LUCERNE VALLEY
UNIFIED SCHOOL DISTRICT

8560 Aliento Road, Lucerne Valley, CA 92356 * (760) 248-6108 * FAX (760) 248-6677

Board of Trustees: Tom Courtney * Jim Harvey * Ruben Medina * Jessica Risler * Chelsea LaGrange
Superintendent: Peter Livingston

July 24, 2020

Dr. Corwin Porter
San Bernardino County Public Health

RE: Request for waiver for Lucerne Valley Unified School District reopening of Elementary School on Hybrid model

Dear Dr. Porter:

As the Superintendent for Lucerne Valley Unified School District I am writing to officially request a waiver to reopen our one elementary school under a hybrid model as written in our reopening plan.

Our students are in need of returning to our campuses. Lucerne Valley Unified School District is a high socio-economically challenged community and the safety and security of our schools is the best place for our students. Our data for our area supports this and the district has been taking means to set up for a full return involving LVTA, CSEA, parents, and community organizations in the process.

Lucerne Valley Teachers Association
See attached letter dated July 22, 2020

CSEA Chapter 743
See attached letter dated July 23, 2020

Parental support
See attached letter from Lucerne Valley Elementary School Booster Club. Parent survey results for support of students attending on a hybrid model showed that 61.11% of families will attend on the hybrid model. 38.89% will choose full time distance learning which we can accommodate. This survey was put out the week of July 20, 2020 to provide consultation with parents.

Community Organizations

See attached letter from Lucerne Valley Economic Development Association (LVEDA). Homestead Valley Community Council has approved the waiver and a letter of support from them is attached. Lucerne Valley Museum Association also supports the plan and a letter of support is provided from them.

Reopening Plan

Attached is our most recent reopening plan created with teacher, classified, administration, and parent input. The most recent version was updated on July 23, 2020 after the new mandates came out from the state.

Sincerely,

Peter Livingston, Superintendent
Lucerne Valley Unified School District

LVTA LUCERNE VALLEY TEACHERS ASSOCIATION
P O Box 1244 Lucerne Valley CA 92356

July 22, 2020

Dr. Corwin Porter
San Bernardino County Department of Public Health

Re: Waiver to reopen Lucerne Valley Elementary School in a hybrid model

Dr. Porter,

This letter is to certify that the Lucerne Valley Teachers' Association (LVTA) supports the plan to reopen our elementary school in a hybrid model. I have been working with our Superintendent, Peter Livingston, since March regarding measures to reopen all of our schools safely. I have been involved in every stage of the planning and development of our reopening plan on an individual basis with Superintendent Livingston and with the reopening planning team. Our District plan has three phases and the hybrid model was one of the plans we began developing in June. Superintendent Livingston procured equipment, PPEs, and all items the reopening planning team and I requested to protect our students and staff. Superintendent Livingston and I have surveyed teachers, support staff, and parents to determine the needs of our schools. Superintendent Livingston and I have discussed reopening plans with community members and we have the support of many people in the Lucerne Valley community. We are a small, isolated, desert community and our situation is not comparable to the large cities in San Bernardino County. Both Superintendent Livingston and I have continually monitored the data of cases of COVID 19 in our community and have shared the information with all stakeholders. LVTA members believe that all possible measures are in place to provide as safe an environment as possible for our staff and students. Our teachers feel all of our students need the option of returning to the classroom to interact with their teachers and peers. We not only need to meet the educational needs of our students, we also need to meet the emotional needs of our students by providing them the secure environment they have in our schools. Reopening our elementary school in a hybrid model would be a positive first step to restore all of our schools to the quality educational programs we strive to provide for all of our students. Please feel free to contact me at 760-963-3690 should you have any questions.

