

ALOIA LAW FIRM LLC

2 Broad Street, Suite 407
Bloomfield, New Jersey 07003
(973) 337-6626/(973) 337-6535(fax)

Brian J. Aloia, Esq.
NJ, NY BARS
brian@aloialawfirm.com

November 29, 2018

Borough of Roselle Park
County of Union
State of New Jersey
110 East Westfield Avenue
Roselle Park, NJ 07204

Attn: Andrew J. Casais, RMC, QPA, Qualified Purchasing Agent

Re: RFQ for 2019 Affordable Housing Attorney

Dear Mr. Casais:

Kindly accept the enclosed as the ALOIA LAW FIRM LLC's formal proposal to become qualified to provide Legal Counsel Services to the Borough of Roselle Park. Enclosed for your review are materials responsive to the Request for Proposals.

ALOIA LAW FIRM LLC is a Bloomfield, New Jersey law firm performing a diversity of legal work. The firm practices in all areas of public sector representation and defense, labor/employment law, commercial, tort and civil rights litigation. The firm operates as a limited liability corporation.

ALOIA LAW FIRM LLC is committed to client service and is a "proactive" firm. As the principal of the firm, I pursue a progressive advocacy philosophy and I understand the sometime emergent nature of representing public entities. I pride myself on prompt responses to all inquiries, especially telephone calls, and provide quick, accurate written responses when needed. I also have dedicated my practice to being available as needed to each of my clients. To that end, I make myself available to attend all meetings, negotiations or hearings at your convenience.

I respectfully submit that as counsel, the ALOIA LAW FIRM, LLC, will provide only the highest quality of legal representation due to my substantial multi-faceted experience. I have spent the past twenty-two (22) years practicing with a focus on public sector representation. Based upon my vast experience, I believe I can provide you with the very highest quality of legal representation for the myriad of legal issues confronted by the Borough of Roselle Park as it relates to performing the duties of Affordable Housing Attorney.

An example of my experience and proof of my ability to perform the duties is evidenced by my work for the City of Hoboken and the Township of Verona. I have devoted a substantial amount of time performing the duties of Corporation Counsel for the City of Hoboken and Township Attorney for the Township of Verona. In those roles, I am directly responsible to provide legal opinions, draft resolutions and ordinances, represent the public entity in all employment litigation, review and analyze relevant collective bargaining agreements; prepare bargaining proposals; negotiate and draft Union Agreements; draft and revise the employee handbook; investigate allegations of employee misconduct; prepare employee disciplinary charges (PNDA), prosecute disciplinary charges on behalf of the City of Hoboken and Township of Verona at employee disciplinary hearings, and prepare and file final notices of disciplinary action (FNDA); file and/or respond to petitions or proceedings before the Public Employment Relations Commission and the Civil Service Commission; represent the City of Hoboken and Township of Verona at all negotiating sessions through mediation and arbitration; handle all labor-related and other litigation, including grievance arbitrations, NJLAD/EEOC/Civil Rights matters, wage and hour matters before the Department of Labor and all other litigation, hearings and proceedings. I believe that my experience in providing legal services to the City of Hoboken and the Township of Verona clearly evidences my ability to provide the same type of services to the Borough of Roselle Park.

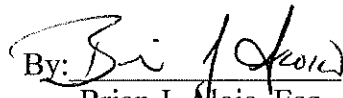
The work I performed for the Linden Roselle Sewerage Authority is another example of my experience evidencing my ability to perform the duties for the Borough of Roselle Park. As Labor Counsel for the Authority, I guided and helped perform investigations of employee misconduct. I provided advice to the Authority on the proper course of employee discipline, which ranged from reprimands to multiple employee terminations. I ensured the Authority imposed the discipline in a manner that respected the employees' rights to guarantee the Authority would receive the utmost protection in any future litigation. I drafted and implemented a layoff plan/reorganization of the employees. I provided the employees with sexual harassment/harassment training on a biyearly basis. I also drafted and revised the employee handbook. This experience also evidences my ability to provide legal services to the Borough of Roselle Park.

