **Cuirfear moill ar chúiteamh do chuid caiteachas mura gcomhlíonfar na coinníollacha thuas ina n-iomláine**	Note: The recoupment of your expenses will be delayed if the above conditions are not fully complied with

SONRAÍ CÚITIMH RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

€1 = HK$ 9.64 , RNB 7.71

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	**Chuig** To	**Ó** From	**Ciliméadair** Kilometres	**Toilleadh Innill** Engine Capacity	**Ráta** Rate	**Euro €**
29/4/18	[redacted]	[redacted]	165		25.85	40.33
						40.33

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	**Áit** Place	**An Líon Oícheanta** Number of Nights	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**

COTHÚ / SUBSISTENCE

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong	4x VA rate @ HK$ 1596.50	HK$ 6386	662.45
24-25 April	Guangzhou	1x VA rate @ RNB 712	RNB 712	92.35
25-26 April	Chengdu	1x VA rate @ RNB 780	RNB 780	101.17
26-29 April	Beijing	3x VA rate @ RNB 975	RNB 2925	379.38

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong	2 x Bfast, ½5 hr rate @ HK$266.09 1x dinner 5hr rate @HK$ 532.17	HK$ 1064.34	110.41
24-25 April	Guangzhou	1 x Bfast, ½5 hr rate @ RNM118.67 1x lunch 5hr rate @RNB 237.33 1x dinner 5hr rate @RNB 237.33	RNB 593.33	76.96
25-26 April	Chengdu	1 x Bfast, ½5 hr rate @ RNB 130 1x dinner 5hr rate @RNB 260	RNB 390	50.59
26-29 April A	Beijing	2 x Bfast, ½5 hr rate @ RNB 162.50 2x lunch 5hr rate @RNB 325 1x dinner 5hr rate @RNB 325	RNB 1300	168.62
20 April	Outbound flight To HK -15 hours	1x 10 hr rate @HK$1064.33 1x 5hr rate @HK$ 532.17	HK$ 1596.83	165.65
29 April	Return flight from Beijing 15 hours	1x 10 hr rate @RNB 650 1x 5hr rate @RNB 325	RNB 975	126.46

CAITEACHAIS ILGHNÉITHEACHA

(e.g. costais gutháin [foireann], páirceáil carranna, tacsaithe, táillí bainc, etc – agus admhálacha leo)

MISCELLANEOUS EXPENSES

(e.g. telephone costs [staff], car parking, taxis, bank fees, etc – supported by receipts)

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro** €
~~24/4~~ 18				

COSTAIS GUTHÁIN OIFIGIÚLA DO CHOMHALTAÍ

Neamhdheimhnithe – (Uasmhéid €25.00 in aghaidh an lae)
Nó Deimhnithe (Uasmhéid €50.79 in aghaidh an lae – ní mór cóip den bhille a bheith leis)

OFFICIAL TELEPHONE COSTS FOR MEMBERS

Unvouched (Maximum €25.00 per day)
Or Vouched (Maximum €50.79 per day – must be supported by copy of bill)

Líon na laethanta a cúitíodh
Number of days recouped: 7

An méid in iomlán
Total amount: 175

Olliomlán Gross Total	€
***Lúide* Óinchiste** *Less* Imprest	€
Glaniomlán Net Total	752.06

Deimhním leis seo go bhfuil na caiteachais a éilítear sa chuntas seo go hiomlán de réir na rialachán iomchuí go léir, go ndearna mé iad a íoc amach iarbhír agus de riachtanas ar an tseirbhís phoiblí amháin agus go bhfuil na sonraí a thugtar anseo fíor ar gach caoi.

I hereby certify that the expenses claimed in this account are in strict accordance with all relevant regulations, have been actually and necessarily disbursed by me solely on the public service and particulars furnished herein are in all respects true.

Síniú
Signature _____ **Dáta** Date 15/5/18

Tá an t-éileamh thuas ceart agus inmhuirearaithe ar chistí poiblí
The above claim is correct and is chargeable to public fund.

