UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

August 18, 2020

Mr. Austin R. Evers
American Oversight
1030 15th Street NW, Suite B255
Washington, D.C. 20005
foia@americanoversight.org

Dear Mr. Evers:

This letter is in response to your correspondence, dated May 29, 2020, to the U.S. Census Bureau's Freedom of Information Act (FOIA) Office. We received your request in this office on May 29, 2020, and have assigned to it tracking number DOC-CEN-2020-001356. We are responding under the FOIA to your request for:

All email communications (including complete email chains, email attachments, calendar invitations, and attachments thereto) sent by any of the Census Bureau officials listed below to any email address ending in .com, .net, .org,. mail, .edu, or .us containing any of the following terms listed below.

Census Bureau Officials

i Steven Dillingham, Director, or anyone communicating on his behalf, such as a scheduler or assistant, including Katherine Hancher
ii Christa Jones, Chief of Staff
iii Ron Jarmin, Deputy Director and Chief Operating Officer
iv Albert E. Fontenot Jr., Associate Director for Decennial Census Programs
v James B. Treat, Senior Advisor for Decennial Affairs
vi Kevin Quinley, Director of Strategic Initiatives
vii José Bautista, Senior Advisor
viii Christopher Stanley, Chief of Congressional Affairs
ix Anyone acting as White House Liaison

Key Terms

i i. Coronavirus
ii ii. Corona
iii iii. Virus
iv iv. Disease
v v. Pandemic
vi vi. Epidemic
vii vii. Outbreak
viii viii. Contagion

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ix	containment
x	“public health emergency”
xi	“state of emergency”
xii	COVID
xiii	POTUS
xiv	Wuhan
xv	Hubei

Enclosed is one (1) document (5 pages) that is responsive to your request; this record is fully releasable under the FOIA. There is no charge for this record.

We will continue to process your request with all practical speed and will, in future correspondence, provide you with all documents and portions thereof to which you are entitled under FOIA as well as any appeals rights you may have.

Please contact Shauvez Bennett or Deloris Reed of my staff by telephone at 301-763-2127 or by e-mail at census.efoia@census.gov if you have any questions regarding your request.

Sincerely,

Vernon Curry

Vernon E. Curry, PMP, CIPP/G
Freedom of Information Act/Privacy Act Officer
Chief, Freedom of Information Act Office

Enclosure

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Enclosure

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Census COOP At-A-Glance
Reference to the 2020-2022 COOP Plan

WHAT

Continuity of Operations (COOP) Planning originated during the cold-war period. The overall purpose of the Census Bureau's COOP planning is to ensure continuation of the Mission Essential Functions (MEFs) under all conditions. The current threat environment and recent emergencies, including acts of nature, accidents, technological emergencies, and military or terrorist attack-related incidents have increased the need for viable continuity of operations capabilities and plans that enable the Census Bureau to continue its MEFs.

The purpose of COOP is to:

- Define mission essential functions:
- Describe positions and personnel to perform those functions:
- Define objectives of teams tasked with emergency actions:
- Provide guidance on alternate locations:

WHY

COOP is simply the "good business practice" – part of the fundamental mission of agencies as responsible and reliable public institutions. Key COOP Federal Guidelines : Plans and Procedures:

- Federal Continuity Directive 1 (FCD-1) - "Federal Executive Branch National Continuity Program and Requirements" January 17, 2017.
- Federal Continuity Directive 2 (FCD-2) - "Federal Executive Branch Mission Essential Function and Primary Mission Essential Function Identification and Submission Process," July 2013."
- Presidential Policy Directive 8, National Preparedness, March 30, 2011.
- NIST SP 800-34 - "Contingency Planning Guide for Information Technology Systems"
- NSPD-51/HSPD-20 - "National Continuity Policy"
- NCS Directive 3-10 - "Telecommunication Operations; Minimum Requirements for Continuity Communications Capabilities"
- Executive Order 12656 - Assignment of Emergency Preparedness Responsibilities
- National Response Framework (NRF)
- NIST SP 800-39, Enterprise-wide Risk Management: Organization, Mission, and Information Systems View, Rev. 2010.
- NIST SP 800-53-A Rev. 1, Guide for Assessing the Security Controls in Federal Information Systems and Organizations, 2010.
- NIST SP 800-37, Rev. 1, Guide for Applying the Risk Management Framework to Federal Information Systems: A Security Life Cycle Approach, February 2010.
- NIST SP 800- 34, Rev. 1, Contingency Planning Guide for Federal Information

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WHEN

COOP implementation can occur both with and without warning. COOP is something that is executed during an emergency event if the continuance of essential functions is at risk. COOP is an action that has a start date and end date (it's temporary, up to 30 days) and is meant, to continue mission essential functions while the emergency event still exists.

WHO

The Census Deputy Director (or his successor) is the Census authority to activate the COOP. Census employees from program and administrative directorates responsible for performing during COOP activation are designated COOP Emergency Relocation Group (ERG) employees and employees at the Devolution Site are designated Devolution Emergency Response Group (DERG) employees.

Census COOP Coordination POC	Commerce COOP Coordination POC
XXXXX	XXXXXX
XXXXX	XXXXXX

WHERE

During COOP activation, COOP emergency deployment personnel are required and authorized to report to specific alternate sites. Alternate site locations vary based on the circumstances of the emergency event and include locations able to support all of Census.

HOW

If the Deputy Director activates the COOP, the COOP Program Manager notifies the Census COOP Emergency Relocation Group, the Department of Commerce Emergency Operations Center, and all primary COOP representatives of the situation. Emergency Relocation Group are responsible for controlling and managing response to the emergency, and the COOP staff are responsible for COOP operational activities. Through pre-defined COOP Emergency Notification Systems (ENS), and phone trees, Bureau designated Emergency Relocation Group employees are directed to re-locate to alternate emergency relocation sites as appropriate to initiate their respective operations. COOP functionality overlaps with mission critical contingency plans, disaster recovery plans, and business recovery plans as dictated by the specific emergency situations, and the phase of COOP activity.

Organizations require a suite of plans to prepare themselves for response, continuity, recovery, and resumption of business processes and IT systems in the event of a disruption (from NIST Pub 800-34, "Contingency Planning Guide for IT Systems), includes the coordination of multiple areas for program success. Plans include:

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1. Business Continuity Plan (BCP) Purpose: Provide procedures for sustaining essential business operations while recovering from a significant disruption. Scope: Addresses business processes; IT addressed based only on its support for business process.

2. Business Recovery (or Resumption) Plan (BRP) Purpose: Provide procedures for recovering business operations immediately following a disaster. Scope: Addresses business processes; not IT-focused, IT-addressed based only on its support for business process.

3. Continuity of Operations Plan (COOP) Purpose: Provide procedures and capabilities to sustain an organization's mission essential functions at an alternate site for up to 30 days before returning to normal operations; Scope: Addresses the subset of an organization's missions that are deemed most critical; usually written at headquarters level; not IT-focused.

4. Continuity of Support Plan/IT Contingency Plan Purpose: Provide procedures and capabilities for recovering a major application or general support system. Scope: Same as IT contingency plan; addresses IT system disruptions; not business process focused.

5. Crisis Communications Plan Purpose: Provides procedures for disseminating status reports to personnel and the public. Scope: Addresses communications with personnel and the public; not IT focused

6. Cyber Incident Response Plan Purpose: Provide strategies to detect, respond to, and limit consequences of malicious cyber incident. Scope: Focuses on information security responses to incidents affecting systems and/or networks.

7. Disaster Recovery Plan (DRP) Purpose: Provide detailed procedures to facilitate recovery of capabilities at an alternate site. Scope: Often IT-focused; limited to major disruptions with long-term effects.

8. Occupant Emergency Plan (OEP) Purpose: Provide coordinated procedures for minimizing loss of life or injury and protecting property damage in response to a physical threat. Scope: Focuses on personnel and property particular to the specific facility, not business process or IT system functionality based.

At the center, a *BCP* addresses sustaining business functions and the IT systems that support those business functions during and after a significant disruption and the *Crisis Communication Plan* that addresses public relations and information dissemination procedures regarding a disaster response. The Occupant Emergency Plan (OEP) includes property and facilities decisions, but also includes safety and welfare applications to provide for employee accountability and support.

COOP is required to sustain an organization's mission essential functions at an alternate site for up to 30 days before returning to normal operations. Other required agency plans provide a culmination of integrated activities to provide the strongest base for operational success.

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Basic COOP phases in brief:

- Phase I: *Readiness and Preparedness*- Readiness is the ability of an organization to respond to a continuity activation. Although readiness is a function of planning and training, it is ultimately the responsibility of leadership. Leadership must ensure that its organization can perform continuity operations, including the performance of essential functions before, during, and after all-hazards emergencies. This phase includes all continuity plans, orders of succession, and delegations of authority; TT&E, and risk management.
- Phase II: *Activation (0-12 Hours)*-This phase should include the activation of plans, procedures, and schedules for the continuation of essential functions. Continuity personnel must be fully operational at the alternate facility as soon as possible but no later than 12 hours after continuity activation. The activation and implementation of a continuity plan and its associated procedures may require the use of alternate locations, depending upon the incident and its effect on normal operations.
- Phase III: *Continuity Operations* – This phase includes the following activities to continue essential functions:

    1. Accountability of personnel in the affected area during continuity operations.
        a. Continuity personnel and alternates are accounted for within 12 hours of activation.
        b. All other employees within the affected area are accounted for within five (5) days after activation of our Bureau's continuity plan.
        c. Accountability of personnel is reported to DOC, and DOC reports to FEMA that 100% accountability is achieved.
    2. Performing essential functions.
    3. Establishing communications with supporting and supported organizations and other stakeholders.
    4. Preparing for the reconstitution of the organization.

- Phase IV: *Reconstitution* – Leadership communications instructions for resumption of normal operations to all staff, and supervises an orderly return to the normal operating facility, moving to another temporary facility, or moving to a new permanent facility. The process of reconstitution will generally start immediately after an event concludes. (Note: The Diagram below depicts how Census Bureau plans may be implemented in coordination with one another).

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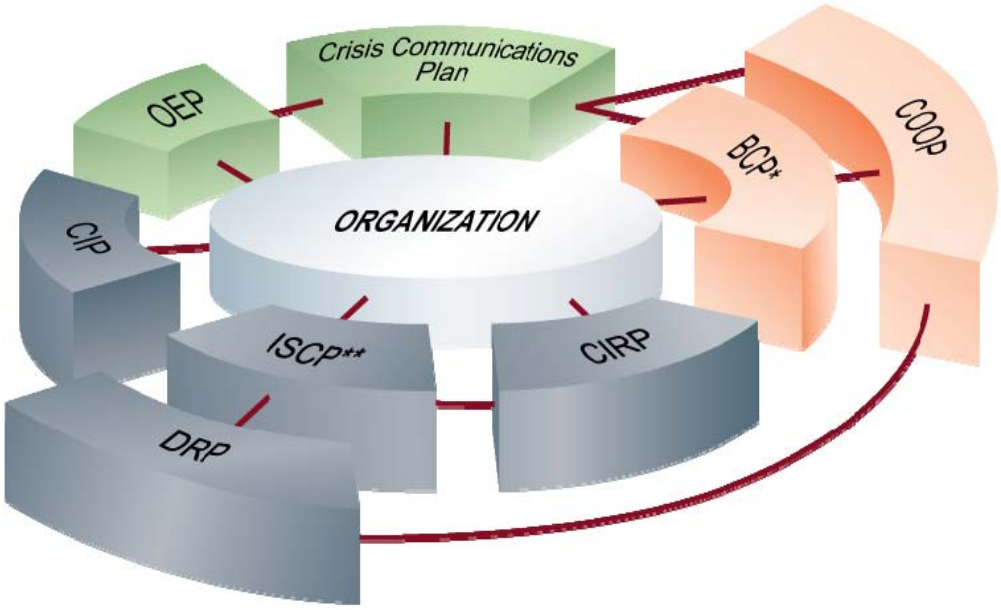

Plans may be implemented in coordination with one another.