I will act as the primary attorney providing service to the Borough of Roselle Park. When necessary, I will receive support from my partner Ollie Hawkins, Esq., and associates Victoria A. Lucido, Esq. and Michael K. Belostock, Esq. My partner Ollie has well over 25 years' experience working with public and private entities. In fact, Ollie served as Essex County Counsel in 1995 and the Director of the New Jersey Division on Civil Rights from 1988 to 1990. Victoria and Michael focus their entire practice on providing legal services to public entities and labor and employment law. As such, we are fully familiar with the types of assignments that will be received, the length of time that will be required to complete the assignments, and certainly the proper way to complete the assignments. I opine that our experience as briefly described herein clearly evidences our ability to provide legal counsel services to Borough of Roselle Park. The firm also has a paralegal that will be assigned to provide full time support to any attorney working on assignments. This arrangement will ensure that all work will be performed in the most expeditious and cost efficient manner.

ALOIA LAW FIRM LLC welcomes the opportunity to provide experienced, reliable and accurate counsel to the Borough of Roselle Park. We would be happy to perform the services at the fee schedules imposed by the Borough. Should you have any questions after you review the enclosed information, please feel free to call me.

Very truly yours,

ALOIA LAW FIRM LLC

By: 
Brian J. Aloia, Esq.
Member of the Firm

BJA/bc
Enclosures

BOROUGH OF ROSELLE PARK

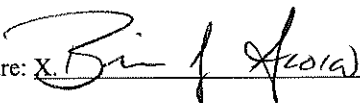
SUBMISSION CHECKLIST

THE FOLLOWING ITEMS, AS INDICATED BELOW <input checked="" type="checkbox"/> , SHALL BE PROVIDED WITH THE RECEIPT OF SEALED SUBMISSIONS		Initial Here
<input checked="" type="checkbox"/>	Completed RFP Checklist	B/A
<input checked="" type="checkbox"/>	Completed Submission Form / Qualification Statement	B/A
<input checked="" type="checkbox"/>	Statement of Ownership Disclosure	B/A
<input checked="" type="checkbox"/>	Non-Collusion Affidavit	B/A
<input checked="" type="checkbox"/>	Required EEO/Affirmative Action Evidence & Signed Compliance Notice	B/A
<input checked="" type="checkbox"/>	Acknowledgement of Americans with Disabilities Act Language of 1990	B/A
<input checked="" type="checkbox"/>	Disclosure of Investment Activities in Iran	B/A
<input checked="" type="checkbox"/>	Insurance Requirement Acknowledgement Form	B/A
<input checked="" type="checkbox"/>	Certification Regarding Political Contributions	B/A
<input checked="" type="checkbox"/>	New Jersey Business Registration Certificate of Vendor	B/A
<input checked="" type="checkbox"/>	W-9 of Vendor	B/A

This checklist is provided for vendor's use in assuring compliance with required documentation; however, it does not include all submission requirements and does not relieve the vendor of the need to read and comply with the RFP.

Name of Vendor: Aloia Law Firm LLC

Date: 11-29-2018

Signature: X. 

Print Name: Brian J. Aloia

Title: Attorney / Owner

BOROUGH OF ROSELLE PARK

SUBMISSION FORM / QUALIFICATION STATEMENT

(ATTACH ADDITIONAL SHEETS AS NECESSARY,
BUT DO NOT SIMPLY ATTACH VENDOR MATERIALS
AND TYPE/WRITE: "SEE ATTACHED")

1. Names and roles of the individuals who will perform the services and description of their education and experience with projects similar to the services contained herein:

I will act as the primary attorney providing service to the Borough. When necessary, I will receive support from my partner Ollie H. Hawkins, Esq., and associates Victoria A. Lucido, Esq. and Michael K. Belostock, Esq. Ollie has over 25 years' experience working with public and private entities. In fact, Ollie served as Essex County Counsel in 1995 and the Director of the New Jersey Division on Civil Rights from 1988 to 1990. Victoria and Michael are young attorneys who have focused their entire practice on government representation and labor matters. The firm also has a paralegal that will be assigned to provide full time support to any attorney working on the Borough's assignments. This arrangement will ensure that all work will be performed in the most expeditious and cost efficient manner. See Resumes attached hereto as Exhibit A for more information on education and experience of the attorneys at ALOIA LAW FIRM LLC.