Sincerely,

Cindy Lazenby

Cindy Lazenby
President, Lucerne Valley Teachers' Association

July 24, 2020

Dr. Corwin Porter
San Bernardino County Public Health

RE: Support for waiver for waiver for Lucerne Valley Unified School District reopening of Elementary School on Hybrid model

Dear Dr. Porter:

My name is Sarah Courtney and I am the President of the Lucerne Valley Elementary School Booster Club. I want to let you know that we are if full support of Lucerne Valley Elementary School reopening and are in support of the waiver to allow us to do so.

We are set to start school on August 6, 2020. We would also request that you are able to expedite this waiver request so our parents will know what to expect when school opens. Our parents have had an incredible challenge in these times and having our school reopen in a hybrid model on time will support both our parents and most importantly our students.

Sincerely,

Sarah Courtney, President
Lucerne Valley Elementary School Booster Club
(760) 669 7216

July 23, 2020

Dr. Corwin Porter
San Bernardino County Public Health

RE: Support for waiver for waiver for Lucerne Valley Unified School District reopening of Elementary School on Hybrid model

Dear Dr. Porter:

As the Classified Bargaining Unit Member President for Lucerne Valley Unified School District I am writing in support of the district reopening the Elementary School under the proposed hybrid model as written in our reopening plan.

Since March, schools across California have suspended in-person operations and transitioned to a distance learning instructional model. Our students are in need of returning to our campuses. Our data for our area supports this and the district has been taking means to set up for a full return involving CSEA in the process.

Once again we support LVUSD reopening under the waiver for elementary schools.

Sincerely,

Mark Hart
CSEA Chapter #743 President
Lucerne Valley Unified School District

LUCERNE VALLEY ECONOMIC DEVELOPMENT ASSOCIATION (LVEDA)

RE: SCHOOL OPENINGS

7/23/20

LVEDA supports the reopening of Lucerne Valley Unified District schools under its hybrid model as described in the reopening plan and application for the waiver.

Our status as a "Severely Disadvantaged Community" – 90 or so % of students qualifying for free lunches and breakfasts – the District having to provide lunches even during non-school periods – many of our kids' home life is marginal at best – many families w/o computers - our community's relative low virus numbers - all provide an argument for a waiver and that they need to be in school. Our current demographics aren't working in our favor for mass 'distant learning'.

The middle and high schools should also be eligible for the waiver to reopen in a hybrid setup, due to the reasons already given. Additionally, our middle and high school students are a tight-knit group due to the small size of the community and school, resulting in high morale and better performance. We wish to maintain that relationship and the momentum for success that it promotes.

Seeing what great HS graduates we had this year – it would be a shame to not keep up the good work.

Chuck Bell. Pres. _____
P. O. Box 193
Lucerne Valley, Ca 92356
760 964 3118 chuckb@sisp.net

HOMESTEAD VALLEY
COMMUNITY COUNCIL
One Voice for the People of Homestead Valley

50220 SADDLE ROCK WAY JOHNSON VALLEY, CA 92285 EMAIL: INFO@HVCCSITE.ORG
HTTP://WWW.HVCCSITE.ORG

July 23, 2020

To: Dr. Corwin Porter
San Bernardino County Public Health

The Homestead Valley Community Council (HVCC) was formed in 1996 to address all matters affecting the Morongo Basin unincorporated communities of Yucca Mesa, Flamingo Heights, Landers, and Johnson Valley. It is comprised of delegates appointed through the community associations of each of these member communities.

Students residing in the communities of Yucca Mesa, Flamingo Heights, and Landers are served by Morongo Unified School District (MUSD). Students residing in Johnson Valley are served by Lucerne Valley Unified School District (LVUSD).

While we strongly disagree with Governor Newsome's mandate that school reopening is suspended for now, we are aware of a waiver for elementary schools to reopen under a hybrid plan. HVCC supports all schools of all grades that invoke this waiver and desire to reopen as normally scheduled.

Governor Newsome's mandate for distant learning only does not reconcile with what scientists are saying about Covid-19 and its effect on children. We believe the need for children to be back in classrooms in front of teachers far outweighs the small risk this virus poses to minors.

