LUBINER, SCHMIDT & PALUMBO, L.L.C.

ATTORNEYS AND COUNSELORS AT LAW 123 NORTH UNION AVENUE, SUITE 305 CRANFORD, NJ 07016

PHONE: (908) 709-0500 FAX: (908) 709-9447

MichelleDWelsh@comcast.net

Office: 908-709-0500

Cell: 908-499-3748

November 5, 2018 Andrew J. Casais; Borough Clerk Roselle Park 110 East Westfield Avenue Roselle Park, New Jersey 07204

Dear Andrew J. Casais:

Kindly accept this correspondence and the enclosed resume in support of my candidacy for the municipal court public defender position for Roselle Park. As my resume indicates, I have more than twenty-four (24) years' experience practicing criminal law in municipal courts, and have devoted my entire professional career to criminal and municipal court matters.

I am currently the public defender of Long Hill Township as well as the alternate public defender for Roselle and Linden. I also am an associate with the law firm of Lubiner, Schmidt and Palumbo where my practice relates exclusively to criminal law. I appreciate the demands of a busy municipal court and have demonstrated this many times while working as the alternate public defender for Linden. I have shown that I understand the importance of moving the docket and controlling costs as well as respecting the rights of defendants. I understand that the compensation for the position of Public Defender is fixed and will gladly accept the remunerated amount for this position.

If you need to discuss my candidacy further, I would welcome this opportunity. Should you feel that my qualifications and expertise might meet Linden's current needs, please feel free to contact me at your convenience.

> hell is welsh Very truly yours,

SUBMISSION CHECKLIST

	THE FOLLOWING ITEMS, AS INDICATED BELOW \boxtimes , SHALL BE PROVIDED WITH THE RECEIPT OF SEALED SUBMISSIONS	Initial Here
\boxtimes	Completed RFP Checklist	Mow
\boxtimes	Completed Submission Form / Qualification Statement	Moul
\boxtimes	Statement of Ownership Disclosure	MDW
\boxtimes	Non-Collusion Affidavit	MDW
\boxtimes	Required EEO/Affirmative Action Evidence & Signed Compliance Notice	Moul
\boxtimes	Acknowledgement of Americans with Disabilities Act Language of 1990	MANUEL
\boxtimes	Disclosure of Investment Activities in Iran	MALL
\boxtimes	Insurance Requirement Acknowledgement Form	Mow
\boxtimes	Certification Regarding Political Contributions	MOW
\boxtimes	New Jersey Business Registration Certificate of Vendor	MAW
\boxtimes	W-9 of Vendor	MOW

This checklist is provided for vendor's use in assuring compliance with required documentation; however, it does not include all submission requirements and does not relieve the vendor of the need to read and comply with the RFP.

Name of Vendor: Michelle D. welsh	Date: 11-5-18
Signature: x. Michelle D. Webi	
Signature: X. William D. Webs.	
Print Name: Michelle D. Welsh	
Title: Attorney	

SUBMISSION FORM / QUALIFICATION STATEMENT

(ATTACH ADDITIONAL SHEETS AS NECESSARY, BUT DO NOT SIMPLY ATTACH VENDOR MATERIALS AND TYPE/WRITE: "SEE ATTACHED")

		- A A A	1.1100
please	See	attached	letter
	-V -=		
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SUBMISSION FORM / QUALIFICATION STATEMENT (CONTINUED)

(ATTACH ADDITIONAL SHEETS AS NECESSARY, BUT DO NOT SIMPLY ATTACH VENDOR MATERIALS AND TYPE/WRITE: "SEE ATTACHED")

3. Description of ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff):			
	please	See	attached
			4
ğ			
)			

SUBMISSION FORM / QUALIFICATION STATEMENT (CONTINUED)

(ATTACH ADDITIONAL SHEETS AS NECESSARY, BUT DO NOT SIMPLY ATTACH VENDOR MATERIALS AND TYPE/WRITE: "SEE ATTACHED")

4. Cost details, including the annual fee for primary duties and the hourly rates of each of the individuals who will perform services, and all expenses for any work that is not included in the primary duties:
please see attached
*
CERTIFICATION OF PROPOSAL (Sign Below)
Firm: Lubiner, Schmidt & Palumbo
Date
Authorized Representative (Print): Michelle D. Welsh
Signature: Michiller D. Welsh
Title: Attorne y Telephone No.: 908-499-3748
Fax No.: 908-709-9447