* One or more BCPs could be activated.

** One or more ISCPs could be activated.

= Business/mission process-focused plan

= Assets/personnel-focused plan

= Information system-focused plan

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UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

January 27, 2021

Mr. Austin Evers
American Oversight
1030 15th Street, NW, Suite B255
Washington DC 20005
FOIA@Americanoversight.org

Dear Mr. Evers:

This letter is in further response to your correspondence, dated May 29, 2020, to the U.S. Census Bureau's Freedom of Information Act (FOIA) Office. We received your request in this office on May 29, 2020, and have assigned to it tracking number DOC-CEN-2020-001356. We are responding under the FOIA to your request for:

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> v. James B. Treat, Senior Advisor for Decennial Affairs
> vi. Kevin Quinley, Director of Strategic Initiatives
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> Key Terms
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> ii. Corona
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ix. containment
x. "public health emergency"
xi. "state of emergency"
xii. COVID
xiii. POTUS
xiv. Wuhan
xv. Hubei

Enclosed is one (1) document (20 pages) that is responsive to your request, with withholding determinations noted. We withheld portions of the document pursuant to FOIA Exemptions 5 and 6, Title 5, United States Code, Sections 552 (b)(5) and (b)(6). Exemption (b)(5) of the FOIA allows for the withholding of inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency." Documents or portions of these documents are exempt from disclosure under exemption (b)(5) for one or more of the following reasons: pre-decisional and deliberative in nature, attorney client privileged, and attorney work product. Exemption (b)(6) protects from disclosure information about individuals, the release of which would constitute a clearly unwarranted invasion of personal privacy.

Based on the above information, this constitutes a partial denial of your request. You have the right to appeal this partial denial of the FOIA request. An appeal must be received within 90 calendar days of the date of this response letter. Address your appeal to the following office:

Assistant General Counsel for Employment, Litigation and Information
Room 5896
U.S. Department of Commerce,
14th and Constitution Avenue, N.W.
Washington, D.C. 20230

An appeal may also be sent by e-mail to FOIAAppeals@doc.gov, or by FOIAonline, if you have an account in FOIAonline, at https://foiaonline.regulations.gov/foia/action/public/home#.. The appeal should include a copy of the original request and initial denial, if any. All appeals should include a statement of the reasons why the records requested should be made available and why the adverse determination was in error. The appeal letter, the envelope, the e-mail subject line, and the fax cover sheet should be clearly marked **"Freedom of Information Act Appeal**."

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The e-mail and FOIAonline are monitored only on working days during normal business hours (8:30 a.m. to 5:00 p.m., Eastern Time, Monday through Friday). FOIA appeals posted to the e-mail box or FOIAonline after normal business hours will be deemed received on the next normal business day If the 90th calendar day for submitting an appeal falls on a Saturday, Sunday or legal public holiday, an appeal received by 5:00 p.m., Eastern Time, the next business day will be deemed timely.

In addition, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road-OGIS
College Park, Maryland 20740-6001
e-mail at ogis@nara.gov
telephone at 202-741-5770; toll free at 1 877-684-6448
facsimile at 202-741-5769

Please contact Shauvez Bennett or Deloris Reed by telephone at 301-763-2127 or by email at census.efoia@census.gov if you have any questions regarding your request.

Sincerely,

Vernon Curry

Vernon E. Curry, PMP, CIPP/G
Freedom of Information Act/Privacy Act Officer
Chief, Freedom of Information Act Office

Enclosure

AMERICAN OVERSIGHT

From: Ron S Jarmin (CENSUS/DEPDIR FED) (b) (6)
(b) (6)
Sent: 3/8/2020 2:49:43 PM
To: Ron Jarmin (b) (6)
Subject: Fwd: (Slightly) time sensitive
Attachments: (b) (5)

Begin forwarded message:

From: Kenneth Prewitt <(b) (6)>
Date: March 7, 2020 at 11:01:09 PM EST
To: "Ron S Jarmin (CENSUS/DEPDIR FED)" <Ron.S.Jarmin@census.gov>
Cc: Steve Jost <(b) (6)>, "(b) (6)" <(b) (6)>
Subject: (Slightly) time sensitive

(b) (5)

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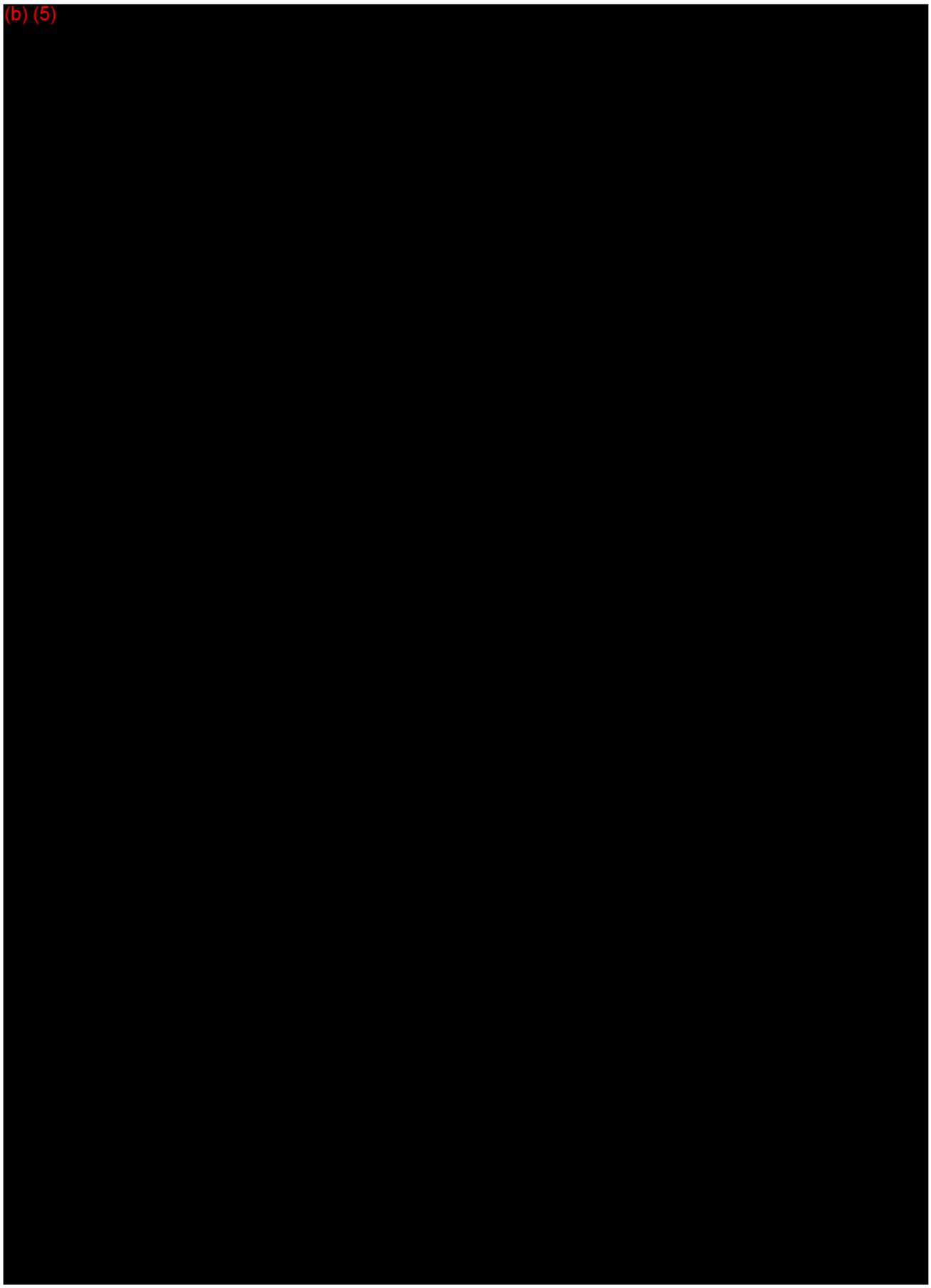
(b) (5)



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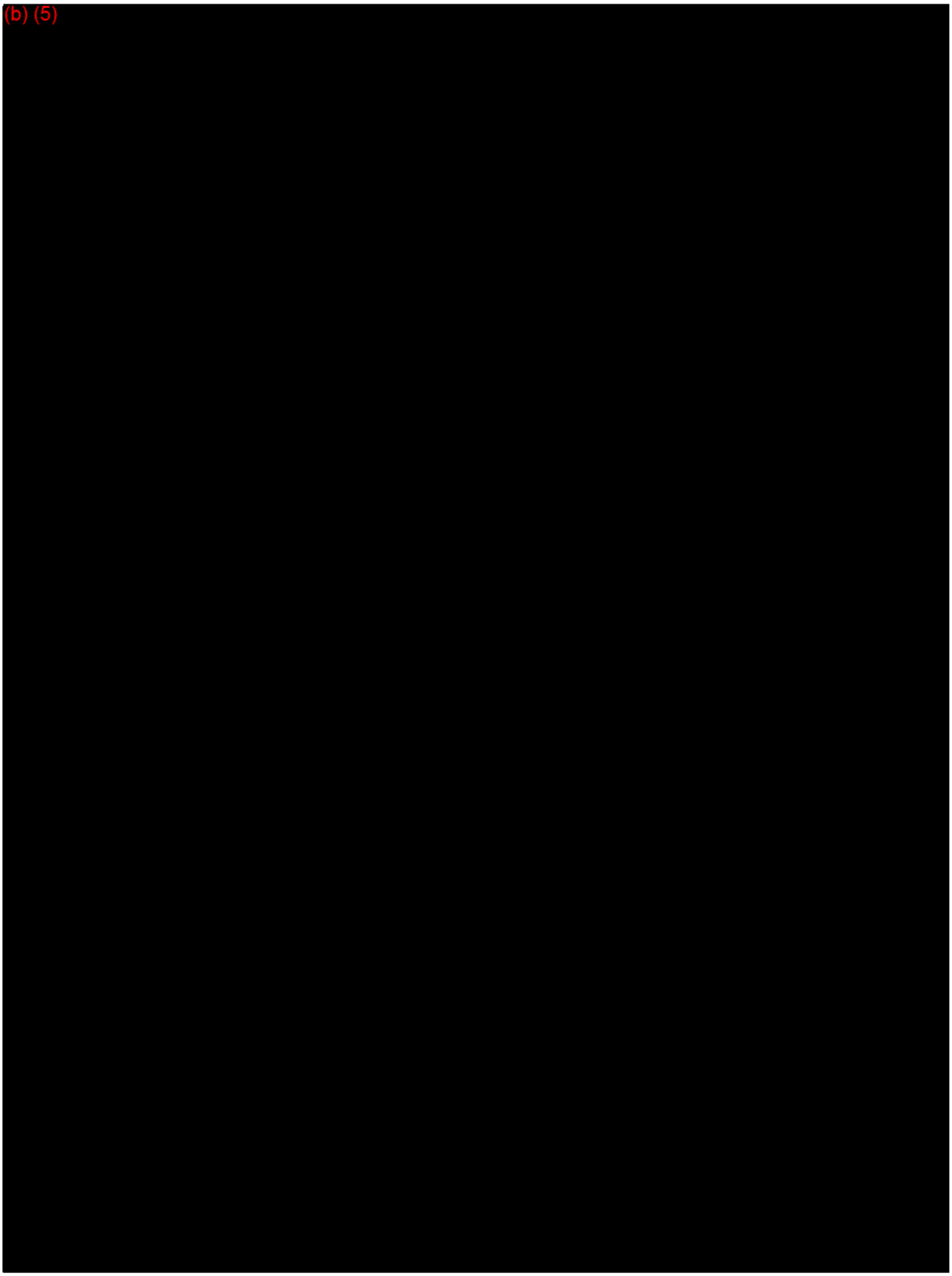

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From: Ron S Jarmin (CENSUS/DEPDIR FED) (b) (6)
(b) (6)
Sent: 3/8/2020 1:39:44 PM
To: Kenneth Prewitt [(b) (6)
CC: Steve Jost [(b) (6)
Subject: Re: (Slightly) time sensitive

(b) (6)
need to fix some adrec stuff. Will send comments when I get home.