HVCC is in full support of schools opening for the 2020/2021 session. This decision belongs in the hands of local school officials who know much more about their districts and the families they serve than politicians in Sacramento.

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Sincerely,

Jim Harvey

Jim Harvey
President, Homestead Valley Community Council

July 24, 2020

Dr. Corwin Porter
San Bernardino County Public Health

RE: Support for waiver for waiver for Lucerne Valley Unified School District reopening of Elementary School on Hybrid model

Dear Dr. Porter:

My name is Chelsea LaGrange and I am the President of the Lucerne Valley Museum Association. I want to let you know that we are if full support of Lucerne Valley Elementary School reopening and are in support of the waiver to allow us to do so. I am also a mother of children who attend the school and plan to send them back to school with all of the measures that are being put into place by the district.

Our museum partners with the school district through different programs and in field trips. We support what the district is doing and feel it is in the best interest of our community to be allowed to open under the waiver.

Our school start date is August 6, 2020. Our community needs are schools to reopen and we would request a waiver for our Middle/High school should the opportunity be available.

Sincerely,

Chelsea LaGrange, President
Lucerne Valley Museum Association
(760) 646 2660

Lucerne Valley Unified School District

2020-2021 Reopening School Plan

LUCERNE VALLEY
UNIFIED SCHOOL DISTRICT

Mission Statement

Lucerne Valley Unified School District is committed to becoming a model district in the State of California. Our students will be prepared academically, socially, and ethically to become lifelong learners and responsible, productive citizens.

Developed in Collaboration with LVUSD Administration, LVTA, and CSEA

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B. Hybrid 50% of Students Return with Hybrid Schedule (If COVID 19 incidence increases in community and SBDPH requires increased restrictions)

C. Hybrid 20% of Students Return (1 day a week) Remaining Days Online

D. 100% Distance Learning for All Students (If COVID 19 becomes significant community risk and closure is required by SBDPH)

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Strategic Reopening School Plan Introduction

Due to the COVID-19 pandemic, LVUSD schools transitioned on March 16, 2020 to Distance Learning for the remainder of the 2019-2020 school year. In response to stay-at-home orders, districts across the nation were required to provide academic instruction via Distance Learning. There were many decisions faced by districts: bandwidth, device deployment, curriculum, platforms, grading, graduation, meal distribution, essential employees, professional development, and safety guidelines. Lucerne Valley Unified staff responded with flexibility, collaboration, innovative ideas, and determination to provide our families and students with support.

There are many unknowns surrounding the future of educational institutions, yet we must prepare for reopening after COVID-19. Multiple scenarios have been discussed by various governmental agencies without any executive orders regarding the 2020-2021 school year. Lucerne Valley Unified School District plans to be prepared for any of these scenarios:

1) Reopening with 100% of the students on campus with feasible restrictions/guidelines,
2) Reopening with 50% of students on campus at a time with feasible restrictions/guidelines,
3) Reopening with 20% of students on campus at a time with feasible restrictions/guidelines and
4) Reopening with 0% of students returning to campus and 100% instruction provided online.

This document is intended to present feasible guidelines that the District would be able to implement for the 100% student physical return to school scenario. CDC stated that the guidelines are recommendations and the local public health departments would be able to provide further direction. LVUSD has determined that the six foot physical distance recommended is not feasible due to physical space for the 100% return; however, desks and tables would be faced forward so students did not directly face each other and masks would be worn following current mandates set by the state.

California Department of Public Health (CDPH) released updated guidelines on June 5, 2020. The document states, "All decisions about following this guidance should be made in collaboration with local health officials and other authorities."

LVUSD's Reopening Plan addresses the areas listed in the CDPH Guidelines. The California Department of Education released their recommendations on Monday June 8, 2020. The document encourages school districts to work collaboratively with their local public health departments and County office of Education. This plan is submitted to provide details regarding the safety guidelines LVUSD will implement.

Unforeseen closures may also be in our future once we return; therefore, we must continue to plan for the various educational models and be prepared for fluid changes.