(ATTACH ADDITIONAL SHEETS AS NECESSARY,
BUT DO NOT SIMPLY ATTACH VENDOR MATERIALS
AND TYPE/WRITE: "SEE ATTACHED")

[illegible]

SUBMISSION FORM / QUALIFICATION STATEMENT
(CONTINUED)

(ATTACH ADDITIONAL SHEETS AS NECESSARY,
BUT DO NOT SIMPLY ATTACH VENDOR MATERIALS
AND TYPE/WRITE: "SEE ATTACHED")

3. Description of ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff):

I respectfully submit that as counsel, the ALOIA LAW FIRM, LLC, will provide only the highest quality of legal representation due to my substantial multi-faceted experience. I have spent the past approximately twenty-two (22) years practicing with a focus on public sector representation. Based upon my vast experience, I believe I can provide you with the very highest quality of legal representation for the myriad of legal issues confronted by the Borough as it relates to performing the duties of Affordable Housing Attorney.

An example of my experience and proof of my ability to perform the duties is evidenced by my work for the City of Hoboken and the Township of Verona. I have devoted a substantial amount of time performing the duties of Corporation Counsel for Hoboken and Township Attorney for the Township of Verona. In those roles, I am directly responsible to provide legal opinions, draft resolutions and ordinances, represent the public entity in all employment litigation, review and analyze relevant collective bargaining agreements; prepare bargaining proposals; negotiate and draft Union Agreements; draft and revise the employee handbook; investigate allegations of employee misconduct; prepare employee disciplinary charges (PNDA), prosecute disciplinary charges at employee disciplinary hearings, and prepare and file final notices of disciplinary action (FNDA); file and/or respond to petitions or proceedings before the Public Employment Relations Commission and the Civil Service Commission; represent the entity at all negotiating sessions through mediation and arbitration; handle all labor-related and other litigation, including grievance arbitrations, NJLAD/EEOC/Civil Rights matters, wage and hour matters before the Department of Labor and all other litigation, hearings and proceedings. Specifically, as part of those responsibilities I am responsible in overseeing and directing all litigation regarding Affordable Housing.

(ATTACH ADDITIONAL SHEETS AS NECESSARY,
BUT DO NOT SIMPLY ATTACH VENDOR MATERIALS
AND TYPE/WRITE: "SEE ATTACHED")

\$200.00 hourly rate for partners
\$175.00 hourly rate for associates
\$100.00 hourly rate for paralegals

Firm: Albia Law Firm LLC
Date: 11-29-2018
Authorized Representative (Print): Brian J. Albia
Signature: Brian J. Albia
Title: Attorney / Owner
Telephone No.: 973-337-6626
Fax No.: 973-337-6535

BOROUGH OF ROSELLE PARK

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

THIS STATEMENT SHALL BE COMPLETED, CERTIFIED TO, AND INCLUDED WITH ALL BID AND PROPOSAL SUBMISSIONS. FAILURE TO SUBMIT THE REQUIRED INFORMATION IS CAUSE FOR AUTOMATIC REJECTION OF THE BID OR PROPOSAL.

Name of Organization: Aloia Law Firm LLC

Organization Address: 2 Broad Street, Suite 407, Bloomfield, NJ 07003

Part I

Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type)
- ☒ Limited Liability Company (LLC)
- ☐ Partnership
- ☐ Limited Partnership
- ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (**COMPLETE THE LIST ON THE NEXT PAGE IN THIS SECTION**)

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (**SKIP TO PART IV**)

STATEMENT OF OWNERSHIP DISCLOSURE

(Continued)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Brian J. Aloia (100%)	16 HATHAWAY LANE VERONA NJ 07044

Part III

DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s
N/A	

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
N/A	

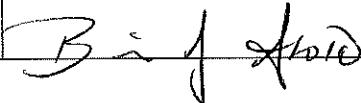
STATEMENT OF OWNERSHIP DISCLOSURE

(Continued)

Part IV

Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Borough of Roselle Park is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Borough of Roselle Park to notify the Borough of Roselle Park in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Borough of Roselle Park to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Brian S. Aloia	Title:	Attorney/Owner
Signature:		Date:	11-29-2018

BOROUGH OF ROSELLE PARK

NON-COLLUSION AFFIDAVIT

State of New Jersey
County of Essex

ss:

I, Brian S. Aloia of the City of Bloomfield in
the County of Essex and State of New Jersey full age, being duly
sworn according to law on my oath depose and say that:

I am Attorney Owner of the firm of Aloia Law Firm LLC
(Title or Position) (Name of Firm)

the bidder making this Proposal for the above named project, and that I executed the said proposal with full
authority so to do; that said bidder has not, directly or indirectly entered into any agreement, participated in any
collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above
named project; and that all statements contained in said proposal and in this affidavit are true and correct, and
made with full knowledge that the Borough of Roselle Park relies upon the truth of the statements contained in
said proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure
such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee,
except bona fide employees or bona fide employees or bona fide established commercial or selling agencies
maintained by _____ (name of contractor).