> On Mar 8, 2020, at 9:33 AM, Kenneth Prewitt <(b) (6) > wrote:
(b) (5)
>
>
>
>
>> On Mar 8, 2020, at 9:15 AM, Ron S Jarmin (CENSUS/DEPDIR FED) <Ron.S.Jarmin@census.gov> wrote:
>>
>> I'll take a look shortly. Not at home right now.
>>
>>>> On Mar 7, 2020, at 11:01 PM, Kenneth Prewitt <(b) (6) > wrote:
>>>
(b) (5)
>>>
>>>
>>> <NYT Second Draft.docx>
>

AMERICAN OVERSIGHT

From: Christa.D.Jones@census.gov [Christa.D.Jones@census.gov]
Sent: 3/9/2020 1:40:02 PM
To: Kenneth Prewitt [(b) (6)]
Subject: Fwd: I hesitate...
Attachments: (b) (5)

I added mine to SJ's.

Sorry didn't make that clearer.

Look forward to reading it in black and white.

Christa D Jones
Sent from my iPhone

Begin forwarded message:

From: "Christa D Jones (CENSUS/DEPDIR FED)" <Christa.D.Jones@census.gov>
Date: March 9, 2020 at 8:26:35 AM EDT
To: Kenneth Prewitt <(b) (6)>
Cc: Steve Jost <(b) (6)>
Subject: Re: I hesitate...

I had just a couple items.

From: Kenneth Prewitt <(b) (6)>
Sent: Monday, March 9, 2020 8:05 AM
To: Christa D Jones (CENSUS/DEPDIR FED) <Christa.D.Jones@census.gov>
Cc: Steve Jost <(b) (6)>
Subject: Re: I hesitate...

Christa - not sure this reached you, as my sent mailbox doesn't indicate — and perhaps then neither did the version with Steve's comments .

Steve, — I'm having problems with my dropbox, and now don't locate the version with your comments Please re-send, with copy to Crista

Fyi -I did send the map to NYT but he decided not to use it so think a visual is not necessary.

AMERICAN OVERSIGHT

> On Mar 8, 2020, at 7:38 PM, Kenneth Prewitt <(b) (6) [redacted]> wrote:
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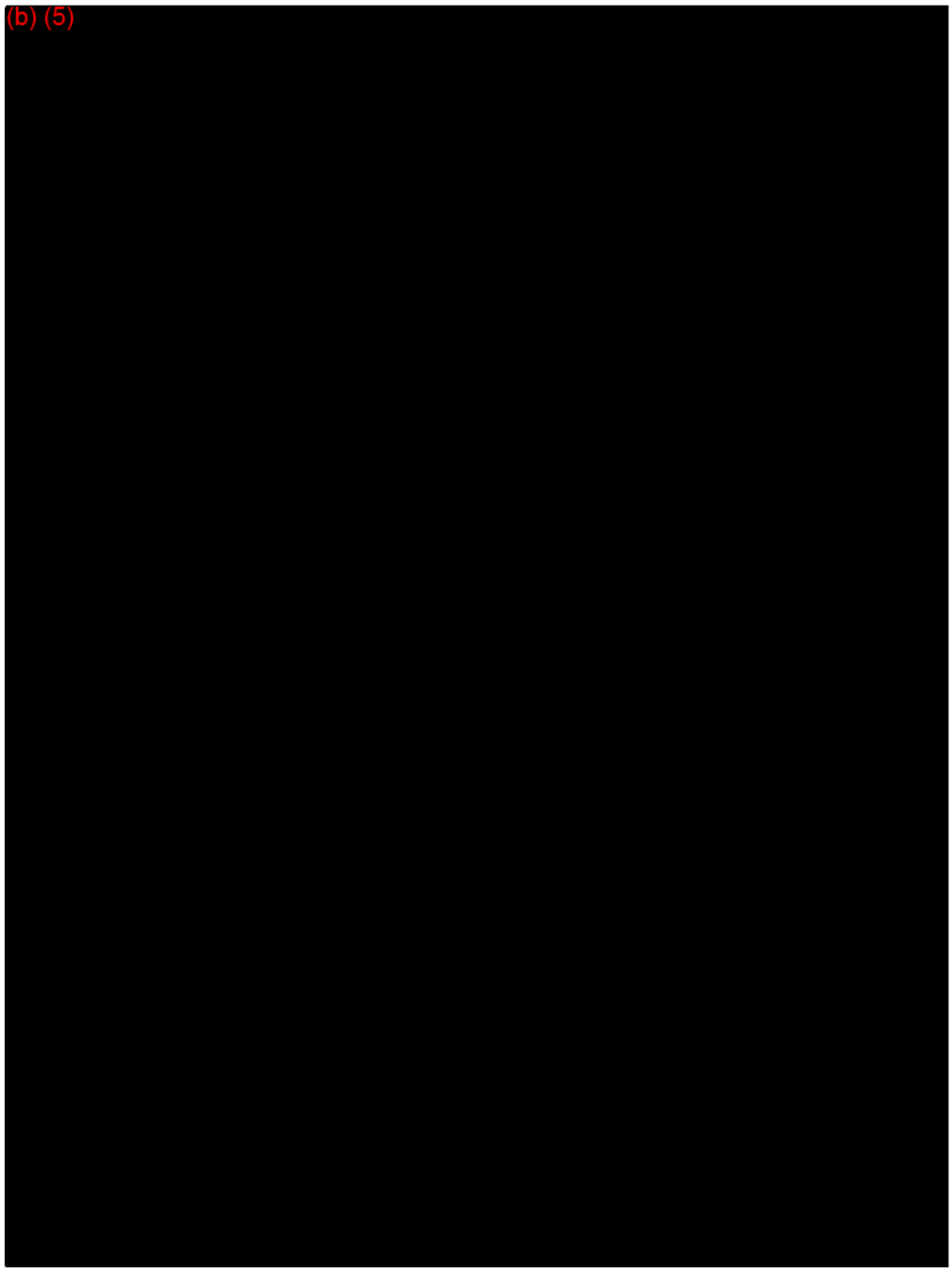

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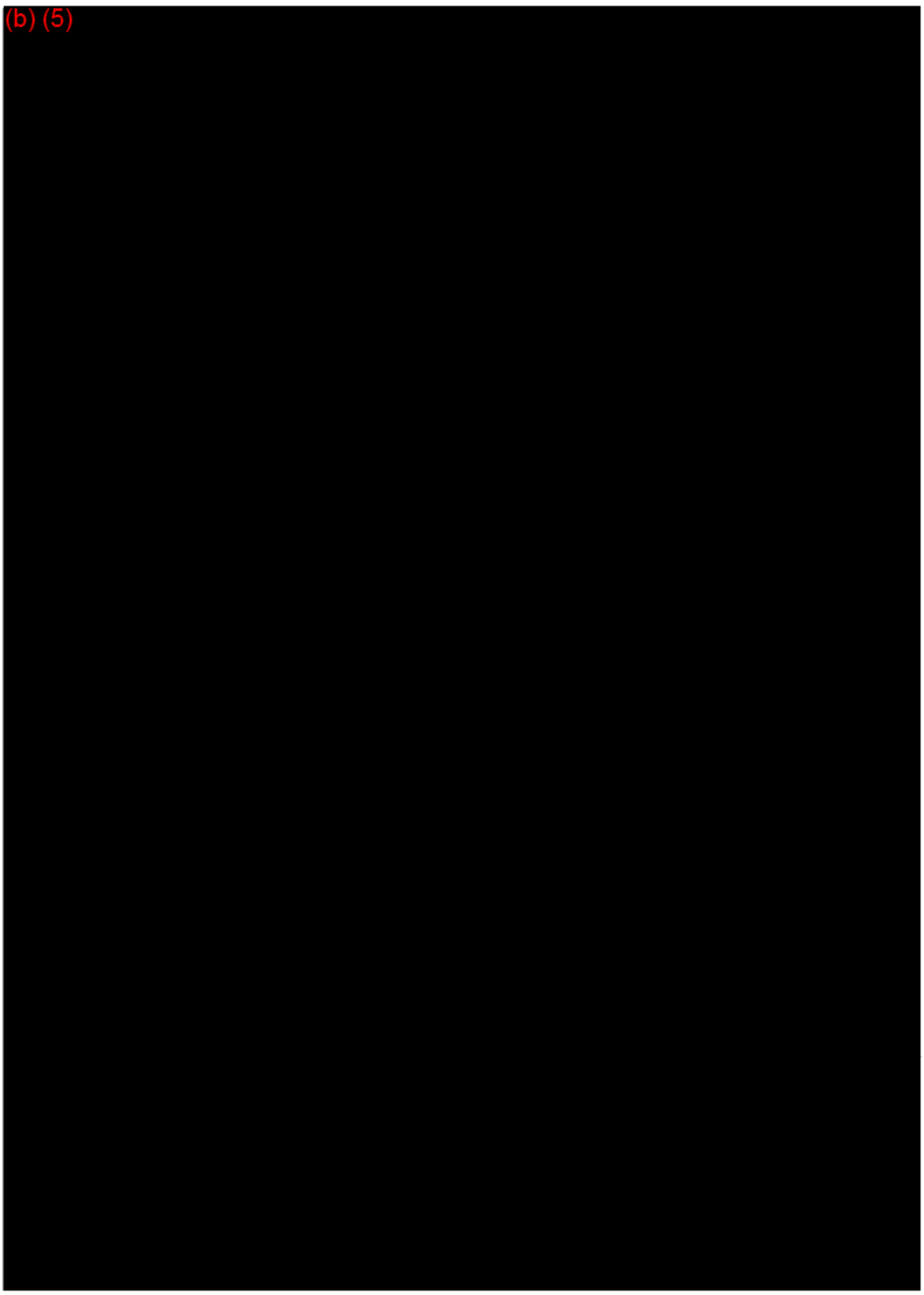

(b) (5)