Michelle D. Welsh

114 High Street

Cranford, New Jersey 07016

(908) 499-3748

New Jersey Bar Certified
United States Court of Appeals for the Third District
United States District Court for the District of New Jersey

Experience

Lubiner, Schmidt & Palumbo, L.L.C.
January 2012-present
Responsible for all aspects of defense of criminal law clients

Alternate Public Defender for City of Linden January 2018-present

Appointment to District XII of the Fee Arbitration Committee September 2018-present

Palumbo and Renaud
Per diem; October 2012-present

Township of Cranford Alternate Public DefenderDecember 2006-present

Township of Long Hill Public Defender December 1998-present

Township of Roselle Alternate Public Defender January 2018-present

Bob Smith and Associates; Piscataway, New Jersey: Of Counsel December 2000-September 2018
Responsible for representation and defense of all criminal law clients. Practice before

Appellate Public Defender's Office; Newark, New Jersey

municipal courts in dozens of New Jersey jurisdictions.

February 1997-December 2000

Review of underlying criminal trial records, analysis of same, preparation of Appellate briefs on behalf of indigent incarcerated defendants.

Burbage and Ramsey; Trenton, New Jersey

January 1994-June 1997

Responsibilities included but were not limited to preparation and argument of criminal matters on behalf of defendants and various municipalities; such practice included evaluation of discovery, preparation of evidentiary and dispositive motions with supporting briefs, plea negotiations, sentencing and Appellate matters. In addition, I was the acting public defender in Trenton Municipal Court and Lambertville Municipal Court.

District Attorney's Office; Los Angeles, California Certified Law Clerk; August 1992-December 1992

Middlesex County Prosecutor's Office; New Brunswick, New Jersey Legal Internship; June 1992-August 1992

Education

Whittier College School of Law; Los Angeles, California

Juris Doctor Degree; May1993 Cum Laude; Class Rank: 16/140

Seton Hall University School of Law; Newark, New Jersey Summer Session, 1992

LETTER OF QUALIFICATION

Attn: Andrew J. Casais; Borough Clerk Roselle Park Municipal Court 110 East Westfield Avenue Roselle Park, New Jersey 07204

Dear Andrew J. Casais:

Neither the undersigned nor any individuals that are connected with this firm have been disbarred, suspended, or otherwise are prohibited from professional practice by any federal, state, or local agency.

In addition, the undersigned will comply with the General Terms and Conditions required by the Borough of Roselle Park and enter into the Borough's standard Professional Services Contract.

I affirm that the contents of my Qualifications Statement are accurate, factual and complete to the best of my knowledge and belief and that the Qualifications Statement is submitted in good faith upon express understanding that any false statement may result in the disqualification of Michelle D. Welsh, and the firm of Lubiner, Schmidt and Palumbo.

Michelle D. Welsh

November 5, 2018

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

THIS STATEMENT SHALL BE COMPLETED, CERTIFIED TO, AND INCLUDED WITH ALL BID AND PROPOSAL SUBMISSIONS. FAILURE TO SUBMIT THE REQUIRED INFORMATION IS CAUSE FOR AUTOMATIC REJECTION OF THE BID OR PROPOSAL.

Name of Organization: Lubiner, Schmidt & Palumbo
Organization Address: 123 N. Union Rie Suite 305
Part I
Check the box that represents the type of business organization:
Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
For-Profit Corporation (any type)
Limited Liability Company (LLC)
Partnership
Limited Partnership
Limited Liability Partnership (LLP)
Other (be specific):
Part II
The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST ON THE NEXT PAGE IN THIS SECTION)
OR
No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

STATEMENT OF OWNERSHIP DISCLOSURE

(Continued)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address

Part III

DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and	Home Address (for Individuals) or Business Address
Corresponding Entity Listed in Part II	

STATEMENT OF OWNERSHIP DISCLOSURE (Continued)

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Borough of Roselle Park is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Borough of Roselle Park to notify the Borough of Roselle Park in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Borough of Roselle Park to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Michelle D. welsh	Title:	Attorney
Signature:	Michelle D. Wilsh	Date:	11-5-18