Subscribed and sworn to

before me this 29 day
of November, 2018

x. Brian S. Aloia
Signature
Brian S. Aloia
(Type or print name of affiant under signature)

Brenda Colon
Notary public of

My Commission expires 9/21/2022

BOROUGH OF ROSELLE PARK

AFFIRMATIVE ACTION COMPLIANCE NOTICE

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

**GOODS, PROFESSIONAL SERVICE
AND GENERAL SERVICE CONTRACTS**

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

- b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4; *(enclosed)*

OR

- c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: Aloia Law Firm LLC

SIGNATURE: Brian J. Aloia

PRINT NAME: Brian J. Aloia

TITLE: Attorney / Owner

DATE: 11-29-2018

BOROUGH OF ROSELLE PARK

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted Borough employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken

EXHIBIT A
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

(Continued)

without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

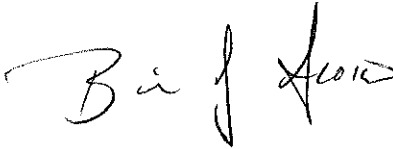
The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report (*enclosed*)

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.



BOROUGH OF ROSELLE PARK

AMERICANS WITH DISABILITIES ACT OF 1990

Equal Opportunity for Individuals with Disability

The Contractor and the Owner, do hereby agree that the provisions of Title 11 of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

The undersigned vendor consents to the full understanding of the forgoing Americans with Disabilities Act Language of 1990:

Bidder/Vendor: Aloia Law Firm LLC

Signature: Brian J. Aloia

Full Name (Print): Brian J. Aloia

Title: Attorney / Owner

Date: 11-29-2018

BOROUGH OF ROSELLE PARK

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive.

PLEASE CHECK EITHER BOX:

☒ I certify, pursuant to Public Law 2012, c. 25, that neither the person/entity listed above nor any of the entity's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above because I or the bidding entity and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2

PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the form below. (PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, USE ADDITIONAL PAGES).

Name: N/A

Relationship to Bidder/Vendor: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date: _____

Bidder/Vendor: _____

Contact Name: _____ Contact Phone Number: _____

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN
(Continued)

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the below-referenced person or entity. I acknowledge that the Borough of Roselle Park is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the Borough of Roselle Park to notify the Borough of Roselle Park in writing of any changes to the answers or information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the Borough of Roselle Park and that the Borough of Roselle Park at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Brian J. Aloia

Signature: Brian J. Aloia

Title: Attorney / Owner

Date: 11-29-2018

Bidder/Vendor: Aloia Law Firm LLC

BOROUGH OF ROSELLE PARK

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Borough Clerk's Office upon award of contract by the governing body

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance Requirement:

SIGNATURE: Brian J. Aloia DATE: 11-29-2018
Brian J. Aloia Attorney/Owner
(Printed Name & Title)

BOROUGH OF ROSELLE PARK

CERTIFICATION REGARDING POLITICAL CONTRIBUTIONS

STATE OF NEW JERSEY

: SS.

COUNTY OF Essex

I, Brian J. Aloia, _____ of the Aloia Law Firm of
Bloomfield in the County of Essex and the State of New Jersey, of _____
full age, being duly sworn

according to law on my oath depose and say that:

I am the Owner of the firm of
Aloia Law Firm LLC, the Professional Service Entity making the
submissions for the above named Service, and that I executed the said submission with full authority to do
so; that said Professional Service Entity acknowledges that it is aware that the Borough of Roselle Park
pursuant to Section 2-4 of the Borough Code prohibits the awarding of any public contract to any
Professional Service Entity that has contributed in excess of two hundred (\$200.00) dollars to a campaign
committee of any Borough of Roselle Park candidate or holder of the public office having ultimate
responsibility for the award of the contract, or to any Borough of Roselle Park or Union County Party
Committee, or to any political action committee (PAC) that is organized for the primary purpose of
promoting or supporting Borough of Roselle Park municipal candidates or municipal officeholders, within
one (1) calendar year immediately preceding the date of the contract or agreement.