Ceadaithe
Approved _____ **Dáta** Date 16/5/18

Bainisteoir / Cléireach don Choiste
Manager / Committee Clerk

Tabhair faoi deara, le do thoil, gur chóir an chuid seo a leanas den fhoirm seo a chur chuig an Rannóg Taistil freisin
Please note that the following section of this form should also be sent to Travel Section

AN LIÚNTAS CAIGHDEÁNACH PARLAIMINTE

AN CÓRAS CHUN RÉITEACH FREASTAIL A THAIFEADADH

Déantar foráil in IR 84/2010 maidir le freastal Comhaltaí a réiteach as ucht freastal thar lear le linn dó nó di a dhualgais nó a dualgais mar Chomhalta nó mar Shealbhóir Oifige a chomhlíonadh, nó sa Stát, (seachas i dTeach Laighean) mar chuid de Choiste Oireachtais nó thar ceann Coiste Oireachtais. Déanfar laghdú €60 in aghaidh na hoíche a asbhaint as an éileamh taistil coigríche in aghaidh gach lae a réiteofar. Ní bhainfidh an laghdú seo ach amháin le Comhaltaí a fhaigheann liúntas cóiríochta (Comhaltaí nach Comhaltaí do Bhaile Átha Cliath).

Síniú
Signature _____ **Dáta** Date 15/5/18

Is mian liom iarratas a dhéanamh ar réiteach maidir le mo fhreastal ar Theach Laighean

Is mian Yes ☐ **Ní mian** No ☑

Luaigh na dátaí atá le réiteach más é do thoil é

Ó From _____ **Go** To _____

An lion iomlán laethanta atá le réiteach ☐

An méid iomlán atá le haisbhaint € ☐

Deimhnithe
Certified _____ **Dáta** Date _____

Cléireach don Choiste / Committee Clerk

Féadfar an fhoirm seo a scaoileadh faoi na hAchtanna um Shaoráil Faisnéise, lena hiniúchadh nó chun críocha dlíthiúla eile.

PARLIAMENTARY STANDARD ALLOWANCE

SYSTEM FOR RECORDING ATTENDANCE RECONCILIATION

SI 84/2010 provide for reconciliation of attendance of Members for attendance abroad in the performance of his or her duties as a Member or as an Office Holder, or in the State, (otherwise than in Leinster House) as part of or on behalf of an Oireachtas Committee. A reduction of €60 per night will be deducted from the foreign travel claim for each day reconciled. This reduction will only apply to Members who receive an accommodation allowance (non Dublin Members).

I wish to apply for a reconciliation of my attendance at Leinster House

Please state the dates to be reconciled

Total number of days to be reconciled

Total amount to be deducted

This form may be released under the Freedom of Information Acts, for auditing or for other lawful purposes.

Tithe an Oireachtais
Houses of the Oireachtas

Travel Section
11 MAY 2018
RECEIVED

TAISTEAL – CÚITEAMH AS CAITEACHAIS A TABHAÍODH
(Lena n-áirítear liúntas cothaithe agus costais theagmhasacha)

TRAVEL – RECOUPMENT OF EXPENSES INCURRED
(Including subsistence allowance and incidentals)

Ainm Name	PETER FINNEGAN					
	Teachta Dála		**Seanadóir**		**Oifigeach ó na Tithe** Official of the Houses	✓

Ainm an Choiste (más cuí) Committee	0401 - TDO - 014
Cód Tagartha Turais Trip Code	

Críoch an Taistil Purpose of Travel	VISIT OF PARLIAMENTARY DELEGATION TO HONG KONG AND CHINA

Ceann Scríbe Destination	HONG KONG, GUANGZHOU, CHENDU, BEIJING.

Á t(h)ionlacan ag Accompanied by	1.	CEANN COMHAIRLE	6.	BRIAN PRUNTY
	2.	FRANK FEIGHAN ~~(SENATOR)~~	7.	JOHN HAMILTON
	3.	FIONA O' LOUGHLIN (TD)	8.	
	4.	MARTIN FERRIS (TD)	9.	
	5.	CATHERINE MARTIN (TD)	10.	

D'imigh ó Left from	[redacted]	**an** on	20/04/2018	**ag** at	11 AM
D'fhill ar Returned to	[redacted]	**an** on	29/04/2018	**ag** at	1.45 PM

SONRAÍ CÚITIMH — RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

€1 = HK$ 9.64 , RNB 7.71

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	Chuig To	Ó From	Ciliméadair Kilometres	Toilleadh Innill Engine Capacity	Ráta Rate	Euro €

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	Áit Place	An Líon Oícheanta Number of Nights	An tAirgeadra Coigríche Foreign Currency	Euro €

COTHÚ / SUBSISTENCE

Dáta Date	Áit Place	Na Rátaí is Infheidhme Rates Applicable	An tAirgeadra Coigríche Foreign Currency	Euro €
20-24 April	Hong Kong	4x VA rate @ HK$ 1596.50	HK$ 6386	662.45
24-25 April	Guangzhou	1x VA rate @ RNB 712	RNB 712	92.35
25-26 April	Chengdu	1x VA rate @ RNB 780	RNB 780	101.17
26-29 April	Beijing	3x VA rate @ RNB 975	RNB 2925	379.38