NON-COLLUSION AFFIDAVIT

State of New Sersey County of Union ss:
I, Michelly D. Welsh of the City of Cranford in
the County of Union and State of 11ew Jersey full age, being duly
sworn according to law on my oath depose and say that:
I am Michelle D. Welsh of the firm of Lubiner, Schmidt a Palumbo (Title or Position) (Name of Firm)
the bidder making this Proposal for the above named project, and that I executed the said proposal with full
authority so to do; that said bidder has not, directly or indirectly entered into any agreement, participated in any
collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above
named project; and that all statements contained in said proposal and in this affidavit are true and correct, and
made with full knowledge that the Borough of Roselle Park relies upon the truth of the statements contained in
said proposal and in the statements contained in this affidavit in awarding the contract for the said project.
I further warrant that no person or selling agency has been employed or retained to solicit or secure
such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee,
except bona fide employees or bona fide employees or bona fide established commercial or selling agencies
maintained by Michelle Dwell (name of contractor).
Subscribed and sworn to
before me this 5th day
of November, 2018. X. Michelle D. Welsh. Signature
(Type or print name of affiant under signature)
Notary public of PATRICIA SKROBOT WERNES A Notary Public of New Jersey
My Commission expires My Commission Expires November 8, 2018

AFFIRMATIVE ACTION COMPLIANCE NOTICE

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

 A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: Lobiner, Schmidt a Palombo SIGNATURE: Michelle D. Welsh PRINT NAME: Michelle D. Welsh TITLE: Attorney DATE: NOVEMber, 5, 2018

EXHIBIT A MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted Borough employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS (Continued)

without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at ww.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

AMERICANS WITH DISABILITIES ACT OF 1990

Equal Opportunity for Individuals with Disability

The Contractor and the Owner, do hereby agree that the provisions of Title 11 of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

The undersigned vendor consents to the full understanding of the forgoing Americans with Disabilities Act Language of 1990:

Bidder/Vendor: Michelle D. Welsh
Signature: Michelle D. Welsh
Full Name (Print): Michelle D. Welsh
Title: ATTORNEY
Date NOVEMber 5, 2018

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1: CERTIFICATION BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive.

will render a bidder's proposal non-resp	onsive.
PLEASE CHECK EITHER BOX:	
entity's parents, subsidiaries, or affiliat determined to be engaged in prohibited further certify that I am the person listed	O12, c. 25, that neither the person/entity listed above nor any of the es is listed on the N.J. Department of the Treasury's list of entities activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I above, or I am an officer or representative of the entity listed above cation on its behalf. I will skip Part 2 and sign and complete the
or affiliates is listed on the Departmen description of the activities in Part 2 bel-	se I or the bidding entity and/or one or more of its parents, subsidiaries, it's Chapter 25 list. I will provide a detailed, accurate and precise ow and sign and complete the Certification below. Failure to provide rendered as non-responsive and appropriate penalties, fines and/or y law.
You must provide a detailed, accurate an one of its parents, subsidiaries or affilia completing the form below. (PROVID	PART 2 FION RELATED TO INVESTMENT ACTIVITIES IN IRAN and precise description of the activities of the bidding person/entity, or ates, engaging in the investment activities in Iran outlined above by E INFORMATION RELATIVE TO THE ABOVE QUESTIONS. INSWERS TO EACH QUESTION. IF YOU NEED TO MAKE FIONAL PAGES).
Name:	
Relationship to Bidder/Vendor:	
Description of Activities:	
	Anticipated Cessation Date:
Contact Name:	Contact Phone Number:

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN (Continued)

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the below-referenced person or entity. I acknowledge that the Borough of Roselle Park is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the Borough of Roselle Park to notify the Borough of Roselle Park in writing of any changes to the answers or information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the Borough of Roselle Park and that the Borough of Roselle Park at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Michelle D. Welsh
Signature: Michelle D. Welsh
Title: a Horney
Date 11-5-18
Bidder/Vendor: Wichello N. Welsh

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Borough Clerk's Office upon award of contract by the governing body

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance Requirement:

SIGNATURE: Michelle D. Welsh, attorney
(Printed Name & Title)

DATE: 11-5-18

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CERTIFICATION REGARDING POLITICAL CONTRIBUTIONS

STATE OF NEW JERSEY	
COUNTY OF UNION: SS.	
I, Michelle D. Welsh Libiner, Schmidt a in the County of Onio Palumbo according to law on my oath depose and say that:	of the Law film of and the State of New Jersey, offull age, being duly sworn
I am the <u>Schmidt's Palombo</u> , the submissions for the above named Service, and that I executed the so; that said Professional Service Entity acknowledges that it is a pursuant to Section 2-4 of the Borough Code prohibits the average Professional Service Entity that has contributed in excess of two becommittee of any Borough of Roselle Park candidate or holder responsibility for the award of the contract, or to any Borough of Committee, or to any political action committee (PAC) that is promoting or supporting Borough of Roselle Park municipal candidate one (1) calendar year immediately preceding the date of the contract.	said submission with full authority to do aware that the Borough of Roselle Park warding of any public contract to any nundred (\$200.00) dollars to a campaign of the public office having ultimate of Roselle Park or Union County Party organized for the primary purpose of idates or municipal officeholders, within
I further warrant that pursuant to Roselle Park Borough Section seeking a public contract means: an individual, including the including at home; person; firm; corporation; professional corp association. The definition of a service provider includes all princi of the equity in the corporation or business trust, partners, and of provider as well as any subsidiaries directly controlled by the service	dividual's spouse, if any, and any child boration; partnership; organization; or pals who own one (1%) percent or more ficers in the aggregate employed by the
I further warrant that I have reviewed Borough Code Section 2-4.	
I hereby certify that the foregoing statements made by me are true statements made by me are willfully false, I am subject to punishm	nent for contempt of Court.
Phillers	Milly D. Well Signature of Professional) Attorney Name: Title:
(Signature of Notary)	
(Affix Seal) PATRICIA SKROBOT WERNES A Notary Public of New Jersey My Commission Expires November 8, 2018	



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:

LUBINER SCHMIDT & PALUMBO LLC

Trade Name:

Address:

123 NORTH UNION AVE

CRANFORD, NJ 07016

Certificate Number:

1995642

Effective Date:

November 20, 2015

Date of Issuance:

October 07, 2017

For Office Use Only:

20171007094920141

NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF FORMATION

LUBINER, SCHMIDT & PALUMBO LLC 0450023032

The above-named DOMESTIC LIMITED LIABILITY COMPANY was duly filed in accordance with New Jersey State Law on 10/09/2015 and was assigned identification number 0450023032. Following are the articles that constitute its original certificate.

- 1. Name: LUBINER, SCHMIDT & PALUMBO LLC
- 2. Registered Agent: ALAN LUBINER
- 3. Registered Office: 123 NORTH UNION AVE SUITE 305 CRANFORD, NEW JERSEY 07016
- 4. Business Purpose: LEGAL SERVICES
- 5. Effective Date of this Filing is: 11/01/2015
- 6. Members/Managers:
 ALAN M. LUBINER
 123 NORTH UNION AVE
 SUITE 305
 CRANFORD, NEW JERSEY 07016

DAVID W. SCHMIDT 123 NORTH UNION AVE SUITE 305 CRANFORD, NEW JERSEY 07016

TODD D. PALUMBO 123 NORTH UNION AVE SUITE 305 CRANFORD, NEW JERSEY 07016

7. Main Business Address:
123 NORTH UNION AVE
SUITE 305
CRANFORD, NEW JERSEY 07016
Signatures:
ALAN M. LUBINER
AUTHORIZED REPRESENTATIVE

NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF FORMATION

LUBINER, SCHMIDT & PALUMBO LLC 0450023032



Certificate Number : 4004606414
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_CERT.jsp

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal 9th day of October, 2015

Robert D. Longue

Robert A. Romano Acting State Treasurer

Date of this notice: 10-09-2015

Employer Identification Number:

47-5282601

Form: SS-4

Number of this notice: CP 575 A

LUBINER SCHMIDT & PALUMBO LLC ALAN M LUBINER MER 123 N UNION AVE CRANFORD, NJ 07016

For assistance you may call us at: 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 47-5282601. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941 01/31/2016 Form 940 01/31/2016 Form 1065 04/15/2016

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 536, Accounting Periods and Methods.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, Entity Classification Election. See Form 8832 and its instructions for additional information.