This plan will be subject to change as federal, state, and CDC guidelines, in addition to executive orders are updated. LVUSD is taking a proactive approach to plan for all future scenarios with the expectation and assumption that districts in the state may not receive additional revenue to operate this way. Districts have been told by state authorities to expect funding to drop to the levels of 2008 by Fall of 2020 and the recently released Governor's May Revision confirms the budgetary challenges districts will face in the Fall.

Although we received guidelines from the California Department of Education for reopening schools on June 9, 2020, State Superintendent Thurmond stated that it is a local district decision to be made in collaboration with local health officials. This changed on July 17, 2020 When Gavin Newsom issued mandates on reopening based on County data with a waiver possible for elementary reopening only. We are also working with LVTA and CSEA on the implications of CDE guidelines, Executive Orders, and budget short comings. School sites will use this plan to provide overarching guidance; however, principals and staff will review the specific needs of their sites and outline key action steps to address the specific needs at their sites.

Instructional Models

Option 1: 100% of Students and Staff Return in August with Feasible Restrictions and Guidelines

- ❑ Hand sanitizing stations are in all classrooms, additional hand sanitizing stations will be placed in all multi-purpose rooms/cafeterias for student use prior to August 2020.
- ❑ LVUSD does not have hallways. Students pass between classes outside. Student training will take place on the first day of school about social distancing between classes as they are outside.
- ❑ Digital, no contact thermometers have been purchased for each school site.
- ❑ Two washable masks will be issued to all students and staff. (Protective shields will be provided for staff by request.) Masks are recommended for grades TK-2 and required for grades 3 and up by Newsom's mandates at this time.
- ❑ Daily cleaning procedures will be established to sanitize the interior of all buses
- ❑ Custodians will add to current daily procedures nightly cleaning and sanitizing of all door handles/knobs and desks on each campus.
- ❑ Chromebooks will be assigned to students for daily in class use; however, if there is a future school closure, the chrome books will be issued to all students to take home for Distance Learning.
- ❑ Professional development for classroom teachers to support the use of Google Classroom, online live lessons (synchronous), recorded lessons (asynchronous), and online tools will be provided.
- ❑ All students will review or be trained on how to use Google Classroom in preparation for future closures.
- ❑ A virtual academy will be available for those families choosing to remain on a 100 % Distance Learning model if they choose not to return to the school site.

Option 2: 50% of Students and 100% of Staff Return Daily to Campus with Feasible Restrictions and Guidelines

The structures above will be in place in addition to the following guidelines:

- ❑ Students placed in Cohort 1 will attend school on Mondays and Tuesdays. Students placed in Cohort 2 will attend school on Thursdays and Fridays. All students will receive instruction via Distance Learning on Wednesday and on the alternate days they are not physically on site. (Parents may request to switch days by contacting the principal. Changes will only be made based on space availability.) The reason for this delineation is to keep families together.

- ❑ Independent Study will take place on days students are not physically on campus using lessons that were recorded the previous Wednesday and via Google classroom assignments. Attendance will be taken daily, and assignments will be graded. Google Classroom will be utilized for all students in all grades, online lessons and conferencing will occur through Google Meets and is expected to be provided daily by all teachers. Lessons may be recorded for students to access throughout the day. Attendance will be recorded in AERIES.

- ❑ Child Nutritional Services will provide grab-and go meals for the days students will not be in school.

- ❑ A virtual academy will be available for those families choosing to remain on a 100 % Distance Learning platform if they choose not to return to school.

Option 3: 20% of Students and 100% of Staff Return Daily to Campus with Feasible Restrictions and Guidelines

The structures above will be in place in addition to the following guidelines:

- ❑ 20% of class (5-7 students) will attend school one time per week for 4 hours to receive tutorial support. Every student in the class will be assigned a tutorial day

- ❑ Instruction will be presented in the Independent Study/Distance Learning model.