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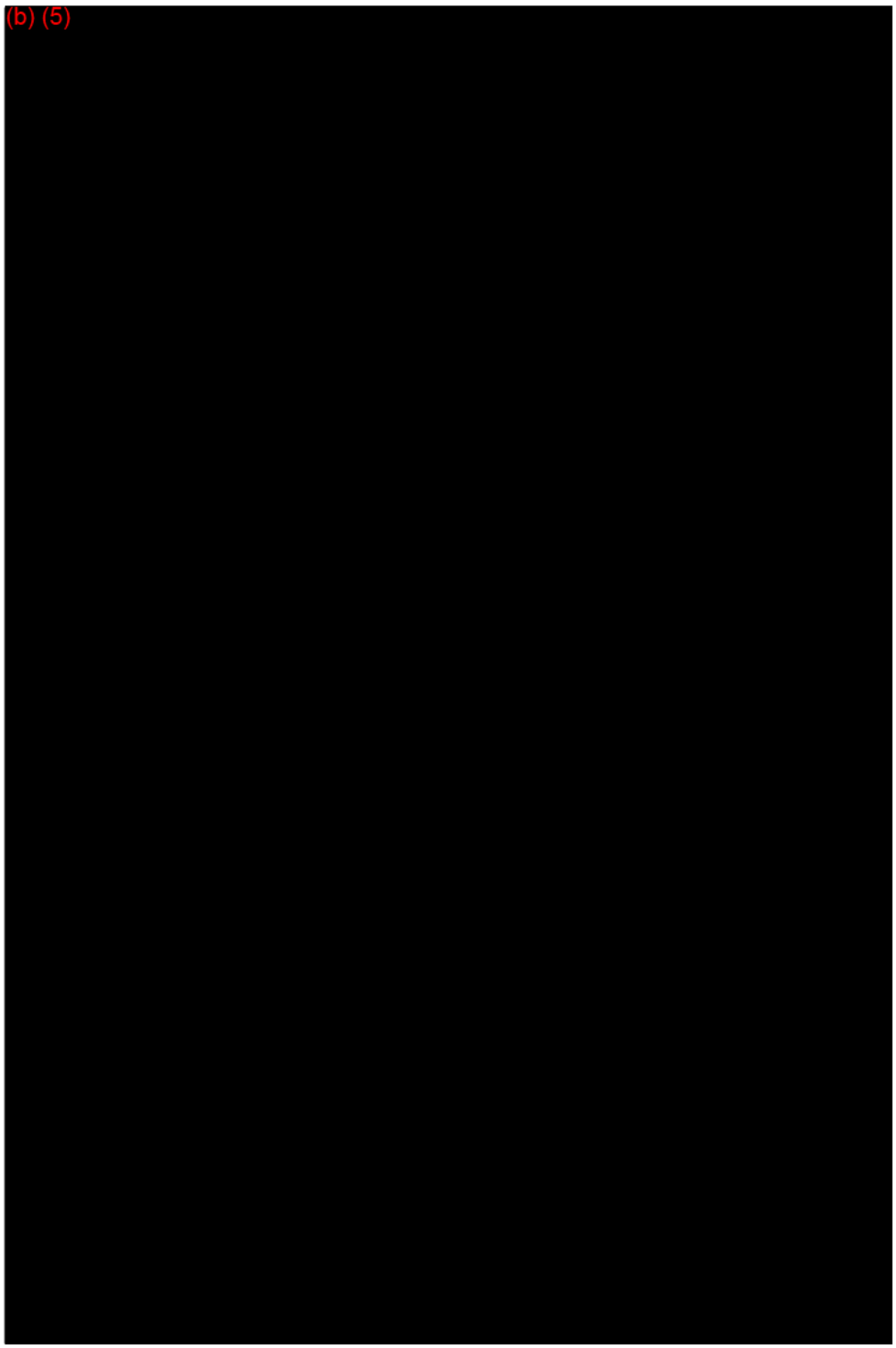

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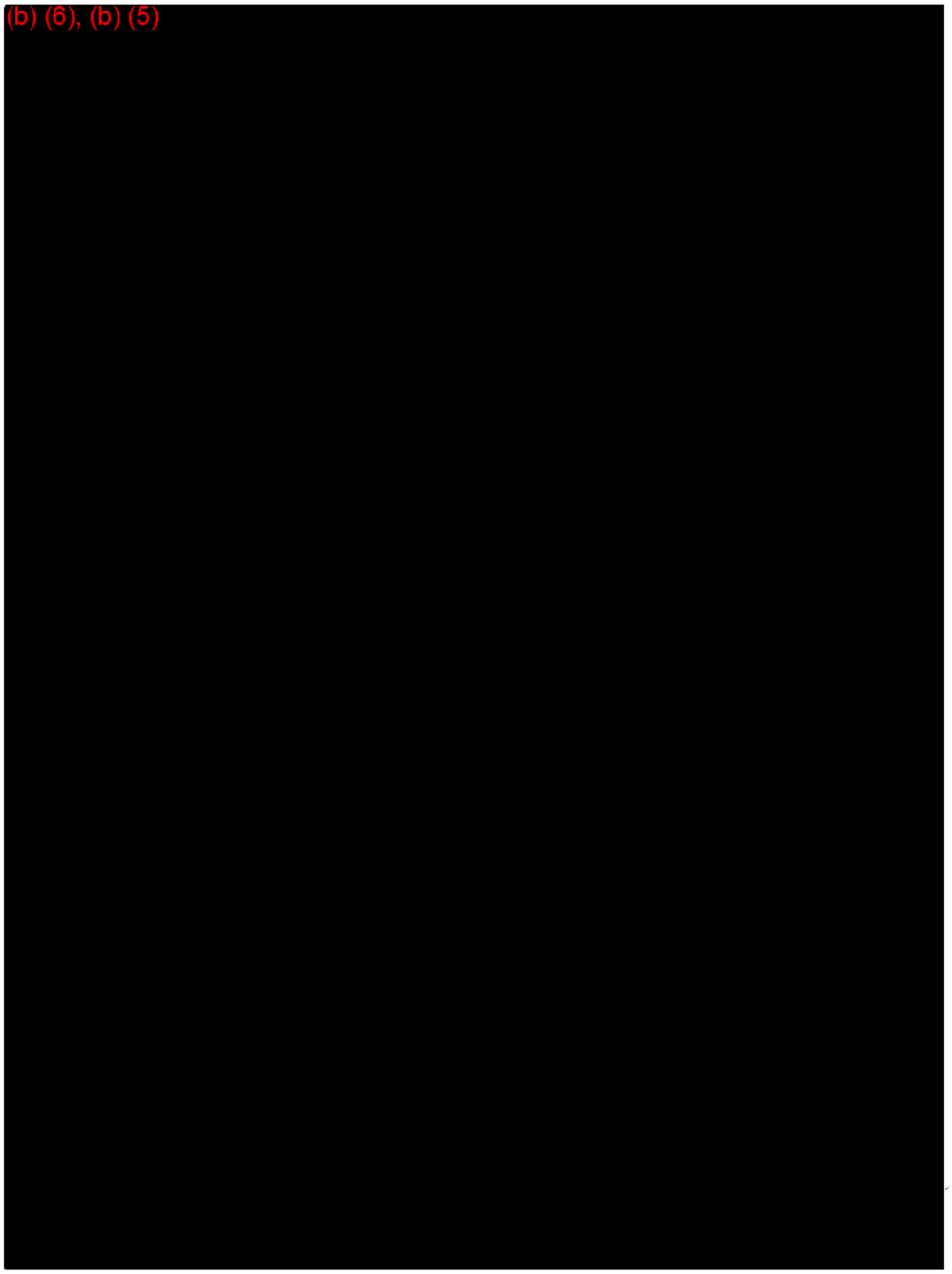

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AMERICAN OVERSIGHT

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Kenneth Prewitt
March 7, 2020.

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From: Kevin Quinley (CENSUS/ADCOM FED) (b) (6) (b) (6)
Sent: 3/3/2020 7:23:44 PM
To: John Paulton (b) (6)
Subject: ACS question / FPA on National Partner list?

Hey John: I hope things are alright in your world. We are butting up against the start of the Census, which is exciting although there are a lot of things competing for people's attention with the primaries and virus scares.

I wanted to loop back about the questions you're getting on the ACS. (b) (5) (b) (5) It used to be called the Census long-form and went out to roughly 1-in-6 households, but we changed it after 2000 and now it goes out to about 1-in-35 households annually. It gives us a lot more data that policymakers use to make decisions on things like education and jobs. If there are questions that a respondent does not want to answer, then they can skip those -- it's not what we advise, and may mean that they will be contacted as part of our follow-up operation -- but the reality is that's unlikely if it's only a question or two.

Does that help?

Also, I'm wondering if you're OK with us listing Family Policy Alliance on our national partnership list. see here: https://2020census.gov/en/partners/directory.html. We have groups like the Salvation Army and Southern Baptist Convention on there. If not, don't worry, the actions you've taken are the most important thing -- but adding you to the list helps us recruit other pro-family groups for the home stretch.

Thanks
Kevin

Kevin Quinley, Director of Strategic Initiatives
Communications Directorate
U.S. Census Bureau
O: 301-763-2164 | (b) (6)
census.gov | @uscensusbureau
Shape your future. START HERE > 2020census.gov

AMERICAN OVERSIGHT

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AMERICAN OVERSIGHT

From: Kevin Quinley (CENSUS/ADCOM FED) [kevin.quinley@census.gov]
Sent: 3/6/2020 6:39:08 PM
To: Jenny Smulson [(b) (6)]
Subject: Re: Join Us at the 2020 Census Interfaith Summit on Feb 18

Hey Jenny, It was great to see you at the Interfaith Summit last month. I hope things are going alright. We are trying our manage the launch of the Census next week while dealing with a bunch of things we can't control (the virus, hearings on Capitol Hill, the list goes on). Generally, though, I'm excited about next week's launch.

Did you get your questions answered about the eResponse for college students or do you still need help?

I'm re-sharing some of the materials from the event so you have them handy. Here is our Faith Communities Guide, our recent video and the press kit: https://www.census.gov/newsroom/press-kits/2020/interfaith-summit.html. Can you check on AJCU becoming a national partner and going up on our website?

Kevin

From: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Sent: Wednesday, February 12, 2020 10:22 PM
To: Jenny Smulson <(b) (6)>
Cc: (b) (6)
Subject: Re: Join Us at the 2020 Census Interfaith Summit on Feb 18

Hi Jenny: that's great. I will reach out to Caitlin about this event, thanks for the suggestion. I did not have a role in getting the Friday webinar going, but I am very glad it is happening! I hope to see you on Tuesday.

Kevin

From: Jenny Smulson <(b) (6)>
Sent: Wednesday, February 12, 2020 4:22 PM
To: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Cc: (b) (6)
Subject: RE: Join Us at the 2020 Census Interfaith Summit on Feb 18

Dear Kevin,

I am super grateful for the invitation. I will look at my calendar now. Have you contacted the Office of Justice and Ecology at the Jesuit Conference? Their contact is (b) (6) and she might be a great person to share this with. I might also suggest (b) (6) at Fordham University. He has been a leader for us on the Census issue!

Thank you for providing AJCU with this opportunity. I received great news that the Census and the Department of Education will be hosting a webinar on Friday to answer questions from IHEs! YEA. Thank you for any assistance you provided to make that happen. I am looking forward to that session.

Jenny

AMERICAN OVERSIGHT

From: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Sent: Wednesday, February 12, 2020 4:08 PM
To: Jenny Smulson <(b) (6) [redacted]>
Subject: Re: Join Us at the 2020 Census Interfaith Summit on Feb 18

Jenny:

Here is the Eventbrite link to the Interfaith Summit, please RSVP if you can make it. Do you think there are any reps from the local Jesuit schools that we should invite, too? I am open to that.

Kevin

From: Kevin Quinley (CENSUS/ADCOM FED)
Sent: Monday, February 10, 2020 2:32 PM
To: Jenny Smulson <(b) (6) [redacted]>
Subject: Join Us at the 2020 Census Interfaith Summit on Feb 18

Hi Jenny:

I hope you are doing well. On behalf of the U.S. Census Bureau, I'd like to invite you to join us for the 2020 Census National Interfaith Summit to be held on Tuesday, February 18, 2020, from 9 a.m. to 2 p.m. at the Washington National Cathedral located at 3101 Wisconsin Ave., NW, Washington, DC 20016.

At the discussion, Census Bureau Director Dr. Steven Dillingham and partners from a range of religions will discuss the importance of response to the 2020 Census and answer questions from the media.We will gather to connect with one another, sharing ways we are already engaging across our communities and setting plans to continue our outreach. We hope to spark more ideas about how we can work together to motivate everyone to fill out the census. The collaboration across faith communities and faith-based organizations has already been incredibly valuable and we are excited about our efforts to come.

