

**JUSTIFICATION AND APPROVAL FOR OTHER THAN FULL AND OPEN
COMPETITION**

OVERSEAS CONTRACTING ACTIVITIES

1. I recommend that U.S. Embassy Riyadh use other than full and open competition for the acquisition of 45 hotel rooms in support of VVIP visitors from October 22-31, 2019. The estimated cost is \$60,000.

2. **Nature and/or description of the action being approved.**

45 hotel rooms required in support of VVIP visit.

3. **A description of the supplies or services required to meet the agency's needs.**

Burj Rafal Hotel Riyadh
King Fahd Road, Exit 4
As Sahafah District
Riyadh 13315, Saudi Arabia

The Embassy of the United States of America Riyadh, Saudi Arabia will issue a purchase order for lodging services. The purchase order will be from October 22-31, 2019.

4. **An identification of the statutory authority permitting other than full and open competition.**

[X] 41 U.S.C.3304(a)(2), FAR 6.302-2, Unusual and compelling urgency; Based on the available time and urgency of the requirement as detailed below.

This visit for the Secretary of the Treasury and the Senior Advisor to the President was announced at a time when comparable hotels had no availability for the same time frame.

5. **A demonstration that the proposed contractor's unique qualifications or the nature of the acquisition requires use of the authority cited.**

The Embassy has worked with Burj Rafal Hotel Riyadh previously which hosted the Senior Advisor to the President and the Secretary of the Treasury in October of 2018. The location, security features, and availability of the hotel are the primary driving force for this acquisition. The Burj Rafal had enough rooms to accommodate special security requirements, and also provided a competitive rate, which was in the best interest of the U.S. Government.

6. **A description of efforts made to ensure that offers are solicited from as many potential sources as is practicable.**

Due to the urgency and exception provided in FAR 6.302-2, this advertisement cannot be posted, but the JOFOC will be published in FedBizOpps.

7. A determination by the Contracting Officer that the anticipated cost to the Government will be fair and reasonable.

The Contracting Officer has determined that the rates offered by the vendor are fair and reasonable, given the circumstances.

8. A description of the market survey conducted and the results or a statement of the reasons a market survey was not conducted.

The government of Saudi Arabia controls the Ritz Carlton, where the visitors are attending a conference, and has not authorized use of the hotel by our delegation. Furthermore, due to the scarce availability of hotel rooms, a market survey was not possible.

9. Any other facts supporting the use of other than full and open competition.

No

10. A listing of sources, if any, that expressed, in writing, an interest in the acquisition.

None

11. A statement of the actions, if any, the agency may take to remove or overcome any barriers to competition before any subsequent acquisition for the supplies or services required.

None

CERTIFICATIONS

I certify that this justification is accurate and contains complete data necessary to support the recommendation for other than full and open competition.

10/18/2019
Date

Sean Scott
Name: Sean R. Scott
Title: Contracting /Asst. General Services Officer
Requirements Office: GSO

I certify that this submission is accurate, and that it contains complete information necessary to enable other officials to make an informed recommendation for approval or disapproval.

10/18/2019
Date

Sean Scott
Contracting Officer