Option 4: 100% of Students on Independent Study/Distance Learning with no students on campus; 100% of LVUSD Staff is on Campus daily

The structures above will be in place in addition to the following guidelines:

- ❑ TK – 6th students will be assigned a teacher from their school site. The teacher will meet virtually daily with their students and provide at least one hour of synchronous instruction (may be in multiple shorter lessons throughout the day). The rest of the day for students will be asynchronous instruction. Teachers will hold daily office hours during their normal workday hours to assist students, answer questions and respond to emails. All teachers at the sites will publish a daily schedule for synchronous learning and develop a routine for students.

- ❑ 7th – 12th grades will be assigned classes by subject, grade level, and program needs. Some coursework will be completed through online options when applicable while all other classes will be taught through Distance Learning during the normal school day. Teacher online lessons will be assigned based on the student's class schedule. All classes will meet daily for online live classes (synchronous). Assignments will be turned in via Google Classroom.

- ❑ Attendance will be taken daily, assignments will be graded, and teachers will work from their classrooms. Google Classroom will be the district adopted platform for Distance Learning and professional development will be provided for all teachers.

- ❑ Prior to the beginning of each week, Administrators will have access to each Google Classroom and Google Meets schedules.

- ❑ Meal distribution will take place on a daily basis.

- ❑ Chromebooks will be provided to students; families may opt out of taking technology home if they already have access to adequate devices.

This plan will be updated throughout June and July, prior to the beginning of the 2020-2021 school year to include the most recent guidance from CDPH, SBDPH, CDC and CDE. Community COVID 19 data will be used to determine if transition is required to a more restrictive scenario. Families will receive updates to this plan on our LVUSD Website and Facebook. All calls will also be sent out to families in mid-July to confirm final scenario.

Wellness

Safety-Personal Protective Equipment (PPE)

LVUSD staff and/or students will:

- ❑ Receive masks and/or shields at the sites prior to August 6th
- ❑ Maintain social distancing as feasible (100% full return does not allow for six feet social distancing; however, students will be spaced as far apart as the physical space allows. Hybrid will allow for social distancing between teacher and class and much greater social distancing for students)
- ❑ Receive training on proper use of PPE's
- ❑ Grades K-2 will be recommended to wear a mask. Grades 3 and up will be required to wear a mask per July 17, 2020 mandates. Students in grades 3 and up who refuse to wear a mask per current mandates will be on distance learning unless they are exempt per CDPH guidelines
- ❑ Receive a mask if determined to be symptomatic and placed in isolation
- ❑ Wear mask for bus rides and while waiting for bus for all students

LVUSD staff will:

- ❑ Continue to work closely with San Bernardino Department of Public Health on PPE requirements
- ❑ Limit the amount of visitors/volunteers on campuses
- ❑ Maintain Personal Protective Equipment (PPE) in health offices
- ❑ Conduct staff meetings, professional development training and education, and other activities involving staff with physical distancing, or virtually if physical distancing is a challenge.
- ❑ Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.

Families will be educated about keeping child/children home from school to decrease risks of spreading illness. School sites will ask families to update their emergency contact list prior to August 6th through the school office and have a plan for picking up ill students.

Hygiene

LVUSD staff and students will:

- ❑ Wash or sanitize hands at the beginning of the day, prior to and after eating snacks/meals, after using the restroom, after recess and upon entering and leaving the classroom/office etc.

Hygiene continued

LVUSD staff will:

- ❑ Increase the frequency of disinfecting protocols (i.e cleaning desks, door handles etc.) A disinfecting schedule will be created with areas being disinfected hourly as practicable.
- ❑ LVUSD staff will use contact safe disinfectant spray (a type used in hospitals for cleaning) throughout the day to clean high contact areas
- ❑ Train and encourage protocols that reduce infectious disease spread (hand washing, etc.) during the month of August 2020
- ❑ Maintain appropriate supplies for handwashing and hand sanitizing stations
- ❑ Post handwashing posters near all sinks on campuses
- ❑ Provide permanent outdoor handwashing stations
- ❑ Disinfect bathrooms frequently (hourly as practicable)
- ❑ Limit use and sharing of objects and equipment, such as toys, games, art supplies and playground equipment to the extent practicable. When shared use is allowed, clean and disinfect between uses.