The Census Bureau partners with many organizations to get the word out about the importance of the count. Faith-based nonprofits and communities of faith are places hard-to-count families and individuals gather and often seek information and guidance. We rely on trusted partner voices like the Association of Jesuit Colleges and Universities to help us do the work.

If you would like to attend the panel discussion in person or via livestream, **please RSVP** here. I am happy to answer any questions.

Kevin Quinley
U.S. Census Bureau
o: 301-763-2164 | m: (b) (6) [redacted]
census.gov | @uscensusbureau

AMERICAN OVERSIGHT

From: Ron S Jarmin (CENSUS/DEPDIR FED) (b) (6)
(b) (6)
Sent: 3/11/2020 12:30:11 AM
To: (b) (6) (CENSUS/ OTHER) [(b) (6)
CC: Michael C Cook (CENSUS/PIO FED) [Michael.C.Cook@census.gov]; James T Christy (CENSUS/LA FED) [James.T.Christy@census.gov]; Timothy P Olson (CENSUS/ADFO FED) [Timothy.P.Olson@census.gov]; Ali Mohammad Ahmad (CENSUS/ADCOM FED) [ali.m.ahmad@census.gov]; Deborah Stempowski (CENSUS/ADDC FED) [Deborah.M.Stempowski@census.gov]; Albert E Fontenot (CENSUS/ADDC FED) [Albert.E.Fontenot@census.gov]
Subject: Re: Cleared TPs on COVID-19 response

Arturo,

Michael Cook is also speaking to Tara in the morning. I'm cc'ing the broader team in case you've got questions before to speak with her at 8.

Thanks

Ron

On Mar 10, 2020, at 8:18 PM, Ron S Jarmin (CENSUS/DEPDIR FED) <Ron.S.Jarmin@census.gov> wrote:

(b) (5), (b) (6)

Begin forwarded message:

From: "Ali Mohammad Ahmad (CENSUS/ADCOM FED)" <ali.m.ahmad@census.gov>
Date: March 10, 2020 at 7:14:09 PM EDT
To: "Ron S Jarmin (CENSUS/DEPDIR FED)" <Ron.S.Jarmin@census.gov>
Cc: "Michael C Cook (CENSUS/PIO FED)" <Michael.C.Cook@census.gov>
Subject: Cleared TPs on COVID-19 response

· The Census Bureau will follow the guidance of Federal, State, and local health authorities. We have also established the U.S. Census Bureau COVID-19 Internal Task Force to continuously monitor the situation and update our Pandemic Addendum to the Census Bureau Continuity of Operations (COOP) Plan.

· Our preparation and contingency planning centers on two key principles:

o The health and safety of our staff and the American public is of the utmost consideration and importance.

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o We must fulfill our constitutional obligation to deliver the 2020 Census counts to the President of the United States on schedule, and we must adhere to our core task of counting everyone once, only once, and in the right place.

· The key message right now for anyone with questions about how COVID-19 will affect the 2020 Census: **it has never been easier to respond on your own, whether online, over the phone, or by mail—all without having to meet a census taker.**

o From March 12 through March 20, households will receive their first of many invitations to participate in the 2020 Census.

o We are encouraging everyone to respond online as soon as they receive their invitation with the provided instructions to go online. Instructions will include the web address for the online questionnaire in English as well as instructions for where to respond online in the 12 additional languages—ensuring over 99% of U.S. households can respond online in their preferred language.

o The invitation will also include phone numbers for English and the 12 additional languages—ensuring over 99% of U.S. households can respond over the phone in their preferred language. Telephone assistance is available seven days a week from 7:00am to 2:00am EDT for those who prefer to respond by phone.

o Some households—in areas less likely to respond online—will receive a paper questionnaire in the first mailing, but all households that have not responded online or by phone will receive a paper questionnaire on or between April 8 and April 16. The paper questionnaire includes a pre-paid postage envelope to return by mail.

· Census takers plan to conduct the nonresponse followup operation, which begins in a handful of communities as early as April 9, and starts across the country on May 13. However, households can still respond on their own during this phase (online and phone response is available through July 31).

o The Census Bureau will closely follow guidance from public health authorities when conducting this operation, as we do when conducting all field operations.

o If we need to delay or discontinue nonresponse follow-up visits in a particular community, we will adapt our operation to ensure we get a complete and accurate count.

o Currently, fieldwork for some of our non-Decennial surveys is successfully being conducted by phone where we are seeing an outbreak.

o Similarly, partnership specialists are working with local partners and conducting meetings that may have been in person by phone and teleconference.

· We designed our 2020 operations precisely so we could offer multiple ways to respond. In so doing, we are able to make necessary adaptations at the local level for special operations as well. For instance, "group quarters," the operation which counts people in nursing homes, college dorms, prisons, and other institutional living facilities, includes a myriad of ways to respond, such as via eResponse, paper listing, or self-enumeration by the facility. The same is true for "service-based enumeration" which counts persons experiencing homelessness at the site where they receive services. The site administrators have multiple options for response.

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· In short, where a community, facility, or service organization makes a change that would affect any field operation, we will adapt to make sure we are getting the same population counted another way.

· We will work to share information about any change in operations with local authorities, community partners, and the media. We will also work with community partners to continue to encourage self-response through the end of the nonresponse followup phase.

· We also have significant contingency budget to address costs of operational changes. As needed, we will hire additional workers, manage operations out of different offices, or mail additional reminders or questionnaires to areas affected by an outbreak.

· We will continue to monitor the situation and take appropriate steps in consultation with public health authorities.

Ali Ahmad, Associate Director
Communications Directorate
U.S. Census Bureau
O: 301-763-8789| M: (b) (6)
Ali.M.Ahmad@census.gov
census.gov | @uscensusbureau

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UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

February 24, 2021

Mr. Austin Evers
American Oversight
1030 15th Street, NW, Suite B255
Washington DC 20005
FOIA@Americanoversight.org

Dear Mr. Evers:

This letter is in further response to your correspondence, dated May 29, 2020, to the U.S. Census Bureau's Freedom of Information Act (FOIA) Office. We received your request in this office on May 29, 2020, and have assigned to it tracking number DOC-CEN-2020-001356. We are responding under the FOIA to your request for:

> All email communications (including complete email chains, email attachments, calendar invitations, and attachments thereto) sent by any of the Census Bureau officials listed below to any email address ending in .com, .net, .org, mail, .edu, or .us containing any of the following terms listed below.
>
> Census Bureau Officials
> i. Steven Dillingham, Director, or anyone communicating on his behalf, such as a scheduler or assistant, including Katherine Hancher
> ii. Christa Jones, Chief of Staff
> iii. Ron Jarmin, Deputy Director and Chief Operating Officer
> iv. Albert E. Fontenot Jr., Associate Director for Decennial Census Programs
> v. James B. Treat, Senior Advisor for Decennial Affairs
> vi. Kevin Quinley, Director of Strategic Initiatives
> vii. José Bautista, Senior Advisor
> viii. Christopher Stanley, Chief of Congressional Affairs
> ix. Anyone acting as White House Liaison
>
> Key Terms
> i. Coronavirus
> ii. Corona
> iii. Virus
> iv. Disease
> v. Pandemic
> vi. Epidemic
> vii. Outbreak
> viii. Contagion

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ix. containment
x. "public health emergency"
xi. "state of emergency"
xii. COVID
xiii. POTUS
xiv. Wuhan
xv. Hubei

Enclosed is one (1) document (33 pages) that is responsive to your request, with withholding determinations noted. We withheld portions of the document pursuant to FOIA Exemptions 5 and 6, Title 5, United States Code, Sections 552 (b)(5) and (b)(6). Exemption (b)(5) of the FOIA allows for the withholding of inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency." Documents or portions of these documents are exempt from disclosure under exemption (b)(5) for one or more of the following reasons: pre-decisional and deliberative in nature, attorney client privileged, and attorney work product. Exemption (b)(6) protects from disclosure information about individuals, the release of which would constitute a clearly unwarranted invasion of personal privacy.

Based on the above information, this constitutes a partial denial of your request. You have the right to appeal this partial denial of the FOIA request. An appeal must be received within 90 calendar days of the date of this response letter. Address your appeal to the following office:

Assistant General Counsel for Litigation, Employment and Oversight
Room 5896
U.S. Department of Commerce,
1401 and Constitution Avenue, N.W.
Washington, D.C. 20230

An appeal may also be sent by e-mail to FOIAAppeals@doc.gov, or by FOIAonline, if you have an account in FOIAonline, at https://foiaonline.regulations.gov/foia/action/public/home#.. The appeal should include a copy of the original request and initial denial, if any. All appeals should include a statement of the reasons why the records requested should be made available and why the adverse determination was in error. The appeal letter, the envelope and the e-mail subject line should be clearly marked **"Freedom of Information Act Appeal**."

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The e-mail and FOIAonline are monitored only on working days during normal business hours (8:30 a.m. to 5:00 p.m., Eastern Time, Monday through Friday). FOIA appeals posted to the e-mail box or FOIAonline after normal business hours will be deemed received on the next normal business day If the 90th calendar day for submitting an appeal falls on a Saturday, Sunday or legal public holiday, an appeal received by 5:00 p.m., Eastern Time, the next business day will be deemed timely.

In addition, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road-OGIS
College Park, Maryland 20740-6001
e-mail at ogis@nara.gov
telephone at 202-741-5770; toll free at 1 877-684-6448
facsimile at 202-741-5769

Please contact Shauvez Bennett or Deloris Reed by telephone at 301-763-2127 or by email at census.efoia@census.gov if you have any questions regarding your request.

Sincerely,

Vernon Curry

Vernon E. Curry, PMP, CIPP/G
Freedom of Information Act/Privacy Act Officer
Chief, Freedom of Information Act Office

Enclosure

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Enclosure

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From: Christopher J Stanley (CENSUS/OCIA FED) [christopher.j.stanley@census.gov]
Sent: 3/18/2020 4:44:03 PM
To: Bina K Saafi (CENSUS/OCIA FED) [bina.k.saafi@census.gov]; Van R lawrence (CENSUS/OCIA FED) [Van.R.Lawrence@census.gov]; Alan Lang (CENSUS/OCIA FED) [alan.lang@census.gov]
CC: Dee A Alexander (CENSUS/OCIA FED) [Dee.A.Alexander@census.gov]; Melissa bruce (b) (6) Melissa K Bruce (CENSUS/OCIA FED) [melissa.k.bruce@census.gov]
Subject: Re: 2020 Census Updates Draft email for Tribal & NHPI lists for your review

This will need to be replaced with the statement that is coming shortly. that statement will be linking to previous statement.

From: Bina K Saafi (CENSUS/OCIA FED) <bina.k.saafi@census.gov>
Sent: Wednesday, March 18, 2020 12:41 PM
To: Van R lawrence (CENSUS/OCIA FED) <Van.R.Lawrence@census.gov>; Alan Lang (CENSUS/OCIA FED) <alan.lang@census.gov>; Christopher J Stanley (CENSUS/OCIA FED) <christopher.j.stanley@census.gov>
Cc: Dee A Alexander (CENSUS/OCIA FED) <Dee.A.Alexander@census.gov>; Melissa bruce <(b) (6) ; Melissa K Bruce (CENSUS/OCIA FED) <melissa.k.bruce@census.gov>
Subject: Fw: 2020 Census Updates Draft email for Tribal & NHPI lists for your review

Hi Chris, Alan, and Van,

Below is a draft email to send to our Tribal and NHPI lists the first part is identical to what Sabrina sent out earlier in the week. We just added information about Tribal Listening sessions. Please let me know if this is ok to send out or if you have any edits.

