



U.S. DISTRICT COURT  
SOUTHERN DISTRICT OF WEST VIRGINIA

U.S. Probation Office  
110 North Heber Street, Suite 166  
Beckley, West Virginia 25801  
304/252-4545

RECEIVED

OCT 29 2018

John T. Copenhaver, Jr.  
United States District Judge

MEMORANDUM

**TO:** The Honorable John T. Copenhaver, Jr.  
United States District Judge  
Charleston, West Virginia

**FROM:** Jeffrey D. Gwinn, Senior U.S. Probation Officer *JDG*  
United States Probation Office  
Beckley, West Virginia

**DATE:** October 29, 2018

**SUBJECT:** Request for Continuance of Sentencing and Presentence Deadlines  
Menis E. Ketchum, II, Docket No. 2:18CR-00152-001

Following consultation with Supervisory United States Probation Officer Matthew R. Lambert, this officer is requesting a continuance in the sentencing and presentence investigation deadlines in the above case. Since Mr. Ketchum's guilty plea hearing and assignment of his presentence investigation, this officer has been assigned the presentence investigation of Allen H. Loughry. This officer has not received the discovery in Mr. Loughry's case as of this date. However, due to the possibility of an overlap in these cases, I am requesting a continuance to avoid any unexpected changes in Mr. Ketchum's presentence report that is currently in the process of being prepared. Therefore, this officer respectfully requests a continuance of 45 to 60 days from the currently scheduled sentencing and presentence investigation deadlines in Mr. Ketchum's case.

The probation officer has attempted to contact both counsel, Assistant United States Attorney Philip H. Wright and defense counsel, James M. Cagle, to make them aware of this officer's request. However, both counsel were unavailable.

Please accept this officer's apologies for this additional delay. The Court can be assured that the probation officer is diligently attempting to complete the assigned investigations in a timely manner. Thank you for your time and consideration. Should the Court need further information with regard to the request, please advise.

cc Supervisory USPO Matthew R. Lambert  
Defense counsel, James M. Cagle  
AUSA Philip H. Wright