I further warrant that pursuant to Roselle Park Borough Section 2-4, a "professional service provider"
seeking a public contract means: an individual, including the individual's spouse, if any, and any child
living at home; person; firm; corporation; professional corporation; partnership; organization; or
association. The definition of a service provider includes all principals who own one (1%) percent or more
of the equity in the corporation or business trust, partners, and officers in the aggregate employed by the
provider as well as any subsidiaries directly controlled by the service provider.

I further warrant that I have reviewed Borough Code Section 2-4.

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing
statements made by me are willfully false, I am subject to punishment for contempt of Court.

Subscribed and sworn to before me
this 29 day of November, 2018

Brenda L. Colon
(Signature of Notary)

(Affix Seal)

Brian J. Aloia
(Signature of Professional)
Name: Brian J. Aloia
Title: Attorney/Owner

BRENDA L. COLON
NOTARY PUBLIC OF NEW JERSEY
Comm. # 60068372
My Commission Expires 9/21/2022

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, NJ 08646-0252

TAXPAYER NAME:
ALOIA LAW FIRM LLC

TRADE NAME:

ADDRESS:
2 BROAD STREET STE 407
BLOOMFIELD, NJ 07003
EFFECTIVE DATE:

SEQUENCE NUMBER:
1681495

ISSUANCE DATE:
07/30/13

12/12/11

James J. E.
Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

(04-66), D205346v

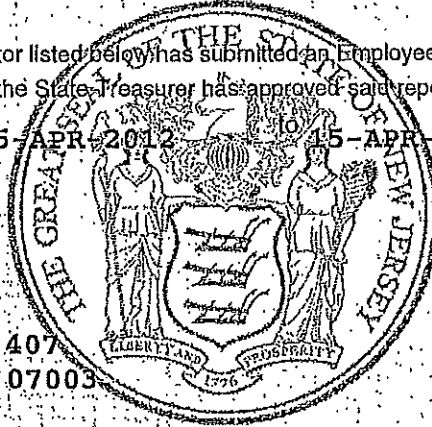
Certification 48479

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-APR-2012 to 15-APR-2019

ALOIA LAW FIRM, LLC
2 BROAD STREET, SUITE 407
BLOOMFIELD NJ 07003



A handwritten signature in black ink, appearing to read "Andrew P. Sidamon-Eristoff".

Andrew P. Sidamon-Eristoff
State Treasurer

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

07/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S); AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HANSON & RYAN INC 87 Lackawanna Avenue P O Box 347 Totowa, NJ 07511	CONTACT NAME: Molly Reynolds PHONE (A/C, No, Ext): 973 256-6000 FAX (A/C, No): 973 256 4788 E-MAIL ADDRESS: mreynolds@hanson-ryan.com														
INSURED ALOIA LAW FIRM, LLC 2 Broad Street, Suite 407 Bloomfield, NJ 07003	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: CNA Insurance Companies</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: CNA Insurance Companies		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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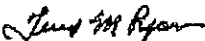
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			B4031350305	01/23/2018	01/23/2019	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						EACH OCCURRENCE \$ AGGREGATE \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N/A (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC431580622	04/05/2018	04/05/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance**CERTIFICATE HOLDER****CANCELLATION**

EVIDENCE OF INSURANCE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Affinity 14 Cliffwood Ave, Suite 310 Matawan, NJ 07747	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED Aloia Law Firm LLC 2 Broad Street Suite 407 Bloomfield NJ 07003	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: WESCO INSURANCE COMPANY	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					EACH OCCURRENCE \$
	COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>					MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$
	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO					BODILY INJURY (Per person) \$
	ALL OWNED AUTOS	SCHEDULED AUTOS <input type="checkbox"/>				BODILY INJURY (Per accident) \$
	HIRED AUTOS	NON-OWNED AUTOS <input type="checkbox"/>				PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	OCCUR <input type="checkbox"/>				\$
	EXCESS LIAB	CLAIMS-MADE <input type="checkbox"/>				EACH OCCURRENCE \$
	DED <input type="checkbox"/> RETENTION \$					AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A			WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
A	Lawyers Professional Liability		WPP1496595-00	12/22/2017	12/22/2018	E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
						Each Claim \$ 1,000,000
						Aggregate \$ 2,000,000
						Deductible \$ 2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Aloia Law Firm LLC 2 Broad Street, Suite 407 Bloomfield NJ 07003	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <u>Aldia Law Firm LLC</u>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) <u>2 Broad Street Suite 407</u>	Requester's name and address (optional)
	6 City, state, and ZIP code <u>Bloomfield, NJ 07003</u>	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	
45	3972422