A limited liability company (LLC) may file Form 8832, Entity Classification Election, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, Election by a Small Business Corporation. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, Electronic Choices to Pay All Your Federal Taxes. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents (payroll service providers) are available to assist you. Visit the IRS Web site at www.irs.gov for a list of companies that offer IRS e-file for business products and services. The list provides addresses, telephone numbers, and links to their Web sites.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is LUBI. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.

(IRS USE ONLY) 575A

Keep this part for your records. _______

CP 575 A (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 A

999999999

Your Telephone Number Best Time to Call DATE OF THIS NOTICE: 10-09-2015 EMPLOYER IDENTIFICATION NUMBER: 47-5282601 FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE CINCINNATI OH 45999-0023 hlaldalalalalalallallallallallallallal

LUBINER SCHMIDT & PALUMBO LLC ALAN M LUBINER MBR 123 N UNION AVE CRANFORD, NJ 07016



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/08/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS

CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s) PRODUCER CONTACT James Caeran First Indemnity Insurance Agency PHONE (AC, Ho, Ex): FAX: [A/C, He, Ext): 781-581-2500 781-595-2293 87 Oxford Street E-MAIL ADORESS; jcaeran@firstindemnity.net Lynn, MA 01901 **INSURERS AFFORDING COVERAGE** NAIC # INSURER A: American Alternative Insurance INSURED INSURER B Lubiner, Schmidt & Palumbo LLC INSURER C: 123 North Union Avenue INSURER D: Cranford, NJ 07016 INSURER E: INSURER F COVERAGES **CERTIFICATE NUMBER:** REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. INSR ADD'I. SUBR TYPE OF INSURANCE POLICY NUMBER POLICY EFF POLICY EXP LIMITS INSRD LTR WVD GENERAL LIABILITY **EACH OCCURANCE** DAMAGE TO RENTED COMMERCIAL GENERAL LIABILITY PREMISES (Ea occurance) **CLAIMS MADE** OCCUR MED EXP (Any one person) PERSONAL & AND INJURY GENERAL AGGREGATE GEN'I AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG POLICY PROJECT COMBINED SINGLE LIMIT (Ea AUTOMOBILE LIABILITY ANY AUTO BODILY INJURY (Per person) ALL OWNED SCHEDULED BODILY INJURY (Per accident) AUTOS AUTOS NON-OWNED PROPERTY DAMAGE (Per HIRED AUTOS accident) UMBRELLA LIAS EACH OCCURANCE OCCUR AGGREGATE CLÄIMS MADE **EXCESS LIAB** RETENTION \$ DED WC STATE. WORKERS COMPENSATION OTHER TORY LIMITS AND EMPLOYERS' LIABILITY
ANY PROPRIETOR/PARTNER/EXECUTIVE E.L. EACH ACCIDENT OFFICE/MEMBER EXCLUDED? N/A Y/N E.L. DISESAE - EA (Mandatory in NH) **EMPLOYEE** If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT 5LA2PL00001 Fach Claim: \$ 1,000,000 Lawyers Professional 01/28/18 01/28/19 70-03 General Aggregate: \$ 2,000,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACCORD 101, Additional Remarks Schedule, if more space is required) Claims made Coverage, Covering 8 Attorneys, Retroactive Date: 06/01/1996. Deductible is \$25,000.00 Per Claim and applies to Loss only. Claims Expenses Are In Addition To the Limits of Liability. CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVED DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSUREER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND TO THE INSURER, IT'S AGENTS OR REPRESENTITIVES Union County Bar Association 2 Broad Street #3 AUTHORIZED REPRESEMATIVE John on Bario Elizabeth, NJ 07201



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:

LUBINER SCHMIDT & PALUMBO LLC

Trade Name:

Address:

123 NORTH UNION AVE

CRANFORD, NJ 07016

Certificate Number:

1995642

Effective Date:

November 20, 2015

Date of Issuance:

October 07, 2017

For Office Use Only:

20171007094920141