



GENERAL NOTICE

2019-GN-002

Effective Date: 1/2/2019
Expiration Date: 12/31/2019


Julie Kirschbaum
Acting Director of Transit

PERSONAL ELECTRONIC DEVICES – ZERO TOLERANCE



This General Notice is for all Transit Modes.
(Motor and Trolley Coaches, Cable Car, and Rail)

Situation	PED Restrictions	Discipline (If Restriction Violated)	PED Use is Permitted
<u>While Operating Any Transit Vehicle</u> <ul style="list-style-type: none"> This includes motor and trolley coaches, cable cars, rail vehicles, and other on-track vehicles (hi-railers). 	<u>PEDs (including earpieces) Must Be:</u> <ul style="list-style-type: none"> Not in Use Stowed <ul style="list-style-type: none"> Turned Off (Not in Airplane Mode) Off The Person Out of Sight Put Away 	<u>Employee Uses PED:</u> <p>1st: 3-day Suspension 2nd: 5-day Suspension 3rd: Termination</p> <u>Improper Stowage of PED:</u> <p>1st: Counseling 2nd: Written Warning 3rd: 1-day Suspension 4th: Subject to Further Disciplinary Action</p>	<ul style="list-style-type: none"> When there is an emergency and SFMTA-issued communication equipment is not functioning, provided the transit vehicle is stopped and the employee is not in the controlling compartment of the vehicle, or During an emergency rescue of a vehicle.
<u>On Any Transit Vehicle, but Not Operating the Vehicle</u> <ul style="list-style-type: none"> This applies to all SFMTA employees, including trainers, and office staff. 	If fully or partially within operating compartment of the vehicle, <u>PEDs (including earpieces) Must Be:</u> <ul style="list-style-type: none"> Not in Use Stowed (See Above) 	If fully or partially within operating compartment of the vehicle, <u>Employee Uses PED:</u> <p>See Discipline Above</p> <u>Improper Stowage of PED:</u> <p>See Discipline Above</p>	<ul style="list-style-type: none"> If you are on a transit vehicle, but fully outside of the operating compartment of the vehicle.
<u>Outside of a Transit Vehicle & Within 6 feet of any Rail Track</u> <ul style="list-style-type: none"> This applies to all SFMTA employees who are: <ul style="list-style-type: none"> Performing any work-related task or In uniform, but not on duty. 	<u>PEDs (including earpieces) Must Be:</u> <ul style="list-style-type: none"> Not in Use 	<u>Employee Uses PED:</u> <p>See Discipline Above</p>	<ul style="list-style-type: none"> When you are more than 6 feet from a rail track or when you are: <ul style="list-style-type: none"> On a raised platform and behind the yellow strip, or On a boarding island

This General Notice supersedes Rail Rule Book 2.15.3, 2.15.4 & Rubber Tire Rule Book 2.22.7.