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	Áit Place	Na Rátaí is Infheidhme Rates Applicable	An tAirgeadra Coigríche Foreign Currency	Euro €
20-24 April	Hong Kong	2 x Bfast, ½5 hr rate @ HK$266.09 1x dinner 5hr rate @HK$ 532.17	HK$ 1064.34	110.41
24-25 April	Guangzhou	1 x Bfast, ½5 hr rate @ RNM118.67 1x dinner 5hr rate @RNB 237.33 1x lunch 5hr rate @RNB 237.33	RNB 593.33	76.96
25-26 April	Chengdu	1 x Bfast, ½5 hr rate @ RNB 130 1x dinner 5hr rate @RNB 260	RNB 390	50.59
26-29 April A	Beijing	2 x Bfast, ½5 hr rate @ RNB 162.50 2x lunch 5hr rate @RNB 325 1x dinner 5hr rate @RNB 325	RNB 1300	168.62
20 April	Outbound flight To HK -15 hours	1x 10 hr rate @HK$1064.33 1x 5hr rate @HK$ 532.17	HK$ 1596.83	165.65
29 April	Return flight from Beijing 15 hours	1x 10 hr rate @RNB 650 1x 5hr rate @RNB 325	RNB 975	126.46

SONRAÍ CÚITIMH RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	**Chuig** To	**Ó** From	**Ciliméadair** Kilometres	**Toilleadh Innill** Engine Capacity	**Ráta** Rate	**Euro €**

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	**Áit** Place	**An Líon Oícheanta** Number of Nights	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**

COTHÚ / SUBSISTENCE

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20 - 24th	HONG KONG	4 * CONF RATE		
24 - 25th	GUANGZHOU	1 * CONF RATE.		
25 - 26th	CHENGDU	1 * CONF RATE.		
26 - 29	BEIJING	3 * CONF RATE		

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
21 | 23	HONG KONG	~~3~~ 2 * BREAKFAST		
		1 * DINNER.		
24 | 25	GUANGZHOU	1 * BREAKFAST		
		1 * LUNCH 1 * DINNER.		
25 | 26	CHENGDU	(1 * B/FAST + 1 * LUNCH + ~~1 * DINNER~~)		
26 | 29	BEIJING	(2 * B/FAST + 2 * LUNCH + ~~2~~ 1 * DINNER)		

20 > 28/04 FLIGHTS (2 * LUNCH ; 3 * B/FAST).

CAITEACHAIS ILGHNÉITHEACHA

(e.g. costais gutháin [foireann], páirceáil carranna, tacsaithe, táillí bainc, etc – agus admhálacha leo)

MISCELLANEOUS EXPENSES

(e.g. telephone costs [staff], car parking, taxis, bank fees, etc – supported by receipts)

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro** €
29/04	DUBLIN AIRPORT [redacted]			43.

COSTAIS GUTHÁIN OIFIGIÚLA DO CHOMHALTAÍ

Neamhdheimhnithe – (Uasmhéid €25.00 in aghaidh an lae)
Nó Deimhnithe (Uasmhéid €50.79 in aghaidh an lae – ní mór cóip den bhille a bheith leis)

OFFICIAL TELEPHONE COSTS FOR MEMBERS

Unvouched (Maximum €25.00 per day)
Or Vouched (Maximum €50.79 per day – must be supported by copy of bill)

Líon na laethanta a cúitíodh
Number of days recouped

An méid in iomlán
Total amount €

Olliomlán Gross Total	€
***Lúide* Óinchiste** *Less* Imprest	€
Glaniomlán Net Total	€ 579.73

Deimhním leis seo go bhfuil na caiteachais a éilítear sa chuntas seo go hiomlán de réir na rialachán iomchuí go léir, go ndearna mé iad a íoc amach iarbhír agus de riachtanas ar an tseirbhís phoiblí amháin agus go bhfuil na sonraí a thugtar anseo fíor ar gach caoi.

I hereby certify that the expenses claimed in this account are in strict accordance with all relevant regulations, have been actually and necessarily disbursed by me solely on the public service and particulars furnished herein are in all respects true.

Síniú
Signature Peter Finnegan

Dáta
Date 8/05/18

Tá an t-éileamh thuas ceart agus inmhuirearaithe ar chistí poiblí
The above claim is correct and is chargeable to public fund.