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person Brian J. [Signature]

Date 1/23/18

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/ir9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

• Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

• Form 1099-C (canceled debt)

• Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

EXHIBIT A

BRIAN J. ALOIA
16 Hathaway Lane
Verona, NJ 07044
(H) 973-857-1591 • (W) 973-337-6626
brian@aloialawfirm.com

LEGAL EMPLOYMENT

<i>Principal</i>	ALOIA LAW FIRM LLC Bloomfield, NJ	January 1, 2012 - Present
<i>Partner</i>	Weiner Lesniak LLP Parsippany, NJ Corporate Law Department Labor and Employment Division	October 1999 – 2011
	Verona Township Attorney Verona Municipal Prosecutor Verona, NJ	January 2016 - Present July 2003- December 2015
	Township Attorney/Director of Law Department Township of Bloomfield, NJ	January 2007- February 2016
<i>Associate Attorney</i>	Gregory & Reed, P.C. Parsippany, NJ Civil Litigation and Environmental Law	September 1998 - October 1999
	Essex County Department of Public Safety Cedar Grove, NJ Attorney for Department of Public Safety Division of Corrections	June 1997 - August 1998
	Clemente Dickson & Mueller, P.A. Morristown, NJ Civil Litigation	January 1997 - June 1997

COMMUNITY SERVICE

North Caldwell Fire Department Firefighter, served as lieutenant, 1992 – 1993 President, 1998 – 1999	1988 – 2001
-------------------------------------------------------------------------------------------------------------------	-------------

EDUCATION

Quinnipiac College of Law, Hamden, CT Juris Doctor Class Rank: 43/187 (Top 23%) Honors: Mock Trial Honor Society, 1995 – 1996 Awarded Best Advocate Intramural Competition, 1995	May 1996
University of Scranton, Scranton, PA, <i>Bachelor of Science, Marketing.</i> Honors: United States National Collegiate Award Winner in Student Government Activities: Wrestling, Resident Assistant, and Class President.	May 1992

BAR ADMISSION

Admitted to New Jersey Bar, December 18, 1996
Admitted to New York Bar, January 29, 1997

Ollie H. Hawkins

2 Broad Street, Suite 407, Bloomfield, New Jersey 07003

(973) 337-6626

ollie@aloialawfirm.com

Professional Summary Attorney with over 20 years of experience working with public and private entities. Experienced in Commercial Law, Corporate Law, Government Law, Labor Law, Wrongful Termination, Public Policy, Employment and Anti-discrimination Law, Health and Human Services.

Experience **Partner, 2012 to Present**
ALOIA LAW FIRM LLC, Bloomfield, New Jersey

- Practice areas include Labor and Employment Law, Commercial and Business Litigation and Municipal Law.

Assistant Prosecutor, 2005 to 2009
Union County Prosecutor's Office, Elizabeth, New Jersey

- As a part of the Juvenile Justice Unit, was responsible for the prosecution of juveniles for acts of delinquency ranging from violations of township ordinances to first degree murder.

Partner, 1997 to 2005
Weiner Lesniak LLP, Parsippany, New Jersey

- Practice areas included Commercial Law, Business Planning, Corporate Law, Business Counseling and Regulatory Law.

Associate, 1994 to 1997
Lum, Danzis, Drasco, Positan & Kleinberg, Roseland, New Jersey

- Practice areas included Government Law, Governmental Relations, Labor Law, Wrongful Termination, Employment Contract Disputes and General Counseling addressing employer and employee relationships.

County Counsel, 1995
Office of the Essex County Counsel, Newark, New Jersey

- Served as County Counsel. Responsible for the daily management of the legal and managerial functions of the department. Involved in decision making regarding public policy, drafting legal opinions, executive orders, preparing the budget, acting as a liaison between the County and various County Authorities and Commissions.