Prevention via Temperature Management

LVUSD staff and/or students will:

- ❑ Have no-contact thermometers available to monitor students that show signs of illness until no longer recommended by San Bernardino County Health Department
- ❑ Check temperature daily upon entering campus in a no touch method. Device being used will be a walk through temperature monitor similar to what is used in airports.
- ❑ Be directed with a mask to a designated isolation room if temperature is >100.4 until they are able to leave campus.

LVUSD staff will:

- ❑ Ventilate and clean isolation room after use
- ❑ Encourage families and staff to do a health check/temperature prior to coming to school/work

Identifying and Addressing Illness

LVUSD staff and/or students will:

- ❑ Stay home if showing signs of symptoms consistent with COVID-19
- ❑ Be observed by health staff, if symptoms confirmed a mask will be placed on student and they will be put in isolation until picked up to return home
- ❑ If positive COVID-19 test, stay home until at least 10 days have passed after symptoms first appear. Currently two negative tests are recommended by Public Health

Identifying and Addressing Illness continued

- ❑ Stay home at least three (3) days after recovery with a negative COVID test or doctor's note. "Recovery" means fever is gone for 72 hours without the use of fever-reducing medications and respiratory symptoms (e.g., cough, shortness of breath) have improved

LVUSD staff will:

- ❑ Receive training on COVID 19 symptoms according to Center for Disease Control (CDC) guidelines
- ❑ Have lesson plans for substitute teachers in the event they become ill themselves
- ❑ Contact Department of Public Health for *consultation and guidance* if school confirms a case of COVID-19 with potential exposure to staff or students
- ❑ Communicate school or classroom closure with staff and families following the recommendations of San Bernardino County Public Health
- ❑ Close off areas used by any individual suspected of being infected with the virus that causes COVID-19 and do not use before cleaning and disinfection. To reduce risk of exposure, wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as practicable. Ensure a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning.
- ❑ Investigate the COVID-19 illness and exposures and determine if any work-related factors could have contributed to risk of infection. Update protocols as needed to prevent further cases.

LVUSD students will:

- ❑ Be placed on short term independent study if the need arises to quarantine at home

Returning from Illness

LVUSD staff will:

- ❑ Follow guidelines and work closely with local doctors and health departments regarding readmission

- ❑ CDC criteria states 72 hours without use of medication and at least 10 days have passed since symptoms first appeared.

LVUSD students will:

- ❑ Turn in their short-term independent schoolwork for attendance credit

Creating and Providing an Isolation Space

LVUSD staff will:

- ❑ Identify an isolation space at each school site prior to August 2020
- ❑ Follow the guidelines of the CDC to provide a space with ventilation and separate healthy individuals from those showing signs of illness (see above)
- ❑ Follow disinfecting protocols after use of the isolation space
- ❑ Continue to implement practices to protect confidential health information of students and staff

Facilities

Sanitizing and Ventilating

LVUSD staff will sanitize:

- ❑ Shared classroom materials, electronic devices, desks, and chairs
- ❑ Metal objects frequently touched by students and staff, door handles and restrooms frequently. A disinfecting schedule will be created with areas being disinfected hourly as practicable.

LVUSD staff will ventilate:

- ❑ Shared spaces and ensure proper air flow
- ❑ HVAC units will have filters changed frequently and be upgraded to higher filter ratings

Classroom Layouts, Passing Periods, Office Areas

LVUSD staff will ensure Classroom Layouts:

- ❑ Where students are facing forward or have physical dividers
- ❑ Adjust student capacity of classrooms to align with public health guidelines as feasible
- ❑ Place desks with at least 2-3 feet distance if feasible according to physical distancing guidelines
- ❑ Adjust the student capacity of multipurpose rooms/common areas to align with county public health office guideline
- ❑ Maintain 6 feet between teacher and students as feasible in the classroom