Ceadaithe
Approved Michael Enright

Bainisteoir / Cléireach don Choiste
Manager / Committee Clerk

Dáta
Date 9.5.2018

Tabhair faoi deara, le do thoil, gur chóir an chuid seo a leanas den fhoirm seo a chur chuig an Rannóg Taistil freisin
Please note that the following section of this form should also be sent to Travel Section

Tithe an Oireachtais
Houses of the Oireachtas

Travel Section
14 MAY 2018
RECEIVED

TAISTEAL – CÚITEAMH AS CAITEACHAIS A TABHAÍODH
(Lena n-áirítear liúntas cothaithe agus costais theagmhasacha)

TRAVEL – RECOUPMENT OF EXPENSES INCURRED
(Including subsistence allowance and incidentals)

Ainm Name	John Hamilton						
	Teachta Dála		**Seanadóir**		**Oifigeach ó na Tithe** Official of the Houses		

Ainm an Choiste (más cuí) Committee	Irish Parliamentary Association
Cód Tagartha Turais Trip Code	3101 - C13 - 003
Críoch an Taistil Purpose of Travel	IPU Bi-lateral visit to Kong Kong and China
Ceann Scríbe Destination	Hong Kong, Guangzhou, Chengdu, Beijing

Á t(h)ionlacan ag Accompanied by	1.	Ceann Comhairle	6.	Peter Finnegan
	2.	Deputy Fiona O'Loughlin	7.	Brian Prunty
	3.	Deputy Martin Ferris	8.	
	4.	Deputy Catherine Martin	9.	
	5.	Senator Frank Feighan	10.	

D'imigh ó Left from	Home	**an** on	**20 /04/ 18**	**ag** at	10am
D'fhill ar Returned to	Home	**an** on	**29/04/18**	**ag** at	2pm

Nótaí

1. **Ní mór admhálacha a bheith ag tacú leis na caiteachais theagmhasacha uile (féadfaidh ítimí ar nós táillí páirceála carranna, táillí tacsaithe, costais teileafóin [dheimhnithe] etc., a bheith ar áireamh sna caiteachais sin.**

2. **Níor chóir ach caiteachais a thabhaigh an Comhalta, nó an t-oifigeach a thaistil, go hiarbhír agus de riachtanas ar an tseirbhís phoiblí a áireamh ar an bhfoirm seo lena n-aisíoc.**

3. **Nuair a bheifear ag déanamh iarratais ar aisíoc i leith costas cothaithe a tabhaíodh, ba chóir an áit inar caitheadh gach oíche a lua go soiléir agus an ráta cuí cothaithe (airgeadra coigríche) a chur isteach. Ba chóir asbhaintí a dhéanamh murar thabhaigh an Comhalta nó an t-oifigeach costais béilí.**

4. **Ní mór iarratais ar aisíoc caiteachas a tabhaíodh a chur isteach laistigh de 7 lá oibre ón lá a d'fhill an Toscaireacht.**

5. **De réir Rialuithe Airgeadais arna gcomhaontú ag Coimisiún an Oireachtais, tá teorainn ama aon bhliana amháin (ó dháta deiridh gach turais) socraithe maidir le héilimh ar chúiteamh taistil a chur isteach. Aon éilimh a dhéanfar tar éis tréimhse aon bhliana amháin, measfar gur éilimh neamhbhailí iad agus ní fhéadfar iad a phróiseáil.**

6. **Ní mór an fhoirm iarratais ar chúiteamh seo a bheith comhlánaithe agus sínithe ag an gComhalta agus ceadaithe ag Cléireach an Choiste / sínithe ag an oifigeach a thaistil agus ceadaithe ag a mhaoirseoir nó ag a maoirseoir.**

Nóta: **Cuirfear moill ar chúiteamh do chuid caiteachas mura gcomhlíonfar na coinníollacha thuas ina n-iomláine**

Notes

All incidental expenses must be supported by receipts (these expenses may include such items as car parking charges, taxi fares, telephone costs [vouched] etc).

Only expenses actually and necessarily incurred on the public service by the Member or official travelling should be included on this form for re-imbursement.

In applying for re-imbursement in respect of subsistence costs incurred, the place where each night was spent should be clearly stated and the appropriate rate of subsistence (foreign currency) inserted. Deductions should be made if costs of meals were not incurred by the Member or the official.

Applications for re-imbursement of expenses incurred must be submitted within 7 working days of the return of the Delegation.

In line with Financial Controls agreed by the Oireachtas Commission, a one year time limit (from the end date of each trip) for submission of travel claims is in place. Claims made after one year will be considered invalid and cannot be processed.

This recoupment application form must be completed and signed by the Member and approved by the Committee Clerk / signed by the official travelling and approved and approved by his or her supervisor.