Associate, 1990 to 1994
Mudge, Rose, Guthrie, Alexander & Ferdon, Parsippany, New Jersey

- Practiced in all areas of Labor Law, including EEO, Wrongful Termination, Employment Contract Disputes, Wage/Hour Disputes and General Counseling for employers and employees concerning all aspects of legal issues affecting the employer/employee relationship.

Director, 1988 to 1990

New Jersey Division on Civil Rights, Department of Law & Public Safety

- Managed five offices including a staff of over 200 employees, drafting, interpreting and enforcing the employment and anti-discrimination laws of the State of New Jersey.

Special Assistant, 1986 to 1988

Office of the Attorney General, Trenton, New Jersey

- Served as the legal liaison between the Attorney General and the Division of Gaming Enforcement, New Jersey Racing Commission and the Athletic Control Board.

Assistant Counsel, 1984 to 1986

Office of the Counsel to the Governor, Trenton, New Jersey

- Provided legal and policy staff support to the Governor in the areas of Health and Human Services. Duties included the drafting of Executive Orders; monitoring the legislative process, including the budget; exercising direct oversight of intrastate and bi-state authorities and commissions.

Judicial Clerkship, 1982 to 1983

The Honorable Steven J. Bercik and the Honorable Edward J. McDonough
Union County and Elizabeth, New Jersey

Director, 1981 to 1982

Essex-Newark Legal Services, Newark, New Jersey

Personnel Manager, 1997 to 1979

Tenco, A Division of the Coca-Cola Company, Linden, New Jersey

Marketing Representative, 1975 to 1977

A.R. Meeker Company, Springfield, New Jersey

Education

Juris Doctor Degree, Seton Hall Law School, Newark, New Jersey
B.S. Marketing, Seton Hall University, South Orange, New Jersey

General

Information

Member of the New Jersey Bar; Former Member of the Seton Hall, Varsity
Basketball Team.

References

Available upon request.

VICTORIA A. LUCIDO

330 Newark Ave • Apartment 4 • Jersey City, NJ 07302 • (908) 635-6351 • Victoria.Lucido@gmail.com

EXPERIENCE

Aloia Law Firm, LLC, Bloomfield, NJ

Associate, September 2015 – present

Practice areas include Labor and Employment Law, Government Law, Municipal Law, Commercial and Business Litigation as well as Defense Liability. Serve as the Assistant Prosecutor in the City of Rahway prosecuting various matters ranging from traffic violations to petty crimes and disorderly persons offenses. Provide prosecutorial coverage in the City of Linden and the Borough of Fanwood when necessary. Actively participate in the firm's representation of the Township of Verona as Township Attorney by attending council meetings, researching and drafting legal opinions and offering guidance as to employer and employee relationships. Represent the State of New Jersey in the defense of premises and motor vehicle liability actions.

Devero Taus LLC, Warren, NJ

Associate, May 2013 – August 2013; September 2014 – September 2015

Law Clerk, September 2012 – May 2013

Represented employees and employers in a wide range of employment litigation matters. Managed the prosecution and defense of assigned cases from inception to disposition. Conducted initial consultations with clients regarding their potential case and the likelihood of its success. Consulted with and advised clients regarding their rights as the matter develops during litigation. Prepared and filed complaints, answers, discovery motions, and dispositive motions. Prepared and served pre-litigation demand letters. Favorably mediated cases on behalf of clients. Conducted and defended depositions. Appeared and argued motions.

The Honorable Catherine I. Enright, P.J.F.P., Superior Court of New Jersey, Morristown, NJ

Judicial Law Clerk - August 2013 – August 2014

Tasked with reviewing and analyzing motions on various family law issues. Conducted legal research and prepared memoranda of law with recommendations as to the disposition of each motion. Communicated with attorneys and *pro se* litigants in order to facilitate an efficient court calendar. Mediated family, landlord/tenant and small claims disputes.

The Honorable Mary Gibbons Whipple, J.S.C., Superior Court of New Jersey, Morristown, NJ

Judicial Intern, May 2011 – August 2012

Conducted legal research regarding various aspects of the Children in Court docket. Prepared statements of reasons, orders, and memoranda.