LVUSD staff will ensure safe passing periods:

- ❑ By creating staggering passing periods and/or directional pathways in hallways

Classroom Layouts, Passing Periods, Office Areas continued

LVUSD staff will provide in Office area:

- ❑ Markers to indicate the distance between students/guardians/parents
- ❑ Keep students in cohorts to the extent possible
- ❑ Masks will be provided if needed to students/guardians/parents

Operations

Transportation

LVUSD staff will:

- ❑ Wear face mask/covering while transporting students
- ❑ Load students from back to front of bus
- ❑ Ensure that drivers have access to surplus masks to provide to students who are symptomatic on bus.
- ❑ Take temperatures as students enter bus. If symptomatic, then student would go home if parent can be reached. Otherwise student sits in front seat in PPE.
- ❑ Have windows, as practical to allow ventilation
- ❑ Sanitize bus seats between routes

LVUSD students will:

- ❑ Line up for the bus, practicing physical distancing at bus stops and school loading zones
- ❑ Wear mask at all times while on the school bus
- ❑ Recommend to sanitize hands upon entry to bus

Child Nutrition:

LVUSD staff will:

- ❑ Wear appropriate PPE when serving students
- ❑ Create markers to indicate the distance between students
- ❑ Use disposable, or sanitized reusable tableware
- ❑ Provide grab and go lunches
- ❑ Follow all CDE guidelines for serving food (already do)
- ❑ Provide food service for distance learning as needed

LVUSD students will:

- ❑ Be recommended to wear appropriate PPE if waiting in line for meal service but not during meal
- ❑ Have markers on floor for social distancing in line
- ❑ Sanitize hands upon entry
- ❑ Sit tables to provide physical distance as feasible
- ❑ Throw all food and utensils in appropriate receptacle once finished eating
- ❑ Not be permitted to share consumables

Technology

2020-2021 Chromebook checkout

Chromebooks will be assigned to each individual student for daily in class use; however, if there is a future school closure, the chrome books will be issued to all students to take home for Distance Learning.

LVUSD students will:

- ❑ Abide by all LVUSD technology usage guidelines as outlined in the Responsible Use Protocol document signed at the start of each school year
- ❑ Have one device checked out to each student at the beginning of the year. Each student will keep that device with them for the remainder of the year to minimize cross contamination.

LVUSD staff will:

- ❑ Use effective educational technology tools and techniques for all instructional models: 100% return to school, 50% hybrid, 100% Distance Learning

Device Usage and Care

- ❑ Keep Chromebook plugged in when not in use.
- ❑ If the battery will not recharge, Chromebook will need to be plugged in while working.
- ❑ DO NOT USE BLEACH solutions as they will damage the Chromebook.

Device Usage and Care continued

- ❑ Clean using a damp, soft rag prior to disinfection.
- ❑ Isopropyl alcohol is recommended for disinfection.
- ❑ Use alcohol solutions with at least 70% alcohol.
    - ❑ Absorb some isopropyl alcohol on a lint-free soft cloth.
    - ❑ Squeeze out excess liquid.
    - ❑ Gently wipe the keyboard surface, ensuring no liquid drips on or between the keys.
    - ❑ Allow to dry.
- ❑ It is safe to use wipes designed for home/office use. Please check that they do not contain BLEACH. Some medical grade wipes could cause damage or discoloration.
- ❑ ONLY CLEAN THE SCREEN WITH A LINT FREE CLOTH (DO NOT USE ANY PAPER TOWELS, KLEENEX OR LIQUID ON THE SCREEN.)

Teacher and Student Support

- ❑ Teachers in need of device support will continue to follow protocol by submitting a tech ticket to the IT department.
- ❑ Students/Families in need of device support will let their teacher know as soon as possible so the device can be serviced or replaced if needed.
- ❑ Damaged or lost devices will need to be replaced by the IT department and the cost may be the responsibility of the parents.