Thanks,
Kawe

Bina Kawekiu Mossman-Saafi, Tribal Affairs Liaison, NHPI Portfolio Manager
Office of Congressional & Intergovernmental Affairs, National Partnership Program
Communications Division
U.S. Census Bureau
O: 301-763-3150 | M: (b) (6)
census.gov | @uscensusbureau
Shape Your Future. START HERE >2020census.gov

From: Kawe Saafi <(b) (6) >
Sent: Wednesday, March 18, 2020 11:46 AM
To: Bina K Saafi (CENSUS/OCIA FED) <bina.k.saafi@census.gov>
Subject: Fwd: 2020 Census Updates * Test Message * (Sent from U.S. Census Bureau Tribal Affairs Team <(b) (6) >)

FYI

Sent from my iPhone

Begin forwarded message:

From: "* Test * (Sent from U.S. Census Bureau Tribal Affairs Team)" <(b) (6) >
Date: March 18, 2020 at 11:44:38 AM EDT

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To: Charles Richardson <(b) (6)>
Subject: 2020 Census Updates * Test Message * (Sent from U.S. Census Bureau Tribal Affairs Team <(b) (6)>)
Reply-To: "U.S. Census Bureau Tribal Affairs Team" <(b) (6)>

(b) (5)

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(b) (5)

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(b) (5)

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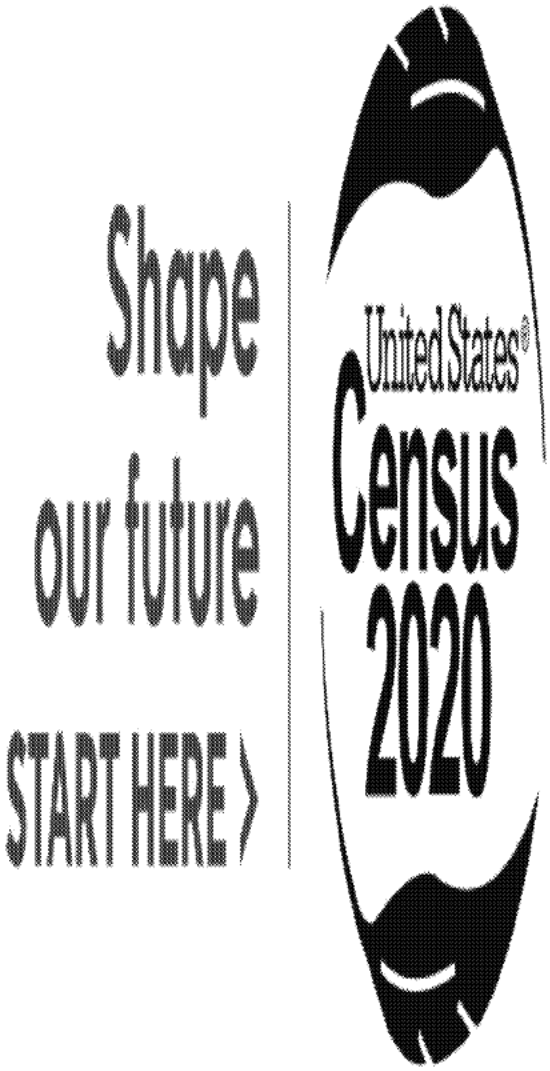

Contact Information
301-763-6100 | (b) (6)

Tribal Affairs Team
Dee Alexander, Tribal Affairs Coordinator
B. Kawe Saafi, Tribal Affairs Liaison
Melissa Bruce, IAO Specialist

AMERICAN OVERSIGHT

From: Ron S Jarmin (CENSUS/DEPDIR FED) [Ron.S.Jarmin@census.gov]
Sent: 3/18/2020 4:46:56 PM
To: John Stevens [john.j.stevens@frb.gov]; Nick Orsini (CENSUS/ADEP FED) [Nick.Orsini@census.gov]; Brian Moyer (brian.moyer@bea.gov) [brian.moyer@bea.gov]; Beach, William - BLS (Beach.William@bls.gov) [Beach.William@bls.gov]; Wiatrowski.William@bls.gov (External) [Wiatrowski.William@bls.gov]
CC: Sara Rutledge (b) (6) (b) (6) Tom Beers (b) (6)
Subject: Re: Stats agency webinar for NABE

Hi John,

Let us check.

Thanks

Ron S Jarmin, PhD., Deputy Director
U.S. Census Bureau
o: 301-763-1858 | m: (b) (6)
census.gov | @uscensusbureau
Shape your future. START HERE > 2020census.gov

From: John Stevens <john.j.stevens@frb.gov>
Sent: Wednesday, March 18, 2020 12:05 PM
To: Ron S Jarmin (CENSUS/DEPDIR FED) <Ron.S.Jarmin@census.gov>; Nick Orsini (CENSUS/ADEP FED) <Nick.Orsini@census.gov>; Brian Moyer (brian.moyer@bea.gov) <brian.moyer@bea.gov>; Beach, William - BLS (Beach.William@bls.gov) <Beach.William@bls.gov>; Wiatrowski.William@bls.gov (External) <Wiatrowski.William@bls.gov>
Cc: Sara Rutledge (b) (6) Tom Beers (b) (6)
Subject: Stats agency webinar for NABE

Colleagues,

The Data/Statistics Roundtable for NABE, which I'm leading with Sara Rutledge, is interested in organizing a webinar on the implications of COVID-19 for official statistics, as people are apparently asking whether there will be effects on data collection, data availability, and data reliability. To the extent that any of the official data are showing effects from COVID-19, that would be an additional topic that could be discussed if you are comfortable doing so.

Two questions:
(b) (5)

The exact format is TBD, but it would likely be 1 hour long and consist of a presentation from each agency followed by moderated Q&A.

We look forward to your response.

Thanks,
John

John J. Stevens

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Associate Director
Division of Research and Statistics
Board of Governors of the Federal Reserve System
Washington, D.C. 20551
Office phone: 202-452-2206
he/him/his

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From: Christopher J Stanley (CENSUS/OCIA FED) [christopher.j.stanley@census.gov]
Sent: 3/18/2020 5:49:27 PM
To: Bina K Saafi (CENSUS/OCIA FED) [bina.k.saafi@census.gov]; Alan Lang (CENSUS/OCIA FED) [alan.lang@census.gov]; Van R lawrence (CENSUS/OCIA FED) [Van.R.Lawrence@census.gov]; Dee A Alexander (CENSUS/OCIA FED) [Dee.A.Alexander@census.gov]; (b) (6)
CC: Stuart P Durst Jr (CENSUS/OCIA FED) [Stuart.P.Durst.Jr@census.gov]; Mark G Dorsey (CENSUS/ADCOM FED) [mark.g.dorsey@census.gov]; Sabrina McNeal (CENSUS/OCIA CTR) [sabrina.e.mcneal@census.gov]
Subject: Re: 2020 Census Updates * Test Message * (Sent from U.S. Census Bureau Tribal Affairs Team (b) (6))

(b) (5)

From: Bina K Saafi (CENSUS/OCIA FED) <bina.k.saafi@census.gov>
Sent: Wednesday, March 18, 2020 1:48 PM
To: Christopher J Stanley (CENSUS/OCIA FED) <christopher.j.stanley@census.gov>; Alan Lang (CENSUS/OCIA FED) <alan.lang@census.gov>; Van R lawrence (CENSUS/OCIA FED) <Van.R.Lawrence@census.gov>; Dee A Alexander (CENSUS/OCIA FED) <Dee.A.Alexander@census.gov>; (b) (6)
Cc: Stuart P Durst Jr (CENSUS/OCIA FED) <Stuart.P.Durst.Jr@census.gov>; Mark G Dorsey (CENSUS/ADCOM FED) <mark.g.dorsey@census.gov>; Sabrina McNeal (CENSUS/OCIA CTR) <sabrina.e.mcneal@census.gov>
Subject: Fwd: 2020 Census Updates * Test Message * (Sent from U.S. Census Bureau Tribal Affairs Team (b) (6))

(b) (5)

From: Kawe Saafi <(b) (6)>
Date: March 18, 2020 at 1:44:33 PM EDT
To: Kawe Saafi <bina.k.saafi@census.gov>
Subject: Fwd: 2020 Census Updates * Test Message * (Sent from U.S. Census Bureau Tribal Affairs Team <(b) (6)>)

(b) (5)

Sent from my iPhone

Begin forwarded message:

From: "* Test * (Sent from U.S. Census Bureau Tribal Affairs Team)" <(b) (6)>
Date: March 18, 2020 at 1:41:48 PM EDT
To: Charles Richardson <(b) (6)>
Subject: 2020 Census Updates * Test Message * (Sent from U.S. Census Bureau Tribal Affairs Team <(b) (6)>)
Reply-To: "U.S. Census Bureau Tribal Affairs Team" <(b) (6)>

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(b) (5)

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(b) (5)

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Contact Information
301-763-6100 | (b) (6)

Tribal Affairs Team
Dee Alexander, Tribal Affairs Coordinator
B. Kawe Saafi, Tribal Affairs Liaison
Melissa Bruce, IAO Specialist

AMERICAN OVERSIGHT

From: Kevin Quinley (CENSUS/ADCOM FED) [kevin.quinley@census.gov]
Sent: 3/18/2020 6:43:49 PM
To: Nadine Jalandoni [(b) (6)]; Roxana U Barillas (CENSUS/ADCOM CTR) [roxana.u.barillas@census.gov]; Dennis Holtschneider [(b) (6)]
CC: Catherine Hartz (CENSUS/CNMP CTR) [Catherine.J.Hartz@census.gov]; Sandra Kerr-Porcari [(b) (6) ; Shagufta Ahmed (CENSUS/ADCOM FED) [shagufta.ahmed@census.gov]
Subject: Re: Follow-up on 2020 Census Operations for Counting College/University Students

Nadine: that's a great idea -- we are actively looking to expand PSEO to additional states and university systems. Let's stay in touch about this, outside of everything we can do to partner on the 2020 Census.

Kevin

From: Nadine Jalandoni <(b) (6) >
Sent: Wednesday, March 18, 2020 2:35 PM
To: Roxana U Barillas (CENSUS/ADCOM CTR) <roxana.u.barillas@census.gov>; Dennis Holtschneider <(b) (6) >
Cc: Catherine Hartz (CENSUS/CNMP CTR) <Catherine.J.Hartz@census.gov>; Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>; Sandra Kerr-Porcari <(b) (6) >; Shagufta Ahmed (CENSUS/ADCOM FED) <shagufta.ahmed@census.gov>
Subject: Re: Follow-up on 2020 Census Operations for Counting College/University Students

Many thanks, Roxana for the links you sent below.

I am actually listening to the PSEO webinar right now. It is unfortunate that the database only includes public institutions right now. I hope the Bureau can expand to include private institutions soon so we can also track our member institutions.

Nadine

From: Roxana U Barillas (CENSUS/ADCOM CTR) <roxana.u.barillas@census.gov>
Sent: Wednesday, March 18, 2020 1:13 PM
To: Nadine Jalandoni <(b) (6) >; Dennis Holtschneider <(b) (6) >
Cc: Catherine Hartz (CENSUS/CNMP CTR) <Catherine.J.Hartz@census.gov>; Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>; Sandra Kerr-Porcari <(b) (6) >; Shagufta Ahmed (CENSUS/ADCOM FED) <shagufta.ahmed@census.gov>
Subject: Re: Follow-up on 2020 Census Operations for Counting College/University Students

Good afternoon Fr. Dennis and Nadine. Thanks again for the opportunity to visit you at ACCU last Friday and for your offer to do what is helpful to partner with us to lift up the importance of the 2020 Census. We welcome ACCU's partnership and will let you know as soon as the Association of Catholic Colleges and Universities is added to the current list of national partners and supporters.