Note: The recoupment of your expenses will be delayed if the above conditions are not fully complied with

SONRAÍ CÚITIMH — RECOUPMENT DETAILS

AN RÁTA MALAIRTE
EXCHANGE RATE

€1 = HK$ 9.64 , RNB 7.71

AN LÍON CILIMÉADAR A TAISTEALAÍODH I DO CHARR / KILOMETRES TRAVELLED IN YOUR CAR

Dáta Date	**Chuig** To	**Ó** From	**Ciliméadair** Kilometres	**Toilleadh Innill** Engine Capacity	**Ráta** Rate	**Euro €**

CÓIRÍOCHT / ACCOMMODATION

Dáta Date	**Áit** Place	**An Líon Oícheanta** Number of Nights	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**

COTHÚ / SUBSISTENCE

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong	4x VA rate @ HK$ 1596.50	HK$ 6386	662.45
24-25 April	Guangzhou	1x VA rate @ RNB 712	RNB 712	92.35
25-26 April	Chengdu	1x VA rate @ RNB 780	RNB 780	101.17
26-29 April	Beijing	3x VA rate @ RNB 975	RNB 2925	379.38

ASBHAINTÍ I LEITH BÉILÍ A SOLÁTHRAÍODH / DEDUCTIONS FOR MEALS PROVIDED

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro €**
20-24 April	Hong Kong	2 x Bfast, ½5 hr rate @ HK$266.09 1x dinner 5hr rate @HK$ 532.17	HK$ 1064.34	110.41
24-25 April	Guangzhou	1 x Bfast, ½5 hr rate @ RNM118.67 1x dinner 5hr rate @RNB 237.33 1x lunch 5hr rate @RNB 237.33	RNB 593.33	76.96
25-26 April	Chengdu	1 x Bfast, ½5 hr rate @ RNB 130 1x dinner 5hr rate @RNB 260	RNB 390	50.59
26-29 April A	Beijing	2 x Bfast, ½5 hr rate @ RNB 162.50 2x lunch 5hr rate @RNB 325 1x dinner 5hr rate @RNB 325	RNB 1300	168.62
20 April	Outbound flight To HK -15 hours	1x 10 hr rate @HK$1064.33 1x 5hr rate @HK$ 532.17	HK$ 1596.83	165.65
29 April	Return flight from Beijing 15 hours	1x 10 hr rate @RNB 650 1x 5hr rate @RNB 325	RNB 975	126.46

CAITEACHAIS ILGHNÉITHEACHA

(e.g. costais gutháin [foireann], páirceáil carranna, tacsaithe, táillí bainc, etc – agus admhálacha leo)

MISCELLANEOUS EXPENSES

(e.g. telephone costs [staff], car parking, taxis, bank fees, etc – supported by receipts)

Dáta Date	**Áit** Place	**Na Rátaí is Infheidhme** Rates Applicable	**An tAirgeadra Coigríche** Foreign Currency	**Euro** €

COSTAIS GUTHÁIN OIFIGIÚLA DO CHOMHALTAÍ

Neamhdheimhnithe – (Uasmhéid €25.00 in aghaidh an lae)
Nó Deimhnithe (Uasmhéid €50.79 in aghaidh an lae – ní mór cóip den bhille a bheith leis)

OFFICIAL TELEPHONE COSTS FOR MEMBERS

Unvouched (Maximum €25.00 per day)
Or Vouched (Maximum €50.79 per day – must be supported by copy of bill)

Líon na laethanta a cúitíodh
Number of days recouped

An méid in iomlán
Total amount

Olliomlán Gross Total	€
***Lúide* Óinchiste** *Less* Imprest	€
Glaniomlán Net Total	**536.66**

Deimhním leis seo go bhfuil na caiteachais a éilítear sa chuntas seo go hiomlán de réir na rialachán iomchuí go léir, go ndearna mé iad a íoc amach iarbhír agus de riachtanas ar an tseirbhís phoiblí amháin agus go bhfuil na sonraí a thugtar anseo fíor ar gach caoi.

I hereby certify that the expenses claimed in this account are in strict accordance with all relevant regulations, have been actually and necessarily disbursed by me solely on the public service and particulars furnished herein are in all respects true.

Síniú
Signature _____ **Dáta** Date 11/5/18

Tá an t-éileamh thuas ceart agus inmhuirearaithe ar chistí poiblí
The above claim is correct and is chargeable to public fund.

Ceadaithe
Approved _____ **Dáta** Date 11/5/18

Bainisteoir / Cléireach don Choiste
Manager / Committee Clerk

Tabhair faoi deara, le do thoil, gur chóir an chuid seo a leanas den fhoirm seo a chur chuig an Rannóg Taistil freisin
Please note that the following section of this form should also be sent to Travel Section