PROFESSIONAL LICENSES

New Jersey; New York

EDUCATION

Seton Hall University School of Law, Newark, NJ

Juris Doctor, January 2013, Concentration in Intellectual Property and Entertainment

Honors: Best Brief- Appellate Advocacy, Spring 2011

Monmouth University, West Long Branch, NJ

Bachelor of Arts, *cum laude*, in Communication, May 2009

Activities: *Phi Sigma Sigma* Sorority

Honors: Dean's List (all semesters), *Phi Eta Sigma* National Honor Society

MICHAEL K. BELOSTOCK, ESQ.

168 Cambridge Court • Clifton, N.J. • (908) 330-5059 • michaelbelostock@gmail.com

QUALIFICATIONS

Accomplished attorney with proven ability to work independently and operate as part of a successful team • Significant in-court experience • Ability to effectively handle a high volume of cases to ensure efficient management of court dockets • Proven success in effectively combining analytical, investigative, organizational, negotiation and courtroom skills • Substantial experience in handling various types of matters through all phases of litigation • Experienced in developing and maintaining positive relationships with office staff and judicial personnel • Career marked by success

KEY LEGAL EXPERIENCE

Assistant Prosecutor with Ocean County Prosecutor's Office • Municipal Prosecutor for the City of Rahway • Judicial Law Clerk for The Honorable Francis R. Hodgson, Jr., J.S.C.

EMPLOYMENT NARRATIVE

The Aloia Law Firm, Bloomfield, N.J.

12/2017 - Present

Associate Attorney

- Municipal Prosecutor for the City of Rahway.
- Investigate and prosecute a wide variety of cases including disorderly person and petty disorderly person offenses, violations of motor vehicle and traffic laws, penalty enforcement and township ordinances violations.
- Handle Superior Court matters on behalf of private litigants and public entities, ranging from wrongful death actions to indemnification matters.

Celentano, Stadtmauer & Walentowicz, LLP, Clifton, N.J.

06/2016 – 12/2017

Associate Attorney

- Represent health care providers including many of New Jersey's largest hospital networks in various types of litigation involving insurance matters.
- Successful in several first-chair trials in the Superior Court concerning reimbursement issues from Medicare, Medicaid and commercial insurance carriers.
- Practice in Workers Compensation Courts including the filing of medical claim petitions, motion practice, settlement negotiations and trials.

Ocean County Prosecutor's Office, Toms River, N.J.

09/2014 - 06/2016

Assistant Prosecutor

- Work independently with general supervision while handling large caseloads and honed problem solving skills by conducting investigations relating to complex factual information.
- Prepare and present felony cases to the grand jury including first-degree drug crimes, first-degree armed robbery and attempted murder. Collaborate with prosecutors and court personnel to ensure efficient return of indictments – secured 725 indictments in 2015, pacing the grand jury unit.
- Perform in court direct examinations of several hundred witnesses including Chiefs of Police, undercover narcotics detectives, and victims of aggravated assault and gang related crime.

- Strategically initiate and direct detective investigations during the discovery phase including the drafting and approving of search warrants. Fulfill discovery requests in accordance with the rules of court and controlling case law.
- Efficiently negotiate plea agreements with opposing counsel, resulting in felony convictions – communicate with victims in criminal cases and ensured that victims' concerns regarding the disposition of the case were considered in plea negotiations.
- Argue on behalf of the State of New Jersey during restitution conferences; bail hearings; violation of probation hearings; and sentencing proceedings for felony convictions, including crimes with mandatory state prison terms.
- Interview and provide guidance to police officers, victims and witnesses regarding prospective criminal complaints and litigation procedures.

The Honorable Francis R. Hodgson, Jr., J.S.C., Toms River, N.J.

08/2013 – 08/2014

Judicial Law Clerk

- Drafted comprehensive opinions pertaining procedural history, findings of facts, applicable law and conclusions of law.
- Researched and analyzed procedural and substantive laws, court decisions, documents, opinions, briefs, and other information related to cases before the court.
- Communicated directly with attorneys and pro se litigants regarding motion related
- Served as a court-certified mediator for small claims and landlord-tenant cases.

EDUCATION

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- | | |
|----------------------------------------------------------------|------|
| • Hofstra University School of Law, Hempstead, N.Y. | 2013 |
| Juris Doctorate | |
| • Rutgers, State University of New Jersey, New Brunswick, N.J. | 2008 |
| Bachelor of Arts | |

BAR ADMISSIONS

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|-----------------------------------------------|----------|
| • New Jersey State Bar | Admitted |
| • U.S. District Court, District of New Jersey | Admitted |