In addition to the statement Kevin shared earlier this week, with updates on how the US Census Bureau is modifying operations to ensure an accurate count of college students which Kevin shared, we wanted to provide you with outreach materials that may be helpful in communication with ACCU members and your networks:

If you liked some of the printed handouts we shared with you, here are the electronic versions:

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https://2020census.gov/content/dam/2020census/materials/partners/2019-07/Half_Page_Handout_for_College_Students_Option1.pdf

https://2020census.gov/content/dam/2020census/materials/partners/2019-11/Handout_for_College_Students.pdf

These and other resources can be found in our partner outreach materials resource page: https://2020census.gov/en/partners/outreach-materials.html

Here's other information that our 2020 Census partners are using to guide their communications across various platforms:

Social Media Resources

- Outreach materials - social media: https://2020census.gov/en/partners/outreach-materials.html?tagfilter_list_copy=Type|2020census:type/social-media
  - Our latest social media guide: Winter Partnership Social Media Guide
- Social hub: https://2020census.gov/en/how-to-help.html

We want to make sure that college students are counted where they usually live, even if temporarily staying elsewhere while their school is closed due to COVID-19 prevention efforts. So opportunities to lift up the census through digital platforms are most welcomed.

Here's the last piece that provides an opportunity to creatives at ACCU colleges and universities, students and/or media partners to get involved and help promote the census wherever they are:

The $50K Get Out the Count Video Prize Challenge is LIVE:

- Check out the Census Accelerate Get Out the Count Video Challenge and full prize information at: https://www.challenge.gov/challenge/2020-census-get-out-the-count-video-challenge/.
- **How you can help:** Please spread the word to your ACCU members and their student networks and/or media partners. Deadline fort submissions is April 10,2020 and winners will be announced in early May.

Thank you ACCU. Stay safe and let's get everyone counted!

Roxana

Roxana U. Barillas, Partnership Specialist
ERIMAX, Inc.
National Partnership Program
U.S. Census Bureau
O: 301-763-6888 | M: (b) (6)
census.gov | @uscensusbureau
Shape your future. START HERE > 2020census.gov

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From: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Sent: Monday, March 16, 2020 9:58 AM
To: (b) (6) [redacted] >
Cc: (b) (6) [redacted] >; Roxana U Barillas (CENSUS/ADCOM CTR) <roxana.u.barillas@census.gov>; Catherine Hartz (CENSUS/CNMP CTR) <Catherine.J.Hartz@census.gov>
Subject: Follow-up on 2020 Census Operations for Counting College/University Students

Fr. Dennis:

Thanks again for taking the time to meet with us last Friday. We are grateful for your support of our important mission.

One of the items I mentioned in the meeting was updated Census Bureau guidance about how we are counting college students. That statement is now live on our website: https://www.census.gov/newsroom/press-releases/2020/modifying-2020-operations-for-counting-college-students.html.

The key points are that college students that live off campus in non-university housing should be counted where they live and sleep most of the time, even if they've been sent home due to the outbreak. We are also re-contacting the administrators for group quarters (like college dormitories) who originally selected the in-person enumeration option to see whether they would prefer a different method such as eResponse.

We would appreciate your help distributing this link to your college presidents. Our team is here to help answer any questions that you receive.

Kevin

Kevin Quinley, Director of Strategic Initiatives
Communications Directorate
U.S. Census Bureau
O: 301-763-2164 | M: (b) (6) [redacted]
census.gov | @uscensusbureau
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From: Kevin Quinley (CENSUS/ADCOM FED) (b) (6)
(b) (6)
Sent: 3/19/2020 6:56:53 PM
To: John Paulton (b) (6)
Subject: Update on 2020 Census / Help with Message Distribution for Faith Communities Weekend?

Hi John:

I hope you're doing OK in this strange moment we're in. As you may be aware, the Census is here, and invitations are arriving in mailboxes across the country. You should have yours soon if if it's not there yet.

Yesterday, we announced a "pause" to our field operations in light of the outbreak that I wanted to share with you Please click here for the Director's statement for more details, or let me know any questions.

In the meantime, we are driving as many people as possible toward online self-response. That piece of it is going very well so far, we have over 11million responses in the first 6 days. The weekend of March 27-29 is our Census faith communities weekend of action. If you can send out a message encouraging everyone to respond that weekend, it would be deeply appreciated. Let me know.

Thanks, and stay safe.

Kevin

Kevin Quinley, Director of Strategic Initiatives
Communications Directorate
U.S. Census Bureau
O: 301-763-2164 | M: (b) (6)
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AMERICAN OVERSIGHT

From: Kevin Quinley (CENSUS/ADCOM FED) [redacted]
Sent: 3/19/2020 7:42:04 PM
To: [redacted] undefined [redacted]
Subject: Help with 2020 Census Message Distribution for Faith Communities Weekend?

Rev. Archbishop Beach and Lawrence:

I hope you are doing OK.

In the midst of all the coronavirus craziness, the 2020 Census is here. We launched last week and collected 11 million responses online in the first 6 days, which is a big success story. You all either have your mailings or you will receive today/tomorrow.

Our major message is to encourage people to respond to the Census online. They can do so without leaving their homes, and without having to interact with anyone. It's an easy process that can be completed in minutes.

March 29th is what we're calling Census Sunday. I'm wondering if you would do an online message reminding people to fill out their Census going in to that weekend. Its so important to get faith communities counted so that they get their share of federal resources and representation in government.

Please let me know. I'm grateful for your support.

Kevin

Kevin Quinley, Director of Strategic Initiatives
Communications Directorate
U.S. Census Bureau
O: 301-763-2164 | M: [redacted]
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AMERICAN OVERSIGHT

From: Ron S Jarmin (CENSUS/DEPDIR FED) (b) (6)
(b) (6)
Sent: 3/19/2020 11:07:39 PM
To: Arnold Jackson (b) (6)
CC: Michael T Thieme (CENSUS/ADDC FED) [Michael.T.Thieme@census.gov]
Subject: Re: Census Q Naire

Indeed

On Mar 19, 2020, at 7:01 PM, Arnold Jackson <(b) (6)> wrote:

(b) (6) Brother.
Stay safe,
AJ

Sent from AOL Mobile Mail
Get the new AOL app: (b) (6)

On Thursday, March 19, 2020 Michael T Thieme (CENSUS/ADDC FED) <Michael.T.Thieme@census.gov> wrote:

Thanks, AJ -

Great to hear from you!

(b) (5)

-m

Michael T. Thieme
Assistant Director for Decennial Census Programs, Systems and Contracts
U.S. Census Bureau
(301) 763-9062 (Office)
(b) (6) (Mobile)
Michael.t.thieme@census.gov

From: Ron S Jarmin (CENSUS/DEPDIR FED) <Ron.S.Jarmin@census.gov>
Sent: Thursday, March 19, 2020 5:09 PM
To: Arnold Jackson <(b) (6)>
Cc: Michael T Thieme (CENSUS/ADDC FED) <Michael.T.Thieme@census.gov>
Subject: Re: Census Q Naire

Thanks AJ.

AMERICAN OVERSIGHT

On Mar 19, 2020, at 5:04 PM, Arnold Jackson <(b) (6) [redacted]> wrote:

Hi Guys,

Just completed my on line questionnaire.

Very proud of the application you all are showcasing for the country.

As I insisted in many settings with various people I never doubted you would pull this off.

Be well,
AJ

AMERICAN OVERSIGHT

From: Albert E Fontenot (CENSUS/ADDC FED) [Albert.E.Fontenot@census.gov]
Sent: 3/20/2020 2:38:51 PM
To: AE Fontenot (b) (6)
Subject: Fw: UE is now paused!! Extend through May 14
Attachments: Timeline_Updates_description_1030am.pdf

Albert E. Fontenot, Jr.
Associate Director
Decennial Census Programs
United States Department of Commerce
Bureau of the Census
Office (b) (6)
Office 301-763-4668
Cell (b) (6)

albert.e.fontenot@census.gov

census.gov
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From: Erika H Becker Medina (CENSUS/ADDC FED) <Erika.H.Becker.Medina@census.gov>
Sent: Friday, March 20, 2020 10:34 AM
To: Albert E Fontenot (CENSUS/ADDC FED) <Albert.E.Fontenot@census.gov>
Cc: Deborah Stempowski (CENSUS/ADDC FED) <Deborah.M.Stempowski@census.gov>; Kathleen M Styles (CENSUS/ADDC FED) <kathleen.m.styles@census.gov>
Subject: Re: UE is now paused!! Extend through May 14

(b) (5)

~ E

Erika H. Becker-Medina
Chief, Decennial Communications Coordination Office
U.S. Census Bureau
Room (b) (6) | Office: 301.763.1494 | Mobile: (b) (6)
Email: erika.h.becker.medina@census.gov | Connect with us on Social Media

---

From: Albert E Fontenot (CENSUS/ADDC FED) <Albert.E.Fontenot@census.gov>
Sent: Friday, March 20, 2020 9:58 AM

AMERICAN OVERSIGHT

To: Erika H Becker Medina (CENSUS/ADDC FED) <Erika.H.Becker.Medina@census.gov>
Cc: Deborah Stempowski (CENSUS/ADDC FED) <Deborah.M.Stempowski@census.gov>; Kathleen M Styles (CENSUS/ADDC FED) <kathleen.m.styles@census.gov>
Subject: Re: UE is now paused!! Extend through May 14

Ok

Al

Albert E. Fontenot Jr.
Associate Director, Decennial Census Programs
United States Department of Commerce
Bureau of the Census
Office (b) (6)
Office 301-763-4668
Cell (b) (6)

Sent from my iPhone

On Mar 20, 2020, at 9:56 AM, Erika H Becker Medina (CENSUS/ADDC FED) <Erika.H.Becker.Medina@census.gov> wrote:

(b) (5)

~ E

Erika H. Becker-Medina
Chief, Decennial Communications Coordination Office
U.S. Census Bureau
Room (b) (6) | Office: 301.763.1494 | Mobile: (b) (6)
Email: erika.h.becker.medina@census.gov | Connect with us on Social Media

---

From: Deborah Stempowski (CENSUS/ADDC FED) <Deborah.M.Stempowski@census.gov>
Sent: Friday, March 20, 2020 9:52 AM
To: Albert E Fontenot (CENSUS/ADDC FED) <Albert.E.Fontenot@census.gov>; Kathleen M Styles (CENSUS/ADDC FED) <kathleen.m.styles@census.gov>; Erika H Becker Medina (CENSUS/ADDC FED) <Erika.H.Becker.Medina@census.gov>
Subject: Re: UE is now paused!! Extend through May 14

yep

Deborah Stempowski, PMP
Assistant Director for Decennial Programs, Operations and Schedule Management
U.S. Census Bureau
Office 301.763.1417
deborah.m.stempowski@census.gov
Shape Your Future | Start Here 2020census.gov

AMERICAN OVERSIGHT

From: Albert E Fontenot (CENSUS/ADDC FED) <Albert.E.Fontenot@census.gov>
Sent: Friday, March 20, 2020 9:50 AM
To: Deborah Stempowski (CENSUS/ADDC FED) <Deborah.M.Stempowski@census.gov>; Kathleen M Styles (CENSUS/ADDC FED) <kathleen.m.styles@census.gov>; Erika H Becker Medina (CENSUS/ADDC FED) <Erika.H.Becker.Medina@census.gov>
Subject: Re: UE is now paused!! Extend through May 14

make sure the docs are updated

AF

Albert E. Fontenot, Jr.
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census.gov
Connect with us on Social Media

From: Deborah Stempowski (CENSUS/ADDC FED) <Deborah.M.Stempowski@census.gov>
Sent: Friday, March 20, 2020 9:49 AM
To: Kathleen M Styles (CENSUS/ADDC FED) <kathleen.m.styles@census.gov>; Erika H Becker Medina (CENSUS/ADDC FED) <Erika.H.Becker.Medina@census.gov>
Cc: Albert E Fontenot (CENSUS/ADDC FED) <Albert.E.Fontenot@census.gov>
Subject: UE is now paused!! Extend through May 14

Deborah Stempowski, PMP
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(b) (5)

AMERICAN OVERSIGHT

(b) (5)

AMERICAN OVERSIGHT

From: Kevin Quinley (CENSUS/ADCOM FED) [kevin.quinley@census.gov]
Sent: 3/20/2020 7:11:41 PM
To: Mary Swoope (b) (6)
CC: Gwen Howard
Subject: Re: Update on 2020 Census Operations

Hi Mary (and Hi, Gwen!): that's awesome.

You could tag our official Census account but our folks never re-post that stuff, they are worried about anything that even sniffs at sharing folks' personal information. Your best bet is to use the hashtags #2020Census and #ShapeYourFuture -- that's our campaign slogan.

Thanks for your support!

Kevin

From: Mary Swoope <(b) (6)
Sent: Friday, March 20, 2020 10:30 AM
To: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Cc: Gwen Howard <(b) (6)
Subject: Re: Update on 2020 Census Operations

Thanks Kevin. I got mine in the mail. I was going to take a pic with it and tweet it out. Who should I add to the tweet?

Stay safe and we will get the word out!

From: "Kevin Quinley (CENSUS/ADCOM FED)" <kevin.quinley@census.gov>
Date: Thursday, March 19, 2020 at 3:13 PM
To: Mary Swoope <(b) (6)
Subject: Update on 2020 Census Operations

Hey Mary:

I hope you and your colleagues are doing OK. I know you're attuned to these type of things, so I'm sure you're aware that the Census is here, and invitations are arriving in mailboxes across the country. You should have yours soon if if it's not there yet.

Of course, of all the things we game-planned for with the 2020 Census, a global pandemic was not one of them. Yesterday, we announced a "pause" to our field operations in light of the outbreak that I wanted to share with you Please click here for the Director's statement for more details, or let me know any questions.

In the meantime, we are driving as many people as possible toward online self-response. That piece of it is going very well so far, we have over 11million responses in the first 6 days. 2020Census.gov is the place to be, you never have to interface with other people that way.

Thanks, and stay safe.

Kevin

AMERICAN OVERSIGHT

Kevin Quinley, Director of Strategic Initiatives
Communications Directorate
U.S. Census Bureau
O: 301-763-2164 | M: (b) (6) [redacted]
census.gov | @uscensusbureau
Shape your future. START HERE > 2020census.gov

AMERICAN OVERSIGHT

From: Albert E Fontenot (CENSUS/ADDC FED) [Albert.E.Fontenot@census.gov]
Sent: 3/20/2020 7:27:21 PM
To: Anthony A Parrish (b) (6)
Subject: Re: NOTICE: 2020 Census Tele-Town Hall

(b) (5)

Dr. Albert E. Fontenot, Jr.
Associate Director
Decennial Census Programs
United States Department of Commerce
Bureau of the Census
Office (b) (6)
Office 301-763-4668
Cell (b) (6)

albert.e.fontenot@census.gov

census.gov
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From: Anthony A Parrish <(b) (6)>
Sent: Friday, March 20, 2020 3:12 PM
To: Albert E Fontenot (CENSUS/ADDC FED) <Albert.E.Fontenot@census.gov>
Subject: Re: NOTICE: 2020 Census Tele-Town Hall

One more question (b) (6) Fontenot:

We and other families have received two (2) letters of invite from the US Census. We have completed one and are instructed to ignore any others. Is there any attemp of anyone trying to hamper the count?

Minister Parrish

On Thu, Mar 19, 2020 at 4:57 PM Albert E Fontenot (CENSUS/ADDC FED) <Albert.E.Fontenot@census.gov> wrote:

> Thank you very much. We are cancelling events day by day - but we are asking people to focus on responding on line, on paper or by phone - those methods are easy, safe, secure and no one will come to knock on your door.
>
> Be Blessed
>
> Al

AMERICAN OVERSIGHT

Dr. Albert E. Fontenot Jr.
Associate Director, Decennial Census Programs
United States Department of Commerce
Bureau of the Census
Office (b) (6)
Office 301-763-4668
Cell (b) (6)

Sent from my iPhone

On Mar 19, 2020, at 4:54 PM, Anthony A Parrish <(b) (6)> wrote:

(b) Fontenot:
This is to officially inform you that the One-day sesson with Mattiponi has been canceled due to the COVID-19. Sorry for
the inconvenience. Thank you for all that you have done.

Brother Parrish

On Mon, Mar 9, 2020 at 2:43 PM Albert E Fontenot (CENSUS/ADDC FED)
<Albert.E.Fontenot@census.gov> wrote:

Pastor Parish

For your information -

Al

Dr. Albert E. Fontenot Jr.
Associate Director, Decennial Census Programs
United States Department of Commerce
Bureau of the Census
Office (b) (6)
Office 301-763-4668
Cell (b) (6)

Sent from my iPhone

Begin forwarded message:

From: First Baptist Highland Park <(b) (6)>
Date: March 7, 2020 at 4:33:48 PM EST
To: (b) (6)
Subject: NOTICE: 2020 Census Tele-Town Hall
Reply-To: (b) (6)

AMERICAN OVERSIGHT

Upcoming Events at the Park

Please read below information. Hope you will be able to pa tele-town hall.

2020 CENSUS TELE-TOWN HALL: As a part of the "**Make Black Count**" initiative, the National Urban League, Roundtable will host a **2020 Census National Tele-Town Hall** on Tuesday, March 10, 2020 at 8:00 pm EST occur just two days before millions of people in our community receive letters from the Census Bureau asl Census--either online or by phone.

The 2020 Census National Tele-Town Hall will feature national civil rights, civic, faith, and local elected le of the 2020 Census and steps we must take as the Black community to get our fair share of federal resour power.

The keynote speaker for the Town Hall is ***Martin Luther King III***, whom NY Governor Andrew Cuomo recent State's Complete Count Coalition. He will be joined by other civil rights and national leaders, including ***Ma Johnson, Dr. Barbara Williams Skinner, and Beverly E. Smith, National President and CEO of Delta Sigma Th*** Census Black Roundtable co-convener, ***Melanie Campbell***, President and CEO of the National Coalition for featured as well.

In addition to civil rights leaders, mayors from New Orleans, LA, Inglewood, CA, Buffalo, NY, Dallas, TX, Mt discuss the importance of an accurate count to their communities.

Following the success of the first Tele-Town Hall last October, the National Urban League hopes to attract your help. The Tele-town Hall is free and open to the public.

AMERICAN OVERSIGHT

R.S.V.P. today to reserve your space on the call!!!!

Teleconference Details:

*** **Date**: Tuesday, March 10, 2020

*** **Time**: 8:00 pm EST/5:00 pm PST

Click or copy and past the below link into your browser to register. Upon registration, you will receive a ur
town hall. We are counting on you to join the call!!!!!

(b) (6)

[redacted]

6801 Sheriff Road
Landover, Maryland 20785
301-773-6655 - www.fbhp.org

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From: Kevin Quinley (CENSUS/ADCOM FED) (b) (6) (b) (6)
Sent: 3/20/2020 7:59:50 PM
To: Natalia Mahmud (b) (6)
CC: Ari Gordon (b) (6)
Subject: Re: Update on 2020 Census / Help with Message Distribution for Faith Communities Weekend?

Thanks again Natalia. Enjoy your weekend, too!

Sent from my iPhone

On Mar 20, 2020, at 3:37 PM, Natalia Mahmud <(b) (6)> wrote:

Thanks, Kevin. We will share this with our networks.

Have a wonderful weekend!
Natalia

Natalia Mahmud
Assistant Director, U.S. Muslim-Jewish Relations
(b) (6)

From: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Sent: Friday, March 20, 2020 3:07 PM
To: Natalia Mahmud <(b) (6)>
Cc: Ari Gordon <(b) (6)>
Subject: Re: Update on 2020 Census / Help with Message Distribution for Faith Communities Weekend?

Natalia: Please see below. Thank you for your help. Please keep me posted on what you all are sending out, and if you are getting questions that I can help address.

- **short message:**

The 2020 Census is here. Respond today online, by phone, or by mail. Shape our future today. Start here at 2020Census.gov.

- **Longer message for email:**

SUBJECT LINE: It is Time to Respond to the 2020 Census

The 2020 Census is here. Invitations to complete the Census continue to arrive in mailboxes across the nation. Please respond to the 2020 Census as soon as you receive your invitation — and when you're finished, please let your families, friends, and social networks know about the importance of responding.

Everyone is strongly encouraged to respond to the 2020 Census online using a desktop computer, laptop, smartphone, or tablet. Responses can also be submitted by phone or mail if you prefer. The Census is closely monitoring the COVID-19 outbreak and is making adjustments to its schedule for field operations. Please click here for the Census Director's update on the 2020 Census timeline. In the meantime, you can respond online to the Census from your place of residence without having to interact with anyone.

AMERICAN OVERSIGHT

Data collected in the census will inform the distribution of more than $675 billion in federal funds to states and communities each year for critical services including transportation, education, health care, and food assistance. Data from the 2020 Census is used by Federal, state, and local government agencies—alongside communities and businesses—to implement their programs and guide the development of new services. Learn more at 2020CENSUS.GOV.

Kevin

From: Natalia Mahmud <(b) (6) [redacted]>
Sent: Friday, March 20, 2020 12:18 PM
To: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Cc: Ari Gordon <(b) (6) [redacted]>
Subject: RE: Update on 2020 Census / Help with Message Distribution for Faith Communities Weekend?

I think we'll take both – tweet length and e-mail.

Thanks,
Natalia

From: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Sent: Thursday, March 19, 2020 10:46 PM
To: Natalia Mahmud <(b) (6) [redacted]>
Cc: Ari Gordon <(b) (6) [redacted]>
Subject: Re: Update on 2020 Census / Help with Message Distribution for Faith Communities Weekend?

Hi Natalia — we are doing well, thanks for asking. I'm happy to hear that your Census experience was smooth and easy.

Would it be better to share a message that's more social-media-friendly (read: Tweet length) or email length? We have both. Please let me know and I'll send in the morning.

We appreciate your support!

Kevin

Sent from my iPhone

On Mar 19, 2020, at 5:32 PM, Natalia Mahmud <(b) (6) [redacted]> wrote:

Hi Kevin,

Great to hear from you. I filled out the census form online – it was very easy and only took a few minutes.

Do you have a message you are asking us to send out to our networks? If so – do you mind sharing the language? We can send it to our networks and ask them to send it forward.

Hope you and your family is doing well.

Thanks,
Natalia

AMERICAN OVERSIGHT

From: Kevin Quinley (CENSUS/ADCOM FED) <kevin.quinley@census.gov>
Sent: Thursday, March 19, 2020 2:50 PM
To: Natalia Mahmud <(b) (6) [redacted]; Ari Gordon <(b) (6) [redacted]>
Subject: Update on 2020 Census / Help with Message Distribution for Faith Communities Weekend?

Hi Natalia and Ari:

I hope you all are doing well in this strange moment we're in. As you may be aware, the Census is here, and invitations are arriving in mailboxes across the country. You should have yours soon if if it's not there yet.

Yesterday, we announced a "pause" to our field operations in light of the outbreak. Please click here for the Director's statement for more details, or let me know any questions.

In the meantime, we are driving as many people as possible toward online self-response. That piece of it is going very well so far, we have over 11million responses in the first 6 days. The weekend of March 27-29 is our Census faith communities weekend of action.

I wonder if you would consider sending out a message to your email list on our behalf, or asking your board (the people who met with us at Commerce) to send a message about the Census to their networks. What do you think?

Thanks, and stay safe.

Kevin

Kevin Quinley, Director of Strategic Initiatives
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